



Clean Vessel Act Program Pumpout Grant Application Process

Brenda Leonard, Program Administrator
Office of Resilience and Coastal Protection, Tallahassee, FL
850-245-2847 Brenda.Leonard@FloridaDEP.gov



Agenda

- Overview Clean Boating Programs
- Clean Vessel Act pumpout grants
- CVA Application requirements
- Project Plan and Budget
- Supporting Documents
- Apply by email
- Apply online through Grant Portal

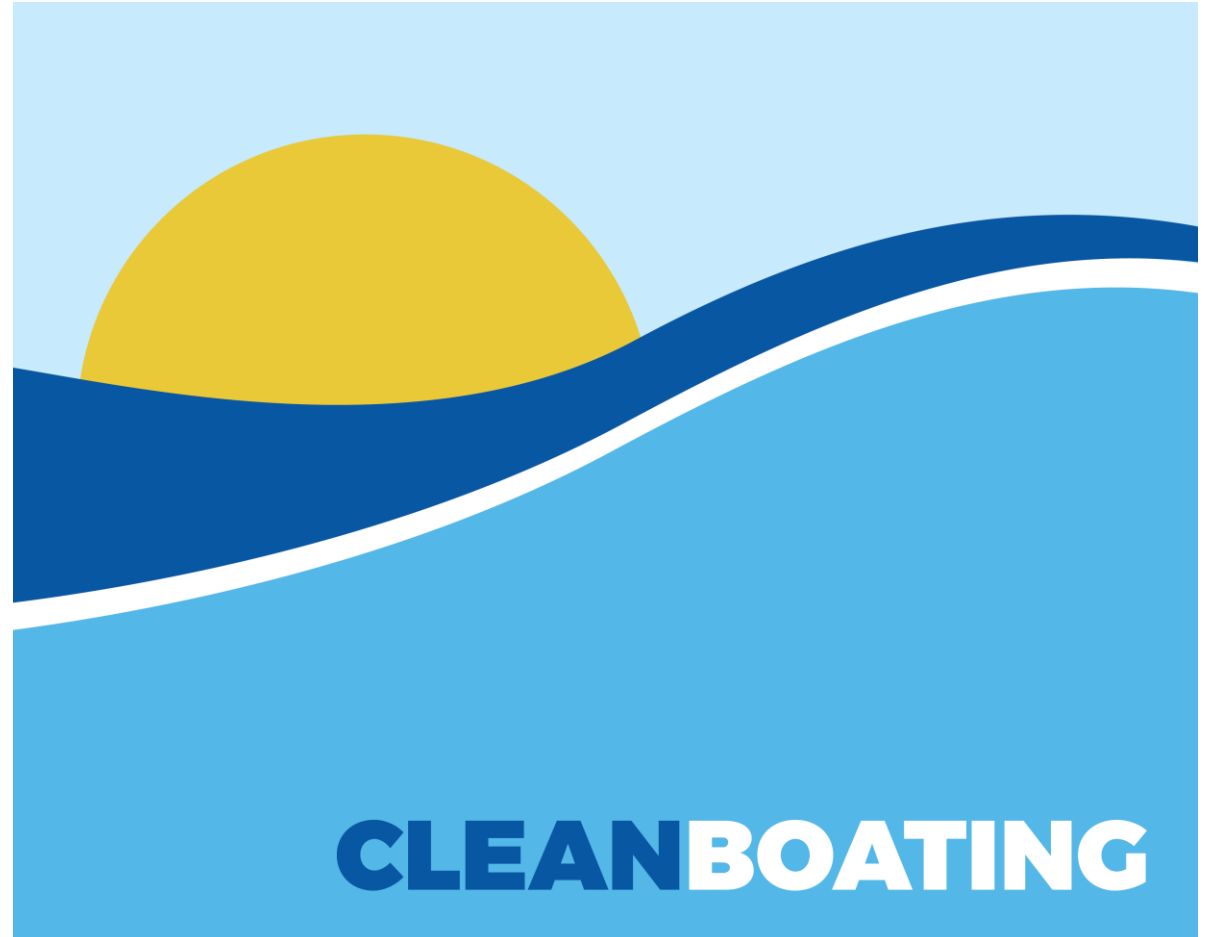




Florida Clean Boating Programs

The Clean Boating Programs:

- Clean Marina
- Clean & Resilient Marina
- Clean Boatyard
- Clean Marine Retailer
- Clean Vessel Act pumpouts
- Clean Boater
- Clean Boating Partnership



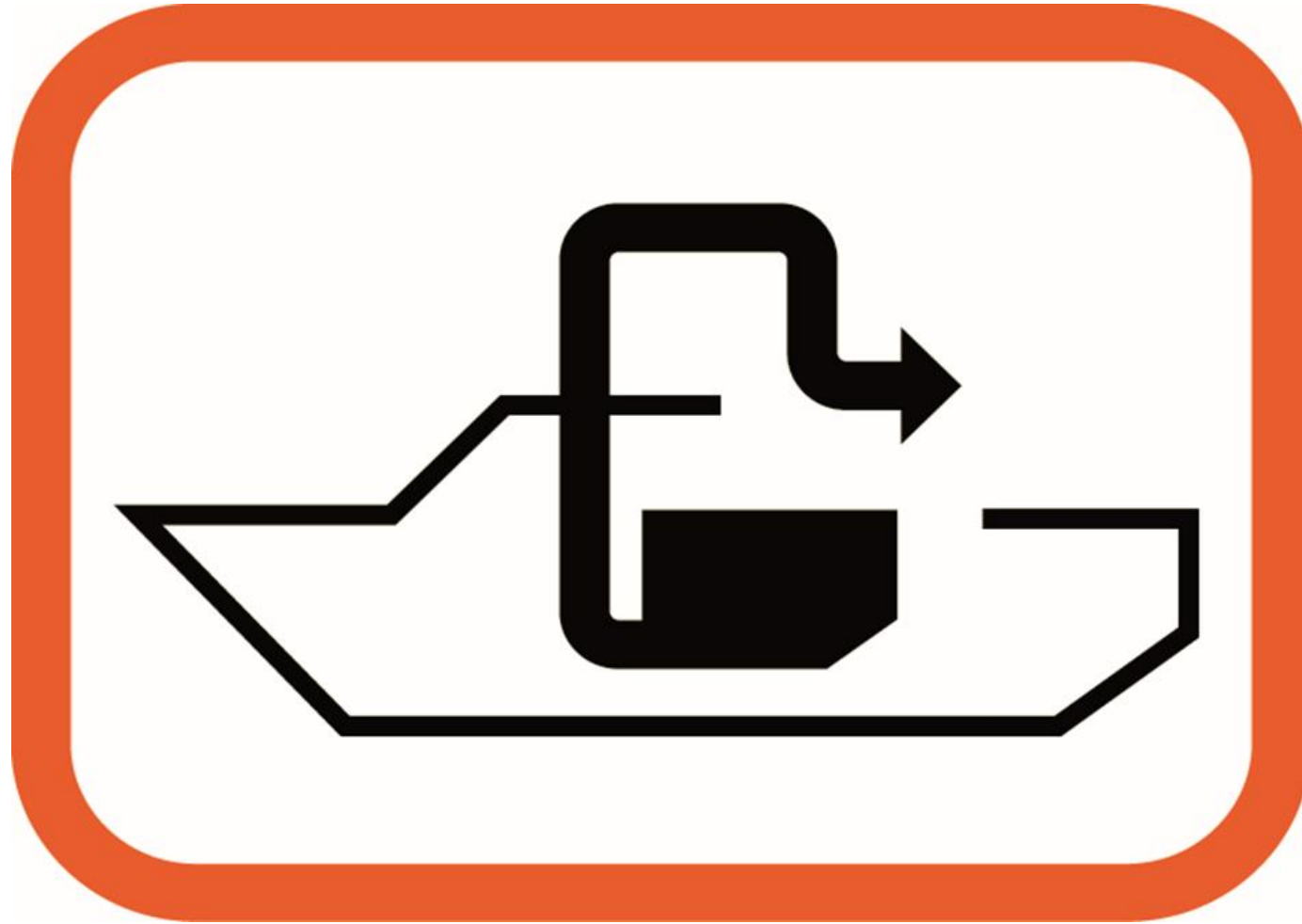


Florida Clean Boating Programs

The Clean Boating Programs are voluntary, partnership-driven initiatives for marinas, boatyards, retailers and boaters to display a proactive approach to environmental stewardship and incorporate best management practices that exceed regulatory requirements.



Clean Vessel Act Program



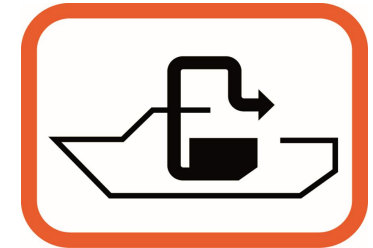
Universal Pumpout Logo



Clean Vessel Act of 1992

Clean Vessel Act of 1992

- Provides financial aid for pumpout and dump stations
- Provides educational information to boaters



Marine Sanitation

- Chapter 327, Florida Statutes



Florida Statute 327.53

- Established in 1994
- Titled “Marine Sanitation”
- Boaters are prohibited from discharging raw sewage into freshwater or within coastal salt water limits
- Raw sewage discharge prohibited
- 9 nautical miles from Gulf shores
- 3 nautical miles from Atlantic Coast





CVA Programs Funded Through Excise Tax

Clean Vessel Act programs across the nation are funded through an excise tax on marine-grade fuel and fishing tackle.





