



**Petroleum Restoration Program
Agency Term Contracts
Quarterly Meeting
May 23, 2019**



Agenda

- **Introduction – Blake Miller**
- **Program Updates – Blake Miller**
- **Closures/Encumbrance – Blake Miller**
- **Closure Integrity Evaluations – Blake Miller**
- **Reminders – Jamie Lopez**
- **Questions/Comments**



Program Updates

- **“New” Late Deliverable Site Reassignment Process:**
 - **On PRP Templates Webpage**
 - **Applicable to any scheduled deliverable (reports, quotes, etc.)**
- **Subcontractor Utilization Form:**
 - **List all Subs/vendors paid directly by the ATC, for work in a P.O.**
 - **Do not list incidental costs on the form (i.e. gas, tolls, food, etc.)**



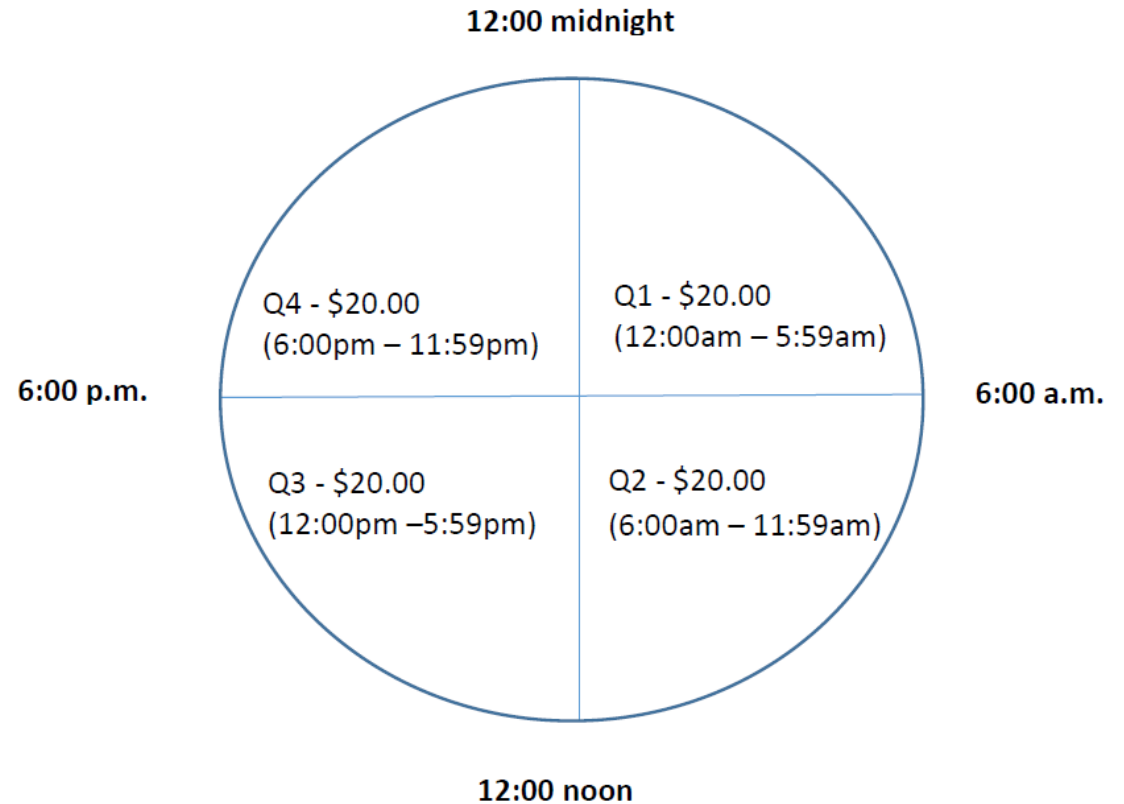
Program Updates

- **PBC Extensions:**
 - **Pay attention to the contract terms and expiration dates**
 - **Extension = Amendment to PBC Contract**
 - **Amendments take time to process**
- **Closure Sampling Clarification Memorandum 11-29-18:**
 - **Please review and consider requirements prior to recommending No Further Action (NFA) status**



Program Updates

- **New Per Diem Guidance**
- **Posted on webpage**
 - **April 25, 2019**

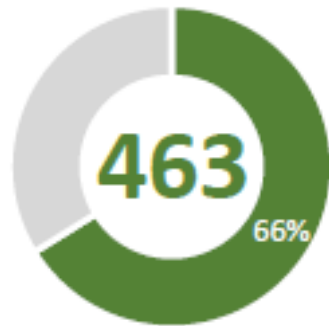


Closures Update

FY 2018-19 Discharges Closed to Date

as of May 15, 2019

Total Closed to Date*:



