



# READINESS AND RECREATION INITIATIVE FY2024-2025 APPLICATION WORKSHOP

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Division of State Lands / Land and Recreation Grants Section  
Florida Department of Environmental Protection

Tallahassee | March 4, 2024



# LAND AND RECREATION GRANTS SECTION

## AGENDA

### Presentation Agenda

- Land and Recreation Grants Section Introduction
- Program Overviews
- LWCF + REPI Program Intent
- FY2024-2025 LWCF + REPI Application Cycle
- Eligibility Requirements
- LWCF + REPI Application
- Supporting Documentation
- Questions





# LAND AND RECREATION GRANTS SECTION

## INTRODUCTION

### Land and Recreation Grants Section

The Land and Recreation Grants Section (LRGS) promotes and fosters partnerships to enhance and sustain Florida's natural and cultural resources and provide increased outdoor recreational opportunities for Florida residents and visitors. Housed within the Division of State Lands, LRGS administers state and federally funded grants, including:

- **Florida Communities Trust (FCT)**
  - **Parks and Open Space**
  - **Stan Mayfield Working Waterfronts**
- **Florida Recreation Development Assistance Program (FRDAP)**
- **Land and Water Conservation Fund (LWCF)**
  - **Outdoor Recreation Legacy Partnership (ORLP) Program**
  - **Readiness and Recreation Initiative Grant Program (LWCF + REPI)**
- **Recreational Trails Program (RTP)**

These competitive grant programs provide funding assistance for the acquisition of recreation, conservation, and working waterfront properties, and the development of public recreational facilities. The [LRGS website](#) provides information regarding program guidance, application cycles, reporting requirements, and webinar announcements.



# LAND AND WATER CONSERVATION FUND (LWCF)



# LAND AND RECREATION GRANTS SECTION

## LAND AND WATER CONSERVATION FUND

### Land and Water Conservation Fund

The Land and Water Conservation Fund (LWCF) Program is a competitive, federal program authorized by Congress that provides for the acquisition or development of land for public outdoor recreation. LWCF funds are appropriated by Congress to the U. S. Department of the Interior, National Parks Service (NPS), and NPS allocates the funds through state agencies as a grant program to state and local governments. It is administered at the state level by the Florida Department of Environmental Protection.

[Rule Chapter 62D-5, F.A.C.](#) outlines all of the rules that govern the LWCF. It is a great resource of programmatic information, including general requirements, application requirements and processing, application evaluation criteria, grant administration, and compliance responsibilities.

Latest Version	Rule No.	Rule Title	Effective Date
	<a href="#">62D-5.053</a>	Purpose	12/10/1990
	<a href="#">62D-5.054</a>	Definitions	8/15/2004
	<a href="#">62D-5.055</a>	General Requirements	7/5/2001
	<a href="#">62D-5.056</a>	Application Requirements and Processing	8/15/2004
	<a href="#">62D-5.057</a>	Evaluation Criteria	8/15/2004
	<a href="#">62D-5.058</a>	Grant Administration	8/15/2004
	<a href="#">62D-5.059</a>	Compliance Responsibilities	8/15/2004
	<a href="#">62D-5.068</a>	Purpose	7/15/2001
	<a href="#">62D-5.069</a>	Definitions	7/15/2001
	<a href="#">62D-5.070</a>	General Requirements	7/15/2001
	<a href="#">62D-5.071</a>	Application Requirements And Processing	7/15/2001
	<a href="#">62D-5.072</a>	Evaluation Criteria	7/15/2001
	<a href="#">62D-5.073</a>	Grant Administration	7/15/2001
	<a href="#">62D-5.074</a>	Compliance Responsibilities	7/15/2001

[Land and Water Conservation Fund \(LWCF\) Manual](#)



# LAND AND RECREATION GRANTS SECTION

## LAND AND WATER CONSERVATION FUND

### LWCF Application Information

Eligible applicants include county governments and incorporated municipalities of the state of Florida and other legally constituted local governmental entities with the legal responsibility for the provision of outdoor recreational sites and facilities for the use and benefit of the general public.

Grant thresholds are established annually, and dependent upon funding allocation by the NPS. Project sponsors are required to meet a 1:1 match ratio.

Applicants must have and demonstrate adequate site control of project sites and are able to construct, operate, and maintain the area for the period of time sufficient to satisfy the dedication period as required [62D-5, F.A.C.](#) and the [LWCF Program Manual](#).

Permissible uses of funds include the acquisition of land and waters, or public access to them, for recreational purposes, the development of outdoor recreation and supporting facilities, or a combination of both categories.



# READINESS AND ENVIRONMENTAL PROTECTION INITIATIVE (REPI)



# LAND AND RECREATION GRANTS SECTION

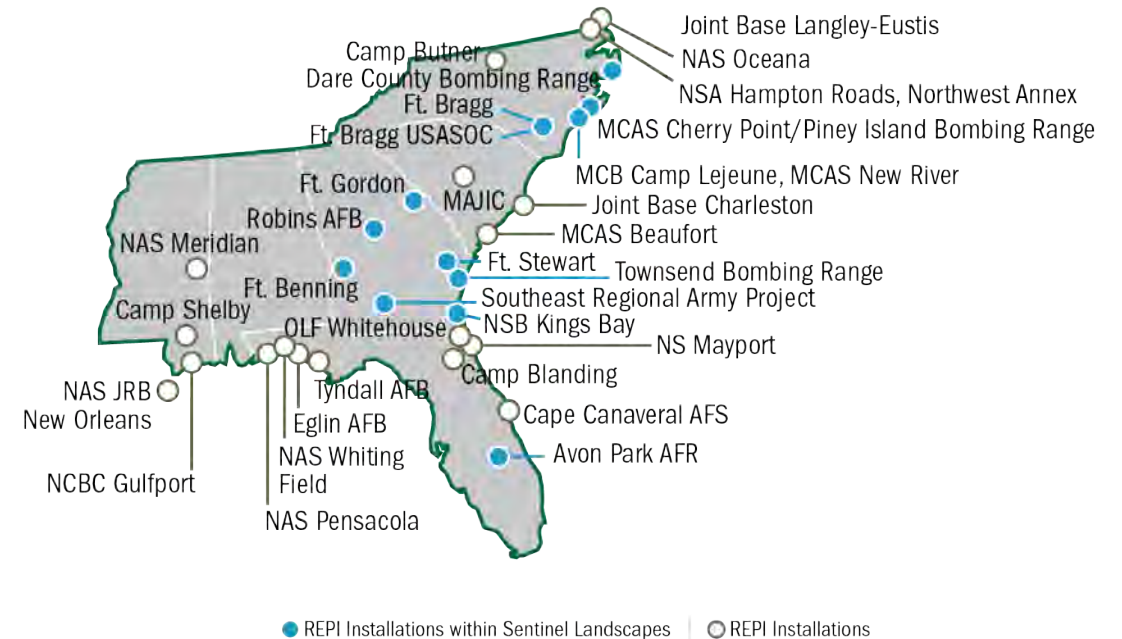
## READINESS AND ENVIRONMENTAL PROTECTION INTEGRATION

### Readiness and Environmental Protection Integration

The Department of Defense's (DOD) Readiness and Environmental Protection Integration (REPI) Program preserves military missions by supporting cost-sharing agreements between the Military Services, other federal agencies, state and local governments, and private conservation organizations to avoid land use conflicts near military installations, address environmental restrictions that limit military activities, and increase resilience to climate change.

The REPI Program is administered by the Office of the Secretary of Defense (OSD).