Clean Vessel Act Grant Program

- The Florida Clean Vessel Act (CVA) Program provides grant funding to marina owners and operators for boater pumpout facilities.
- CVA grant funds can be obtained for recreational boater pumpout-related projects.
- Grants will cover up to 75% reimbursement of costs for these projects – with 25% of the approved project costs covered by the grantee.
- **Grant-funded work cannot be started before an agreement is in place. Costs incurred before an agreement is executed will not be covered or reimbursed by the grant.**



Allowable Projects and Expenses

- Equipment Purchase and Installation (new or replacement)
- Dump station, portable, stationary, pumpout vessel, holding tank, lift station
- Piping, plumbing, electrical
- Operations/maintenance and repair
- Sewage hauling and holding tank
- Pumpout signage
- Education and outreach



New Smyrna City Marina



CVA Operations & Maintenance

- Funding based on anticipated volume of boating traffic and perceived need for pumpout activity
- Funding for marina staff salary for hours spent pumping out and logging the activity
- Goal: keep sewage from waterways and maintain equipment in good operating condition
- Grants reimburse 75% and marina provides 25%





Pumpout Signage

All projects funded with CVA grant funds are required to have two posted signs:

- 3' x 4' universal pumpout logo facing waterway
- Informational placard on or next to equipment informing patrons of pumpout instructions and funding accreditation



Halifax Harbor Marina



Education and Outreach

Grant recipients can create their own educational flyers and other instructional materials.

Pumpout Brochure - Inside

WHY PUMPOUT?

IT'S THE LAW
Federal law and Florida Statute 327.53 prohibits discharging raw sewage in all fresh water or within coastal water limits into nautical miles in the Gulf of Mexico and three nautical miles in the Atlantic ocean.

SEWAGE IN WATERWAYS IS A HEALTH HAZARD

Sewage from boats contains disease-causing microorganisms that when discharged into waterways can impact the environment as well as human health. Untreated discharge from one weekend boater puts the same amount of bacterial pollution into the water as the treated sewage of 10,000 people. Typhoid, hepatitis, cholera, gastroenteritis and other waterborne diseases can be transmitted through contaminated waters and infected shellfish.

HELP I ENVIR

Sewage reduces and other aquatic microorganisms discharge into oxygen available nutrient loads growth prevent suburface veg

HOW DOES A PUMPOUT STATION OPERATE?

A boater will secure their boat either at a dock or a mooring field and request pumpout service from the provider. A hose and fitting is then connected from the pumpout equipment to the deck fitting on the boat. The system is turned on and either pumped directly into a local sewer system or pumped into a holding tank.

WHAT DO THE LAWS SAY?

Crafts are required by Florida Statute 327.53, to have a working toilet on board when in State waters. Federal law prohibits the discharge of untreated sewage from vessels within navigable waters of the United States, which include territorial seas within three miles of shore and most bays and estuaries. Boats with Type I and II marine sanitation devices (MSD's) may discharge treated effluent in coastal waters unless they are in a no discharge area. Violations are non-criminal infractions carrying fines of \$50 (equipment) and \$250 (discharge). If a houseboat or floating structure fails to comply within 30 days of being cited, the court can order removal of the craft at the owner's expense.

WHICH C TO HAVE ONBOARD?

According to Florida Statute 327.53, any vessel 26 feet or longer with an enclosed cabin and berthing facilities. Any houseboat, defined as a vessel used primarily as a residence and not moved for 21 out of 30 days in a county of this State. Any floating structure with enclosed living space with berthing facilities or work space with public access.

ARE MARINE SANITATION DEVICES SUBJECT TO INSPECTION?

Yes. When the owner or operator is aboard, an officer may board a vessel with consent or if there is probable cause or knowledge to believe that a violation has occurred or is occurring. An officer may also board a vessel if the operator refuses or is unable to display the safety or marine sanitation equipment.

WHAT IS THE CLEAN VESSEL ACT?

The Clean Vessel Act (CVA) provides funding for construction of pumpout and summption facilities that will help ensure proper disposal of human sewage from recreational boats. The CVA was initially authorized by Congress in 1992 to be administered by the U.S. Fish and Wildlife Service. This Act provides over \$10 million of additional funds each year to keep alternatives available to prevent improper disposal of recreational boater sewage.

Pumpout Brochure - Outside

TIPS TO REDUCE SEWAGE DISCHARGE

- Use onshore public restrooms whenever possible before leaving for a boating trip, or during stops, instead of an onboard toilet.
- Know where your waste goes and make sure it does not go directly into the water.
- If you have a flow-through treatment system Type I or Type II Marine Sanitation Device (MSD) - make sure it is working properly and that all your waste goes through the system.
- Install a holding tank - Type III MSD - and pump it out at one of hundreds of pumpout stations available throughout the state.
- If you have a Type III MSD check that the Y-valve is securely connected to the holding tank to ensure there is no discharge of raw sewage.
- Use enzyme-based products in your holding tank instead of deodorizers and disinfectants which contain chemicals harmful to aquatic life.
- Do not dispose of fats, solvents, oil, emulsifiers, disinfectants, paints, poisons, phosphates and/or diapers in your MSD.
- Encourage local marina owners to get a pumpout station if they do not have one.

MARINA PUMPOUT SERVICES

To request a pumpout or for more info, please visit the Salty Sam's Marina Ship Store or call us at
239-463-7333

Pumpout service is available during normal operating hours or between 9am and 4pm daily. Rates are posted in the Ship Store.

HELP KEEP FLORIDA'S WATER CLEAN

USE PUMPOUTS

Funded in part by the U.S. Fish and Wildlife Service, Clean Vessel Act through the Florida Department of Environmental Protection.



Clean Boater Program

Thousands of boaters have taken the pledge.



Clean Boating Pledge



As a participating member of the Florida Clean Boating Program, I pledge to do my part in keeping Florida's waterways clean. I will identify opportunities and implement practices to prevent pollution associated with my boating activities such as: fueling, cleaning and washing, sewage handling and maintenance. I will further ensure that all passengers aboard my vessel follow the guidelines and maintain a clean boating environment.

As a Clean Boater I Pledge To:

- Recycle and keep Florida's waterways free of trash
- Practice proper fueling techniques
- Use pumpout facilities
- Support Florida Clean Marinas, Clean Boatyards and Clean Marine Retailers whenever possible
- Promote clean boating habits and the Clean Boating Program to fellow boaters
- Remember that a clean environment ALWAYS starts with ME
- Name _____
- Address _____
- Email address _____

•Submit

FloridaDEP.gov/CleanBoater



CVA Grant Process

- Project eligibility and planning
- Complete supporting registrations
- Gather quotes, other documents
- Send application, documents
- Grant Manager assigned, contact made
- Grant Manager ensures package is complete
- Site visit, review confirmation
- Administrative approval
- Grant executed, work begins
- Status reported quarterly
- Invoice CVA program for 75% reimbursement
- Quarterly gallons pumped reported for 5 years



Clean Vessel Act Website

The Clean Vessel Act Program, application, instructions and link to the grant portal are located at this website address: www.FloridaDEP.gov/CVA.

A screenshot of a web browser displaying the Florida Department of Environmental Protection's Clean Vessel Act Grant Program website. The browser tabs show "Clean Vessel Act Grant Program" and "CVA Grant Application | Florida". The address bar shows "floridadep.gov/rcp/cva". The page features a background image of a marina with several boats docked. The main heading is "Clean Vessel Act Grant Program" with a breadcrumb trail: "Home > Divisions > Office of Resilience and Coastal Protection > Clean Vessel Act Grant Program". On the left, there is a "Clean Vessel Act Grant Program Quick Links" sidebar with items like "Learn About Clean Boating!", "About the Clean Vessel Act", "Apply for a CVA Grant", "Pumpout Signage Requirements", "Reimbursement FAQ", "Quarterly Reporting Information", "Clean Boater Program", "Clean Boating Partnership", "Contact Us", and "All Clean Vessel Act Grant Program Content". The main content area includes an icon of a boat with a pumpout station, followed by text explaining the Clean Vessel Act of 1992 and the Florida Department of Environmental Protection's role. It also provides links for applying for a grant and upcoming workshops. A callout box at the bottom right states: "Florida has pumped out 34,418,790 gallons of sewage as of April 28, 2020. That's over 34 million gallons that did not enter Florida's waterways". The Windows taskbar at the bottom shows the search bar, taskbar icons, and system tray with the time 12:00 PM on 10/26/2020.



Access to Grant Application

The link to the Clean Vessel Act Program, application, instructions and link to the grant portal are located at this website address: <https://floridadep.gov/rcp/cva/content/apply-cva-grant/>

A screenshot of a web browser displaying the "Apply for a CVA Grant" page on the Florida Department of Environmental Protection website. The browser's address bar shows the URL "floridadep.gov/rcp/cva/content/apply-cva-grant". The page features a background image of a marina with several boats docked. The main heading is "Apply for a CVA Grant", with a breadcrumb trail: "Home > Division > Office of Resilience and Coastal Protection > Clean Vessel Act Grant Program > Apply for a CVA Grant". A left sidebar contains a "Clean Vessel Act Grant Program Quick Links" menu with items like "Learn About Clean Boating!", "About the Clean Vessel Act", "Apply for a CVA Grant", "Pumpout Signage Requirements", "Reimbursement FAQ", "Quarterly Reporting Information", "Clean Boater Program", "Clean Boating Partnership", "Contact Us", and "All Clean Vessel Act Grant Program Content". The main content area includes an introductory paragraph about the CVA Grant Office, a link to a "Timeline of a CVA Grant Award", and sections for "Public Access", "Pumpout Fees", "Application", and "Permits". The "Application" section lists links for "Estimated Project Budget Guide", "Hourly Rate of Pay for Grant Reimbursement Guide", and "CVA Application Supporting Documents". The Windows taskbar at the bottom shows the time as 12:03 PM on 10/26/2020.



Clean Vessel Act Application

The link to the Clean Vessel Act Program, application:
[FloridaDEP.gov/RCP/CVA/documents/cva-grant-application](https://floridadep.gov/RCP/CVA/documents/cva-grant-application)

A screenshot of a web browser displaying the Florida Department of Environmental Protection's website. The browser's address bar shows the URL "floridadep.gov/rcp/cva/documents/cva-grant-application". The page features a large background image of a marina with several boats docked. The main heading is "CVA Grant Application". Below the heading, there is a breadcrumb trail: "Home > Divisions > Office of Resilience and Coastal Protection > Clean Vessel Act Grant Program > CVA Grant Application". A document link is provided: "Document: CVAGrantApplication-Aug2020" with a document icon. The document type is listed as "Application Submittal". A "Last Modified" date of "August 31, 2020 - 7:58am" is shown. On the left side, there is a "Clean Vessel Act Grant Program Quick Links" section with a list of links: "Learn About Clean Boating", "About the Clean Vessel Act", "Apply for a CVA Grant", "Pumpout Signage Requirements", "Reimbursement FAQ", "Quarterly Reporting Information", "Clean Boater Program", "Clean Boating Partnership", "Contact Us", and "All Clean Vessel Act Grant Program Content". Social media sharing icons for Facebook, Twitter, Google+, Email, Print, and Download are visible on the right side of the page. The Windows taskbar at the bottom shows the search bar, task view, and various application icons, with the system clock indicating 12:05 PM on 10/26/2020.