of 700
projected closures

type	closures	% of total
LNFA	36	8%
NFA/SRCO	413	89%
NFAC	10	2%
NREQ	4	1%

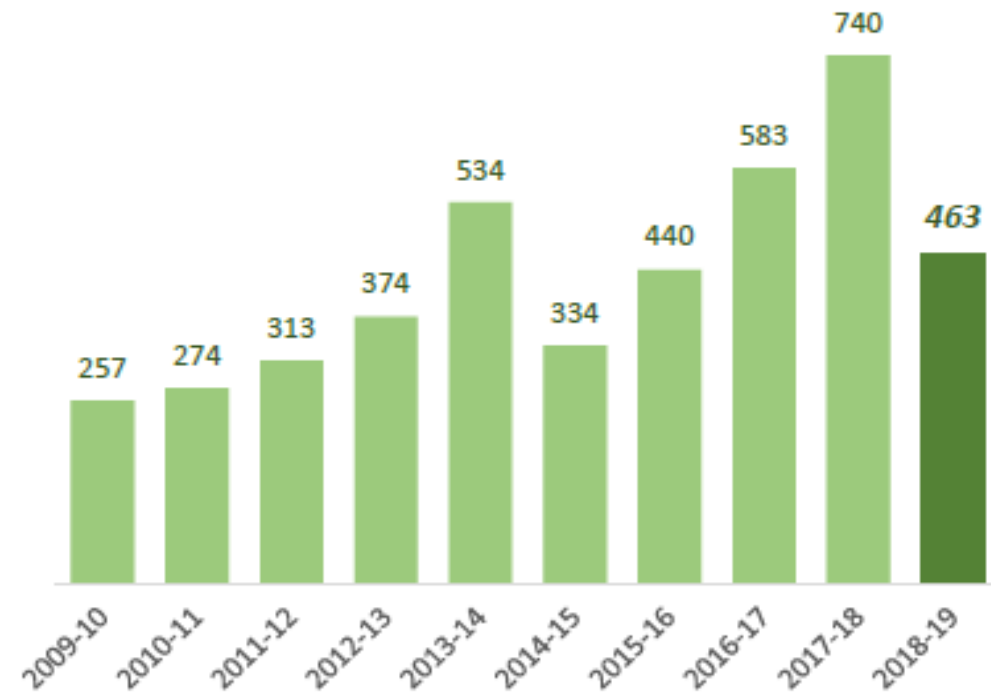
**44 additional discharges achieved cleanup status and are awaiting deductible payment*

Discharge Closures by Fiscal Year

as of May 15, 2019

Discharge Closures by Fiscal Year

as of May 15, 2019



PRP Monthly Dashboard update

Encumbrance Activity

FY 2018-19 Encumbrances by Month

Month	FY Projection	Encumbered	*Net Encumbered	Net Percentage
July 2018	\$ 11,667,750	\$ 9,244,371	\$ 7,961,274	68%
August 2018	\$ 11,667,750	\$ 10,471,706	\$ 8,410,410	72%
September 2018	\$ 11,667,750	\$ 9,534,673	\$ 7,212,771	62%
October 2018	\$ 11,667,750	\$ 10,005,636	\$ 6,322,746	54%
November 2018	\$ 11,667,750	\$ 12,081,739	\$ 12,716,100	109%
December 2018	\$ 11,667,750	\$ 10,828,281	\$ 11,554,678	99%
January 2019	\$ 11,667,750	\$ 10,156,061	\$ 4,641,280	40%
February 2019	\$ 11,667,750	\$ 9,083,540	\$ 7,523,416	64%
March 2019	\$ 11,667,750	\$ 8,498,409	\$ 6,707,758	57%
April 2019	\$ 11,667,750	\$ 9,460,873	\$ 8,668,608	74%
May 2019	\$ 11,667,750	\$ 8,927,684	\$ 11,144,628	96%
June 2019	\$ 11,667,248	-	-	0%
Grand Total	\$ 140,012,498	\$ 108,292,972	\$ 92,863,670	66%



Closure Integrity Evaluations

USTs & ASTs Rule Update, 01-11-17

- **Ch 62-761 update adopted federal regulations which include a requirement to do a closure integrity evaluation.**
 - **Performed no more than 45 days prior to:**
 - **System closure**
 - **Replacement**
 - **Change in service from regulated to non-regulated**
- **Contact Bill Burns, Bill.Burns@floridadep.gov, 850-245-8842**



Topics for Training

- **PRP will be hosting training webinars**
- **Please recommend topics for webinars to prp.contracts@dep.state.fl.us**
- **Planned PRP training webinars**
 - **Contractor Performance Evaluations (CPEs) -TBD**
 - **Invoicing – June 27th**



Reminders

- **Field Work Reminders**
 - **Drum Labeling**
 - **Predrilling meetings**
 - **Schedule technology**
 - **Night drilling**
 - **Fieldwork notifications**
 - **[CC: PRPInspector@dep.state.fl.us](mailto:PRPInspector@dep.state.fl.us)**



Reminders

- **Invoice Rate Sheet Versions**
 - **Use the most recent version available for invoices**
- **Electronic Documents**
 - **All reports and data shall be delivered in electronic data retrievable from e-mail attachments or computer disks.**
 - **Map data and engineering drawings shall be in a format compatible with AutoCAD.**
 - **Oculus can store native format documents**
 - **AutoCAD, excel, word, etc.**



Reminders

- **OSHA Requirements:**
 - **Onsite staff must meet OSHA criteria minimums set in the ATC Contract**
- **Health & Safety Plans:**
 - **Must be present onsite**
 - **Must be for the “site” work is being performed on**
- **Canceling Fieldwork**
 - **[CC: PRPInspector@dep.state.fl.us](mailto:PRPInspector@dep.state.fl.us)**



Links

- **Updated Per Diem Drawing:**
 - <https://floridadep.gov/waste/petroleum-restoration/documents/late-deliverable-site-reassignment-process>
- **USTs ASTs Info:**
 - <https://floridadep.gov/waste/permitting-compliance-assistance/content/storage-tank-compliance>
- **Closure Sampling Clarification Memorandum**
 - <https://floridadep.gov/waste/petroleum-restoration/documents/closure-sampling-clarification-memorandum>



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Discussion / Questions?