Since FY 2003, DOD has secured \$1.24 billion with over \$1.13 billion in non-Department partner contributions to protect over 1.18 million acres of land at 120 locations across 35 states and territories to preserve key operational assets, infrastructure, and capabilities.







# LAND AND RECREATION GRANTS SECTION

## READINESS AND ENVIRONMENTAL PROTECTION INTEGRATION

### Authorities

The REPI Program supports partnerships per 10 U.S.C. §2684a, which authorizes agreements between the Military Services, private conservation groups, and state and local governments to acquire real property interests –as well as per authorities of the Sikes Act (16 U.S.C. §670 c-1) and IGSA (10 U.S.C. §2679)

### REPI Projects

Office of Secretary Defense (OSD) manages REPI encroachment management partnerships as an internal-DOD Program, issuing guidance and providing funding to the Services for REPI projects

Services implement projects, including projects that are funded only with Service O&M funds (not REPI Program funds)

### Source of Funding

National Defense Authorization Act (NDAA) line item to fund implementation of the partnerships authorized by 10 U.S.C. §2684a, as well as projects and activities executed under Sikes Act (16 U.S.C. §670 c-1) and IGSA (10 U.S.C. §2679) Authorities



# LAND AND RECREATION GRANTS SECTION

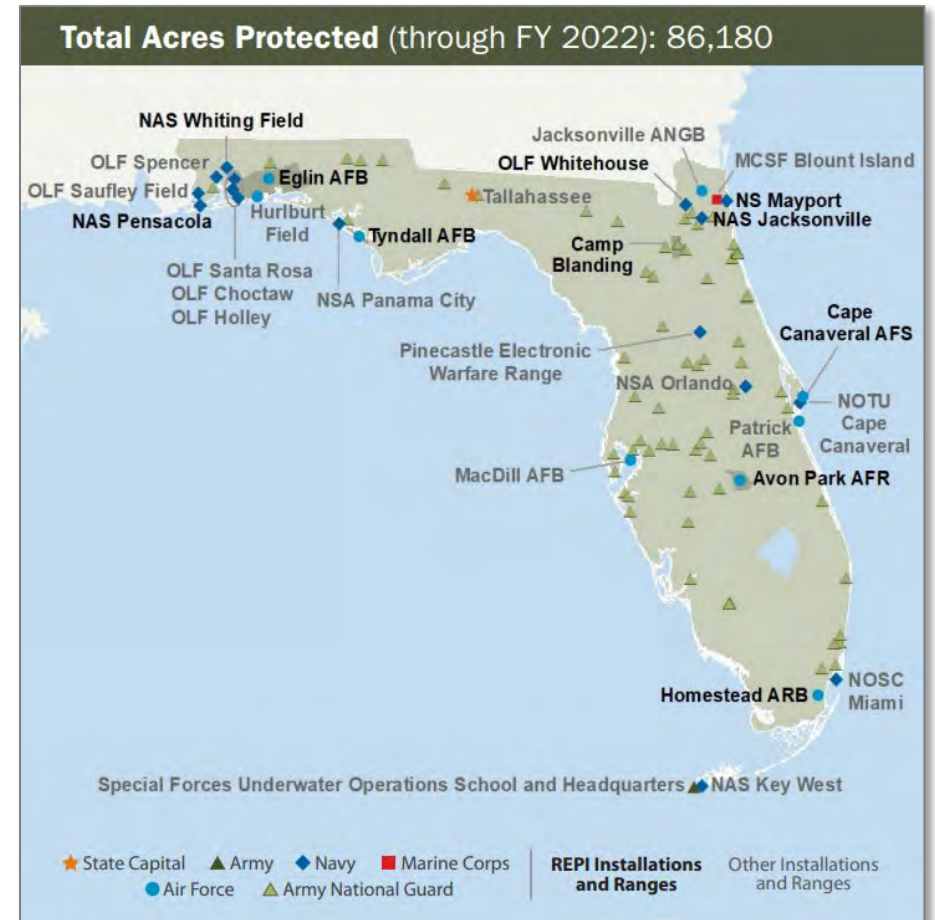
## READINESS AND ENVIRONMENTAL PROTECTION INTEGRATION

### Readiness and Environmental Protection Integration

Florida is home to **20 major military installations, 3 of 10 unified combatant commands**, and the **military's only east coast space launch facility**. In addition, it hosts **2 of only 4 Navy deep water ports** in the country with adjacent airfields, **1 of only 3 Navy Fleet Readiness Centers**, and the Marine Corps' **only maritime prepositioning force facility**.

Through FY 2022, DOD and its partners have spent nearly \$228 million on REPI projects at 11 installations in Florida.

For all REPI Project Profiles visit:  
<http://www.repi.mil/BufferProjects/ProjectList.aspx>.





# SENTINEL LANDSCAPES





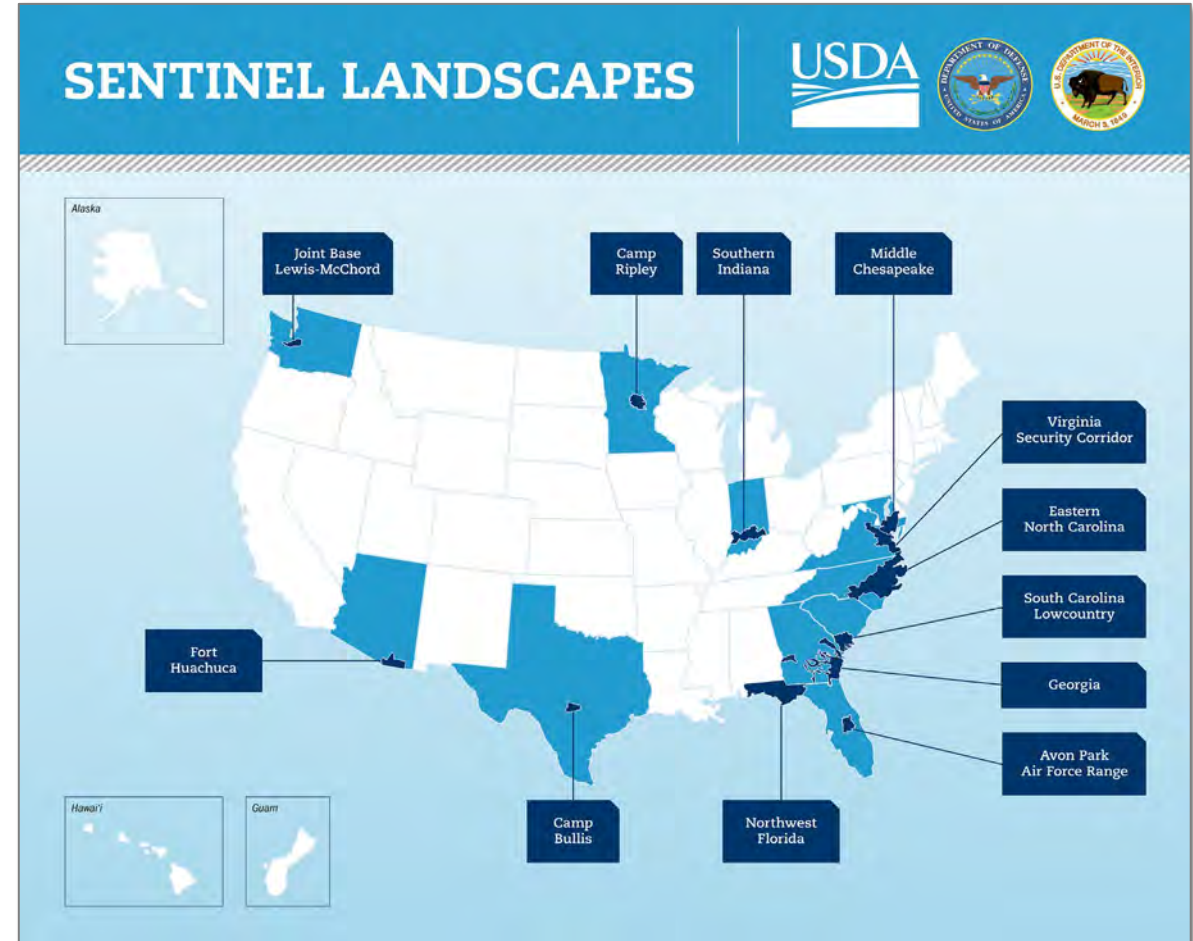
# LAND AND RECREATION GRANTS SECTION

## READINESS AND RECREATION INITIATIVE GRANT PROGRAM

### Sentinel Landscapes

The U.S. Department of Agriculture, U.S. Department of Defense, and U.S. Department of the Interior established the Sentinel Landscapes Partnership in 2013 through a Memorandum of Understanding (updated in 2022).