Clean Vessel Act grant application

The link to the Clean Vessel Act Program, application:

<https://floridadep.gov/rcp/cva/documents/cva-grant-application>

Florida Department of Environmental Protection

Clean Vessel Act Grant Application & Instructions

KEEP FLORIDA'S WATER CLEAN

CVA App

Clean Vessel Act Grant Requirements

- The Clean Vessel Act (CVA) application form is an completed application online via email. You will use form. You may go to Adobe website at <https://get.adobe.com/reader/> no charge.
- Be sure to review all the following requirements before submitting your application. Additional information can be found at the Clean Vessel Act website at <https://floridadep.gov/rcp/cva/content/cva-grant-application>
- These items should be completed before submitting your application.
- No work may be started until a grant agreement is signed by you and the state.

Public Access

To receive CVA funds, both publicly and privately-owned facilities must be open to the public. Federal marina facilities are not eligible to receive CVA funds.

Fees

Fees to use the pumpout equipment cannot exceed \$5.00 per vessel. Any fees collected shall be reported back to the Department for maintenance and repair of the pumpout equipment. If facilities are not open to the public, there should be no additional pumpout fees.

Plan your project

Provide a summary of your project in the application. For larger projects, discuss the project and for guidance on any additional documents, contact the Department at cva@floridadep.gov.

Enclose a drawing of your project with the proposed pumpout equipment

Provide a drawing of your project with the proposed pumpout equipment. It can be an aerial photo or drawing from your survey or the project to develop your agreement and to insure permitting requirements are met.

Permits

Facilities are responsible for all permits applicable to the pumpout equipment. Private businesses (not applicable to governmental entities) must obtain all permits before installation of the pumpout equipment. Permit issuance and permit inspections to the CVA Program to receive funding is required.

Business Registration

Private businesses (not applicable to governmental entities) must register with the Department of Business Regulation if your facility has not yet registered, please see <https://www.sos.fl.gov/business>

Vendor Registration

All applicants for CVA grants (private businesses and governmental entities) must register with the Department of Management Services, My Florida Marketplace in the state of Florida, please register at: <https://vendor.myfloridaplatform.com>

Insurance

All facilities must be insured by carriers licensed in or eligible to do business in Florida. Commercial General Liability, Automobile Liability, and Worker's Compensation insurance that includes the Florida Department of Environmental Protection with the grant application. Go to our website at <https://floridadep.gov/documents> for more detailed information on Insurance Requirements.

If the applicant is a Florida governmental entity, which is self-funded, provide in writing, on official letter-head, from the applicant's CFO that the entity is self-insured.

W-9 Form and Substitute W-9 Filing

All applicants (private businesses and governmental entities) are required to submit a copy of their W-9 form with the grant application and file the facilities substitute W-9 with My Florida Marketplace. If the facility has not yet filed their substitute W-9 please file it at: <https://vendor.myfloridaplatform.com>

Clean Vessel Act Grant Application Form

Facility General Information

Facility Name: _____

Federal Employer ID #: _____ Facility's Fiscal Year-From: _____

Facility Address: _____

City: _____ State: _____ ZIP Code: _____

Mailing Address (if different): _____

City: _____ State: _____ ZIP Code: _____

Facility Phone Number: _____ Facility Fax Number: _____

Facility Website: _____

Facility Email Address: _____

Is the facility involved in any community partnerships or public events? Yes No If yes, please describe: _____

Contact Responsible for CVA Grant Application and Project Implementation: _____

Name: _____ Title: _____

Address: _____

City: _____ State: _____

Phone: _____ Email Address: _____

Is the contact person: Consultant Contractor Facility Employee

Facility Owner(s) Information

Name: _____

Address: _____

City: _____ State: _____

Phone: _____ Email Address: _____

Is the facility owned/operated by a self-insured governmental entity (state, county, or city)? Yes No

Facility Location Information

Type of Facility (check all that apply): Marina Dock/wharf Boat ramp Other _____

Estimated Project Budget

Tasks	Category	Total Amount	75% grant (maximum allowable)	(in \$)
Permits	Miscellaneous Expenses	\$ 0.00		
Site Preparation	Contractual Services	\$ 0.00		
	Salaries	\$ 0.00		
Renovation	Contractual Services	\$ 0.00		
	Salaries	\$ 0.00		
Equipment Purchase	Equipment	\$ 0.00		
Equipment Installation	Contractual Services	\$ 0.00		
	Salaries	\$ 0.00		
Operations of Equipment	Contractual Services	\$ 0.00		
	Salaries	\$ 0.00		
Maintenance and Repair	Contractual Services	\$ 0.00		
	Supplies	\$ 0.00		
Sewage Handling	Contractual Services	\$ 0.00		
	Salaries	\$ 0.00		
Pumpout Signage	Miscellaneous Expenses	\$ 0.00		
	Salaries	\$ 0.00		
Education and Instructional Materials	Miscellaneous Expenses	\$ 0.00		
	Salaries	\$ 0.00		
Total Project Amount 100%		\$ 0.00		
Total Grant Award Amount (no greater than 75%)		\$ 0.00		
Total Match Amount (no less than 25%)		\$ 0.00		

Note: The facility should include estimated hourly rate of pay for all in-house labor costs when calculating any salaries listed above. Only the direct hourly rate of pay for the facility's employees are reimbursable. Thus, the facility shall not be reimbursed for wage multipliers (i.e. fringe benefits, overhead, indirect, and/or general and administrative rates). To request reimbursement for hourly rate of pay, the costs shall be itemized by employee position, hourly rate of pay, and the associated activity using the table below. At its discretion, the Department may request additional supporting documentation.

Hourly Rate of Pay for Grant Reimbursement

Click here for detailed instructions on how to complete this chart: [Click here for detailed instructions on how to complete this chart](#)

(Please skip this chart if the proposed project's budget does not include in-house labor (salaries) costs)

Position Title	Rate/Hour	# Hours	Total (automatic)
Example: Operations Worker	\$12.00	150	\$1,800
			\$
			\$
			\$
			\$
			\$

CVA App

CVA Grant Application Submission Checklist

Check each box to indicate completion/agreement

- The facility is registered with the My Florida Marketplace Vendor System
- The facility is registered with the Florida Division of Corporations (not applicable to governmental facilities)
- The facility's Certificate of Insurance will be submitted with the grant application (not applicable to governmental facilities)
- The facility is a self-insured governmental entity and will submit a statement to indicate as such with the grant application
- If the equipment or service costs exceed \$2,500, two vendor quotes will be submitted with the grant application

If the total project cost exceeds \$30,000, the Federal Funding Accountability and Transparency Act Form will be submitted with the grant application

As an authorized agent for _____, I verify that this facility is in regulatory compliance with the Florida Department of Environmental Protection, and all local, state, and federal permits and approvals applicable to the project specified in this application will be obtained before beginning work or purchasing any equipment.

Name: _____ Title: _____ Date: _____

Submission Instructions

- When you are satisfied with your entries and ready to submit the application, save a copy of the application form for your records by using the 'Save As' option under the 'File' Menu.
- Then click on the 'Submit Application' button below.
- An email window will appear with the application form attached.
- Before sending the email, attach all required documentation along with the application. It is helpful if all document attachments are clearly titled with your facility's name.
- Your application will not be processed or approved until all required documentation is received.

Print

Submit

If you are unable to submit the application with the submission button above, you can email, fax, or mail the completed application and required documentation to:
Florida Department of Environmental Protection
Clean Vessel Act Grant Program

3900 Commonwealth Boulevard
Tallahassee, FL 32399-3000
Clean Vessel Act@FloridaDEP.gov
Fax Number: 1-866-340-4683

For help or further instruction, please visit the Clean Vessel Act website or call us at 850-245-2847

CVA Application Page 3



Plan Your Project

- Aerial drawing or engineering plans of proposed project site with pumpout location marked
- Pictures of proposed project site
- Any site preparation needed before pumpout installed?
- Any state or local permits needed
- Gather quotes for any equipment or service that costs more than \$2,500
- Summarize work plan and budget

8/21/2019: CVA19-950

This is location of dock where vessels will be able to receive fuel and pumpout services



This is where stationary unit and holding tank will be located...plumbing and electric will run from this location to the above fuel dock.



Project Budget

- Permits
- Site Preparation
- Renovation
- Equipment
- Installation
- Operations
- Maintenance/repair
- Sewage hauling
- Pumpout signage
- Education and outreach

Estimated Project Budget

Tasks	Category	Total Amount	75% grant (automatically calculated)	25% match (automatically calculated)
Permits	Miscellaneous Expenses		\$ 0.00	\$ 0.00
Site Preparation	Contractual Services		\$ 0.00	\$ 0.00
	Salaries		\$ 0.00	\$ 0.00
Renovation	Contractual Services		\$ 0.00	\$ 0.00
	Salaries		\$ 0.00	\$ 0.00
Equipment Purchase	Equipment		\$ 0.00	\$ 0.00
Equipment Installation	Contractual Services		\$ 0.00	\$ 0.00
	Salaries		\$ 0.00	\$ 0.00
Operations of Equipment	Contractual Services		\$ 0.00	\$ 0.00
	Salaries		\$ 0.00	\$ 0.00
Maintenance and Repair	Contractual Services		\$ 0.00	\$ 0.00
	Supplies		\$ 0.00	\$ 0.00
Sewage Hauling	Contractual Services		\$ 0.00	\$ 0.00
	Salaries		\$ 0.00	\$ 0.00
Pumpout Signage	Miscellaneous Expenses		\$ 0.00	\$ 0.00
	Salaries		\$ 0.00	\$ 0.00
Education and Instructional Materials	Miscellaneous Expenses		\$ 0.00	\$ 0.00
Total Project Amount 100%		\$ 0.00		
Total Grant Award Amount (no greater than 75%)		\$ 0.00		
Total Match Amount (no less than 25%)		\$ 0.00		

Note: The facility should include estimated hourly rate of pay for all in-house labor costs when calculating any salaried task above. Only the **direct** hourly rate of pay for the facility's employees are reimbursable. Thus, the facility **shall not be reimbursed for wage multipliers** (i.e. fringe benefits, overhead, indirect, and/or general and administrative rates). To request reimbursement for hourly rate of pay, the costs shall be itemized by employee position, hourly rate of pay, and the associated activity using the table below. At its discretion, the Department may request additional supporting documentation.

