



Florida Department of Environmental Protection

**CITIZEN SUPPORT ORGANIZATION**

**2015 REPORT**

**(pursuant to Florida Statute 20.058)**

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Citizen Support Organization (CSO) Name: Dade Battlefield Society

Mailing Address: 7200 CR 603, Bushnell FL 33513

Telephone Number: 352-793-4781 Website Address (if applicable): www.dadebattlefield.com

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**Statutory Authority:**

**Section 20.2551, F.S., Citizen support organizations; use of property; audit; public records; partnerships.** In summary, the statute specifies the organizational requirements, operational parameters, duties of a CSO to support the Department of Environmental Protection (Department), or individual units of the Department, use of Department property, audit requirements, public records requirements, and authorizes public-private partnerships to enhance lands managed by the Department.

**Section 258.015, F.S., Citizen support organizations; use of property; audit.** In summary, the statute defines a CSO, requires authorization by the Division of Recreation and Parks, and specifies the use of property. This statute authorizes the Partnerships in Parks (PIP) program for state parks, the program's operational parameters, CSO's operational parameters, and donor recognition.

**Brief Description of the CSO's Mission:**

To provide general support for Dade Battlefield Historic State Park. The society will also increase public awareness of Dade Battlefield and its significance through living history events, nature programs, social functions, educational and recreational activities, festivals, and our highly authentic annual reenactment of Dade's Battle of 1835 that is held each January and draws about 2,000 visitors to the park. We are a diverse group of like-minded volunteers who proudly operate the non-profit Dade Battlefield Society exclusively for charitable purposes.

**Brief Description of the CSO's Results Obtained:**

Planned and conducted successful 35<sup>th</sup> reenactment of Dade's Battle; planned and produced World War II Weekend, which drew about 1,000 visitors; continued to support the Dade Pioneers youth group; assisted with numerous park programs including Pioneer Day Camp, Haunted Hayride and Trail, Florida Folk Music and Heritage Festival, Christmas on the Florida Frontier, Eggs in the Park, etc. Continued payments on the commercial mower purchased for the park in 2013; participated in a variety of community outreach programs.

**Brief Description of the CSO's Plans for Next Three Fiscal Years:**

Support the recruitment of local citizens and groups who could assist the park on an ongoing basis; continue to plan and carry out major events such as the Dade's Battle of 1835 reenactment and World War II Weekend; support plans to update and replace interpretive markers on historic battlefield trail. Support park operations by identifying long-term needs in conjunction with park manager.

- Copy of the CSO's Code of Ethics attached** (*Model provided; see CSO 2014 instructions*)
- Certify the CSO has completed and provided to the Department the organization's most recent Internal Revenue Service (IRS) Form 990, 990-EZ, or 990-N/Annual Financial Statement**

# **DADE BATTLEFIELD SOCIETY, INC.**

## **CODE OF ETHICS**

### **PREAMBLE**

- (1) It is essential to the proper conduct and operation of Dade Battlefield Society, Inc., (herein “CSO”) that its board members, officers, and employees be independent and impartial and that their position not be used for private gain. Therefore, the Florida Legislature in Section 112.3251, Florida Statute (Fla. Stat.), requires that the law protect against any conflict of interest and establish standards for the conduct of CSO board members, officers, and employees in situations where conflicts may exist.
  
- (2) It is hereby declared to be the policy of the state that no CSO board member, officer, or employee shall have any interest, financial or otherwise, direct or indirect, or incur any obligation of any nature which is in substantial conflict with the proper discharge of his or her duties for the CSO. To implement this policy and strengthen the faith and confidence of the people in Citizen Support Organizations, there is enacted a code of ethics setting forth standards of conduct required of Dade Battlefield Society, Inc., board members, officers, and employees in the performance of their official duties.

### **STANDARDS**

The following standards of conduct are enumerated in Chapter 112, Fla. Stat., and are required by Section 112.3251, Fla. Stat., to be observed by CSO board members, officers, and employees.