Sentinel landscapes are areas where conservation, working lands, and national defense interests converge. They are anchored by at least one high-value military installation or range and contain high priority lands for USDA, DOD, and DOI.





# LAND AND RECREATION GRANTS SECTION

## READINESS AND RECREATION INITIATIVE GRANT PROGRAM

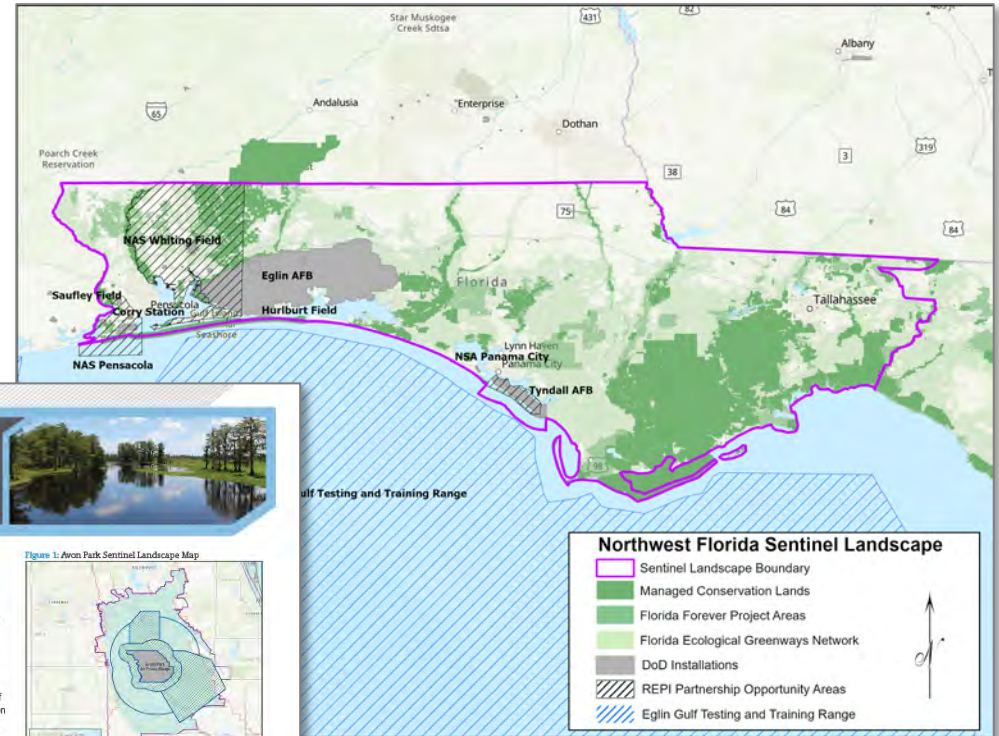
### Sentinel Landscapes

The Sentinel Landscapes Partnership's goals are to:

- Strengthen military readiness
- Bolster agricultural and forestry productivity
- Conserve natural resources
- Improve outdoor recreation access
- Enhance climate change resilience

Florida has **two sentinel landscapes:**

- [Avon Park Air Force Range](#)
- [Northwest Florida](#)



#### AVON PARK AIR FORCE RANGE SENTINEL LANDSCAPE

Florida (est. 2016)

Located in south central Florida, the Avon Park Air Force Range Sentinel Landscape is known for its rich biodiversity and abundance of private ranches. The sentinel landscape is anchored by the U.S. Air Force's largest primary air-to-ground training range east of the Mississippi River, whose restricted airspace and operating area is used by every branch of the Armed Forces and multiple federal, state, and local agencies. The sentinel landscape is also home to portions of the Everglades Headwaters National Wildlife Refuge and Conservation Area, one of the last remaining grassland and longleaf pine savanna landscapes in Eastern North America. The Refuge is not only a high-priority area for the Department of the Interior; it is also known by locals as an excellent destination for hunting, fishing, camping, hiking, birding, and outdoor educational opportunities. In 2016, local partners formed the Avon Park Air Force Range Sentinel Landscape to preserve the region's ecological assets and strengthen military readiness by helping private landowners manage their properties sustainably.

#### HISTORIC RANCH PROTECTION STRENGTHENS MILITARY READINESS

One of the primary goals of the Avon Park Sentinel Landscape is to support the long-term viability of working agricultural lands through coordination with partners and willing private property owners. The protection of the 5,200-acre Rafter T Ranch partly exemplifies how collaborative partnerships formed within sentinel landscapes can accomplish these broad goals for the mutual benefit of all parties involved. After roughly 10 years of work, the U.S. Department of Defense's Readiness and Environmental Protection Integration Program, the U.S. Department of Agriculture's Natural Resource Conservation Service, and other national and local partners, acquired an easement on the last unprotected portion of the Rafter T Ranch, marking the completion of one of the earliest collaborative efforts among partners. Spanning the Florida Heartland, the ranch attaches together a series of conserved properties around the Avon Park Air Force Range, creating a natural corridor for

Category	Value
Total Protected Acres <sup>1</sup>	85,045
Total Enrolled Acres <sup>2</sup>	762,598
Active Base Area	108,213
<b>Total Sentinel Landscape Area</b>	<b>1,072,814</b>

<sup>1</sup> Protected areas are recognized as land acquisitions—fee simple or easement—that have completed the due diligence and closing actions necessary to obtain a real estate interest.

<sup>2</sup> Land is considered enrolled if the property owner voluntarily participates in a federal or state land management program that provides financial or technical assistance to promote sustainable agricultural practices, restore imperiled species and their habitat, or preserve critical natural resources, or if a landowner or an organization receives a federal or state grant to conduct a conservation project on said property.

SENTINELLANDSCAPES.ORG

2022 SENTINEL LANDSCAPES ACCOMPLISHMENTS REPORT | Avon Park Air Force Range Sentinel Landscape 1



**READINESS AND  
RECREATION INITIATIVE  
GRANT PROGRAM  
(LWCF + REPI)**





# LAND AND RECREATION GRANTS SECTION

## READINESS AND RECREATION INITIATIVE GRANT PROGRAM

### Readiness and Recreation Initiative Grant Program

The Department of Defense and the Department of the Interior have joined forces to preserve land around military installations and improve access to outdoor recreation for millions of Americans and defense communities.

Through the new Land and Water Conservation Fund (LWCF) State Assistance + Readiness and Environmental Protection Integration (REPI) Partnership Challenge Program, known as the **Readiness and Recreation Initiative Grant Program**, DOI's National Park Service will provide \$40 million in funding from unobligated LWCF Program balances to safeguard natural areas, protect water resources, preserve cultural heritage sites, and provide recreation opportunities for the public. The REPI Program will provide a matching \$40 million in funds to support projects within an existing REPI agreement area.

