

**FLORIDA DEPARTMENT OF ENVIRONMENTAL  
PROTECTION**

**DIVISION OF WASTE MANAGEMENT  
WASTE CLEANUP PROGRAM  
CERCLA SITE SCREENING SECTION**

**COOPERATIVE AGREEMENT V-02D04723  
OCTOBER 1, 2023 – SEPTEMBER 30, 2025**



**QUARTERLY REPORT**

**1<sup>ST</sup> QUARTER-FY 2024  
OCTOBER 1, 2023 – DECEMBER 31, 2023**

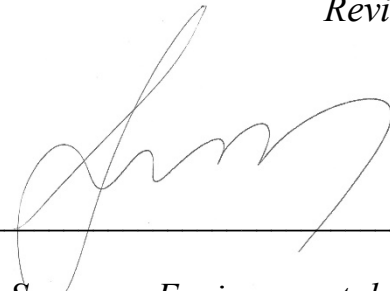
*Prepared by:*



---

*Nicole Varela, Environmental Specialist  
1/30/2024*

*Reviewed by:*



---

*Scott Sweeney, Environmental Manager  
1/30/2024*

## Table of Contents

Table of Contents .....	3
I. Cooperative Agreement Overview .....	4
II. Status of Staff.....	4
III. FY 2023 Carryover Commitments.....	4
IV. FY 2024 & FY 2025 CA Commitments.....	4
V. FY 2024 Commitments—Updated Status .....	5
VI. FY 2025 Commitments— Projected.....	6
VII. Other Tasks in Support of Assessment Activities .....	7
VIII. Budget.....	8
<b>Table 1</b> CERCLA Site Screening Section Staff .....	4
<b>Table 2</b> FY 2024 Project Completions .....	5
<b>Table 3</b> FY 2025 Proposed and Project Completions .....	6
<b>Table 4</b> FY 2024 Projects and Cost Estimates .....	6
<b>Table 5</b> CER25 Budget Summary FY2024- Quarter 1 .....	8

## I. Cooperative Agreement Overview

The Florida Department of Environmental Protection (FDEP) Comprehensive Environmental Response, Compensation, and Liability Act (CERCLA) Site Screening Section (CSSS) conducts site assessments of contaminated and suspected contaminated sites for the U.S. Environmental Protection Agency (EPA) Superfund program. The EPA provides funding for this work through Cooperative Agreement (CA) V-02D04723, which allows FDEP to continue to perform site assessments, including prescreening evaluations, abbreviated, preliminary and expanded assessments with sampling, and site inspections.

On August 14, 2023, FDEP was awarded a total of \$569,900 for a two-year period from October 1, 2023 to September 30, 2025 via CA V-02D04723 (also referred to as CER25). The CA budgeted \$284,950 for FY 2024 and \$284,950 for FY 2025. A portion of the FY 2024 funds (\$142,368 or 50%) was released in August 2023.

## II. Status of Staff

FDEP CSSS had one staff change during the 1<sup>st</sup> Quarter of FY 2024. Billy Hessman departed from the Environmental Manager position on December 1, 2023, and the subsequent vacancy was accepted by Scott Sweeney on December 20, 2023. He will officially fill the vacancy in Q2, on January 1, 2024. **Table 1** provides a complete list of personnel and positions.

**Table 1- CERCLA Site Screening Section Staff**

<u>Staff Member</u>	<u>Position</u>
Vacant	Environmental Manager
Allison Hankins	Environmental Specialist III
Nicole Varela	Environmental Specialist I
Megan Johnson (Part-time)	Environmental Consultant

## III. FY 2023 Carryover Commitments

There were no carryover commitments for site assessments from the previous CA (V-02D04721). All FY 2023 projects were completed prior to September 30, 2023.

## IV. FY 2024 & FY 2025 CA Commitments

In May 2023, FDEP and EPA met to discuss the closeout of the previous CA and the proposed workplan for the current CA (V-02D04723). Included in the workplan was a “TBD” Preliminary Assessment with Sampling (PAWS) which has been filled by a new site, Atlantic RV & Auto Repair, following EPA approval on July 27, 2023. Included in the workplan was a “TBD”

Preliminary Assessment (PA) which has been filled by a new site, Cal-Spray Chemical, following EPA approval on October 19, 2023. There are three “TBD” projects remaining in the workplan, a single Preliminary Assessment with Sampling (PAWS) and two Site Inspections (SI), which will be filled in the future.

FDEP and EPA met to discuss the FY 2024 commitments in March 2023. Both EPA and FDEP reviewed the outstanding sites on EPA’s backlog and prioritized which sites needed to be addressed. The FY 2024 workplan was finalized on May 8, 2023. The following is a list of commitments as presented in the approved workplan.

**FY 2024 Commitments: 8 Projects**

- Completion of 3 Pre-CERCLA Screening Assessments (PSAs)
- Completion of 1 Preliminary Assessment (PA)
- Completion of 1 Preliminary Assessment with Sampling (PAWS)
- Completion of 3 Site Inspections (SIs) with assistance from FDEP’s contractor

**FY 2025 Commitments: 7 Projects**

- Completion of 1 Pre-CERCLA Screening Assessment (PSA)
- Completion of 2 Preliminary Assessment (PA)
- Completion of 1 Preliminary Assessment with Sampling (PAWS)
- Completion of 3 Site Inspections (SIs) with assistance from FDEP’s contractor

**V. FY 2024 Commitments—Updated Status**

The commitments for FY 2024 are included in **Table 2** (below). Both Atlantic RV & Auto Repair and Cal-Spray Chemical were added to the workplan as a PAWS and a PA, respectively, for FY 2024; they are projected to be completed in Q2 and Q3, respectively, of FY 2023. In Quarter 1 of FY 2024, two projects were completed. The PSA for KAMAX was submitted on October 18, 2023 and approved on October 31, 2023. The PSA for Azalea Cleaners was submitted on December 20, 2023, awaiting approval. All commitments have been completed for the projects in Q1 of FY2023.