#### **1. Prohibition of Solicitation or Acceptance of Gifts**

No CSO board member, officer, or employee shall solicit or accept anything of value to the recipient, including a gift, loan, reward, promise of future employment, favor, or service, based upon any understanding that the vote, official action, or judgment of the CSO board member, officer, or employee would be influenced thereby.

#### **2. Prohibition of Accepting Compensation Given to Influence a Vote**

No CSO board member, officer, or employee shall accept any compensation, payment, or thing of value when the person knows, or, with reasonable care, should know that it was given to influence a vote or other action in which the CSO board member, officer, or employee was expected to participate in his or her official capacity.

#### **3. Salary and Expenses**

No CSO board member or officer shall be prohibited from voting on a matter affecting his or her salary, expenses, or other compensation as a CSO board member or officer, as provided by law.

#### **4. Prohibition of Misuse of Position**

A CSO board member, officer, or employee shall not corruptly use or attempt to use one's official position or any property or resource which may be within one's trust, or perform official duties, to secure a special privilege, benefit, or exemption.

#### **5. Prohibition of Misuse of Privileged Information**

No CSO board member, officer, or employee shall disclose or use information not available to members of the general public and gained by reason of one's official position for one's own personal gain or benefit or for the personal gain or benefit of any other person or business entity.

#### **6. Post-Office/Employment Restrictions**

A person who has been elected to any CSO board or office or who is employed by a CSO may not personally represent another person or entity for compensation before the governing body of the CSO of which he or she was a board member, officer, or employee for a period of two years after he or she vacates that office or employment position.

#### **7. Prohibition of Employees Holding Office**

No person may be, at one time, both a CSO employee and a CSO board member at the same time.

#### **8. Requirements to Abstain From Voting**

A CSO board member or officer shall not vote in official capacity upon any measure which would affect his or her special private gain or loss, or which he or she knows would affect the special gain or any principal by whom the board member or officer is retained. When abstaining, the CSO board member or officer, prior to the vote being taken, shall make every reasonable effort to disclose the nature of his or her interest as a public record in a memorandum filed with the person responsible for recording the minutes of the meeting, who shall incorporate the memorandum in the minutes. If it is not possible for the CSO board member or officer to file a memorandum before the vote, the memorandum must be filed with the person responsible for recording the minutes of the meeting no later than 15 days after the vote.

#### **9. Failure to Observe CSO Code of Ethics**

Failure of a CSO board member, officer, or employee to observe the Code of Ethics may result in the removal of that person from their position. Further, failure of the CSO to observe the Code of Ethics may result in the Florida Department of Environmental Protection terminating its Agreement with the CSO.

**Short Form  
Return of Organization Exempt From Income Tax**

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code  
(except private foundations)

**2013**

Department of the Treasury  
Internal Revenue Service

▶ Do not enter Social Security numbers on this form as it may be made public.

▶ Information about Form 990-EZ and its instructions is at [www.irs.gov/form990](http://www.irs.gov/form990).

**Open to Public  
Inspection**

**A** For the 2013 calendar year, or tax year beginning Jul 1, 2013, and ending Jun 30, 2014

<b>B</b> Check if applicable: <input type="checkbox"/> Address change <input type="checkbox"/> Name change <input type="checkbox"/> Initial return <input type="checkbox"/> Terminated <input type="checkbox"/> Amended return <input type="checkbox"/> Application pending	<b>C</b> Name of organization <b>DADE BATTLEFIELD SOCIETY, INC.</b> Number and street (or P.O. box, if mail is not delivered to street address) Room/suite <b>7200 CR 603</b> City or town, state or province, country, and ZIP or foreign postal code <b>BUSHNELL FL 33513</b>	<b>D</b> Employer identification number <b>59-2820082</b> <b>E</b> Telephone number <b>(352) 568-2183</b> <b>F</b> Group Exemption Number . . . . . ▶
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**G** Accounting Method:  Cash  Accrual Other (specify) ▶ \_\_\_\_\_

**H** Check  if the organization is not required to attach Schedule B (Form 990, 990-EZ, or 990-PF).

**I** Website: ▶ N/A

**J** Tax-exempt status (check only one) —  501(c)(3)  501(c) ( ) ◀(insert no.)  4947(a)(1) or  527

**K** Form of organization:  Corporation  Trust  Association  Other \_\_\_\_\_

**L** Add lines 5b, 6c, and 7b, to line 9 to determine gross receipts. If gross receipts are \$200,000 or more, or if total assets (Part II, column (B) below) are \$500,000 or more, file Form 990 instead of Form 990-EZ. . . . . ▶ \$ 33,592.