Authorized by Congress, the program provides for the acquisition or acquisition and development of compatible recreation facilities on public lands within a REPI Partnership Agreement area.



# LWCF + REPI FY2024-2025 APPLICATION CYCLE





# LAND AND RECREATION GRANTS SECTION

## FY2024-2025 LWCF + REPI GRANT APPLICATION CYCLE

### Readiness and Recreation Initiative Grant Program

#### FY2024-2025 LWCF + REPI Grant Application Cycle

Applicants must submit one (1 original) of the completed application and all supporting documents during the announced submission. **Use a soft covered binder, not a HARD 3-ring binder.** All supporting documents or attachments must be clearly tabbed according to the application instruction checklist provided for both the State and Federal portions of the grant application.

#### The Readiness and Recreation Initiative Grant Program Application Cycle does not provide for a deficiency period.

Each eligible application shall be evaluated on the basis of the information provided in accordance with the original application, LWCF program rule and the National Park Service's [Notice of Funding Opportunity \(NOFO\) P24AS00526](#). Applications submitted without all required State and Federal documentation will be marked as incomplete and will not be eligible to compete for funding.

#### Application Cycle

March 15, 2024  
through  
April 15, 2024

#### Grant Award Thresholds

Minimum Request:  
\$250,000  
Maximum Request:  
\$5,000,000

#### Submission Deadline

Applications must be received in office no later than close of business, 5:00 PM, on April 15, 2024

#### Application and Supporting Documentation

Submit one original copy via postal mail in a soft-cover binder



# LWCF + REPI FY2024-2025 APPLICATION CYCLE

Eligibility Requirements



# LAND AND RECREATION GRANTS SECTION

## FY2024-2025 LWCF + REPI GRANT APPLICATION CYCLE: ELIGIBILITY

### Eligible Applicants

Eligible applicants include state agencies and local units of government (e.g., state political subdivisions such as cities, counties, and special purpose districts such as park districts).

Applicants must demonstrate that they are party to an active REPI Partnership Agreement or partnered with a nonprofit organization included in the [REPI Program Partners](#) that is party to an active REPI Partnership Agreement.

Project sponsors are limited to **one (1) application** per eligible applicant for the FY2024-2025 LWCF + REPI Application Cycle.





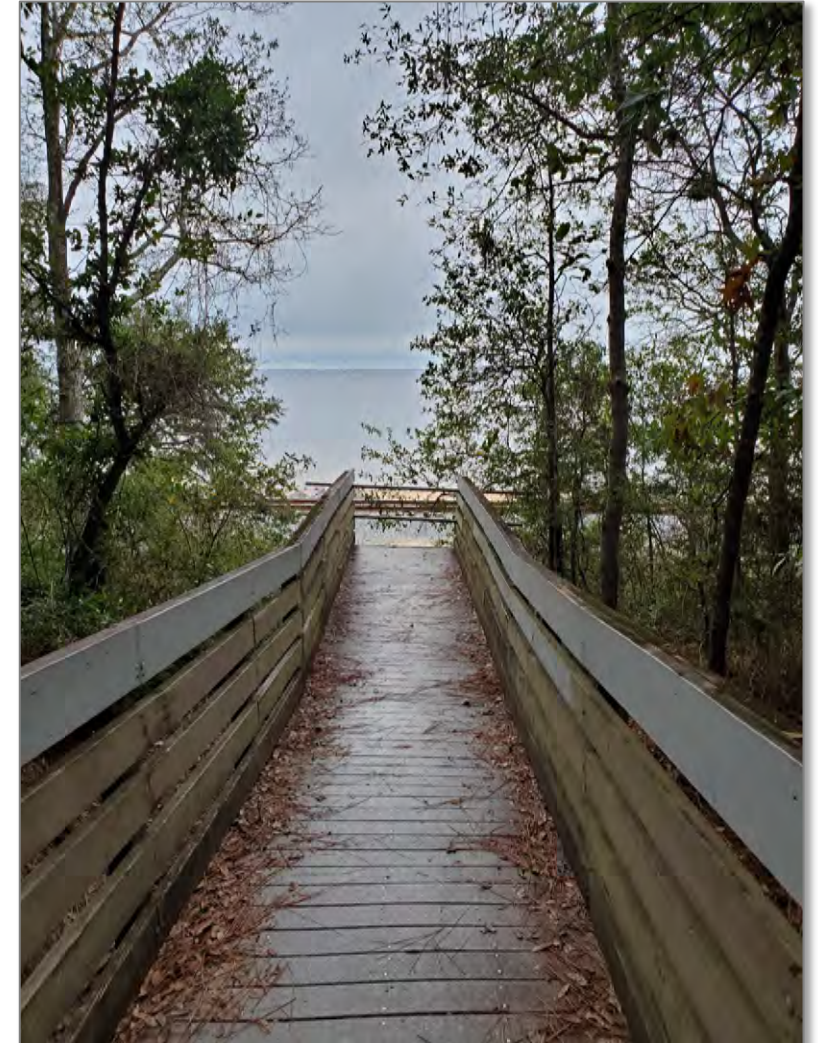
# LAND AND RECREATION GRANTS SECTION

## FY2024-2025 LWCF + REPI GRANT APPLICATION CYCLE: ELIGIBILITY

### Eligible Projects

Land acquisition only or acquisition with compatible recreation development (aka, “combination”) projects that meet a priority outdoor recreation need or goal as identified in the Florida’s SCORP as well as that of the project sponsor, and that will provide compatible land use within the REPI Program Area.

Projects must create or expand public outdoor recreational opportunities for the general public, including for nearby residents and military families associated with the military installation within the REPI Program Area. They should promote compatible land uses for military installations within REPI Program Areas, particularly land uses related to compatible recreation development, advancing conservation or climate resilience (only if offering compatible public access), and related uses. Proposed projects must advance the goals of an active REPI Partnership.





# LAND AND RECREATION GRANTS SECTION

## FY2024-2025 LWCF + REPI GRANT APPLICATION CYCLE: ELIGIBILITY

### Eligible Project Site(s)

Successful proposals will be located within an active REPI Program Area or in an area where there is active interest in establishing a new REPI Program Area (areas within the vicinity of, or ecologically related to, a military installation or military airspace).

The REPI Program Interactive Map is available at <https://repi.osd.mil/map/>.

Eligible project sites must promote compatible land uses for military installations within REPI Program Areas, particularly land uses related to compatible recreation development, advancing conservation or climate resilience (only if offering compatible public access), and related uses.

The screenshot shows the website for the Readiness and Environmental Protection Integration (REPI) program. At the top left is the Department of Defense logo, and at the top right is a search bar labeled "Search REPI". Below the header is a navigation menu with links for HOME, ABOUT REPI, RESOURCES, BUFFER PROJECTS, RESILIENCE, LANDSCAPE PARTNERSHIPS, NEWS, and CONTACT US. The main content area is titled "REPI Program Interactive Map" and includes a brief description of the tool's purpose and a list of user capabilities. The list includes: viewing military installations with REPI projects, accessing REPI-specific funding and acreage information, linking to REPI project fact sheets, navigating to state policy options, researching and customizing REPI data, and zooming in to view boundaries. Below the text is a map of the United States with various colored dots (blue, green, red) indicating REPI program areas across different regions, including the West Coast, Great Plains, and Eastern United States.



