



Florida Communities Trust Post-Completion Webinar

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Division of State Lands / Florida Communities Trust
Florida Department of Environmental Protection

November 15, 2023



Program Overview

FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION

The Florida Communities Trust (FCT)

- Created by Chapter 380, Part III, Florida Statute
- Non-regulatory-assist local governments with comprehensive plan compliance
- Previously funded through Preservation 2000, currently from the Florida Forever Program
- Provide grant funds to acquire land
- Governed by a five-member Board



Post-Completion Topics

FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION

- DDRCs
- Management Plans
- Boundary Modifications
- Linear Facilities
- Land Exchanges
- Stewardship Reporting
- Transitioning to 5-Year Reporting
- Revenue Reporting
- Various Types of Allowable Agreements
- Citations of Program Rules



DDRC/DRC/GAA Documents

FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION

What is a DDRC?

(Dedication to Public Use and Declaration of Restrictive Covenants)

- For older projects, this is known as either the Grant Award Agreement (GAA) or the Declaration of Restrictive Covenants (DRC)
- It is a legally-binding document signed by both the recipient and FCT
- It is filed in a recipient's county public records book
- The DDRC establishes the conditions and requirements for each project
- It stipulates what may or may not be done on the project site
- It limits the use of the site to conservation, outdoor recreation and related activities
- Includes the Special Management Conditions (SMCs) from the application and grant agreement
- Also includes the deed and legal description to the property as an attachment/exhibit



DDRC/DRC/GAA Amendments

FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION

Why amend the DDRC?

Typically, when any changes to the Special Management Conditions or legal description occurs.

Reasons may also include:

- To accompany a Management Plan revision; or
- Boundary Modifications
- Linear Facilities
- Land Exchanges

CFN 20230222984
OR BK 34402 PG 1018
RECORDED 6/29/2023 11:15 AM
Palm Beach County, Florida
Joseph Abruzzo, Clerk
Pgs: 1018 - 1038; (11pgs)

This instrument was prepared by:
Lois E. La Seur, Esquire
Florida Communities Trust
Department of Environmental Protection
3900 Commonwealth Boulevard, MS #103
Tallahassee, Florida 32399

FLORIDA COMMUNITIES TRUST
Project Number: 20-014-FF21
DEP Agreement Number: F2114
Project Name: Wellington Environmental Preserve
Project Location Address: 3501 Flying Cow Ranch Road, Wellington, FL 33414
Parcel ID: 73-40-44-24-00-000-1070

DEDICATION TO PUBLIC USE
and
DECLARATION OF RESTRICTIVE COVENANTS

THIS DEDICATION TO PUBLIC USE and DECLARATION OF RESTRICTIVE COVENANTS ("DDRC") is between the FLORIDA COMMUNITIES TRUST ("FCT"), a non-regulatory agency and instrumentality within the State of Florida Department of Environmental Protection ("Department"), and the VILLAGE OF WELLINGTON ("Recipient"), a Florida local government.

THIS DEDICATION TO PUBLIC USE AND DECLARATION OF RESTRICTIVE COVENANTS IS PURSUANT TO THE FOLLOWING:

WHEREAS, this DDRC is to impose terms and conditions to implement the provisions of Sections 259.105, 259.1051 and Chapter 380, Part III, Florida Statutes ("F.S.");

WHEREAS, Chapter 380, Part III, F.S., (the "Florida Communities Trust Act"), creates FCT, a non-regulatory agency within the Department, to assist local governments to implement the conservation, recreation and open space, and coastal elements of their comprehensive plans, conserve natural resources, and resolve land use conflicts. The FCT is empowered to provide financial assistance to local governments and nonprofit environmental organizations to carry out projects and activities authorized by the Florida Communities Trust Act;

WHEREAS, FCT is funded through the Florida Legislature to provide land acquisition grants for community-based conservation and recreation projects, urban open spaces, parks, and greenways;

WHEREAS, FCT has approved the terms under which the Recipient acquired the land described in Exhibit "A" ("Project Site") and has approved a grant supporting that acquisition. Consequently, the Project Site is subject to the restrictions set by the Florida Communities Trust Act and by Rule 62-818.009(1), Florida Administrative Code ("F.A.C.");

WHEREAS, this DDRC provides covenants and restrictions sufficient to ensure that the use of the Project Site complies with Section 9, Article XII and Section 28, Article X of the Florida

FCT Project Number: 20-014-FF21
DEP Agreement Number: F2114

Page 1 of 11

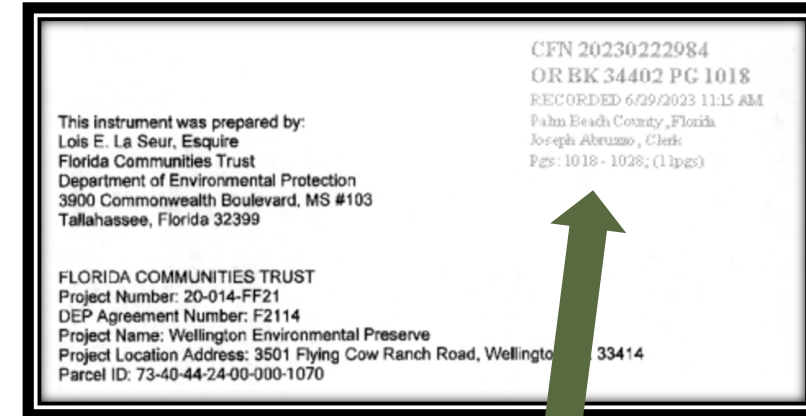


DDRC/DRC/GAA Amendments

FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION

How to Amend the DDRC?

1. Submit written request, with backup, to FCT Planner
 - Separate process for Linear Facilities, Land Exchanges, and Boundary Modifications
2. FCT will review for consistency
3. FCT Planner drafts amended DDRC to recipient for review and execution
4. Executed DDRC filed in public records by recipient
5. Recorded copy returned to FCT



Confirmation of recording



Questions?

FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION

A low-angle photograph looking up at a large tree with thick, gnarled branches. The tree is heavily laden with Spanish moss, which hangs in long, wispy strands from the branches. The leaves are a vibrant green, and the sky is a clear, bright blue. The overall scene is lush and natural.

QUESTIONS?