**Part I Revenue, Expenses, and Changes in Net Assets or Fund Balances** (see the instructions for Part I)

Check if the organization used Schedule O to respond to any question in this Part I . . . . .

	1 Contributions, gifts, grants, and similar amounts received . . . . .	1	
	2 Program service revenue including government fees and contracts . . . . .	2	
	3 Membership dues and assessments . . . . .	3	1,528.
	4 Investment income . . . . .	4	
	5a Gross amount from sale of assets other than inventory . . . . .	5 a	
	b Less: cost or other basis and sales expenses . . . . .	5 b	
	c Gain or (loss) from sale of assets other than inventory (Subtract line 5b from line 5a) . . . . .	5 c	
	6 Gaming and fundraising events		
	a Gross income from gaming (attach Schedule G if greater than \$15,000) . . . . .	6 a	
	b Gross income from fundraising events (not including \$ _____ of contributions from fundraising events reported on line 1) (attach Schedule G if the sum of such gross income and contributions exceeds \$15,000) . . . . .	6 b	32,064.
	c Less: direct expenses from gaming and fundraising events . . . . .	6 c	
	d Net income or (loss) from gaming and fundraising events (add lines 6a and 6b and subtract line 6c) . . . . .	6 d	32,064.
	7a Gross sales of inventory, less returns and allowances . . . . .	7 a	
	b Less: cost of goods sold . . . . .	7 b	
	c Gross profit or (loss) from sales of inventory (Subtract line 7b from line 7a) . . . . .	7 c	
	8 Other revenue (describe in Schedule O) . . . . .	8	
	9 Total revenue. Add lines 1, 2, 3, 4, 5c, 6d, 7c, and 8 . . . . . ▶	9	33,592.
EXPENSES	10 Grants and similar amounts paid (list in Schedule O) . . . . .	10	
	11 Benefits paid to or for members . . . . .	11	
	12 Salaries, other compensation, and employee benefits . . . . .	12	
	13 Professional fees and other payments to independent contractors . . . . .	13	1,270.
	14 Occupancy, rent, utilities, and maintenance . . . . .	14	2,000.
	15 Printing, publications, postage, and shipping . . . . .	15	290.
	16 Other expenses (describe in Schedule O) . . . . . See Form 990-EZ, Part I, Line 16, Other Expenses	16	36,037.
	17 Total expenses. Add lines 10 through 16 . . . . . ▶	17	39,597.
ASSETS	18 Excess or (deficit) for the year (Subtract line 17 from line 9) . . . . .	18	-6,005.
	19 Net assets or fund balances at beginning of year (from line 27, column (A)) (must agree with end-of-year figure reported on prior year's return) . . . . .	19	16,081.
	20 Other changes in net assets or fund balances (explain in Schedule O) . . . . .	20	
	21 Net assets or fund balances at end of year. Combine lines 18 through 20 . . . . . ▶	21	10,076.

**BAA** For Paperwork Reduction Act Notice, see the separate instructions. Form 990-EZ (2013)



**Part II Balance Sheets** (see the instructions for Part II)

Check if the organization used Schedule O to respond to any question in this Part II

	(A) Beginning of year	(B) End of year
22 Cash, savings, and investments	38,245.22	31,665.
23 Land and buildings	0.23	0.
24 Other assets (describe in Schedule O) See L-24 Stmt.	28,555.24	28,585.
25 Total assets	66,800.25	60,250.
26 Total liabilities (describe in Schedule O) See L-26 Stmt.	50,719.26	50,174.
27 Net assets or fund balances (line 27 of column (B) must agree with line 21)	16,081.27	10,076.