# LWCF + REPI FY2024-2025 APPLICATION CYCLE

Application



# LAND AND RECREATION GRANTS SECTION

## FY2024-2025 LWCF + REPI GRANT APPLICATION

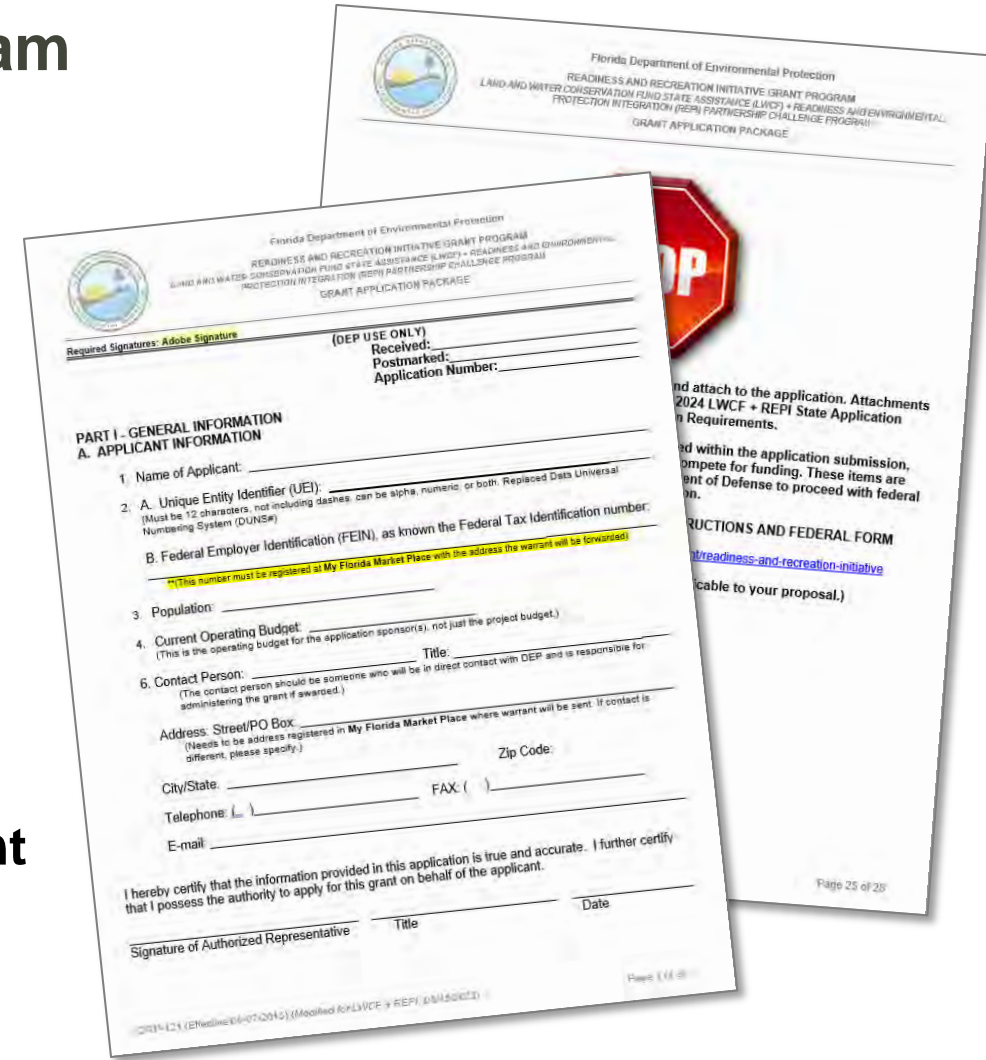
### Readiness and Recreation Initiative Grant Program

### FY2024-2025 LWCF + REPI Grant Application

The State of Florida's Land and Water Conservation Fund (LWCF) grant application, DRP-121, became effective on August 7, 2023. For the purpose of the Readiness and Recreation Initiative Grant Program, this form has been modified to meet LWCF + REPI funding specific criteria.

The application is twenty-eight (28) pages, of which the initial nineteen (19) are fillable.

**The FY2024-2025 Readiness and Recreation Initiative Grant Program Application Cycle does not provide for a deficiency period.** Incomplete applications submitted with missing information will not be eligible to compete for funding.





# LAND AND RECREATION GRANTS SECTION

## FY2024-2025 LWCF + REPI GRANT APPLICATION

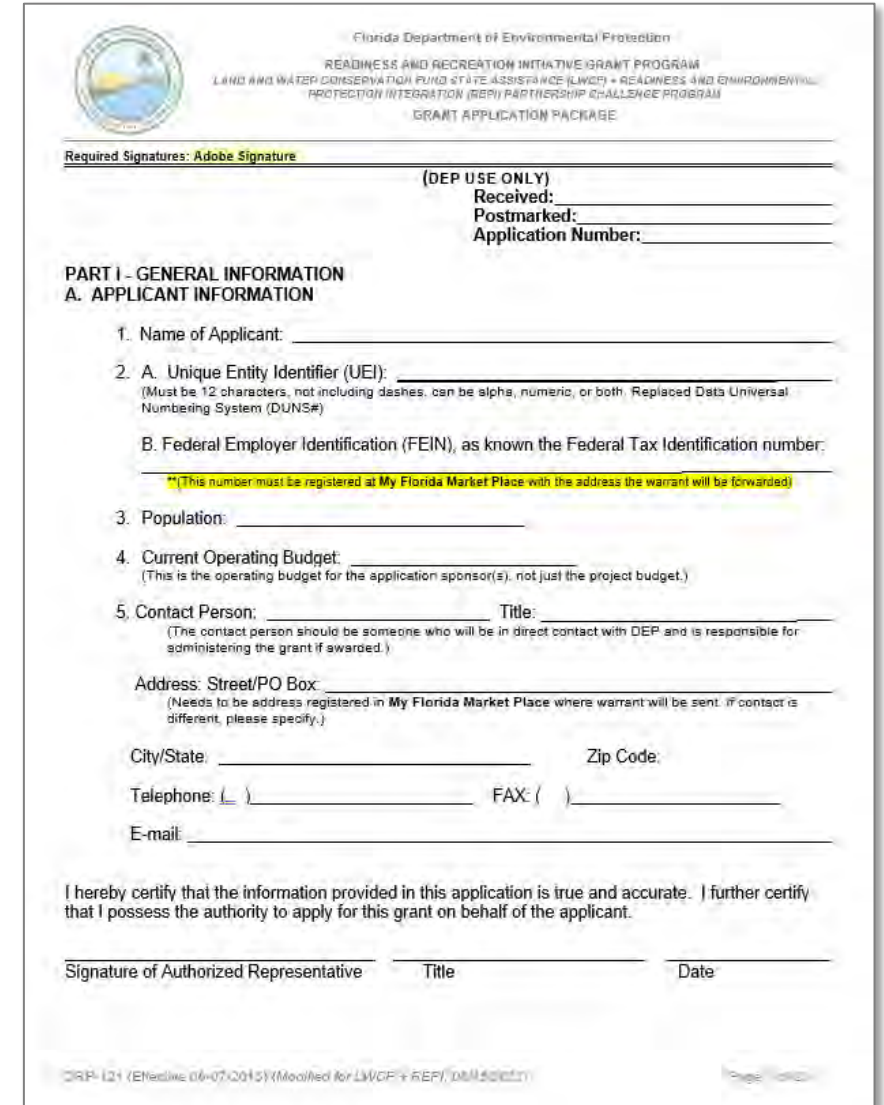
### Part I – General Information

#### A. Applicant Information, page 1

The initial page of the application requests information on the project sponsor, including:

- Applicant Name: *The applicant's name must match that registered in [MyFloridaMarketPlace](#) (MFMP).*
- Unique Entity Identifier (UEI)
- Federal Employer Identification Number (FEIN)
- Population: *The population must be gathered from the [2020 Census](#).*
- Contact Person: *The contact information provided must be for a staff member of the project sponsor and cannot be listed as a consultant of nonprofit organization member.*

To finalize this page, have an authorized representative sign at the bottom with their title and signature date.



