



CONTRACT REMINDERS

Agency Term Contracts Meeting October 31, 2016

Natasha Lampkin
Agency Term Contracts
Environmental Administrator



30.B. Conflict of Interest

- Contractor shall notify Department in writing within five (5) days of Contractor's discovery of any present or anticipated contractual or other business relationship between Contractor, or any of its subcontractors, and any of the persons or entities who are, or may be, responsible for contamination of a site on which it is assigned work.



7.D. Payment Method

- Contractor shall submit invoices to Department within thirty (30) days after the date of Department's written approval of each interim deliverable or the final deliverable
- Contractor's failure to submit interim invoices within this timeframe may result in
 - forfeiture of retainage
- Failure to submit the final invoice within the timeframe may result in
 - automatic cancellation, termination or suspension of the Work Assignment and Contractor's forfeiture of any unpaid balance for such deliverables.



Attachment G and Subcontractor Payment

- Attachment G Contractor Affidavit / Release of Claims Form
 - 4. All subcontractors have been paid in full.



19.A. Non-assignability and Subcontracting

- Contractor shall not sell, assign or transfer any of its rights, duties or obligations under this Contract, or under any Work Assignment issued pursuant to this Restated Contract, without the prior written consent of Department.



Drilling Technology

- Switching drilling technology requires a change order prior to performing the work
- It is acceptable to switch drilling technology when
 - Technically necessary; or
 - Other method is technically acceptable and does not increase cost to DEP