



# Florida Department of Environmental Protection

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DEP Form #: 62-716.900(5), F.A.C.  
Form Title: Annual Recycling Report from  
Public Sector Entities to  
Counties  
Effective Date: December 17, 2013  
Incorporated in Rule: 62-716.460(1), F.A.C.

## Annual Recycling Report from Public Sector Entities to Counties

*Section 403.7032(3), Florida Statutes: Each state agency, public institution of higher learning, community college, and state university, including all buildings that are occupied by municipal, county, or state employees and entities occupying buildings managed by the Department of Management Services, must at a minimum, annually report all recycled materials to the county using the department's [DEP's] designated reporting format.*

**Instructions:** Use one form per reporting entity (either for a single building or for the total of multiple buildings).

This reporting form is also available in an online format. (If you choose to use the online data collection system, lines 13.D. and 14.D. will be automatically calculated and then lines 13 and 14 will be automatically populated with that data.)

*If reporting for multiple buildings (such as all buildings of a university, or all buildings in a school district), ensure that all buildings are located within the same county. **If the reporting entity has buildings in different counties, a separate form must be used for each county.***

1. **Calendar Year of data:** \_\_\_\_\_
2. **County:** \_\_\_\_\_
3. **Entity Name:** \_\_\_\_\_  
(Example: Main Street School or Florida City Agency)
4. **Mailing Address:** \_\_\_\_\_
5. **Contact Person:** \_\_\_\_\_
6. **Email:** \_\_\_\_\_
7. **Phone:** \_\_\_\_\_

**Check One:**

8.  **Single Building**     **Multiple Buildings**

(Continued on page 2)

**Check One:**

- 9.  **Public Institution of Higher Learning (Including but not limited to community college, state university, vocational/technical school)**
- 10.  **State Agency (including buildings Occupied by State Employees and Entities Occupying Buildings Managed by the Department of Management Services)**
- 11.  **Municipal Agency**
- 12.  **County Agency**

**13. Amount of Municipal Solid Waste Recycled (tons/year):** \_\_\_\_\_

To estimate this amount, the following methodology may be used (but is not required):

- A. Number of recycling dumpsters for facility = \_\_\_\_\_
- B. Size of the recycling dumpsters (in cubic yards, which can be obtained from the recyclables hauler) = \_\_\_\_\_
- C. Frequency (per week) that the recycling dumpsters are emptied = \_\_\_\_\_
- D. Multiply Item A by Item B by Item C by 52 weeks per year by 225 pounds of municipal solid waste per cubic yard divided by 2000 pounds per ton. **Put that number on Line 13.**

**Note:** Per Section 403.706(5), Florida Statutes, **Municipal Solid Waste** includes only: Construction & Demolition Debris, Yard Waste, Metals, White Goods, Tires, Food Wastes, Textiles, Glass, Aluminum Cans, Steel Cans, Plastic Bottles, Other Plastics, Newspapers, Corrugated Paper, Office Paper, and Other Paper. Municipal Solid Waste does not include agricultural waste, industrial waste, mining waste or sludge.

**14. Amount of Municipal Solid Waste Disposed (tons/year):** \_\_\_\_\_

To estimate this amount, the following methodology may be used (but is not required).

- A. Number of garbage dumpsters for facility = \_\_\_\_\_
- B. Size of the garbage dumpsters (in cubic yards, which can be obtained from the waste hauler) = \_\_\_\_\_
- C. Frequency (per week) that the garbage dumpsters are emptied = \_\_\_\_\_
- D. Multiply Item A by Item B by Item C by 52 weeks per year by 225 pounds of municipal solid waste per cubic yard divided by 2000 pounds per ton. **Put that number on Line 14.**

**15. Recycling Rate (%):** \_\_\_\_\_

Line 13 divided by (Line 13 plus Line 14) multiplied by 100