Florida Department of Environmental Protection  
 READINESS AND RECREATION INITIATIVE GRANT PROGRAM  
 LAND AND WATER CONSERVATION FUND STATE ASSISTANCE (LWCF) + READINESS AND ENVIRONMENTAL PROTECTION INTEGRATION (REPI) PARTNERSHIP CHALLENGE PROGRAM  
 GRANT APPLICATION PACKAGE

Required Signatures: Adobe Signature

(DEP USE ONLY)  
 Received: \_\_\_\_\_  
 Postmarked: \_\_\_\_\_  
 Application Number: \_\_\_\_\_

PART I - GENERAL INFORMATION  
 A. APPLICANT INFORMATION

1. Name of Applicant: \_\_\_\_\_

2. A. Unique Entity Identifier (UEI): \_\_\_\_\_  
(Must be 12 characters, not including dashes, can be alpha, numeric, or both. Replaced Data Universal Numbering System (DUNS#))

B. Federal Employer Identification (FEIN), as known the Federal Tax Identification number:  
 \_\_\_\_\_  
\*(This number must be registered at My Florida Market Place with the address the warrant will be forwarded)

3. Population: \_\_\_\_\_

4. Current Operating Budget: \_\_\_\_\_  
(This is the operating budget for the application sponsor(s), not just the project budget.)

5. Contact Person: \_\_\_\_\_ Title: \_\_\_\_\_  
(The contact person should be someone who will be in direct contact with DEP and is responsible for administering the grant if awarded.)

Address: Street/PO Box: \_\_\_\_\_  
(Needs to be address registered in My Florida Market Place where warrant will be sent; if contact is different, please specify.)

City/State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Telephone: ( ) \_\_\_\_\_ FAX: ( ) \_\_\_\_\_

E-mail: \_\_\_\_\_

I hereby certify that the information provided in this application is true and accurate. I further certify that I possess the authority to apply for this grant on behalf of the applicant.

Signature of Authorized Representative \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_

DRP-121 (Effective 06-07-2015) (Modified for LWCF + REPI) (06/05/2021)





# LAND AND RECREATION GRANTS SECTION

## FY2024-2025 LWCF + REPI GRANT APPLICATION

### Part I – General Information

#### B. Project Information, page 2

The second page of the application includes project specific information, such as the name, acreage, location, and project type (acquisition or acquisition and development combination).

In addition, you should provide all information for any grant funds that have been used within the project boundary to develop existing facilities. An example of this may include an existing trail developed with funding assistance from the Recreational Trails Program.

The bottom portion of this page describes several of the attachments that must be tabbed and included in your submission.

Florida Department of Environmental Protection  
READYNESS AND RECREATION INITIATIVE GRANT PROGRAM  
LAND AND WATER CONSERVATION FUND STATE ASSISTANCE (LWCF) / READYNESS AND ENVIRONMENTAL  
PROTECTION INTEGRATION (REPI) PARTNERSHIP CHALLENGE PROGRAM  
GRANT APPLICATION PACKAGE

**B. PROJECT INFORMATION**

1. Name of Project: \_\_\_\_\_  
a. List all previous projects name(s), phase(s) and grant number(s) funded at this specific project site location and reference funding source(s) (LWCF, FRDAP, RTP and FCT grant programs).

1) \_\_\_\_\_  
2) \_\_\_\_\_  
3) \_\_\_\_\_  
4) \_\_\_\_\_

2. Acreage of Project: \_\_\_\_\_

3. Project Type (Check One): Acquisition or acquisition and development combination.  
Acquisition: \_\_\_\_\_  
Acquisition and Development: \_\_\_\_\_

4. Project Location: Street Address: \_\_\_\_\_  
City \_\_\_\_\_ County \_\_\_\_\_ Zip Code: \_\_\_\_\_  
(If the project is not located in a city, list the city nearest to the project site.) (zip code + 4)

5. GIS Coordinates: Latitude: \_\_\_\_\_ Longitude: \_\_\_\_\_

a) Submit a boundary map of the project area providing a description and sketch of the project area boundaries, display known easements and be legally sufficient to identify the project area. Also, depict where and how the public will access the site, parking, etc. Plat maps may be accepted if the above criteria are identified. Use either an 8 ½ x 11 or 11x17 map. **Aerial photographs are accepted as boundary maps, as long as the boundaries are identified.**  
(Tab as Exhibit "I")

b) Submit color, on-site photographs for your application, sufficient to depict the physical characteristics of the project area.  
(Tab as Exhibit "J")

c) Location map and directions: Submit a detailed road map precisely locating the project site along with clear written driving instructions from the nearest federal or state highway.  
**NOTE:** Please confirm that street names listed are the same as those posted on street signs in the area.  
(Tab as Exhibit "K")



# LAND AND RECREATION GRANTS SECTION

## FY2024-2025 LWCF + REPI GRANT APPLICATION

### Part I – General Information

#### B. Project Information (cont'd), page 3

Page three (3) of the application is a continuation of the project specific information. This section requires information regarding your project's Legislative Districts. If you are unsure of your district(s), use the links below:

- Legislative District: [Find Your Legislators](#)
- Congressional District: [Find Your Representative](#)

Additionally, this section continues with several of the attachments that must be tabbed and included in your submission. We will further review the required attachments later in our presentation.

Florida Department of Environmental Protection  
LAND AND RECREATION INITIATIVE GRANT PROGRAM  
LAND AND WATER CONSERVATION FUND STATE ASSISTANCE (LWCF) + READINESS AND ENVIRONMENTAL PROTECTION INTEGRATION (REPI) PARTNERSHIP CHALLENGE PROGRAM  
GRANT APPLICATION PACKAGE

6. Legislative Districts in which the Project Site is located: These should be the districts in which the proposed project site is located. If you are not sure of the districts, contact your local office of the Supervisor of Elections.

State Senator \_\_\_\_\_ Senate District Number \_\_\_\_\_  
State Representative \_\_\_\_\_ House District Number \_\_\_\_\_

7. Congressional District in which the project is located:  
U.S. Congressman \_\_\_\_\_ Congressional District Number \_\_\_\_\_

8. Describe the physical characteristics of the project.

1) For Acquisition Projects:

(a) If proposed project consists of acquiring multiple parcels or from multiple owners, identify specific order in which the parcels will be acquired to ensure that in the event that all parcels cannot be acquired, the purposes of the project can be achieved. Also, submit an estimated value of the property being acquired. (Ex: Tax assessed value)  
(Tab as Exhibit "M")

2) For Acquisition and Development Projects (in addition to the information above):

(a) Provide a detailed Project Narrative of the proposed project's scope of work and related information which includes existing and future uses, existing and proposed physical improvements, natural and historical resources, any proposed resource protection/conservation and any existing buildings on site.  
(Tab as Exhibit "M")

(b) Please indicate if a natural spring is located on project site: \_\_\_\_\_ Yes \_\_\_\_\_ No

(c) Please indicate if there is public access to the park either through an existing street or easement: \_\_\_\_\_ Yes \_\_\_\_\_ No

Please describe access:

DEP-24 | Effective 04/07/2015 | Minimum 11 x 17 | LWCF-REPI-2024-2025 | Page 3 of 3



# LAND AND RECREATION GRANTS SECTION FY2024-2025 LWCF + REPI GRANT APPLICATION

## Part I – General Information C. Financial Information, pages 4 & 5

Continuing with the general information segment, pages four (4) and five (5) request information regarding the project proposal's budget. Applicants should provide the land purchase prices and the development costs to determine the total project cost.