Hourly Rate of Pay for Grant Reimbursement

[Click here for detailed instructions on how to complete this table.](#)

(Please skip this chart if the proposed project's budget does not include in-house labor (salaries) costs)

Position Title	Rate/Hour	# Hours	Total Salary (automatically calculated)
Example: Operations Worker	\$12.00	150	\$1,800.00
			\$ 0.00
			\$ 0.00
			\$ 0.00
			\$ 0.00
			\$ 0.00

CVA Application Page 7



CVA Application Package

- Application and project budget
- Project plan and pictures
- Quotes or bids
- Vendor Registration
- Division of Corporations
- Insurance
- W-9
- FFATA if applicable





Vendor Registration

- Applicants must be a registered vendor with Florida. If you are not registered, marinas can register at: vendor.myfloridamarketplace.com.
- To verify a Vendor Registration online: vendor.myfloridamarketplace.com.
- Under ‘Vendor login’ type in “publicuser” for both the username and password.

The screenshot shows the 'Vendor Information Portal' interface. At the top, there is a navigation bar with the 'myFlorida Market Place' logo, 'Registration :: :: ::', and 'Welcome, publicuser :: Logout'. Below the navigation bar is a banner image featuring oranges, a space shuttle, and a beach scene. The main content area is titled 'View Vendor Detail' and contains several sections:


- General Vendor Information:** A table with the following data:

Vendor Status / Effective Date:	AC / 02/24/2012
Vendor Name:	Don Miller Development Corporation
Short Name (Does Business As):	Twin Dolphin Marina
Dun and Bradstreet Number (DUNS):	
Website:	
W9 Status:	Valid W-9 on File
DFS W9 Last Update Date:	Oct 13, 2011
Business Designation:	Corporation
Primary Place of Business:	FL
- Certified Business Enterprise (CBE) Category:** Non-Minority / Non-Woman-Owned / Non-FVBE
- Solicitations:** Registered for Sourcing: Yes, Date participated: 5/11/10 4:09 PM
Registered for VBS: Yes, Date participated: 5/11/10 4:09 PM
Solicitation/Sales Contact Email: natalie@millerinvesting.com
- Special Exceptions:** Fee has been waived:
Terms of Use have not been agreed to:
- Reluctant Vendor:** Reluctant Vendor:



Division of Corporations

- Applicants must be a registered corporation. If marina is not, register at: dos.myflorida.com/sunbiz/.
- To verify a registration online go to dos.myflorida.com/sunbiz/.
In the top banner – click on the ‘Search Records’ button.



DIVISION of CORPORATIONS
an official State of Florida website

[Department of State](#) / [Division of Corporations](#) / [Search Records](#) / [Search by FEI/EIN Number](#) /

[Previous On List](#) [Next On List](#) [Return to List](#)

[Events](#) **No Name History**

Detail by FEI/EIN Number
Foreign Limited Liability Company
SHM REGATTA POINTE, LLC

Filing Information

Document Number	M1800005204
FEI/EIN Number	83-0690161
Date Filed	06/01/2018
State	DE
Status	ACTIVE
Last Event	LC STMNT OF RA/RO CHG
Event Date Filed	10/09/2019
Event Effective Date	NONE

Principal Address
14875 PRESTON RD
STE 975
DALLAS, TX 75254

Mailing Address
14875 PRESTON RD
STE 975
DALLAS, TX 75254

Registered Agent Name & Address
CORPORATION SERVICE COMPANY
1201 HAYS STREET
TALLAHASSEE, FL 32301

Name Changed: 10/09/2019

Address Changed: 10/09/2019

Authorized Person(s) Detail

Name & Address

Title SOLE MEMBER

SAFE HARBOR MARINAS, LLC
14875 PRESTON RD
DALLAS, TX 75254

Title COO

BURCHETT, KATHERYN
14875 PRESTON RD
STE 975
DALLAS, TX 75254

Title VP

CLARK, PETER
14875 PRESTON RD
STE 975
DALLAS, TX 75254



Division of Corporations

Fictitious Name

If the corporation is doing business under a different name, that fictitious name must be active as well, and match the owner's name, principal address and FEI Number from the corporation record.

The screenshot displays the Sunbiz.org website interface for the Division of Corporations. At the top, there is a navigation bar with links for "Previous on List", "Next on List", and "Return to List". Below this is a "Filing History" link and a "Fictitious Name Search" input field with a "Submit" button. The main content area is titled "Fictitious Name Detail" and provides the following information:

- Fictitious Name:** TWIN DOLPHIN MARINA
- Filing Information:**
 - Registration Number: G06363700003
 - Status: ACTIVE
 - Filed Date: 12/29/2006
 - Expiration Date: 12/31/2021
 - Current Owners: 1
 - County: MANATEE
 - Total Pages: 3
 - Events Filed: 2
 - FEI/EIN Number: 59-1371866
- Mailing Address:**
 - 1200 1ST AVE WEST
 - SUITE 200
 - BRADENTON, FL 34205
- Owner Information:**
 - DON MILLER DEVELOPMENT CORP.
 - 1200 1ST AVE WEST SUITE 200
 - BRADENTON, FL 34205
 - FEI/EIN Number: 59-1371866
 - Document Number: 393007
- Document Images:**
 - 12/29/2006 -- REGISTRATION (View image in PDF format)
 - 12/13/2016 -- Fictitious Name Renewal Filing (View image in PDF format)
 - 12/14/2011 -- Fictitious Name Renewal Filing (View image in PDF format)



W-9

All applicants will need a W-9.
 The blank W-9 form can be found
 at the following website:
www.irs.gov/pub/irs-pdf/fw9.pdf

Form W-9 (Rev. December 2014) Department of the Treasury Internal Revenue Service	Request for Taxpayer Identification Number and Certification	Give Form to the requester. Do not send to the IRS.	
Print or type See Specific Instructions on page 2.	1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. Don Miller Development Corporation		
	2 Business name/disregarded entity name, if different from above Twin Dolphin Marina		
	3 Check appropriate box for federal tax classification; check only one of the following seven boxes: <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> C Corporation <input checked="" type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ _____ <small>Note. For a single-member LLC that is disregarded, do not check LLC; check the appropriate box in the line above for the tax classification of the single-member owner.</small> <input type="checkbox"/> Other (see instructions) ▶ _____		
	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ <small>(Applies to accounts maintained outside the U.S.)</small>		
	5 Address (number, street, and apt. or suite no.) 1200 1st Ave W	Requester's name and address (optional)	
	6 City, state, and ZIP code Bradenton, Florida 34205		
	7 List account number(s) here (optional)		
Part I Taxpayer Identification Number (TIN)			
Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see <i>How to get a TIN</i> on page 3.		Social security number [][] - [][] - [][][][]	
Note. If the account is in more than one name, see the instructions for line 1 and the chart on page 4 for guidelines on whose number to enter.		or Employer identification number 5 9 - 1 3 7 1 8 6 6	
Part II Certification			
Under penalties of perjury, I certify that:			
1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and			
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and			
3. I am a U.S. citizen or other U.S. person (defined below); and			
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.			
Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding.			



Insurance

If the applicant is For-Profit or Not-For-Profit, they will need proof of coverage for:


- Commercial General Liability Insurance** – \$300,000 aggregate/\$100,000 per occurrence required for a business (no exceptions)
- Commercial Automobile Liability Insurance** – vehicles owned by and used at the business must be insured for \$300,000. The applicant should provide a written statement stating that the business does not own or operate commercial vehicles at the project site.
- Workers Compensation Insurance** – applicant must meet legal requirements which are: \$100,000 per occurrence, \$500,000 aggregate and \$100,000 per or disease required for five or more employees.

ACORD		CERTIFICATE OF LIABILITY INSURANCE			DATE (MMDDYYYY)	
PRODUCER		THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.				
INSURED		INSURERS AFFORDING COVERAGE			NAIC #	
Marina/Facility Name		INSURER A:	Name of Insurance Company	Enter NAIC#		
Street Address or P.O. Box		INSURER B:	Name of Insurance Company (if applicable)	Enter NAIC#		
City, State & Zip Code		INSURER C:	Name of Insurance Company (if applicable)	Enter NAIC#		
		INSURER D:	Name of Insurance Company (if applicable)	Enter NAIC#		
		INSURER E:	Name of Insurance Company (if applicable)	Enter NAIC#		
COVERAGES						
THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.						
NSR LTR	ADDITIONAL INSR	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MMDDYY)	POLICY EXPIRATION DATE (MMDDYY)	LIMITS
A	<input checked="" type="checkbox"/>	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> Marine Liability GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC	90MA0045-0	12/19/08	04/23/10	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (EA occurrence) \$100,000 MED EXP (Any one person) \$Excluded PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMPIOP AGG \$1,000,000 \$
B	<input checked="" type="checkbox"/>	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS	4146366600	07/31/09	07/31/10	COMBINED SINGLE LIMIT (Each Occurrence) \$3,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ AUTO ONLY - EA ACCIDENT \$ OTHER THAN AUTO ONLY: EA ACC \$ AGG \$
	<input type="checkbox"/>	GARAGE LIABILITY <input type="checkbox"/> ANY AUTO				AUTO ONLY - EA ACCIDENT \$ OTHER THAN AUTO ONLY: EA ACC \$ AGG \$
	<input type="checkbox"/>	EXCESS/UMBRELLA LIABILITY <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE <input type="checkbox"/> DEDUCTIBLE <input type="checkbox"/> RETENTION \$				EACH OCCURRENCE \$ AGGREGATE \$ \$ \$
C	<input checked="" type="checkbox"/>	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? If yes, describe under SPECIAL PROVISIONS below	WC 40-51-066-01	10/25/2008	10/25/2009	<input checked="" type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE - EA EMPLOYEE \$1,000,000 E.L. DISEASE - POLICY LIMIT \$1,000,000
	<input type="checkbox"/>	Facilities employing fewer than 4 employees need to complete and submit a Workers Compensation Exemption Form.				
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS						
Marina, restaurant, gift shop						
Marina/Facility Name						
Street Address						
City, State Zip						
CERTIFICATE HOLDER			CANCELLATION			
Florida Department of Environmental Protection 3900 Commonwealth Blvd. Tallahassee, FL 32399-30000			SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE INSURER AFFORDING COVERAGE WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES. AUTHORIZED REPRESENTATIVE			
ACORD 25 (2001/08)			© ACORD CORPORATION 1988			



Workers Comp Exemption Form

Businesses with four or fewer employees can provide a completed *Worker's Compensation Exemption Form*, in place of providing proof of coverage.

