



**Florida Department of Environmental Protection  
CITIZEN SUPPORT ORGANIZATION  
2021 LEGISLATIVE REPORT  
(pursuant to Section 20.058 Florida Statutes)**

Citizen Support Organization (CSO) Name: Friends of Eden Gardens State Park

Mailing Address: 181 Eden Garden Road, Santa Rosa Beach, FL 32459

Telephone Number: 850-267-8320

Website Address: [www.friendsofedengardens.org](http://www.friendsofedengardens.org)

Check to confirm your Code of Ethics is posted conspicuously on your website

**Statutory Authority:**

**Section 20.2551, F.S., Citizen support organizations; use of property; audit; public records; partnerships.** In summary, the statute specifies the organizational requirements, operational parameters, duties of a CSO to support the Department of Environmental Protection (Department), or individual units of the Department, use of Department property, audit requirements, public records requirements, and authorizes public-private partnerships to enhance lands managed by the Department.

**Section 258.015, F.S., Citizen support organizations; use of property; audit.** In summary, the statute defines a CSO, requires authorization by the Division of Recreation and Parks, and specifies the use of property. This statute authorizes the Partnerships in Parks (PIP) program for state parks, the program's operational parameters, CSO's operational parameters, and donor recognition.

**YOUR MISSION AND LAST CALENDAR YEAR'S PROGRAM ACCOMPLISHMENTS:**

**CSO's Mission:** The mission of the Friends of Eden Gardens State Park is to maintain and preserve the grounds and Wesley House of the enjoyment of all area residents and visitors. Eden Gardens State Park and all its physical assets are historically significant, having played an important role in the commercial and residential development of the Florida panhandle, thus it is imperative that they be protected and maintained in a manner which is conducive to perpetual benefit for all it is imperative that they be protected and maintained in a manner which provides an educational program for members and the public.

**Describe Last Calendar Year's Results Obtained:** Due to the pandemic, our programs and many fund raisers had to be cancelled. Our main source of income – "After Hour Weddings" in 2020 – we had 25 Weddings (After Hours) booked, and 13 had to be cancelled with a full refund of monies because of COVID restrictions. With the Funds we had, our main concerns were the upkeep of the Grounds – over seeding in the winter with rye seed, maintaining the sprinkler system, spraying of the 200 plus Camellia bushes, and general upkeep of the Wesley House.

**Describe the CSO's Plans for the Next Three Calendar Years:** Restart Camellia Festival, Movies on the Grounds, and some form of Candlelight and decorating of the Wesley House for the Christmas Holidays. Different local organizations (non-profit) will give their time and energy to decorate each room for the Holiday season – we hope to have Candlelight Open House, just not to the degree as in the past. If we can get back to more Fund Raising, perhaps have the Wesley House painted.

**CSO's LAST CALENDAR YEAR STATISTICS:**

**Total Number of CSO General Membership: 140**

**Total Number of Board of Directors: 8**

**Total Volunteer Hours for the Board of Directors: 750**

**PARK & CSO RELATIONSHIP:**

The park and CSO have a great relationship. We are in constant communication with each other regarding park needs and how they can contribute to their overall mission for the park.

**Park Manager's Comments on the CSO & Park Relationship and Support:**

2020 was a major challenge with the pandemic. Although we couldn't hold many of the popular programs the board members remained dedicated to the park. We're excited to see what 2021 holds and look forward to successful events and programs such as the October Film Series and the Wesley House Candlelight Tours.

**CSO President's Comments on the CSO & Park Relationship and Support:**

The CSO and Park management work well together – we both have the same goal of improvements and events for the Park.

**SUMMARIZE FINANCIAL ACTIVITY FOR LAST CALENDAR YEAR, SPECIFIC PARK(S) SUPPORT:**

**Program Service Expenses**

Building improvement, construction or renovations	\$0
Cultural resources (e.g., historic structure restoration/ renovation)	\$0
Natural resources (e.g., native plants, natural lands restoration)	\$0
Maintenance equipment (e.g., mowers, chippers, blowers, chainsaws)	\$0
Other facilities and landscape maintenance	\$0
Vehicles (e.g., trucks/cars, UTVs, golf carts, accessible devices, etc.)	\$0
Amenities (e.g., water fountains, benches, picnic tables, recreational equipment, kiosks etc.)	\$0
Park employees or volunteers support (e.g., interns, training, uniforms, awards, or recognition)	\$18,642.50
Big ticket visitor center exhibits or interpretation updates	\$0
Park exhibits, displays, signage	\$0
Park publications, brochures, maps, etc.	\$0
Programing/interpretation support material purchases	\$500.00
<b>Total Program Service Expenses</b>	<b>\$19,142.50</b>