The LWCF Act specifically excludes acquisition support costs from eligibility (see 54 U.S.C. 200305(e)(2)(A)) so such costs should not be proposed to be part of the grant share or to meet the match share.

LWCF funds requested cannot exceed \$5,000,000. A matching share meeting the 1:1 minimum requirement must be secured or firmly committed at the time of application. It must be supported by a signed letter from the funding partner, confirming the type (cash or in-kind) and amount or value of the contribution.

Letter(s) of Support Documenting Secured Contributions of Matching Share must be included as Attachment N15.

The image shows two overlapping grant application forms from the Florida Department of Environmental Protection. The top form is the 'GRANT APPLICATION PACKAGE' and the bottom form is the 'FINANCIAL INFORMATION' section.

**GRANT APPLICATION PACKAGE**  
 Florida Department of Environmental Protection  
 LAND AND RECREATION INITIATIVE GRANT PROGRAM  
 READINESS AND RECREATION INITIATIVE GRANT PROGRAM  
 LAND AND WATER CONSERVATION FUND STATE ASSISTANCE (LWCF) + READINESS AND ENVIRONMENTAL PROTECTION INTEGRATION (REPI) PARTNERSHIP CHALLENGE PROGRAM  
 APPLICATION PACKAGE

**FINANCIAL INFORMATION**  
 ACQUISITION AND ACQUISITION/DEVELOPMENT COMBINATION PROJECTS

Enter an amount on each line and round to the nearest hundred dollars.

a. Land purchase price (estimated or actual) \$ \_\_\_\_\_

b. Development costs (estimated or actual) \$ \_\_\_\_\_

c. Total Project Costs [Add a. and b.] \$ \_\_\_\_\_  
 This figure (Line C) should not total more than \$10,000,000 for the purpose of this application.

Refer to Chapter 62D-5.070(6), F.A.C. for complete information on match requirements and match types. LWCF assistance is provided on a 50% matching basis, with a 1:1 match for REPI requests. Total Project Cost (Line F) must equal the grant request (Line A) plus the total local funds available (Line E). This figure (Line F) should not total more than \$10,000,000 for the purpose of this application.

1. LWCF Funds Requested: Line A \$ \_\_\_\_\_

2. REPI Funds Requested: Line B \$ \_\_\_\_\_  
 (Must be supported by REPI Partnership Agreement Letters of Support Documenting Secured Contributions of Matching Share clearly stating the amount and type of contribution.)

3. Local Funds Available:  
 a. Cash: Line C \$ \_\_\_\_\_  
 b. In-Kind: Line D \$ \_\_\_\_\_  
 c. Total Match Funds Available: Line E \$ \_\_\_\_\_  
 Sum of Lines A, B, and C: \_\_\_\_\_

4. Total Cost of Proposed Project: Line F \$ \_\_\_\_\_  
 (Should not total more than \$10,000,000)

Project Elements (COMPLETE FOR ALL PROJECTS, Acquisition and Acquisition/Development Combination Projects):  
 On page 7 & 8, list the Project Elements for this application. The Project Elements are listed with the related tasks and deliverables. Primary facilities and support facilities should be listed separately. Use as many project elements and tasks needed to complete the project.

Remember to include each element in your conceptual site plan. Submit a conceptual site plan displaying the areas and facilities to be developed as proposed on page 7 & 8 of this application. The site plan must correlate with the project boundary map and project elements. The site plan must CLEARLY DELINEATE using color codes between facilities/opportunities currently existing, facilities proposed for funding (page 7 & 8) in

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# LAND AND RECREATION GRANTS SECTION FY2024-2025 LWCF + REPI GRANT APPLICATION

## Part I – General Information

### C. Financial Information: Project Tasks, Deliverables, and Required Documentation, pages 6, 7 and 8

The following segment of the application covers the project tasks, deliverables and required documentation for reimbursement.

List all elements for development on the site, as well as the project's acquisition costs. The LWCF Act requires that any park or other outdoor recreation area benefiting from assistance from the LWCF through the LWCF + REPI funding opportunity, whether for acquisition or acquisition and development purposes, provide a plan for site development.

Remember to include each element identified in this segment on your conceptual site plan. Submit a conceptual site plan displaying the site boundary and facilities existing or to be developed. The site plan must correlate with the project boundary map and project elements.

The site plan must **CLEARLY DELINEATE** using color codes between facilities/opportunities currently existing, facilities proposed for funding in this application and facilities planned for future development. If project is an acquisition project, be sure to submit on the site plan the proposed elements to be developed as listed on page 18 of this application. Also identify different LWCF phases on the site plan and any other grant funds that have been applied on site.

**INSTRUCTIONS FOR COMPLETING PROJECT WORK PLAN:**

**DELIVERABLES/ELEMENTS/WORK TO BE COMPLETED:** Identify ALL elements that will be completed under this Agreement.

**DELIVERABLE/ELEMENT BUDGET AMOUNT FOR REIMBURSEMENT:** Must provide a budget for each element and identify the expense category and budget detail. Provide description of the costs as follows: **Salaries:** identify the position title, hourly rate and number of hours to complete the deliverable. **Fringe benefits:** identify the percentage used to calculate the fringe benefits. **Contractual Services:** identify what service will be paid for under the contract for services. **Equipment:** the rental of equipment is not allowed under this Agreement, the rental of equipment used with equipment. **Supplies and Materials:** identify what other costs are being requested that do not fit into the other established cost categories (salaries, fringe benefits, contractual services, equipment).

**Project Tasks, Deliverables and Required Documentation**

Task #1: Development of:	Amount of Costs to be Paid with Grant Funds	Amount of Costs to be Paid with Grantee Match	Deliverables and Documentation to be Submitted Upon Completion and Before Reimbursement Can Be Approved.
(List each Primary facilities)	Provide Budget Detail	Provide Budget Detail	Project Completion Certification: Final as-built site plan Florida Recreation and Parks Inventory Form Color Photographs of Project Notice of Limitation of Use Boundary Survey

**ACQUISITION PROJECT COST**

(List each Support facilities) *All work will be completed in accordance with the approved plans.	Amount	Amount
Land purchase price (estimated or actual)		
<b>Total Project Costs</b>		
<b>TOTALS:</b>	\$	\$

**Performance Standard:** Approval of deliverables is based upon review for compliance with the requirements for funding under the Land and Water Conservation Fund Program (LWCF); approved plans and application approved for funding.



# LAND AND RECREATION GRANTS SECTION

## FY2024-2025 LWCF + REPI GRANT APPLICATION

### Part II – Evaluation Criteria

#### A. General Criteria, 1. Capital Improvement Plan, page 9

The next section of the application, Part II – Evaluation Criteria, begins on page 9.

Documentation must be submitted to demonstrate that the proposed project has been identified, in whole or in part, within the sponsor’s Capital Improvement Plan (CIP). For this segment, an attachment a copy of the discussed materials must be included as “Attachment A”. *Responses must pertain to the **development** portion of the project.*

If the project has been identified in the CIP, sponsors must provide:

1. A letter from the agency’s city or county manager certifying the five-year capital improvement schedule is officially adopted and date adopted.
2. A copy of the five-year Capital Improvement Schedule included in the applicant’s adopted Local Comprehensive Plan, stating project by name, amount and year.

If the project identified as part of the plan through an adopted resolution committing the applicant to amend their CIP, sponsors must provide:

1. A copy of a fully executed resolution amending the existing schedule to include the development of the proposed project. The resolution must clearly indicate the development of the proposed project by name, year and amount, and cannot be older than 3 years.