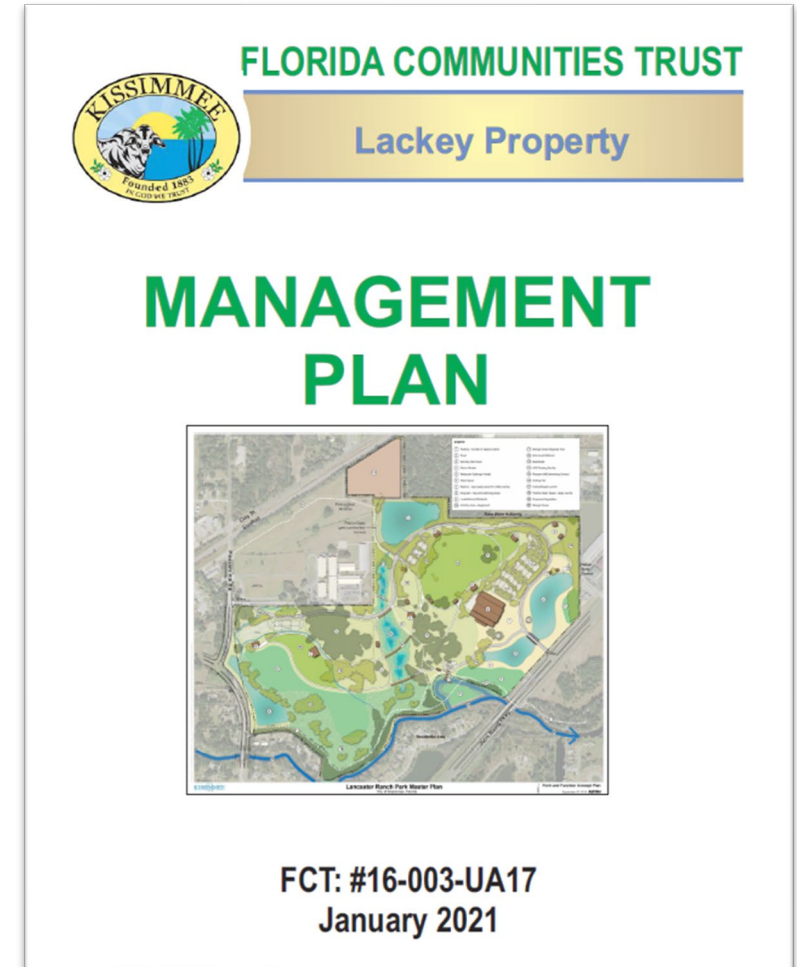
Management Plans: Florida Forever Projects

FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION

Required by Rule 62-818.011, F.A.C.

The plan must include:

- Table of Contents with page numbers listed
- Introduction
- Project Purpose
- Site Development and Improvement
- Natural and Cultural Resources
- Management Needs
- Reporting Acknowledgements
- Cost Estimates and Funding Sources
- Priority Schedule (timeline)
- Exhibits/Appendices (DDRC, Master Site Plan, etc.)





Management Plans: Florida Forever Projects

FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION

Management Plan Outline Document:

- Project Managers are encouraged to use this outline when developing their Management Plans
- The outline details everything that is required to be included
- Some of the criteria will not be applicable to each site
 - For example, the paddling trail connection section can be disregarded if the site is landlocked, and the grantee did not claim points for it in the application
- Contact your FCT Planner if you're drafting a new plan or revising an old one

Florida Communities Trust Management Plan Outline

Each FCT grant recipient is required to prepare and submit a management plan regarding the long-term care and management of the project site. This is pursuant to Rule Chapter 62-818.011, F.A.C. Project managers are encouraged to use this outline when developing a management plan for an FCT project site. Not every heading will apply to every project site. Contact your FCT Project Planner with questions.

Cover Page (REQUIRED) The Cover Page must include the following:

- Include the term "Management Plan" on the cover
- Include the FCT Project Name on the cover
- Include the FCT Project Number on the cover
- Include the Project Address on the cover
- Include the Recipient Name (agency name) on the cover. Include all recipient agencies if this is a partnership project.
- Include the date the Management Plan was drafted or revised on the cover (month and year is acceptable)

Table of Contents (REQUIRED)

- Provide the respective page numbers for the various sections
- Include a list of Exhibits and Appendices after the Table of Contents

I Introduction. This should be a good quick project summary to a first-time reader. Keep this brief -- about ½ to 1 page. Describe why the project site was acquired. Explain how you will develop and manage the site going forward. Be brief -- the detail will come in later chapters. Use this to highlight the key or unique aspects of the project site.

- A. **Project Name.** Please reference the park name in the first sentence or paragraph. Explain the significance of the name if relevant. For example, is the site to be named after an historic figure.
- B. **Recipient (agency) Name.** Please reference the name of the recipient agency in the first sentence or paragraph.
- C. **Site Details:** FCT project acreage, physical location (region within county/city, roads), and resource oriented location (i.e. watershed/along a river or waterbody/beach frontage). Include the street address of the entrance to project site.
- D. **Other background information** - including previous use of the site, a brief description of resources etc.

1. If the project is located in a priority investment area or special management area, identify the



Changing the Management Plan

FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION

Rule 62-818.011(3), F.A.C.:

- “Any revision or modification to the approved Management Plan will require review and approval by the Trust. The Recipient shall provide a written request for any Management Plan change including all appropriate supporting materials.”

Reasons for Denial:

- The change would result in a lower point score for the project
- Request is for change other than outdoor recreation or conservation

If the Request is Approved:

- Revised plan is filed at FCT
- May require an amended DDRC



Approving Changes to a Management Plan

FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION

Are the proposed changes controversial or are there objections from the community?

Yes

Proposed changes must be considered by the FCT Governing Board

No

FCT Planner has authority to approve Management Plan changes



Questions?

FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION

A low-angle photograph looking up at a dense canopy of green trees with Spanish moss hanging from the branches against a clear blue sky. A semi-transparent dark grey rectangular box is centered over the image.

QUESTIONS?