**Total Operating Expenses (Overhead including fees, memberships, postage, rent, utilities, etc.)** **\$2430.45**

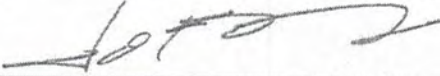
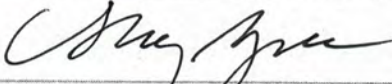
**Visitor Services Revenue**

Park gift shops, craft stores and concession sales	\$3,171.98
Merchandise sales (Donation nursery)	\$7,392.42
Programs and Special Events (Camellia Fest plant sales)	\$4000.00
Vending (e.g., drink machines, penny press, laundry, Wifi, etc.)	\$176.04
Rentals (e.g., bikes, canoe, kayak, SUPs, etc.)	\$85,250.00
In-park donation boxes	\$1012.71
Other visitor services revenue	\$0
<b>Total Visitor Services Revenue</b>	<b>\$101,003.15</b>
<b>Net Assets</b>	<b>\$52,597.49</b>

**CSO AUDIT:**

Total of Last Calendar Year's Expenses (including grants) \$112,738.86

Section 215.981(2), Florida Statute requires an independent CPA audit using Government Audit Standards (U.S. GAO Yellow Book) when the CSOs annual expenses are \$300,000 including grants. The audit is **due by September 1** (9 months after the CSO's calendar year ends) to the Florida Auditor General and to the Department.

This information is complete to the best of my knowledge pursuant to Section 20.058 Florida Statutes			
Title	Name	Signature	Date
CSO President	Jonathan Douglas		6/1/2021
Park Manager	Wesley Myers		6/3/2021

CSO's Code of Ethics is attached

CSO has attached the most recent Internal Revenue Service (IRS) Form 990, 990-EZ, or 990-N Receipt. All IRS Form 990's must be *complete* with Part III Program Service and *all* appropriate Schedules (A, O and others as appropriate). If filing an IRS extension, attach the IRS 8868 receipt and the most recent 990 and schedules.

# **Friends of Eden Gardens State Park, Inc. CODE OF ETHICS**

## **PREAMBLE**

(1) It is essential to the proper conduct and operation of Friends of Eden Gardens State Park, Inc. (herein "CSO") that its board members, officers, and employees be independent and impartial and that their position not be used for private gain. Therefore, the Florida Legislature in Section 112.3251, Florida Statute (Fla. Stat.), requires that the law protect against any conflict of interest and establish standards for the conduct of CSO board members, officers, and employees in situations where conflicts may exist.

(2) It is hereby declared to be the policy of the state that no CSO board member, officer, or employee shall have any interest, financial or otherwise, direct or indirect, or incur any obligation of any nature which is in substantial conflict with the proper discharge of his or her duties for the CSO. To implement this policy and strengthen the faith and confidence of the people in Citizen Support Organizations, there is enacted a code of ethics setting forth standards of conduct required of Friends of Eden Gardens State Park, Inc. board members, officers, and employees in the performance of their official duties.

## **STANDARDS**

The following standards of conduct are enumerated in Chapter 112, Fla. Stat., and are required by Section 112.3251, Fla. Stat., to be observed by CSO board members, officers, and employees.

### **1. Prohibition of Solicitation or Acceptance of Gifts**

No CSO board member, officer, or employee shall solicit or accept anything of value to the recipient, including a gift, loan, reward, promise of future employment, favor, or service, based upon any understanding that the vote, official action, or judgment of the CSO board member, officer, or employee would be influenced thereby.

### **2. Prohibition of Accepting Compensation Given to Influence a Vote**

No CSO board member, officer, or employee shall accept any compensation, payment, or thing of value when the person knows, or, with reasonable care, should know that it was given to influence a vote or other action in which the CSO board member, officer, or employee was expected to participate in his or her official capacity.

### **3. Salary and Expenses**

No CSO board member or officer shall be prohibited from voting on a matter affecting his or her salary, expenses, or other compensation as a CSO board member or officer, as provided by law.

#### **4. Prohibition of Misuse of Position**

A CSO board member, officer, or employee shall not corruptly use or attempt to use one's official position or any property or resource which may be within one's trust, or perform official duties, to secure a special privilege, benefit, or exemption.

#### **5. Prohibition of Misuse of Privileged Information**

No CSO board member, officer, or employee shall disclose or use information not available to members of the general public and gained by reason of one's official position for one's own personal gain or benefit or for the personal gain or benefit of any other person or business entity.

#### **6. Post-Office/Employment Restrictions**

A person who has been elected to any CSO board or office or who is employed by a CSO may not personally represent another person or entity for compensation before the governing body of the CSO of which he or she was a board member, officer, or employee for a period of two years after he or she vacates that office or employment position.