**Part III Statement of Program Service Accomplishments** (see the instructions for Part III)

Check if the organization used Schedule O to respond to any question in this Part III

What is the organization's primary exempt purpose? TO PROVIDE EDUCATION ON THE SECOND SEMINOLE WAR AND FLORIDA HISTORY  
 Describe the organization's program service accomplishments for each of its three largest program services, as measured by expenses. In a clear and concise manner, describe the services provided, the number of persons benefited, and other relevant information for each program title.

**Expenses**  
 (Required for section 501(c)(3) and 501(c)(4) organizations and section 4947(a)(1) trusts; optional for others.)

28 <u>PROGRAM ACCOMPLISHMENTS INCLUDE EDUCATION OF OUR CITIZENS ON THE SECOND SEMINOLE WAR AS WELL AS FLORIDA HISTORY AND YEARLY WAR REENACTMENTS.</u>		
(Grants \$ 0.) If this amount includes foreign grants, check here <input type="checkbox"/>	28 a	39,597.
29		
(Grants \$ ) If this amount includes foreign grants, check here <input type="checkbox"/>	29 a	
30		
(Grants \$ ) If this amount includes foreign grants, check here <input type="checkbox"/>	30 a	
31 Other program services (describe in Schedule O)		
(Grants \$ ) If this amount includes foreign grants, check here <input type="checkbox"/>	31 a	
32 Total program service expenses (add lines 28a through 31a)	32	39,597.

**Part IV List of Officers, Directors, Trustees, and Key Employees** (list each one even if not compensated — see the instructions for Part IV)

Check if the organization used Schedule O to respond to any question in this Part IV

(a) Name and Title	(b) Average hours per week devoted to position	(c) Reportable compensation (Forms W-2/1099-MISC) (If not paid, enter -0-)	(d) Health benefits, contributions to employee benefit plans, and deferred compensation	(e) Estimated amount of other compensation
PAUL REMIS PRESIDENT	10.00	0.	0.	0.
JAMES VELTON VICE PRESIDENT	10.00	0.	0.	0.
STEVEN RINCK SECRETARY	10.00	0.	0.	0.
LEANNE LONGO TREASURER	10.00	0.	0.	0.
STEVE CREAMER BOARD MEMBER	10.00	0.	0.	0.
JOHN GRIFFIN BOARD MEMBER	10.00	0.	0.	0.
NINA MATTEI BOARD MEMBER	10.00	0.	0.	0.
HOWARD OXENDINE BOARD MEMBER	10.00	0.	0.	0.
JEAN MCNARY BOARD MEMBER	10.00	0.	0.	0.
TREVOR MOSS BOARD MEMBER	10.00	0.	0.	0.
BONNY ROBERTSON BOARD MEMBER	10.00	0.	0.	0.
TERESA ROUSSEAU BOARD MEMBER	10.00	0.	0.	0.



Part V Other Information (Note the Schedule A and personal benefit contract statement requirements in the instructions for Part V) Check if the organization used Schedule O to respond to any question in this Part V

Table with 3 columns: Question, Yes, No. Rows include questions 33 through 41 regarding IRS reporting, significant changes, business income, liquidation, political expenditures, borrowing, and prohibited tax shelter transactions.

42 a The organization's books are in care of NANCY RINCK Telephone no. (352) 534-0002 Located at 37421 HICKORY HILL LANE DADE CITY FL ZIP + 4 33525

Table with 3 columns: Question, Yes, No. Rows include questions 42 b and 42 c regarding financial accounts in foreign countries.

43 Section 4947(a)(1) nonexempt charitable trusts filing Form 990-EZ in lieu of Form 1041 - Check here and enter the amount of tax-exempt interest received or accrued during the tax year 43

Table with 3 columns: Question, Yes, No. Rows include questions 44 a through 45 b regarding donor advised funds, hospital facilities, tanning services, controlled entities, and Form 720 reporting.



46 Did the organization engage, directly or indirectly, in political campaign activities on behalf of or in opposition to candidates for public office? If 'Yes,' complete Schedule C, Part I. Yes No  
46

**Part VI Section 501(c)(3) organizations only**

All section 501(c)(3) organizations must answer questions 47-49b and 52, and complete the tables for lines 50 and 51.