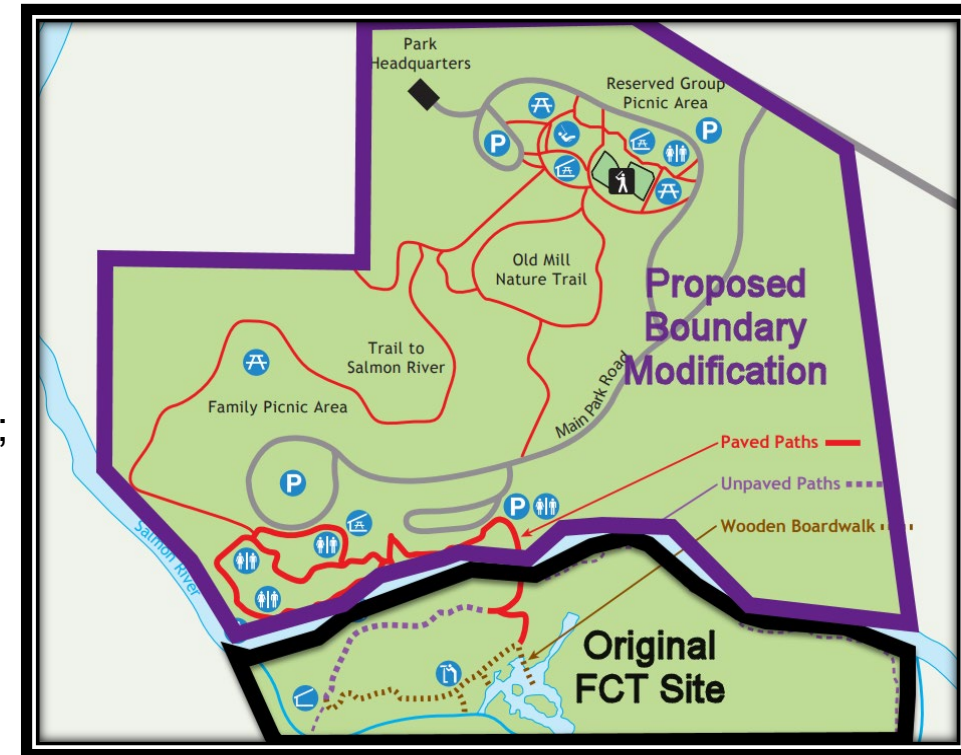
Boundary Modification

FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION

Governed by Rule 62-818.014, F.A.C.

When Submitting Your Request for Boundary Modification, include:

- An original, signed cover letter; along with the following items:
 - How the modification complies with the intent and purpose of the project;
 - Why the boundary change was not in the original Application;
 - An explanation of the effect on the overall project if the requested modification is not approved;
 - A written statement signed by the Recipient detailing any changes to the original Application resulting from the boundary modification





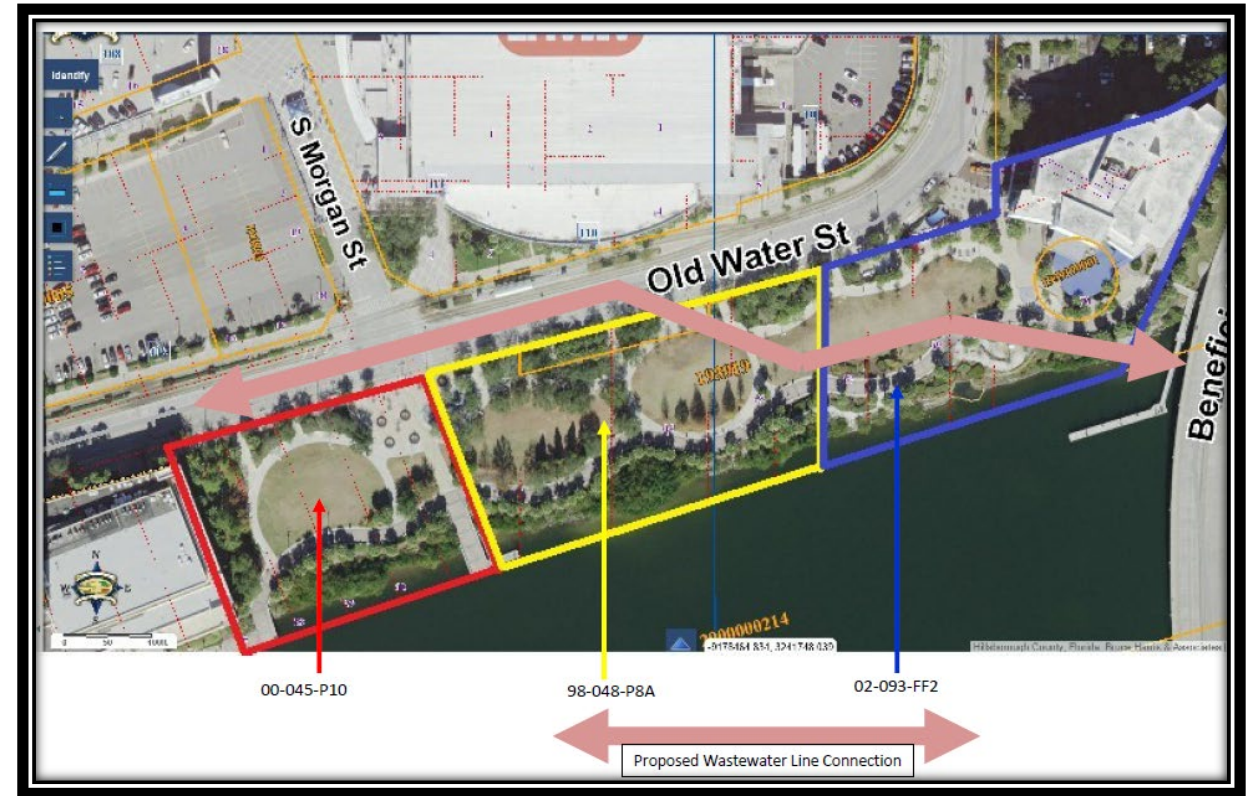
Linear Facilities

FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION

Governed by Rule 62-818.015, F.A.C.

Examples of Linear Facilities:

- Road Widening
- Sidewalk Addition
- Utility Corridors
 - Power/Communication Lines
 - Gas/Oil Pipelines
 - Water/Sewer Lines



Any Linear Facility on an FCT Site will require approval from FCT.