 Florida Department of Environmental Protection
DEP 55-241 Exemption from Workers' Compensation Insurance Requirements
for Non-Construction Organizations ONLY

Required Signature: Original Bill

Company Name: _____

Entity Information:

Sole Proprietor Partner

Total number of sole proprietors/partners: _____

Total number of sole proprietors/partners electing coverage: _____
(Include copy of Notice of Election of Coverage, DWC 251 or BCM 251)

Corporation Limited Corporation

Total number of corporate officers: _____

Total number of corporate officers electing exemption: _____
(Include copy of Notice of Election to be Exempt, DWC 250 or BCM 250)

Total number of employees, other than sole proprietor, partners or corporate officers: _____

The above-referenced company is exempt from the requirement to carry workers' compensation insurance due to:
(check one)

Less than four (4) employees pursuant to 440.02(17)(a)(2), Florida Statutes

Notice of Election to be Exempt, DWC 250 or BCM 250 form, filed with the Division of Workers' Compensation.

Since the above-referenced organization is not required by state law to obtain worker's compensation insurance, the organization hereby agrees that the Department of Environmental Protection will not be liable for any worker's compensation related claims that may arise in relation to DEP Purchase Order/Contract/Agreement No. E-mail the completed form to: Procurement@dep.state.fl.us

Telephone: _____

Date: _____

Typed/Printed Name: _____

Signature of Person Authorized to Bind Organization

BOS - DEP 55-241 (Effective 10-21-2013) Page 1 of 1



Insurance – Self-Insured

If the applicant is a **Government entity (city, county, state):**

A written statement can be received, stating that the government is self- insured.

If the government *is not* self-insured, they must provide proof of insurance, as required above for for-profit and nonprofit organizations.



CITY OF GULFPORT, FLORIDA
Gateway to the Gulf
WWW.MYGULFPORT.US

SAMUEL HENDERSON, Mayor

DANIEL LIEDTKE, Councilmember, Ward 1
CHRISTINE BROWN, Councilmember, Ward 2

YOLANDA ROMAN, Councilmember/ Vice Mayor, Ward 3
MICHAEL FRIDOVICH, Councilmember, Ward 4

May 25, 2016

Florida Department of Environmental Protection
Florida Clean Vessel Act Program Grant
3900 Commonwealth Blvd. MS #30
Tallahassee, FL 32399-2400

Re: City of Gulfport's Letter of Self-insurance

Dear Sir or Madam,

Please allow this letter to serve as evidence that the City of Gulfport has elected to be self-insured for its comprehensive general/law enforcement liability, workers' compensation and employers' liability, professional liability, public official's errors & omissions, motor vehicle liability, crime, and property exposures through an annual appropriation from the General Fund. The City of Gulfport is self-insured under Public Risk Management of Florida (PRM) which is a risk management and self-insurance pool for governmental entities in the State of Florida. As a municipality, the City of Gulfport and its various locations throughout the City of Gulfport are included in this self-insured program.

Should any claims arise by reason of such operations or under an official contract or license agreement, they should be referred to the City of Gulfport, Human Resources, 2401 53rd Street S, Gulfport, FL 33707.

Respectfully,

Cheryl Hannafin, CPA
Finance Director
City of Gulfport
727-893-1014
Channafin@mygulfport.us


2401 53rd Street South - Gulfport Florida 33707-5161
(727) 893-1000 - FAX (727) 893-1005
www.mygulfport.us



Federal Funding Accountability and Transparency Act Form (FFATA)

For applicants with a proposed project funding (75%) amount \$30,000 or more in federal funding, the applicant must provide a completed Federal Funding Accountability and Transparency Act Form.

This form is used to report the funding awards back to the Federal Government.

 **FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION**
Federal Funding Accountability and Transparency Act Form – Subaward to a Recipient

Purpose: The Federal Funding Accountability and Transparency Act (FFATA) was signed on September 26, 2006. The intent of this legislation is to empower every American with the ability to hold the government accountable for each spending decision. The FFATA legislation requires information on federal awards (federal assistance and expenditures) be made available to the public via a single, searchable website, which is <http://www.usaspending.gov/>.

The FFATA Subaward Reporting System (FSRS) is the reporting tool the Florida Department of Environmental Protection ("DEP") must use to capture and report subaward and executive compensation data regarding first-tier subawards that obligate \$30,000 or more in Federal funds (excluding Recovery funds as defined in section 1512(a)(2) of the American Recovery and Reinvestment Act of 2009, Pub. L. 111-5).
[Note: This reporting requirement is not applicable for the procurement of property and services obtained by the DEP through a Vendor relationship. Refer to 2 CFR Ch. 1 Part 170 Appendix A, Section Lc.3 for the definition of "subaward".]

Organization and Project Information: As of October 1, 2015, the following information must be provided to the DEP prior to the DEP's issuance of a subaward (Agreement) that obligates \$30,000 or more in federal funds as described above. Please provide the following information and return the signed form to DEP as requested. If you have any questions, please contact the DEP's Bureau of General Services, Contracts Team at Contracts_Adm@FloridaDEP.gov or at telephone number 850/245-2361 for assistance.

DUNS #: _____
(DUNS # must be nine (9) digits not including dashes)*

Federal Award ID Number (FAIN#): _____

Catalog of Federal Domestic Assistance (CFDA)#: _____

DEP Assigned Grant Agreement#: _____

Dollar Amount of Grant Disbursement: _____

* If your company or organization does not have a DUNS number, you will need to obtain one from Dun & Bradstreet at 866-705-5711 or use the webform (<https://fdqgov.dnb.com/webform>). The process to request a DUNS number takes about ten minutes and is free of charge.

Business Name: _____

DBA Name (if applicable): _____

Principal Place of Business Address:

Address Line 1: _____

Address Line 2: _____

Address Line 3: _____

City: _____ **State:** _____ **Zip+4:** _____



Submit CVA Application by Email

- Applications can be submitted by email and all documents can be attached to the email.
- Click on Submit
- A blank email to Clean.Vessel.Act@DEP.gov will be created with the application attached.
- Attach additional documents to complete your application package.
- Or use your application package to apply through the grant portal.

CVA Grant Application Submission Checklist
Check each box to indicate completion/agreement

- The facility is registered with the My Florida Marketplace Vendor System
- The facility is registered with the Florida Division of Corporations (not applicable to governmental facilities)
- The facility's Certificate of Insurance will be submitted with the grant application (not applicable to governmental facilities)
- The facility is a self-insured governmental entity and will submit a statement to indicate as such with the grant application
- If the equipment or service costs exceed \$2,500, two vendor quotes will be submitted with the grant application

If the total project cost exceeds \$30,000, the Federal Funding Accountability and Transparency Act Form will be submitted with the grant application

As an authorized agent for _____, I verify that this facility is in regulatory compliance with the Florida Department of Environmental Protection, and all local, state, and federal permits and approvals applicable to the project specified in this application will be obtained *before* beginning work or purchasing any equipment.

Name: _____ Title: _____ Date: _____

Submission Instructions:

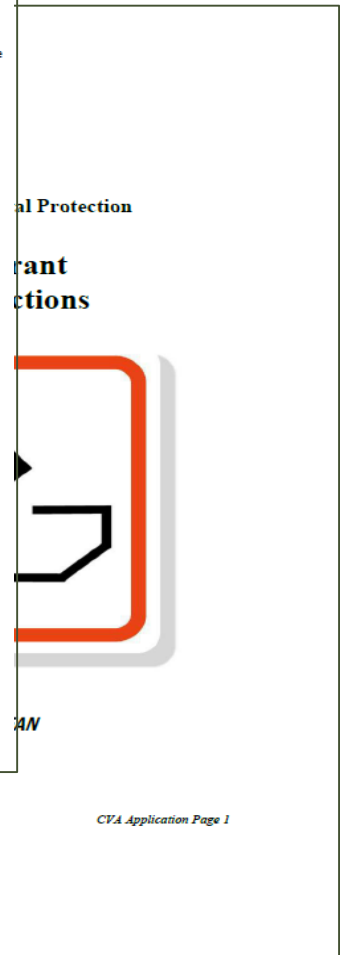
- When you are satisfied with your entries and ready to submit the application, save a copy of the application form for your records by using the 'Save As' option under the 'File' Menu.
- Then click on the 'Submit Application' button below.
- An email window will appear with the application form attached.
- Before sending the email, attach all required documentation along with the application. It is helpful if all document attachments are clearly titled with your facility's name.
- **Your application will not be processed or approved until all required documentation is received.**

If you are unable to submit the application with the submission button above, you can email, fax, or mail the completed application and required documentation to:

Florida Department of Environmental Protection Clean Vessel Act Grant Program
Mail Station 235
3900 Commonwealth Boulevard
Tallahassee, FL 32399-3000
Clean.Vessel.Act@FloridaDEP.gov
Fax Number: 1-866-340-4683