Check if the organization used Schedule O to respond to any question in this Part VI

47 Did the organization engage in lobbying activities or have a section 501(h) election in effect during the tax year? If 'Yes,' complete Schedule C, Part II. Yes No  
47

48 Is the organization a school as described in section 170(b)(1)(A)(ii)? If 'Yes,' complete Schedule E. 48

49 a Did the organization make any transfers to an exempt non-charitable related organization? 49 a    
 b If 'Yes,' was the related organization a section 527 organization? 49 b

50 Complete this table for the organization's five highest compensated employees (other than officers, directors, trustees and key employees) who each received more than \$100,000 of compensation from the organization. If there is none, enter 'None.'

(a) Name and title of each employee	(b) Average hours per week devoted to position	(c) Reportable compensation (Forms W-2/1099-MISC)	(d) Health benefits, contributions to employee benefit plans, and deferred compensation	(e) Estimated amount of other compensation
None				

f Total number of other employees paid over \$100,000. ▶

51 Complete this table for the organization's five highest compensated independent contractors who each received more than \$100,000 of compensation from the organization. If there is none, enter 'None.'

(a) Name and business address of each independent contractor	(b) Type of service	(c) Compensation
None		

d Total number of other independent contractors each receiving over \$100,000. ▶

52 Did the organization complete Schedule A? Note. All section 501(c)(3) organizations and 4947(a)(1) nonexempt charitable trusts must attach a completed Schedule A. Yes No

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

Sign Here  *Paul D. Remis* Signature of officer Date 10/28/14  
 Paul D. Remis President

Paid Preparer Use Only  
 Print/Type preparer's name: Susan Costello  
 Preparer's signature: *Susan Costello* Date: 10/28/14  
 Firm's name: Manning, Emery, & Costello, P.A.  
 Firm's address: 918 W. Dixie Ave., Leesburg, FL 34748  
 Check  if self-employed PTIN: P000640807  
 Firm's EIN: 20-3928072  
 Phone no.: (352) 728-4815

May the IRS discuss this return with the preparer shown above? See instructions. Yes No

**Part II Support Schedule for Organizations Described in Sections 170(b)(1)(A)(iv) and 170(b)(1)(A)(vi)**

(Complete only if you checked the box on line 5, 7, or 8 of Part I or if the organization failed to qualify under Part III. If the organization fails to qualify under the tests listed below, please complete Part III.)

**Section A. Public Support**

Calendar year (or fiscal year beginning in) ▶	(a) 2009	(b) 2010	(c) 2011	(d) 2012	(e) 2013	(f) Total
1 Gifts, grants, contributions, and membership fees received. (Do not include any 'unusual grants'.)	31,336.	42,722.	25,310.	68,938.	33,592.	201,898.
2 Tax revenues levied for the organization's benefit and either paid to or expended on its behalf						
3 The value of services or facilities furnished by a governmental unit to the organization without charge.						
4 <b>Total.</b> Add lines 1 through 3	31,336.	42,722.	25,310.	68,938.	33,592.	201,898.
5 The portion of total contributions by each person (other than a governmental unit or publicly supported organization) included on line 1 that exceeds 2% of the amount shown on line 11, column (f)						
6 <b>Public support.</b> Subtract line 5 from line 4						201,898.

**Section B. Total Support**

Calendar year (or fiscal year beginning in) ▶	(a) 2009	(b) 2010	(c) 2011	(d) 2012	(e) 2013	(f) Total
7 Amounts from line 4	31,336.	42,722.	25,310.	68,938.	33,592.	201,898.
8 Gross income from interest, dividends, payments received on securities loans, rents, royalties and income from similar sources	77.	93.				170.
9 Net income from unrelated business activities, whether or not the business is regularly carried on						
10 Other income. Do not include gain or loss from the sale of capital assets (Explain in Part IV.)						
11 <b>Total support.</b> Add lines 7 through 10						202,068.
12 Gross receipts from related activities, etc (see instructions)					12	
13 <b>First five years.</b> If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and <b>stop here</b> ▶ <input type="checkbox"/>						