Land Exchanges

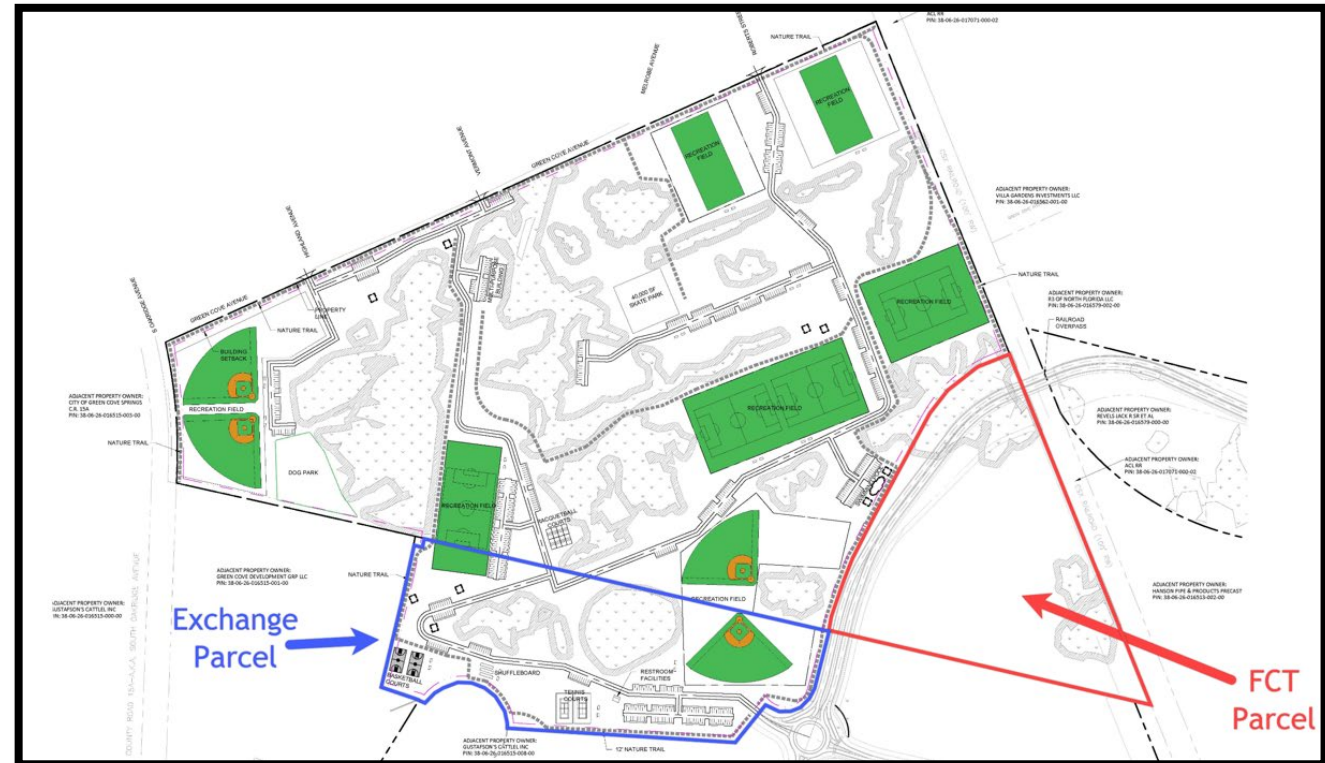
FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION

Governed by Rule 62-818.016

- Land exchanges involve swapping one parcel of land for another

Important qualifiers to be eligible:

- Grantee must submit written request
- Exchange parcel must be contiguous
- Land being exchanged for the FCT portion must be of equal or greater upland acreage
- The exchange parcel must have equal or greater real estate value





All Three Require Revisions of the MP & DDRC

FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION

If your request for Boundary Modification, Linear Facility, or Land Exchange is approved, our grantees must submit a:

- Revised Management Plan;
 - Including revised master site plan
- Revised DDRC
 - Include deed/legal description (revised as applicable)



Approving Changes to a Management Plan

FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION

Scenario 1:

A grantee provides to FCT a justification letter that requests to remove a canoe/kayak launch in favor of replacing the facility with a picnic pavilion. The grantee conducted community outreach and concluded the picnic facility would be more popular with the local community. The grantee has requested to amend the MP to reflect this change.

No, does not go to Board

vs

Scenario 2:

A grantee provides to FCT a justification letter that requests to implement a linear facility that bisects the project site. The grantee is working with a consulting firm that is trying to find solutions to neighborhood traffic congestion. FCT has received many letters of objection from the community regarding this Management Plan change.

Yes, goes to Board



Questions?

FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION

A low-angle photograph looking up at a large tree with thick, gnarled branches. The tree is heavily laden with Spanish moss, which hangs in long, wispy strands from the branches. The leaves are a vibrant green, and the sky is a clear, bright blue. The overall scene is lush and natural.

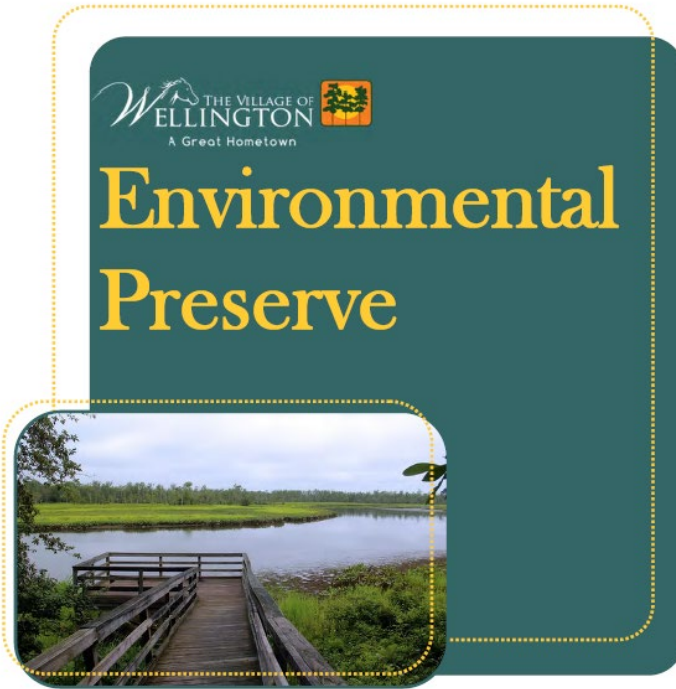
QUESTIONS?



DDRC and Management Plan Compliance

FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION

Ex. Management Plan Cover Page



Management Plan

FCT: #20-014-FF21
January 2023
3501 Flying Cow Ranch Road
Wellington, FL 33095

Documents
needed for
Stewardship
Report completion
and compliance.

Ex. DDRC Page 1

This instrument was prepared by:
Lois E. La Seur, Esquire
Florida Communities Trust
Department of Environmental Protection
3900 Commonwealth Boulevard, MS #103
Tallahassee, Florida 32399

CFN 20230222984
OR BK 34402 PG 1018
RECORDED 6/29/2023 11:15 AM
Palm Beach County, Florida
Joseph Abruzzo, Clerk
Pgs: 1018 - 1026; (11pgs)

FLORIDA COMMUNITIES TRUST
Project Number: 20-014-FF21
DEP Agreement Number: F2114
Project Name: Wellington Environmental Preserve
Project Location Address: 3501 Flying Cow Ranch Road, Wellington, FL 33414
Parcel ID: 73-40-44-24-00-000-1070

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Stewardship Reports: What is it?

FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION

❖ Stewardship Report



Florida Communities Trust Stewardship Report



Pursuant to Rule 62-815.013, F.A.C. (Preservation 2000) or Rule 62-818.013, F.A.C. (Florida Forever), recipients of FCT funds must submit an annual stewardship report. The purpose of the stewardship report is to verify that FCT recipients are following conditions imposed at the time of award. Once a project is fully developed, stewardship reports may be submitted to the FCT on a 5-year cycle. This report form may be used for projects on either a 1-year or 5-year reporting cycle. Please fill in all blanks to the best of your ability. When completed, return this form to:

The Florida Communities Trust
Florida Department of Environmental Protection
3900 Commonwealth Boulevard, Mail Station 550
Tallahassee, Florida 32399
Email: FloridaCommunitiesTrust@dep.state.fl.us
ftp site address: <ftp://depftp.dep.state.fl.us/pub/incoming/FCT/>

Note – when submitting the report electronically, it is helpful to incorporate the FCT project number into the file name i.e., 01-001-FF1.SR.2019.

*All fields are required, please indicate N/A for those not applicable.

General Information			
Date Submitted	Click or tap to enter a date. ▾		
Reporting Period	From:	Click or tap to enter a date.	To: Click or tap to enter a date.
FCT Project #	[Redacted]		
Project Name	[Redacted]		
Project Address	[Redacted]		
Recipient Agency	[Redacted]		
Key Contact(s) – please include email address and phone number for each			
[Redacted]			
[Redacted]			
Project Detail			
Acres acquired with FCT assistance	[Redacted]	Additional Acres	[Redacted]
Total Acres of the project site		[Redacted]	
Is the Project Site open to public?	Yes <input type="checkbox"/> No <input type="checkbox"/>	Date Opened	[Redacted]
Is the entire Project Site acquired?	Yes <input type="checkbox"/> No <input type="checkbox"/>	Date Acquired	[Redacted]
If no, what year was the Project Management Plan updated to delete parcels not acquired?			[Redacted]

Grantees must:

- Address all questions on the FCT Annual Stewardship Report form
- Include supporting documentation
- Include relevant issues that may not be listed on the form
- Respond to any outstanding FCT review requests from the last site visit or last year's report
- Include current photos that document the development and maintenance of the site, including all facilities, restoration projects and natural resource management
- Report additional funding received for the site
- Discuss management plan revisions, if necessary



Stewardship Reports: Page 1-2

FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION

❖ Stewardship Report pages 1-2: General Information



Florida Communities Trust Stewardship Report



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The Florida Communities Trust
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Tallahassee, Florida 32399
Email: FloridaCommunitiesTrust@dep.state.fl.us

Note – when submitting the report electronically, it is helpful to incorporate the FCT project number into the file name i.e., 01-001-FF1.SR.2023.

*All fields are required, please indicate N/A for those not applicable.

General Information	
Date Submitted	Click or tap to enter a date.
Reporting Period	From: Click or tap to enter a date. To: Click or tap to enter a date.
FCT Project #	
Project Name	
Project Address	
Recipient Agency	

Key Contact(s) – please include email address and phone number for each	

Project Detail			
Acres acquired with FCT assistance		Additional Acres	
Total Acres of the project site			
Is the Project Site open to public?	Yes <input type="checkbox"/> No <input type="checkbox"/>	Date Opened	
Is the entire Project Site acquired?	Yes <input type="checkbox"/> No <input type="checkbox"/>	Date Acquired	
If no, what year was the Project Management Plan updated to delete parcels not acquired?			

Site Development	
According to the Project Management Plan, what percentage of the Project Site development is completed?	

Acknowledgement Sign: SMC #			
Is the required acknowledgement sign stating that "Funding for the acquisition of this Project Site was provided by the Florida Communities Trust" installed?	Yes <input type="checkbox"/> No <input type="checkbox"/>	If yes: Year installed	
Please include a <u>current</u> photograph of the sign as an attachment to this report.			

Future Land Use	
Has the FLUM been amended to conservation, recreation, open space, or other similar category?	Yes <input type="checkbox"/> No <input type="checkbox"/>
If yes, please provide the date the FLUM was amended	
Did you previously provide FCT with documentation of the change? If no, please attach to this report	Yes <input type="checkbox"/> No <input type="checkbox"/>
If yes please provide date submitted to FCT	
What is the current land use designation?	

Zoning	
Has zoning for the Project Site been amended to conservation, recreation, open space, or another similar category?	Yes <input type="checkbox"/> No <input type="checkbox"/>
If yes, please provide year amended	
What is the current zoning designation?	

Additional Funding	
Have you received any additional funding in the form of grants, loans, donations, etc. for the development, restoration or maintenance of the Project Site?	Yes <input type="checkbox"/> No <input type="checkbox"/>
If yes, provide the funding source	
Amount of Additional Funding	\$

Physical Improvements: SMC #	
What is the number of recreational facilities required in Special Management Conditions for this Project Site?	

Required Facilities or Improvements

In the table that follows, please list all physical improvements to be provided on the Project Site, according to the Special Management Conditions (SMC) and the Project Management Plan (MP). Use as many of the following spaces as necessary. This includes recreational facilities as well as other site amenities such as parking, restrooms, fencing, etc.



Stewardship Reports: Page 3

FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION

❖ Stewardship Report page 3

Required Facilities or Improvements

In the table that follows, please list all physical improvements to be provided on the Project Site, according to the Special Management Conditions (**SMC**) and the Project Management Plan (**MP**). Use as many of the following spaces as necessary. This includes recreational facilities as well as other site amenities such as parking, restrooms, fencing, etc.

Facility/Improvement	Required in (SMC) or (MP)? <i>Check one, both or neither.</i>	Is the facility completed and open to the public?	Year the facility was Completed
<input type="text"/>	SMC <input type="checkbox"/> MP <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	<input type="text"/>
<input type="text"/>	SMC <input type="checkbox"/> MP <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	<input type="text"/>
<input type="text"/>	SMC <input type="checkbox"/> MP <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	<input type="text"/>
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<input type="text"/>	SMC <input type="checkbox"/> MP <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	<input type="text"/>
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<input type="text"/>	SMC <input type="checkbox"/> MP <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	<input type="text"/>
<input type="text"/>	SMC <input type="checkbox"/> MP <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	<input type="text"/>
<input type="text"/>	SMC <input type="checkbox"/> MP <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	<input type="text"/>
<input type="text"/>	SMC <input type="checkbox"/> MP <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	<input type="text"/>
Comments	<input type="text"/>		



Stewardship Reports: Pages 3-8

FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION

❖ Stewardship Report pages 3-8: Special Management Conditions, found in the DDRC

Conditions Required Under the Grant Agreement/Declaration of Restrictive Covenants

Sidewalk Connection: SMC # []	
Is a sidewalk connection onto the Project Site included in the Special Management Conditions?	Yes <input type="checkbox"/> No <input type="checkbox"/>
If yes, what year was the sidewalk connection completed?	[]
Comments	[]