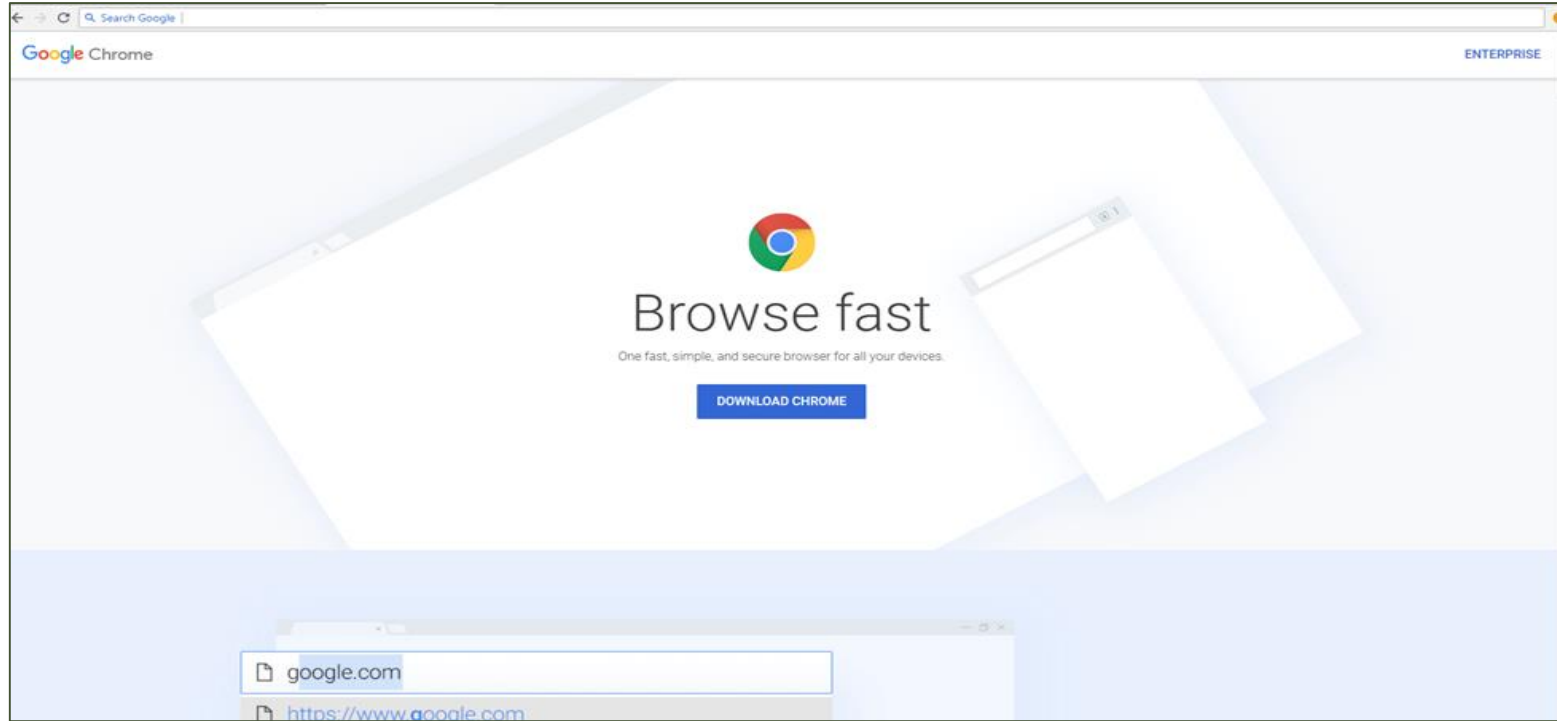
For help or further instruction, please visit the [Clean Vessel Act](http://Clean.Vessel.Act) website or call us at 850-245-2847

CVA Application Page 3





Google Chrome



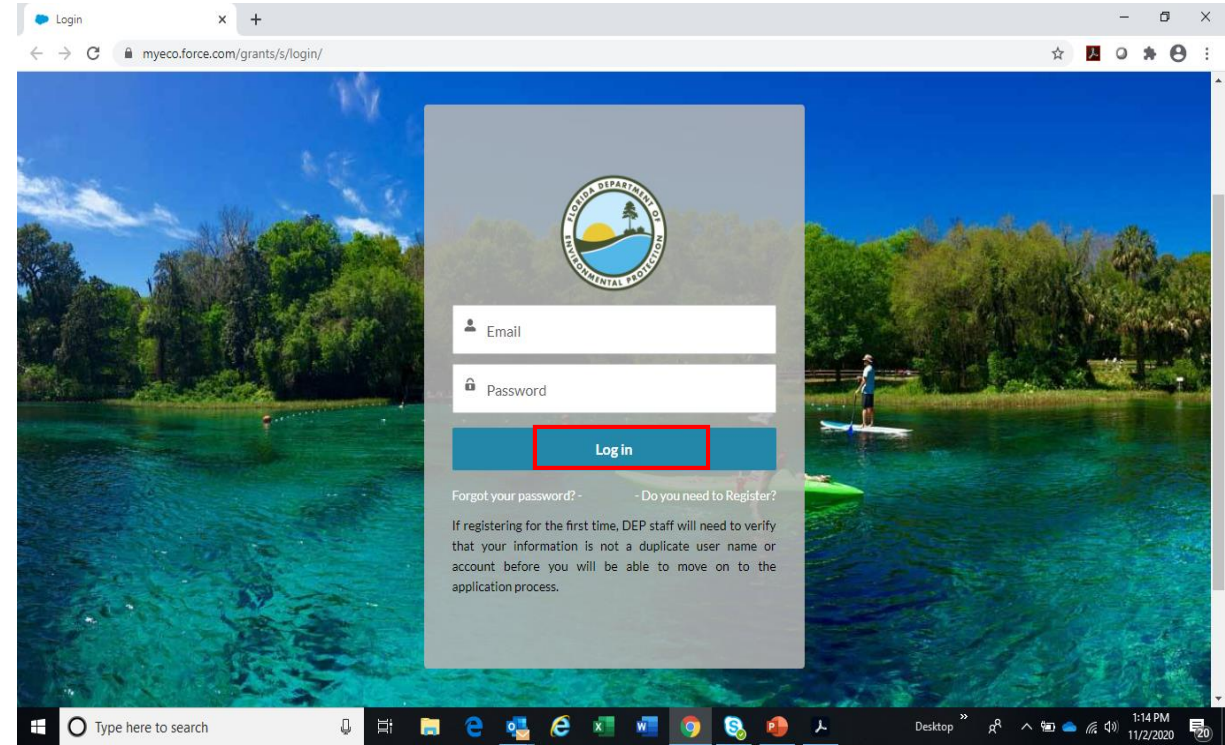
- Users will need to use Google Chrome browser to use portal
- Free to download and use
- www.google.com/chrome/



Access the Grant Portal

Login to the Salesforce Grant Portal

- Click on the link to access the portal – myeco.force.com/grants/s/login
- If you are not registered, select **“register.”** You will be directed to complete the registration form. Once that’s complete, you can gain access.





Create an Account

Once registered on the portal, the user will be sent an email that includes a link to create a password.

A screenshot of a web form titled "Community Registration" overlaid on a background image of a marina with several boats docked. The form includes the following fields and elements:

- Florida Department of Environmental Protection logo
- Form title: "Community Registration"
- Parent Account:
- Marina Name:
- Mailing Street:
- Mailing City:
- Mailing Zip/Postal Code:
- * Mailing State:
- FEIN is numbers only and must be entered in this format: XX-XXXXXXX
- Company FEIN:
- First Name:
- Last Name:
- Email Address:
- Next button
- Already Have an account? link



Home Page

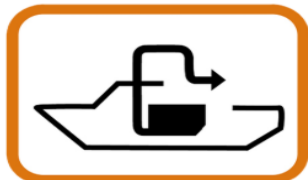


Manny Villa ▾



[Account Details](#)

Clean Vessel Act



CLEAN VESSEL ACT

The Clean Vessel Act (CVA) of 1992 was signed into law to reduce pollution from vessel sewage discharges, prohibiting the discharge of raw sewage into fresh water or within coastal salt-water limits. The act established a federal grant program administered by the U.S. Fish and Wildlife Service, which to date has awarded nearly \$150 million for states to install thousands of sewage pumpout stations. The program, housed within DEPs Office of Sustainable Initiatives, provides grants for construction and installation of sewage pumpout facilities and purchase of pumpout boats and educational programs for boaters. [Grant Requirements](#) [Apply for Grant](#)

Quick Links

- [CVA Grant Program](#)
- [CVA Grant Requirements](#)
- [Clean Marina Program](#)
- [Clean and Resilient Marina](#)
- [Clean Boater Program](#)
- [Pumpout Signage Requirements](#)
- [Quarterly Reporting Information](#)
- [The Florida Coastal Program \(FCO\)](#)
- [The Department of Environmental Protection \(DEP\)](#)
- [Contact Us](#)
- [The Grant Management System User Guide](#)

Florida Department of Environmental Protection, Clean Marina Program,
3900 Commonwealth Blvd. MS #30,
Tallahassee, Florida 32399-2400
Phone: 850-245-2100



Account Details

The screenshot shows a web interface for "Account Details". At the top left is the Florida Department of Environmental Protection logo. At the top right is a user profile icon labeled "Shana Porta...". Below the header is a navigation bar with a home icon and the text "Account Details". Underneath is a menu with options: "Account" (highlighted with a red box), "Contact", "Grant Application", "Grant Agreement", and "Reimbursement Request". The "Account" section is titled "MY ACCOUNT INFORMATION" (also highlighted with a red box) and contains the following contact information:

Shana Anclote Isles Marina
727-939-1561 ·
111 Anclote Road
Tarpon Springs, Florida 34689
United States

Below this information is a "View All" link. At the bottom of the page, a dark blue footer contains the following text:

Florida Department of Environmental Protection, Clean Marina Program,
3900 Commonwealth Blvd. MS #235,
Tallahassee, Florida 32399-2400
Phone: 850-245-2094



Contacts



 Shana Porta... ▾



Account Details

Account **Contact** Grant Application Grant Agreement Reimbursement Request

MY CONTACT

Mr. George Zutes

Owner - Shana Anclote Isles Marina ·
111 Anclote Road
Tarpon Springs, 34689
United States

Mr. Richard Mai

Manager Dockmaster - Shana Anclote Isles Marina ·
111 Anclote Road
Tarpon Springs, Florida 34689
United States
- 727-939-1561

[View All](#)

Florida Department of Environmental Protection, Clean Marina Program,
3900 Commonwealth Blvd. MS #235,
Tallahassee, Florida 32399-2400
Phone: 850-245-2094



Account Information

The screenshot shows the user interface for account information. At the top left is the Florida Department of Environmental Protection logo. At the top right is a user profile icon labeled "Shana Porta...". Below the logo is a navigation menu with a home icon and a button labeled "Account Details" (highlighted with a red box). The main content area has a navigation bar with links for "Account", "Contact", "Grant Application", "Grant Agreement", and "Reimbursement Request". Below this is the section "MY ACCOUNT INFORMATION" with a button for "Shana Anclole Isles Marina" (highlighted with a green box) and a "View All" button (highlighted with a green box). The address is listed as "111 Anclole Road, Tarpon Springs, Florida 34689, United States". The footer contains the department's name, "Clean Marina Program", and contact information: "3900 Commonwealth Blvd. MS #235, Tallahassee, Florida 32399-2400, Phone: 850-245-2094".