#### **7. Prohibition of Employees Holding Office**

No person may be, at one time, both a CSO employee and a CSO board member at the same time.

#### **8. Requirements to Abstain from Voting**

A CSO board member or officer shall not vote in official capacity upon any measure which would affect his or her special private gain or loss, or which he or she knows would affect the special gain or any principal by whom the board member or officer is retained. When abstaining, the CSO board member or officer, prior to the vote being taken, shall make every reasonable effort to disclose the nature of his or her interest as a public record in a memorandum filed with the person responsible for recording the minutes of the meeting, who shall incorporate the memorandum in the minutes. If it is not possible for the CSO board member or officer to file a memorandum before the vote, the memorandum must be filed with the person responsible for recording the minutes of the meeting no later than 15 days after the vote.

#### **9. Failure to Observe CSO Code of Ethics**

Failure of a CSO board member, officer, or employee to observe the Code of Ethics may result in the removal of that person from their position. Further, failure of the CSO to observe the Code of Ethics may result in the Florida Department of Environmental Protection terminating its Agreement with the CSO.



## Application for Automatic Extension of Time To File an Exempt Organization Return

▶ **File a separate application for each return.**  
▶ **Go to [www.irs.gov/Form8868](http://www.irs.gov/Form8868) for the latest information.**

**Electronic filing (e-file).** You can electronically file Form 8868 to request a 6-month automatic extension of time to file any of the forms listed below with the exception of Form 8870, Information Return for Transfers Associated With Certain Personal Benefit Contracts, for which an extension request must be sent to the IRS in paper format (see instructions). For more details on the electronic filing of this form, visit [www.irs.gov/e-file-providers/e-file-for-charities-and-non-profits](http://www.irs.gov/e-file-providers/e-file-for-charities-and-non-profits).

**Automatic 6-Month Extension of Time.** Only submit original (no copies needed).

All corporations required to file an income tax return other than Form 990-T (including 1120-C filers), partnerships, REMICs, and trusts must use Form 7004 to request an extension of time to file income tax returns.

<b>Type or print</b>	Name of exempt organization or other filer, see instructions. <b>Friends of Eden State Gardens Inc</b>	Taxpayer identification number (TIN) <b>59-3275776</b>
File by the due date for filing your return. See instructions.	Number, street, and room or suite no. If a P.O. box, see instructions. <b>181 Eden Road</b>	
	City, town or post office, state, and ZIP code. For a foreign address, see instructions. <b>Santa Rosa Beach FL 32459</b>	

Enter the Return Code for the return that this application is for (file a separate application for each return) . . . . . 0 1

Application Is For	Return Code	Application Is For	Return Code
Form 990 or Form 990-EZ	01	Form 990-T (corporation)	07
Form 990-BL	02	Form 1041-A	08
Form 4720 (individual)	03	Form 4720 (other than individual)	09
Form 990-PF	04	Form 5227	10
Form 990-T (sec. 401(a) or 408(a) trust)	05	Form 6069	11
Form 990-T (trust other than above)	06	Form 8870	12

• The books are in the care of ▶ Pauline Sotiri, 181 Eden Road Santa Rosa Beach FL 32459

Telephone No. ▶ 850-267-8320 FAX No. ▶ \_\_\_\_\_

- If the organization does not have an office or place of business in the United States, check this box . . . . . ▶
- If this is for a Group Return, enter the organization's four digit Group Exemption Number (GEN) \_\_\_\_\_ . If this is for the whole group, check this box . . . . . ▶  . If it is for part of the group, check this box . . . . ▶  and attach a list with the names and TINs of all members the extension is for.

1 I request an automatic 6-month extension of time until 11-15, 20 21, to file the exempt organization return for the organization named above. The extension is for the organization's return for:

- ▶  calendar year 20 20 or
- ▶  tax year beginning \_\_\_\_\_, 20 \_\_\_\_\_, and ending \_\_\_\_\_, 20 \_\_\_\_\_.

2 If the tax year entered in line 1 is for less than 12 months, check reason:  Initial return  Final return  Change in accounting period

3a If this application is for Forms 990-BL, 990-PF, 990-T, 4720, or 6069, enter the tentative tax, less any nonrefundable credits. See instructions.	<b>3a</b>	\$
b If this application is for Forms 990-PF, 990-T, 4720, or 6069, enter any refundable credits and estimated tax payments made. Include any prior year overpayment allowed as a credit.	<b>3b</b>	\$
c <b>Balance due.</b> Subtract line 3b from line 3a. Include your payment with this form, if required, by using EFTPS (Electronic Federal Tax Payment System). See instructions.	<b>3c</b>	\$

**Caution:** If you are going to make an electronic funds withdrawal (direct debit) with this Form 8868, see Form 8453-EO and Form 8879-EO for payment instructions.