Paddling Trail Connection: SMC # []	
Is a connection to a paddling trail included in the Special Management Conditions?	Yes <input type="checkbox"/> No <input type="checkbox"/>
If yes, what year was the paddling trail connection completed?	[]
Comments	[]

Recreational Trail Connection: SMC # []	
Is a connection to a recreational trail included in the Special Management Conditions?	Yes <input type="checkbox"/> No <input type="checkbox"/>
If yes, what year was the recreational trail connection completed?	[]
Comments	[]

Ecological Corridor: SMC # []	
Is a connection to an ecological corridor included in the Special Management Conditions?	Yes <input type="checkbox"/> No <input type="checkbox"/>
If yes, what year was the ecological corridor connection completed?	[]
Comments	[]

Stormwater Facility: SMC # []	
Is a stormwater facility included in the Special Management Conditions?	Yes <input type="checkbox"/> No <input type="checkbox"/>
If yes, what year was the stormwater facility completed?	[]
What type of stormwater facility was completed?	[]
Comments	[]

Additional Conditions Not Addressed Above	
Please complete this section. Insert the Special Management Condition (SMC) number and the exact condition. Please fill in the "Activity during the reporting period" field. <i>Note: the form fields will expand as needed.</i>	
SMC No.: []	Activity during the reporting period (to be entered by the recipient): []
SMC No.: []	Activity during the reporting period (to be entered by the recipient): []
SMC No.: []	Activity during the reporting period (to be entered by the recipient): []
SMC No.: []	Activity during the reporting period (to be entered by the recipient): []



Stewardship Reports: Page 8-9

FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION

❖ **Stewardship Report pages 8-9:** factors relevant to the site that relate to permitting, contractual, or revenue documentation and reporting needs

Sovereign Submerged Lands Documentation (lease, consent of use, waiver)	
Are sovereign submerged lands present on the Project Site?	Yes <input type="checkbox"/> No <input type="checkbox"/>
If yes, what documentation is being kept on file? <input type="text"/>	
Provide the year(s) and describe the activity(ies): <input type="text"/>	

Easements, Leases or Concessions	
Are easements, leases or concessions active on the Project Site?	Yes <input type="checkbox"/> No <input type="checkbox"/>
If yes, please provide the year(s), the Board of Trustees lease number (if applicable), and describe the activity(ies): <input type="text"/>	



Special Events				
Are any special events, such as weddings, conferences, receptions, etc. being held on the Project Site?				Yes <input type="checkbox"/> No <input type="checkbox"/>
If yes, please provide the type of event held and date: <input type="text"/>				
Is this an annual event?	Yes <input type="checkbox"/> No <input type="checkbox"/>	Was any revenue generated?	Yes <input type="checkbox"/> No <input type="checkbox"/>	Amount: \$ <input type="text"/>

Other Issues Unique to the Site
Please describe the issue: <input type="text"/>

Management Plan Changes	
In the coming year, do you anticipate needing to amend the Management Plan for the Project?	Yes <input type="checkbox"/> No <input type="checkbox"/>

If yes, please describe in detail: <input type="text"/>
--

Photos

Please attach current photographs of the Project Site (submit as an attachment to this report). Particularly, please include photos that clearly indicate the required FCT recognition sign as well as any new or newly renovated facilities.

List photographs here:	
1.	<input type="text"/>
2.	<input type="text"/>
3.	<input type="text"/>
4.	<input type="text"/>
5.	<input type="text"/>
6.	<input type="text"/>
7.	<input type="text"/>
8.	<input type="text"/>
9.	<input type="text"/>
10.	<input type="text"/>

Note on Photographs:

This document is created with restricted editing. This feature enables you to navigate from one form field to the next easily. However, restricted editing does not allow you to insert photographs in the document. Please submit photographs as an attachment. Preferably in a single MS Word document.

Revenue generated on FCT Project Sites must be reported annually for the period of July 1 – June 30. Please visit <https://floridadep.gov/lands/land-and-recreation-grants/content/fct-annual-revenue-report> for additional information.



Questions?

FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION

A low-angle photograph looking up at a large tree with thick, gnarled branches. The tree is heavily laden with Spanish moss, which hangs in long, wispy strands from the branches. The leaves are a vibrant green, and the sky is a clear, bright blue. The overall scene is lush and natural.

QUESTIONS?



Project Site Completion

FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION



LAND AND RECREATION GRANTS SECTION

The Land and Recreation Grants Section fosters partnerships that enhance and sustain Florida's natural and cultural resources to provide increased outdoor recreational opportunities for the state's residents and visitors.

Florida Communities Trust

Two grants are funded through Florida Forever.

Parks and Open Space Program provides grant funds to local governments and nonprofit environmental organizations to acquire conservation lands, urban open spaces, parks and greenways.

- Match requirements are established by applicant category and population. No match is required for nonprofit environmental organizations.
- Refer to the current application for maximum grant amounts.

Stan Mayfield Working Waterfronts Program awards grant funding for the acquisition of lands used directly for the restoration and preservation of working waterfronts.

- Small local governments with a population of 10,000 or less, small counties with a population of 75,000 or less, and nonprofit organizations qualify for a 100-percent grant award.
- A local match is required of all other applicants.
- Refer to the current application for maximum grant amounts.

Recreational Trails Program

Supplies federal grant assistance for the development and maintenance of recreational trails, trailheads and traiside facilities for both motorized and nonmotorized uses. Eligible applicants include local governments, state and federal agencies, Indian tribal governments, and nonprofit organizations that have an agreement with a governmental agency to develop public lands.

- All grant awards must be matched at a 50-50, 60-40 or 80-20 ratio.
- Funding is contingent upon approval by the Federal Highway Administration.
- Refer to the current application for maximum grant amounts.



Florida Recreation Development Assistance Program

Provides state funds to acquire or develop lands for public outdoor recreation. Eligible applicants include local governments and other authorized entities with the legal responsibility to provide public outdoor recreation.

- Projects of \$50,000 or less qualify for a 100-percent grant award. A local match is required for grant requests greater than \$50,000.
- Maximum grant award is \$200,000.

Land and Water Conservation Fund Awards federal funds to acquire or develop lands for public outdoor recreation. Eligible applicants include state and local governmental entities with the legal responsibility for providing public outdoor recreational sites and facilities.

- Grant awards must be matched at a 50-50 ratio.
- Funding is contingent upon approval by the National Park Service.
- Refer to the current application for maximum grant amounts.



Florida Department of Environmental Protection
Division of State Lands
Land and Recreation Grants Program
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08/23



LAND AND RECREATION GRANTS SECTION

The Land and Recreation Grants Section fosters partnerships that enhance and sustain Florida's natural and cultural resources to provide increased outdoor recreational opportunities for the state's residents and visitors.