**Table 2 – FY 2024 Project Completions**

<b>Phase</b>	<b>Proposed</b>	<b>Completed</b>
PSA	3	2
PA	1	0
PAWS	1	0
SI w/ FDEP contractor	3	0
<b>Total</b>	<b>8</b>	<b>2</b>

## VI. FY 2025 Commitments— Projected

The proposed FY 2025 commitments are included in **Table 3** (below).

**Table 3 – FY 2025 Proposed and Project Completions**

Phase	Proposed	Completed
PSA	1	0
PA	2	0
PAWS	1	0
SI w/ FDEP Contractor	3	0
<b>Total</b>	<b>7</b>	<b>0</b>

**Table 4** (below) presents a site-specific detailed list of FY 2024 projects, including the delivery dates, progress, and cost estimates.

**Table 4- FY 2024 Projects and Cost Estimates**

Site Activities / Phase (Commitments)	Milestones (Annual Completions)	Results of Activities (Outputs)	Projected Delivery Date	Site Status	Funding for FY 2024	Total Expenditures FY 2024	Total Award Remaining
<b>Pre-CERCLA Screening Assessment (PSA)</b>							
KAMAX	1	Desktop Review, PSA Report, Initial HRS Quickscore	Q1/FY 2024- December 31, 2023	Completed October 31, 2023	\$9,000	\$9,000	\$0
Azalea Cleaners	1	Desktop Review, PSA Report, Initial HRS Quickscore	Q1/FY 2024- December 31, 2023	Completed December 20, 2023	\$9,000	\$9,000	\$0
APAC Southeast	0	Desktop Review, PSA Report, Initial HRS Quickscore	Q2/FY 2024- March 31, 2024	In Progress	\$9,000	\$0	\$9,000
<b>Preliminary Assessment (PA)</b>							
Cal-Spray Chemical	0	Desktop Review, PA report, Updated Quickscore	Q3/FY 2024- June 30, 2024	In Progress	\$12,600	\$0	\$12,600

PA with Sampling (PAWS)							
Atlantic RV & Auto Repair	0	<b>FDEP:</b> Desktop Review, PA Report, Updated Quickscore; <b>Contractor:</b> QAPP/WP, All Fieldwork: SO & GW, Letter report data summary	Q2/FY 2024- March 31, 2024	In Progress	\$32,400	\$0	\$32,400
SI w/ DEP Contractor							
Joy Laundry	0	<b>FDEP:</b> Site Visit/Oversight, PM & Updated Quickscore; <b>Contractor:</b> QAPP/WP, All Fieldwork- GW, SO, SI Report	Q3/FY 2024- June 30, 2024	In Progress	\$34,200	\$0	\$34,200
Crystal Clean	0	<b>FDEP:</b> Site Visit/Oversight, PM & Updated Quickscore; <b>Contractor:</b> QAPP/WP, All Fieldwork- GW, SI Report	Q4/FY 2024- September 15, 2024	In Progress	\$34,200	\$0	\$34,200
Express Cleaners	0	<b>FDEP:</b> Site Visit/Oversight, PM & Updated Quickscore; <b>Contractor:</b> QAPP/WP, All Fieldwork- SO, SW & GW, SI Report	Q4/FY 2024- September 15, 2024	In Progress	\$34,200	\$0	\$34,200

## VII. Other Tasks in Support of Assessment Activities

Non-site-specific activities includes time spent for all other assessment functions including, but not limited to: technical assistance, training, public requests, workshops, workplan amendments, fiscal tracking, EPA backlog sites, public inquiries and complaints, time sheet entries, staff meetings, administrative duties, and presentation preparations.

## VIII. Budget

The total approved funding award for the current CA (V-02D04723) is \$569,900. The yearly budget allocations are 284,950 for FY 2024 and \$284,950 for FY 2025. As of December 31, 2023, \$536,129.61 remains in the total award funding.

The details of the budget and expenditures for CER25 as of December 31, 2023, are provided below in **Table 5**.

**Table 5- CER25 Budget Summary FY 2024-Quarter 1**

<b>Object Class Category</b>	<b>Original Award for FY 2024 &amp; FY 2025</b>	<b>Funding for FY 2024</b>	<b>Funding for FY 2025</b>	<b>Expenditures for FY 2024 Q1</b>	<b>Total Expenditures for CER25 through FY 2024 Q1</b>	<b>Total Award Remaining</b>
Travel	\$7,000	\$3,500	\$3,500	\$0	\$0	\$7,000
Salaries, fringe, and contracts	\$562,900	\$281,450	\$281,450	\$33,770.39	\$33,770.39	\$529,129.61
<b>Total</b>	<b>\$569,900</b>	<b>\$284,950</b>	<b>\$284,950</b>	<b>\$33,770.39</b>	<b>\$33,770.39</b>	<b>\$536,129.61</b>