Florida Department of Environmental Protection, Clean Marina Program,
3900 Commonwealth Blvd. MS #235,
Tallahassee, Florida 32399-2400
Phone: 850-245-2094



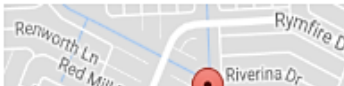
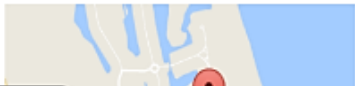
Account Details

Details

Account Name	Entity Type
Brenda's Marina and Resort	Private
Parent Account	Type
Brenda's Marina and Resort	Grant Recipient
Federal Employer ID #	CMP Designation Type
F123456789	Clean Marina
Annual Renewal Letter Sent	CMP Designation Date
	4/9/2018
Facility Name	
Common Name	
Legal Name	

Address Information

Mailing Address	Facility Address
200 OCEAN CREST DRIVE	13 Richfield Lane
Palm Coast, Florida 32137	Palm Coast, Florida 32164
United States	United States



Related

Contacts (4)

CONTACT ...	TITLE	EMAIL	PHONE	
David Barn...	Grant Coordin...	barnacle@ha...	850-255-2898	▼
Sara Hale	Marina Owner	kim.cancel@c...	386-237-1681	▼
Clayton S...		smithcla@aol...		▼
Susie Test	DEP User	ashley.willard...	866-841-0287	▼

[View All](#)


Grant Agreements (6+)

AGREEME...	STATUS	FUNDS AWAR...	FUNDS DISBU...	
MV1041	Draft	\$0.00	\$0	▼
MV1068	Draft	\$0.00	\$0	▼
MV1069	Draft	\$0.00	\$0	▼
MV1071	Draft	\$0.00	\$0	▼



Contacts

Related

 Contacts (4)

CONTACT ...	TITLE	EMAIL	PHONE	
David Barn...	Grant Coordin...	barnacle@ha...	850-255-2898	▼
Sara Hale	Marina Owner	kim.cancel@c...	386-237-1681	▼
Clayton S...		smithcla@aol...		▼
Susie Test	DEP User	ashley.willard...	866-841-0287	▼

[View All](#)

- The drop-down arrow at the end of the row allows the user to edit the contact record.
- To view the contact record, select the contact name.
- To view all contacts associated to the account select “View All.”



Contact Record

Contact **Mr. David Barnacle** Edit

Title	Account Name	Mailing Address	Phone
Grant Coordinator	<u>Brenda's Marina and Resort</u>	1231 North Monroe Street Tallahassee, Florida 32303 United States	850-255-2898

Details

Name	Phone
Mr. David Barnacle	850-255-2898
Account Name	Mobile
<u>Brenda's Marina and Resort</u>	850-245-2323
Title	Email ⓘ
Grant Coordinator	barnacle@hammockbeach.com

Address Information

Mailing Address
1231 North Monroe Street
Tallahassee, Florida 32303
United States

- The contact record displays the details for the contact.
- Select “Edit” to edit the record.



Edit or Update Contacts

Edit Contact

*** Name**

Salutation

First Name

*** Last Name**

*** Account Name**

Title

Address Information

Phone


Mobile

Email ⓘ

- The “Edit Contact” screen will display and updates can be made to the contact record if necessary.
- Click “Save.”




Applying for a New Grant

Shana Porta...

[Account Details](#)

Clean Vessel Act



CLEAN VESSEL ACT

The Clean Vessel Act (CVA) of 1992 was signed into law to reduce pollution from vessel sewage discharges, prohibiting the discharge of raw sewage into fresh water or within coastal salt-water limits. The act established a federal grant program administered by the U.S. Fish and Wildlife Service, which to date has awarded nearly \$150 million for states to install thousands of sewage pumpout stations. The program, housed within DEPs Office of Sustainable Initiatives, provides grants for construction and installation of sewage pumpout facilities and purchase of pumpout boats and educational programs for boaters.

[Grant Requirements](#) [Apply for Grant](#)

Quick Links

- The Department of Environmental Protection (DEP)
- The Florida Coastal Office (FCO)
- CVA Grant Program
- The Grant Management System User Guide
- Clean Marina Program
- Clean and Resilient Marina
- Clean Boater Program
- Pumpout Signage Requirements
- Quarterly Reporting Information
- Contact Us

Florida Department of Environmental Protection, Clean Marina Program,
3900 Commonwealth Blvd. MS #235,
Tallahassee, Florida 32399-2400
Phone: 850-245-2094



Eligibility Questions

- Eligibility questions will be displayed and users will select their answer (Yes or No) by clicking the button.
- Click “Next.”

Account Details

CLEAN VESSEL ACT ELIGIBILITY

Eligibility Questions

1. Is the facility located in the State of Florida?
2. Is the facility federally owned and/or operated? Federal facilities, such as military installations, are not eligible for grant funding.
3. Will the facility offer public access to the pumpout equipment? All Clean Vessel Act Grant recipients are required to offer pumpout services to the public.
4. Is the facility currently existing and operating as a business?

Yes
 No

Yes
 No

Yes
 No

Yes
 No

Next



Eligibility Questions – Ineligible

After answering the questions and determined ineligible to apply for grant funding, a screen will pop up like the one below.

Account Details

CLEAN VESSEL ACT ELIGIBILITY

Eligibility Questions

Based on your answers to the Eligibility Questions, this project has been deemed ineligible for Clean Vessel Act Grant funding. Should your eligibility change we encourage you to seek grant funding for your pumpout project. If you have any questions regarding your eligibility status, please contact Clean Vessel Act Program staff.

Thank you for your interest,

The Clean Vessel Act Program
Sustainable Initiatives Programs
Clean.Vessel.Act@dep.state.fl.us
Florida Department of Environmental Protection
3900 Commonwealth Blvd, MS 30
Tallahassee, FL 32399
Office: 850-245-2100
Fax: 1-866-340-4683

Previous Finish



Eligibility Questions – Eligible

- After answering the questions and determined eligible to apply for the grant funding, a screen will pop up like the one below.
- Click “Next.”

Account Details

CLEAN VESSEL ACT ELIGIBILITY

Eligibility Questions

Based on your answers to the eligibility questions, this project has been deemed eligible to apply for Clean Vessel Act Grant funding. To complete the Grant Application, please create an account for your facility and submit the Clean Vessel Act Grant Application.

If you need assistance in this process, please contact Clean Vessel Act Program staff.

The Clean Vessel Act Program
Sustainable Initiatives Programs
Clean.Vessel.Act@dep.state.fl.us
Florida Department of Environmental Protection
3900 Commonwealth Blvd, MS 30
Tallahassee, FL 32399
Office: 850-245-2100
Fax: 1-866-340-4683

Previous Next



Grant Application

- The Application screen will display.
- Complete all fields.

Edit CVA18-0167

Project Number CVA18-0167	Application Status Draft
Total Project Amount \$0.00	Total Match Amount \$0.00
Total Grant Award Amount \$0.00	

Contact Responsible for CVA Grant Application and Project Implementation

Application Contact Name Sara Hale	Facility Name Brenda's Marina and Resort
Contact Title Marina Owner	* Facility Address ⓘ 200 OCEAN CREST DRIVE
Contact Phone 386-237-1681	* Facility City Balm Coast

* Is project located in designated hotspot ⓘ
No

Verified Impaired Waterbody Link
[Click to verify impaired waterway.](#)

* Facility's coordinates ⓘ

Latitude
29.606302

Longitude
-81.187921

Find your facility's coordinates ⓘ
[Click to Find location](#)

- Note the “Click to verify impaired waterway” and “Find” location.
- These links will take you out of the Grant Management System to help answer questions on the application.



Signature

- The application cannot be submitted if the authorization checkbox is not checked.
- Once completed, click “Save.”

Edit CVA18-1031

* Will you sustain equipment post install? ⓘ
--None--

* Will you provide education on services? ⓘ
--None--

* Plan to address boater non-compliance? ⓘ
--None--

As an authorized agent for the above entity, I verify that this facility is in regulatory compliance with the Florida DEP, and all local, state, and federal permits and approvals applicable to the project specified in this app.


I Certify to be Authorized ⓘ

Cancel Save



Draft Application

- Once the application has been completed, the grant application record will be displayed.
- The application status will be displayed in draft status.


 Grant Application CVA18-0167 Edit Submit for Approval


Application Contact Name Sara Hale	Application Status Draft	Facility Name <u>Brenda's Marina and Resort</u>	Total Project Amount \$0.00	Total Grant Award Amount \$0.00
---------------------------------------	------------------------------------	--	--------------------------------	------------------------------------


Project Number CVA18-0167	Application Status Draft
Total Project Amount \$0.00	Total Match Amount \$0.00
Total Grant Award Amount \$0.00	


Contact Responsible for CVA Grant Application and Project Imple...