**Section C. Computation of Public Support Percentage**

14 Public support percentage for 2013 (line 6, column (f) divided by line 11, column (f))	14	99.92 %
15 Public support percentage from 2012 Schedule A, Part II, line 14	15	99.90 %
16a <b>33-1/3% support test — 2013.</b> If the organization did not check the box on line 13, and the line 14 is 33-1/3% or more, check this box and <b>stop here.</b> The organization qualifies as a publicly supported organization ▶ <input checked="" type="checkbox"/>		
b <b>33-1/3% support test — 2012.</b> If the organization did not check a box on line 13 or 16a, and line 15 is 33-1/3% or more, check this box and <b>stop here.</b> The organization qualifies as a publicly supported organization ▶ <input type="checkbox"/>		
17a <b>10%-facts-and-circumstances test — 2013.</b> If the organization did not check a box on line 13, 16a, or 16b, and line 14 is 10% or more, and if the organization meets the 'facts-and-circumstances' test, check this box and <b>stop here.</b> Explain in Part IV how the organization meets the 'facts-and-circumstances' test. The organization qualifies as a publicly supported organization ▶ <input type="checkbox"/>		
b <b>10%-facts-and-circumstances test — 2012.</b> If the organization did not check a box on line 13, 16a, 16b, or 17a, and line 15 is 10% or more, and if the organization meets the 'facts-and-circumstances' test, check this box and <b>stop here.</b> Explain in Part IV how the organization meets the 'facts-and-circumstances' test. The organization qualifies as a publicly supported organization ▶ <input type="checkbox"/>		
18 <b>Private foundation.</b> If the organization did not check a box on line 13, 16a, 16b, 17a, or 17b, check this box and see instructions ▶ <input type="checkbox"/>		



Schedule O (Form 990 or 990-EZ), Supplemental Information to Form 990 or 990-EZ  
Form 990-EZ, Part I, Line 16 Other Expenses

Other expenses (describe in Schedule O)	
ADVERTISING EXPENSE	3,895.
CONTRACT LABOR	2,868.
DUES	371.
EQUIPMENT RENTAL	740.
INSURANCE	408.
MERCHANT FEES	201.
OFFICE	1,998.
SUPPLIES	25,330.
TELEPHONE	106.
TRAVEL	120.
<b>Total</b>	<b>36,037.</b>

Schedule O (Form 990 or 990-EZ), Supplemental Information to Form 990 or 990-EZ  
Form 990-EZ, Page 1, Part II, Line 24

Line 24 - Other Assets:	Beginning of Year	End of Year
FURNITURE, FIXTURES & EQU	20,653.	20,653.
INVENTORY	7,902.	7,932.
<b>Total</b>	<b>28,555.</b>	<b>28,585.</b>

Schedule O (Form 990 or 990-EZ), Supplemental Information to Form 990 or 990-EZ  
Form 990-EZ, Page 1, Part II, Line 26

Line 26 - Total Liabilities:	Beginning of Year	End of Year
NOTE PAYABLE	2,121.	2,121.
PAID IN CAPITAL	47,924.	47,924.
SALES TAX PAYABLE	674.	129.
<b>Total</b>	<b>50,719.</b>	<b>50,174.</b>



Florida Department of Environmental Protection

CSO ANNUAL PROGRAM PLAN

Required Signatures: Adobe Signature

Name of CSO: Dade Battlefield Society

For CSO Fiscal Year: 2014-2015

	Description of Annual Projects	Resources Needed	Sources of Resources	Agency Approval Needed Y/N
1	Reenactment of Dade's Battle of 1835	Assistance of park staff / use of park facilities.	Florida Park Service/staff	Yes
2	World War II Weekend	Assistance of park staff / use of park facilities.	Florida Park Service/staff	Yes
3				
4				
5				
6				
7				
8				
9				
10				

Submitted by CSO President: *Steven F. Revak*

Date: 6/26/14

Park Manager Approval: Gruber\_B

Digitally signed by Gruber\_B  
DN: o=Florida Dept of Environmental Protection,  
email=Bill.Gruber@dep.state.fl.us, cn=Gruber\_B  
Date: 2014.06.26 14:42:27 -0400

Date: 06-26-14