Outdoor Legacy Partnership Program A nationally competitive grant opportunity that provides federal funding to projects that provide new or significantly improved existing recreation opportunities to disadvantaged communities located in park deserts.

- Applicants cannot have received Land and Water Conservation Fund Program funding in the past seven years.
- All grant awards must be matched at a 50-50 ratio.
- Funding is contingent upon approval by the National Park Service.
- Refer to the current application for maximum grant amounts.



Sustainable Initiatives Programs Two designation programs are incorporated under the sustainable initiatives umbrella.

Florida Green Lodging Program Is a voluntary designation program with a proactive approach to sustainability that recognizes lodging facilities committed to conserving and protecting Florida's natural resources by evaluating operations, setting goals for improvement, and continuously advancing environmental performance.

Florida Green School Program Is a multi-tiered designation program that recognizes schools employing best management practices to create environmental and quality-of-life improvements through a commitment to increasing environmental literacy, reducing waste, conserving natural resources and lowering operating costs.



Readiness and Recreation Initiative Grant Program

A special competitive initiative to preserve land around military installations and improve access to outdoor recreation. Provides federal funding for projects to acquire and enhance lands for public recreation within the geographic scope of a Readiness and Environmental Protection Integration Program agreement.

- All grant awards must be matched at a 50-50 ratio.
- Funding is contingent upon approval by the National Park Service.
- Refer to the current application for maximum grant amounts.



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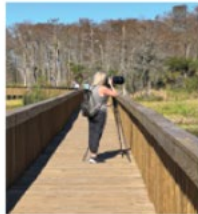


08/23



Project Site Completion: Announcements

FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION



Save-the-Date

Division of State Lands Land and Recreation Grants

Upcoming Grant Submission Cycles and Webinars

2023-24 Readiness and Recreation
Initiative Grant Program
June 1 - 15, 2023
Application Webinar • May 24, 2023

2024-25 Florida Recreation Development
Assistance Program
Aug. 1 - 31, 2023
Application Webinar • July 26, 2023

2023-24 Florida Communities Trust
Stan Mayfield Working Waterfronts Program
Oct. 1, 2023 - Nov. 1, 2023
Application Webinar • Sept. 13, 2023

2023-24 Florida Communities Trust
Parks and Open Space
Florida Forever Grant Program
Oct. 10, 2023 - Jan. 10, 2024
Application Webinar • Sept. 14, 2023

2023-24 Land and Water Conservation Fund Program
Nov. 15, 2023 - Jan. 31, 2024
Application Webinar • Nov. 1, 2023

Florida Communities Trust Program
Post-Completion Workshop • Nov. 15, 2023

2024-25 Recreational Trails Program
Feb. 1, 2024 - March 1, 2024
Application Webinar • Jan. 17, 2024

2023-24 Outdoor Recreation
Legacy Partnership Program
TBD
Application Webinar • TBD



Visit [FloridaDEP.gov/Grants](https://www.floridadep.gov/Grants)
for more information on
the upcoming grant application cycles



Stewardship Reports: 5-Year Transition

FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION

Stewardship Reporting period transition from Annual to 5-Year Submission Cycle:

Approved upon Project 100% Completed per approved DDRC & Management Plan

1. Must be requested by recipient in writing
2. Statement of Completion
3. Updated Management Plan
 - As-built master site plan
 - Revise all Text – Completed or Ongoing
4. Photographs of all site improvements and restoration activities.





Stewardship Reports: 5-Year Transition

FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION

FCT Approval:

- Site Inspection
- Confirmation Letter
- New Reporting due dates

***Reversion to annual reporting is possible upon terms and conditions not being met.**





Questions?

FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION

A low-angle photograph looking up at a large tree with thick, gnarled branches. The tree is heavily laden with Spanish moss, which hangs in long, wispy strands from the branches. The leaves are a vibrant green, and the sky is a clear, bright blue. The overall scene is lush and natural.

QUESTIONS?



Revenue Reporting for FCT

FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION

Florida Communities Trust Florida Forever Annual Revenue Report		
State Fiscal Year	July 1, 2021 through June 30, 2022 <small>year year</small>	
FCT Project #:		
Project Site Name:		
Recipient:		
Key Contact Name:		
Address:		
Email:		
<p>For each source of revenue, please select an Activity from the drop-down menu. Enter a brief description under Comments. Select "Misc. Prod." for revenue activities that do not fit any of the activities listed and use the Description field to define the activity type (i.e., parking fees or facility rental). Enter the total amount of revenue earned for the current State Fiscal Year. Use as many of the blanks as necessary. If no revenue was earned at the site, please enter "No Revenue Earned at this FCT Site" in the first "Description or Comment" field and submit the form with \$0 revenue.</p>		
Activity (Select from the Drop-Down Menu)	Description or Comment	Revenue this State Fiscal Year:
Grazing		
Hunting		
Lease		
Misc. Prod.		
Row Crops		
Sod		
Sugar Cane		
Timber		
Total Revenue this State Fiscal Year		\$0.00
<p>When completed, please return this form to: Florida Communities Trust Florida Department of Environmental Protection 3800 Commonwealth Boulevard, Mail Station 103 Tallahassee, Florida 32399 Email: FloridaCommunitiesTrust@dep.state.fl.us</p>		

State Fiscal Year: July 1 - June 30

Report is due by July 31 annually

Revenue Report forms can be found at:

<https://floridadep.gov/lands/land-and-recreation-grants/documents/annual-revenue-report>



Revenue Reporting Form Contact Information

FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION

Contact Information for Revenue Report



Florida Communities Trust Florida Forever Annual Revenue Report

State Fiscal Year July 1, through June 30,
year year

FCT Project #:	<input type="text" value="00-001-FF1"/>
Project Site Name:	<input type="text" value="My Favorite Park and Preserve"/>
Recipient:	<input type="text" value="Compliant City Government"/>
Key Contact Name:	<input type="text" value="Official Parks and Recreation Manager"/>
Address:	<input type="text" value="1234 Main Street"/>
	<input type="text" value="City, Florida, Zip Code"/>
Email:	<input type="text" value="First.Last Name@cityname.gov"/>



Revenue Reporting Miscellaneous Products

FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION

Miscellaneous Product

Private Use

- Picnic Pavilion Rentals
- Field or Facility Rentals
- Leases
- Concessions
- Weddings

Public Use

- Parking/Entrance Fees
- Interpretive Programming/Events
- Grants or Donations
- Group Tours/Guided Hikes/Registration Fees
- Sponsorships/Memberships



Revenue Reporting Submission Requirements

FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION

Revenue Report Submission Requirements

- FCT requires grantees to submit an annual revenue report by July 31st.
- This FCT revenue report is included in the annual report for the total amount of revenue generated for the Department of Environmental Protection.



