**COORDINATED APPROVAL TRANSMITTAL PACKAGE**

Polychlorinated biphenyls (PCBs) have been detected at the below referenced site. The Florida Department of Environmental Protection (FDEP) has reviewed the site assessment and the proposed Remedial Action Plan (RAP) for this site and has issued a RAP Approval Order. Based on the RAP this site appears to be potentially eligible for a Coordinated Approval under the Memorandum of Agreement (MOA) between the United States Environmental Protection Agency (USEPA) Region 4 and the FDEP. This transmittal package is being submitted to USEPA Region 4 to provide supporting documentation for a determination of Coordinated Approval under the MOA and includes a summary of site information, data tables and figures, and a copy of the FDEP issued RAP Approval Order. If it is determined that this site is eligible for a Coordinated Approval under the MOA, the Responsible Party will be notified to request the Coordinated Approval under the MOA to USEPA Region 4. If you have any questions or require additional information, please contact me at XXX-XXX-XXXX or at [Site.Manager’s@FloridaDEP.gov](mailto:leah.j.smith@dep.state.fl.us)

**Technical Check List for Evaluating Eligibility of a Coordinated Approval**

The table below is intended to be used as a guideline for ensuring that the appropriate information is provided to USEPA for Coordinated Approval with FDEP under the MOA at a site. This check list is to be utilized by the site manager and/or technical reviewer to ensure that the required information is included in this submittal. In addition, the following documents should be included with this transmittal package:

FDEP RAP Approval Order

Data Tables

Site Figures

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| **PART I – ADMINISTRATIVE SECTION** | | | | | |
| Today’s Date: | | Click or tap to enter a date. | | |
| Time Constraints (Has someone expressed that there are time constraints? If so, please explain.): | | Choose an item. If yes: | | |
| Site Name: | |  | | |
| Facility/Site ID: | |  | | |
|  | | (FAC ID; COM\_/PROJ#) | | |
| Discharge/Notification Date: | |  | | |
| Site Address: | |  | | |
| County: | |  | | |
| Program Area: | |  | | |
| District: | | Choose an item. | | |
|  | |  | | |
| Project/Site Manager: | |  | | |
|  | | (DEP staff) | | |
|  | |  | |  |
|  | | (Email) | | (Phone) |
| **PROPERTY INFORMATION** | | | | |
| Property Owner: |  | | | |
|  | (Name/Title) | | | |
|  |  | | | |
|  | (Address) | | | |
|  |  | |  | |
|  | (Email) | | (Phone) | |
| Consultant: |  | | | |
| (If different than above) | (Name/Title) | | | |
|  |  | | | |
|  | (Company) | | | |
|  |  | |  | |
|  | (Email) | | (Phone) | |
| Responsible Party: |  | | | |
| (If different than above) | (Name/Title) | | | |
|  |  | | | |
|  | (Address) | | | |
|  |  | |  | |
|  | (Email) | | (Phone) | |
|  |  | |  | |

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| **PART II – PROPERTY & RELEASE DESCRIPTION** |

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| 1. What are the surrounding land uses? |  |
| 2. What are current and proposed or planned future land uses for the site? |  |
| 3. What are the onsite buildings, their uses, and the age of the buildings? |  |
| 4. What direction is groundwater flow and what is the average groundwater depth? |  |
| 5. Name and distance to the nearest surface water body. |  |
| 6. What direction is stormwater run-off, and does it discharge to a surface water body? |  |
| 7. What is the soil lithology and are there any significant geological features? |  |
| 8. Is the source of the PCBs known, and if so, what is the source and when did the discharge occur? |  |
| 10. Are there other contaminants of concern present? |  |
| 11. Are there potential sensitive receptors (e.g., Endangered Species, children, etc.) or sensitive environments (e.g., crops, wetlands, etc.) in the vicinity of the site? |  |

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| **PART III – SITE CONCEPTUAL MODEL** |

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| 1. What materials/media are contaminated with PCBs? |  |
| 2. What Standard Operating Procedures were used to collect samples? |  |
| 3. What laboratory analytical methods were used to analyze samples for PCBs and were the data validated? |  |
| 4. Are data tables summarizing analytical results and dates of collection provided with this transmittal package? |  |
| 5. Do the data tables include PCB Aroclors, homologues, and/or congeners, if appropriate? |  |
| 6. Are figures depicting the locations of sample collection and where PCBs were identified provided, and do the figures included with this transmittal depict the location and extent of PCBs and include a north arrow and scale? |  |
| 7. Have impacted media been horizontally and vertically delineated? Note, PCBs in soil are delineated to 1 mg/kg even if into the saturated zone. FDEP requires delineation to 0.5 mg/kg in the vadose zone, however, EPA requires delineation to 1 mg/kg regardless of the zone (i.e. into the saturated zone). |  |
| 8. Have any data gaps been identified, and if so, what is proposed to fill those data gaps? |  |

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| **PART IV – PROPOSED CLEANUP** |

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| 1. Describe the selected remedial action for PCB cleanup. |  |
| 2. Describe the need for access for investigation/cleanup beyond the site property boundaries. |  |
| 3. What are the PCB cleanup goals (EPA risk-based screening levels, site-specific risk assessment derived values, or FDEP established cleanup levels)? |  |
| 4. What are the storage and disposal plans for impacted media encountered as part of the remedial plan? |  |
| 5. Is the RAP Approval Order included with this transmittal to demonstrate FDEP’s approval of the remedial alternative evaluations and approval of the selected remedial action? |  |
| 6. Will any land use restrictions be used as part of the remedial action? |  |

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| **PART V – ADDITIONAL COMMENTS** |

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| Comments: |