Application Contact Name Sara Hale	Facility Name <u>Brenda's Marina and Resort</u>
Contact Title Marina Owner	Facility Address ¹ 200 OCEAN CREST DRIVE
Contact Phone 386-237-1681	Facility City Palm Coast
Contact E-mail Address kim.cancel@coastalcloud.us	Facility State FL
Facility Contact <u>Sara Hale</u>	Facility County Flagler

 Grant Agreements (0)

 Site Visits (0)

 Files (0) Add Files

 Upload Files

Or drop files



Grant Application Record

- Edit the application details by selecting the “Edit” button.
- To view the checklist of required documents, select “List” to access this information
- To upload required documents as part of the grant application record, select “Upload Files.”

The screenshot displays the 'Account Details' page for a grant application. At the top, there is a navigation bar with a home icon and the text 'Account Details'. Below this, the application is identified as 'Grant Application CVA18-1000'. To the right of the application name are two buttons: 'Edit' and 'Submit for Approval', both highlighted with red boxes. Below the application name is a summary table with the following data:

Application Contact Name	Application Status	Facility Name	Total Project Amount	Total Grant Award Amount	Total Match Amount
Portal User	Draft	Beers Marina	\$0.00	\$0.00	\$0.00

Below the summary table, there are two columns of information:

Project Number CVA18-1000	Application Status Draft
Total Project Amount \$0.00	Total Match Amount \$0.00
Total Grant Award Amount \$0.00	

Below this is a section for 'ETL' with an unchecked checkbox. Further down is a section for 'Contact Responsible for CVA Grant Application and Project Imple...'. Below this are two columns of contact information:

Application Contact Name Portal User	Facility Name Beers Marina
Contact Title	Parent Company Name Balti Boats
Contact Phone	Facility Address

To the right of the contact information is a section titled 'CVA Application Required Supporting Documents'. Below this title is a button labeled 'List', which is highlighted with a red box. Below the 'List' button is a file upload area. At the top of this area is a button labeled 'Add Files'. Below this is a large dashed box representing the file upload area. At the bottom of this area is a button labeled 'Upload Files', which is highlighted with a red box, and the text 'Or drop files' below it.



Uploaded Files

- Once files are uploaded, you will see them on the application record.
- Click “View All” in the files list to see all records attached to application.

Account Details

Grant Application CVA18-1083

Application Contact Name George Zutes	Application Status Application Approved	Facility Name Shana Anclote Isles Marina	Total Project Amount \$48,150.00	Total Grant Award Amount \$36,112.50
--	--	---	-------------------------------------	---

Project Number
CVA18-1083

Application Status
Application Approved

Contact Responsible for CVA Grant Application and Project Imple...

Application Contact Name George Zutes	Contact E-mail Address shana.kinsey@dep.state.fl.us
Facility Contact George Zutes	Contact Phone
Contact Title Owner	

Facility Name
[Shana Anclote Isles Marina](#)

Facility Email ⁱ
facility@email.com

Facility Address ⁱ
111 Anclote Road

Facility Website ⁱ

Facility City
Tarpon Springs

Fiscal Year Month Begin

Facility State
FL

Federal Employer ID #
555555555

Facility Zipcode
34689

Facility County
Pasco

Entity Owner #1

Entity Type ⁱ
Other

Owner #1 Address
43 Lemon Street

CVA Application Required Supporting Documents List

Files (6+) Add Files

CVA17-816 W-9 Jun 8, 2018 • 63...	CVA17-816 W-9 Jun 8, 2018 • 63...	CVA17-816 Ven... Jun 8, 2018 • 194...
CVA17-816 Sun... Jun 8, 2018 • 92...	CVA17-816 Insu... Jun 8, 2018 • 29...	CVA17-816 Map Jun 8, 2018 • 450...

View All

Grant Agreements (1)

AGREEME...	STATUS	START DATE	END DATE	
MV2238	Executed		6/28/2019	▼

View All



Uploaded Files

Account Details

Grant Applications > CVA18-1083
Files

Add Files

	TITLE	OWNER	LAST MODIFIED	SIZE	
1	CVA17-816 W-9	Shana Portal Kinsey	6/8/2018 10:11 AM	63KB	
2	CVA17-816 W-9	Shana Portal Kinsey	6/8/2018 10:01 AM	63KB	
3	CVA17-816 Vendor Registration	Shana Portal Kinsey	6/8/2018 10:01 AM	194KB	
4	CVA17-816 SunBiz	Shana Portal Kinsey	6/8/2018 10:01 AM	92KB	
5	CVA17-816 Insurance	Shana Portal Kinsey	6/8/2018 10:01 AM	29KB	
6	CVA17-816 Map	Shana Portal Kinsey	6/8/2018 10:01 AM	450KB	
7	CVA17-816 Install quotes	Shana Portal Kinsey	6/8/2018 10:01 AM	220KB	
8	CVA17-816 Insurance - updated	Shana Portal Kinsey	6/8/2018 10:01 AM	49KB	

- Once you click “View All” this screen will appear.
- Click “Add Files” to add files.
- Click drop down arrow and you can do a few operations, including download, delete, view details and upload new version.



Submit Application

Account Details

Grant Application CVA18-1000

Application Contact Name: Portal User | Application Status: Draft | Facility Name: Beers Marina | Total Project Amount: \$0.00 | Total Grant Award Amount: \$0.00 | Total Match Amount: \$0.00

Project Number: CVA18-1000 | Application Status: Draft

Total Project Amount: \$0.00 | Total Match Amount: \$0.00

Total Grant Award Amount: \$0.00

ETL:

Contact Responsible for CVA Grant Application and Project Imple...

Application Contact Name: Portal User | Facility Name: Beers Marina

Contact Title: | Parent Company Name: Balti Boats

Facility Address: | Or drop files

Files (0) | Add Files

Upload Files

Submit for Approval

The “Submit for Approval” comments screen will display and grantee can include any comments and then click “Submit.”

Submit for Approval

Comments

Thank you for this opportunity to apply for the [CVA](#) Grant

Cancel | Submit

When application is complete – click “Submit” on the grant application record page.



Application Status

- A confirmation message displays that the grant has been approved.
- The status will then be changed from “Draft” to “Application Submitted.”
- The user will receive an email letting them know that DEP has received their application.

Grant Application
CVA18-0159

Application Contact Name Clyde Alderman	Application Status Application Submitted	Facility Name Beaches Marina	Total Project Amount \$10,495.00	Total Grant Award Amount \$7,871.25	Total Match Amount \$2,623.75
--	--	---------------------------------	-------------------------------------	--	----------------------------------

Project Number
CVA18-0159

Application Status
Application Submitted

Owner
 Clyde Alderman

Federal Employer ID #
12-1234567

Contact Responsible for CVA Grant Application and Project Imple...

Contact Title	Contact E-mail Address clyde.alderman@dep.state.fl.us
Application Contact Name Clyde Alderman	Contact Phone
Facility Contact Clyde Alderman	

Facility Name Beaches Marina	Facility County Pinellas
Facility Address 5821 32nd Way S	Facility Zipcode 75252

Grant Agreements (0)

Site Visits (0)

Files (0) Add Files

Upload Files

Or drop files



Grant Application Tab

- From the “Grant Application” tab, you can view the grant application and see its status.
- To open the application, click on the project number.
- Once the submitted grant application has been approved, the application status will change from “Application Submitted” to “Application Approved.”

Account Details				
Account	Contact	Grant Application	Grant Agreement	Reimbursement Request
MY APPLICATIONS				
PROJECT NUMBER	APPLICATION STATUS	APPLICATION SUBMIT DATE	APPLICATION REVIEW DATE	
CVA18-0159	Application Submitted	4/18/2018		



CVA Grant Process

- CVA staff will be notified by the grant management system that a new application has been received
- Grant manager is assigned and contact is made
- Grant manager ensures package is complete
- Administrative approval
- Grant executed, work begins
- Status reported quarterly
- Invoice CVA program for 75% reimbursement
- Quarterly gallons pumped reported for 5 years



Clean Boating Programs

Florida Clean Vessel Act Program

www.FloridaDEP.gov/CVA

Clean Boater Program

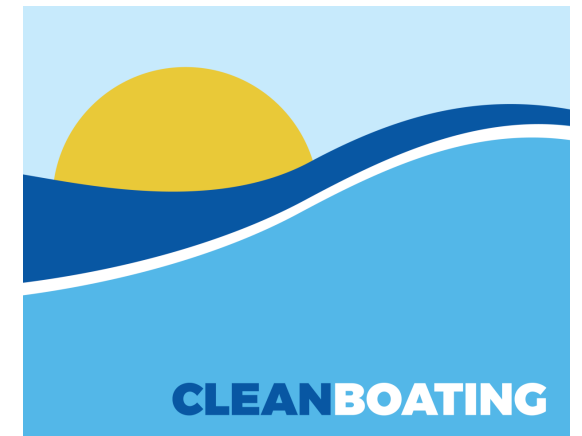
www.FloridaDEP.gov/CleanBoating

Florida Clean Marina Program

www.FloridaDEP.gov/CleanMarina

Clean and Resilient Marina

www.FloridaDEP.gov/CleanResilient



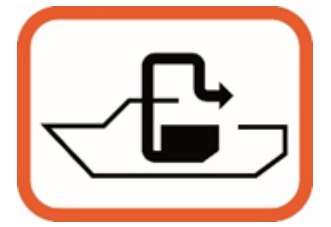


Questions and Answers

CLEANBOATING



CVA Program Contacts



Program Administrator

- Brenda Leonard
Brenda.Leonard@FloridaDEP.gov
850-245-2847

Grant Specialists

- Deneka Smith
Deneka.Smith@FloridaDEP.gov
850-245-2171
- Shelley Ayers
Shelley.Ayers@FloridaDEP.gov
850-245-2074
- Tally Walker
Tally.Walker@FloridaDEP.gov
850-245-2184

Regional Clean Boating Coordinators

- Ethan Cruz, NW Region
Ethan.Cruz@FloridaDEP.gov
- Brooke Ellis, NE Region
Brooke.Ellis@FloridaDEP.gov
850-245-2074
- Victoria Melendez, SW Region
Victoria.Melendez@FloridaDEP.gov
850-245-2074
- Octavio Franco, SE Region
Octavio.Franco@FloridaDEP.gov
850-245-2184



Thank you!

**Brenda Leonard, Program Administrator
850-245-2847 or Brenda.Leonard@FloridaDEP.gov**