Approved Agreements / Leases / MOUs

FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION

FCT APPROVAL OF AGREEMENTS

- A written notice and information regarding any agreement or lease of any interest within the project site
- Submission of the draft agreement to FCT at least 60 days prior to the execution date
- Examples include: Leases, Concessions Agreements, Memoranda of Understanding



Revenue Reporting Summary

FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION

FCT Revenue Report Summary

- Revenue Reports are due annually by July 31st for all FCT project sites.
- Complete revenue report form categories and descriptions with one total revenue amount in the last column and total at bottom.
- No reporting revenue also required to submit report with “No Revenue Generated” in description and \$0.00 as amount in last column and total at bottom.
- Submission of the draft agreement to FCT at least 60 days prior to the execution date (Ex.: leases, concession agreements, memoranda of understanding)



Questions?

FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION

A low-angle photograph looking up at a dense canopy of green trees with Spanish moss hanging from the branches against a clear blue sky. A semi-transparent dark grey rectangular box is centered over the image.

QUESTIONS?



Program Rules

FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION

Parks and Open Space

[62-815, F.A.C.](#)

Preservation 2000 Program

[62-817, F.A.C.](#)

Preservation 2000 Land Acquisition Procedures

[62-818, F.A.C.](#)

Florida Forever Program

[62-819, F.A.C.](#)

Florida Forever Land Acquisition Procedures

Stan Mayfield Working Waterfronts

[62-820, F.A.C.](#)

SMWW Application Procedures

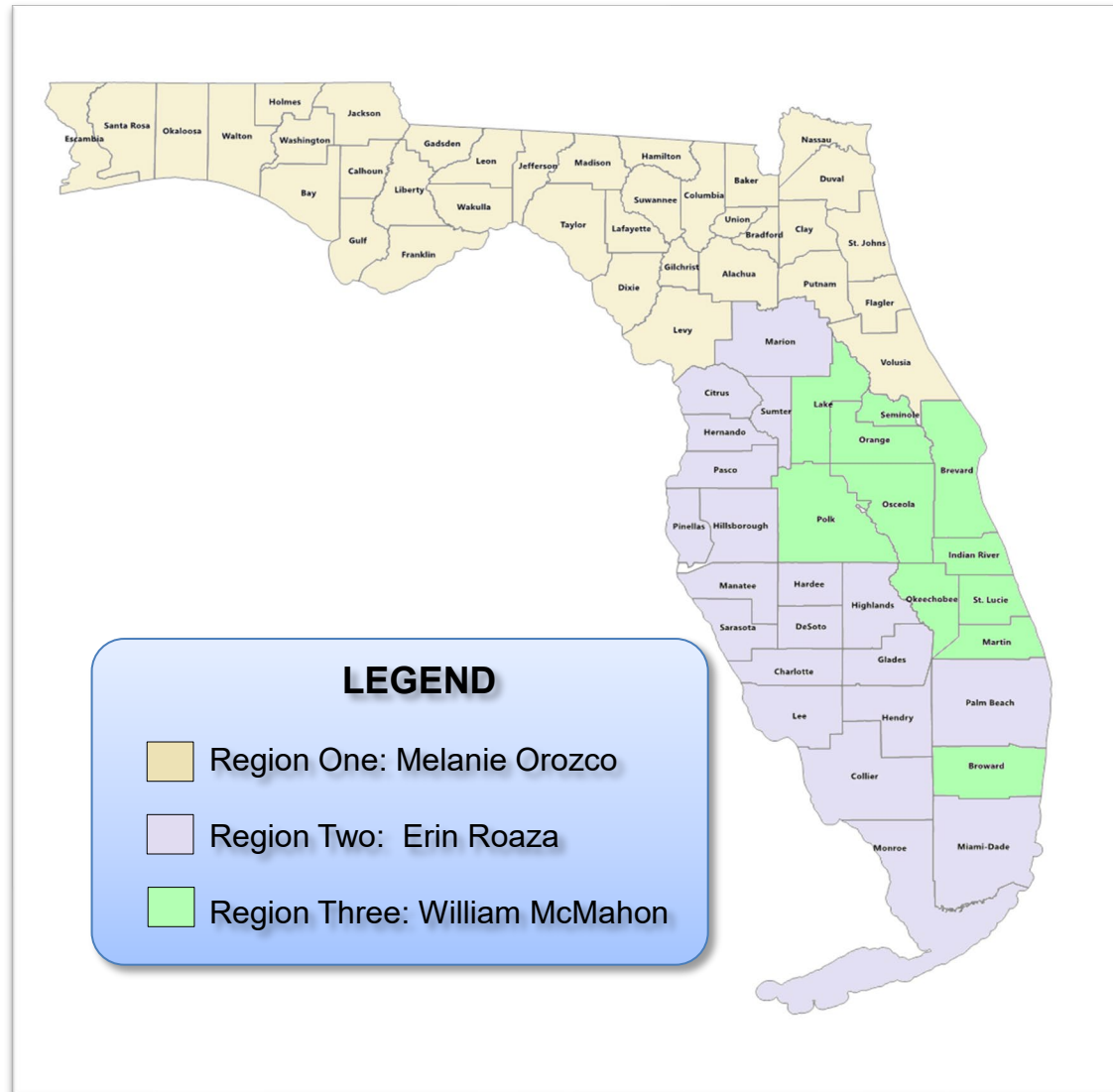
[62-821, F.A.C.](#)

SMWW Land Acquisition Procedures



Florida Communities Trust

FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION





FCT Contacts

FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION

FCT Email: FloridaCommunitiesTrust@floridadep.gov

FCT Phone: (850) 245-2501

Program Manager Linda Reeves: Linda.Reeves@floridadep.gov

OMC Manager, Shauna Allen: Shauna.R.Allen@floridadep.gov

FCT Planners:

Region One, Melanie Orozco: Melanie.Orozco@floridadep.gov

Region Two, Erin Roaza: Erin.Roaza@floridadep.gov

Region Three, William McMahon William.McMahon@floridadep.gov

DSL Acquisition:

Rachael Crum: Rachael.Crum@floridadep.gov

Tanja Hall: Tanja.Hall@floridadep.gov

Closing and Legal Matters:

Patricia Henry Patricia.Henry@floridadep.gov



THANK YOU

Florida Communities Trust

Division of State Lands

Florida Department of Environmental Protection

3800 Commonwealth Boulevard

Tallahassee, FL 32399-3000

850/245-2501

FloridaCommunitiesTrust@FloridaDEP.gov