Florida Department of Environmental Protection  
 BUSINESS AND RECREATION INITIATIVE GRANT PROGRAM  
 LANDWATER CONSERVATION FUND STATE ASSISTANCE (LWCF) + RECREATION AND ENVIRONMENTAL PROTECTION INTEGRATION (REPI) PARTNERSHIP CHALLENGE PROGRAM  
 GRANT APPLICATION PACKAGE

**PART II – EVALUATION CRITERIA**

**A. GENERAL CRITERIA**

**1. CAPITAL IMPROVEMENT PLAN (CIP FOR ACQUISITION)**

A. Is the proposed project identified, in whole or in part, in the applicant’s Capital Improvement Plan (CIP) or Schedule during the current or next three (3) fiscal years?  
 Provide:  
 1) A letter from the agency’s city or county manager certifying the five-year capital improvement schedule is **officially adopted and date adopted**. **Project will not receive points if letter is not submitted and does not state the date CIP was adopted.**

-AND-

2) A copy of the five-year Capital Improvement Schedule included in the applicant’s adopted Local Comprehensive Plan, stating project by name, amount and year (County or City budgets are not the same as Capital Improvement Schedules) **Highlight project name, amount and year.**

(Tab as Exhibit “A”) (20 points)

Yes                      No

-OR-

B. Is the proposed project identified as part of the plan through an adopted resolution committing the applicant to amend their Capital Improvement Plan or Schedule and complete the project should it receive program funds?  
 Provide:  
 1) A copy of a fully executed resolution amending the existing schedule to include the development of the proposed project. The resolution must **clearly indicate the development of the proposed project by name, year and amount, and cannot be older than 3 years.**

(Tab as Exhibit “A”) (10 points)

\_\_\_\_\_ Yes                      \_\_\_\_\_ No

CRP121 (E)revise (4/1/2015) (Middletown) (HCF-765) 05/19/2022



# LAND AND RECREATION GRANTS SECTION

## FY2024-2025 LWCF + REPI GRANT APPLICATION

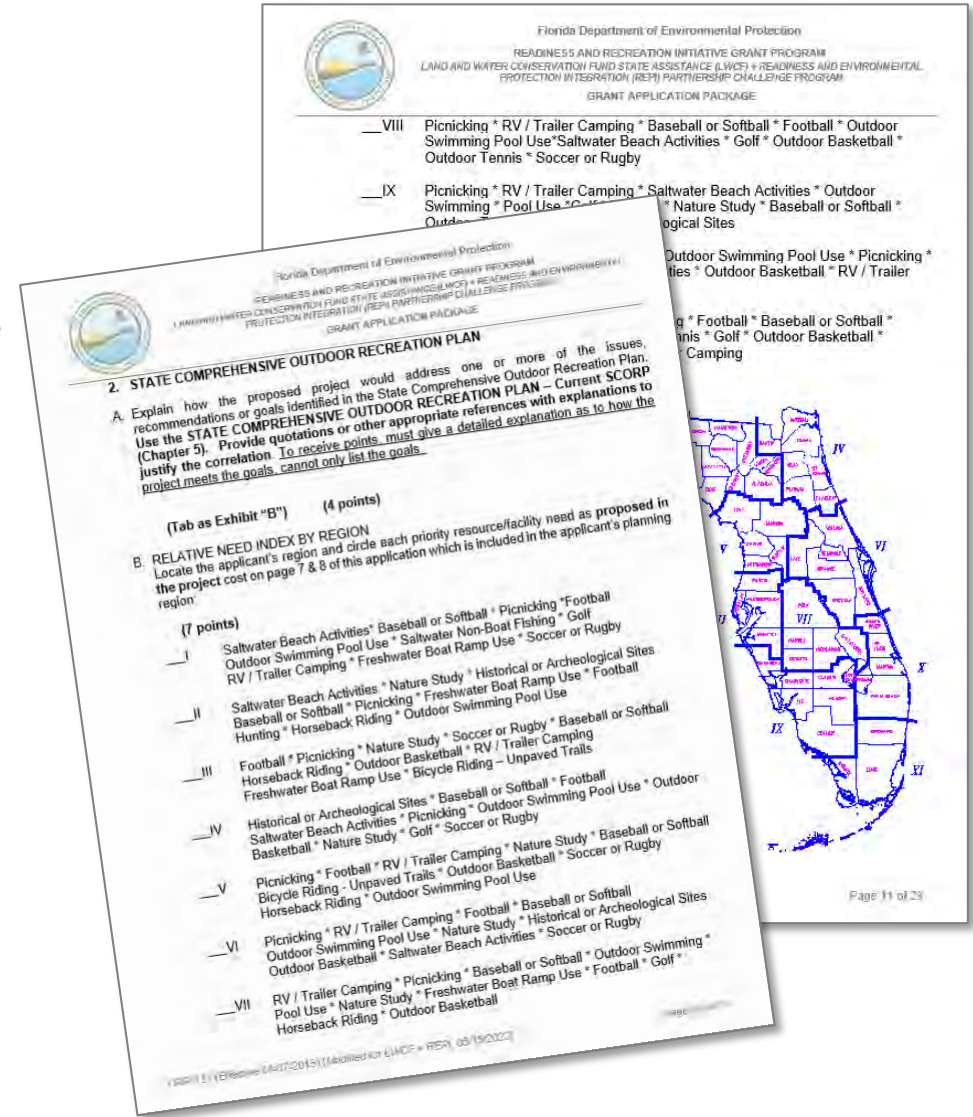
### Part II – Evaluation Criteria

#### A. General Criteria, 2. State Comprehensive Outdoor Recreation Plan – pages 10 & 11

Part II – Evaluation Criteria, continues page 10, beginning with the State Comprehensive Outdoor Recreation Plan (SCORP).

**Section 2A:** Applicants must explain how the proposed project would address one or more of the issues, recommendations or goals identified in the State Comprehensive Outdoor Recreation Plan. Use the [OUTDOOR RECREATION IN FLORIDA – Current SCORP \(Chapter 5\)](#). Provide quotations or other appropriate references with explanations to justify the correlation.

**Section 2B:** Project applicants must locate their region and circle each priority resource/facility need as proposed in the project. These elements must match those listed within the budget information on pages 7 & 8 of this application.





# LAND AND RECREATION GRANTS SECTION

## FY2024-2025 LWCF + REPI GRANT APPLICATION

### Part II – Evaluation Criteria

#### A. General Criteria, 3. Public Participation, page 12

Page 21 of the application requests information regarding public participation for the proposed project. To receive points for this section, any meetings, presentations, or surveys *must be held in the current year or within the previous 3 years of application*. Each of the three meetings must be held separately to receive each set of points. Meetings also must be held prior to the application submittal.

**3A. Sole-purpose Meeting:** Demonstrate that a pre-advertised public meeting was held solely for the purpose of discussing the proposed project.

- Attach a copy of the ad and proof of publication for the advertisement. Advertisement needs to state where and when advertised.

**3B. Regularly Scheduled Meeting:** Demonstrate that the project was discussed at a regularly scheduled meeting of the applicant's advisory board responsible for park, recreation and leisure service activities. City or County Commissions are not considered advisory boards. The board must be an appointed group of citizens, such as a parks and recreation advisory board, who would normally review projects similar to the proposed grant application. Planning and Zoning or similar boards may be used if a parks and recreation advisory board does not exist.

- Provide a copy of the minutes of the advisory board meeting(s) where this project was discussed.

**3C. Public Input:** Demonstrate that public input on the proposed project was obtained through presentations to community organizations, neighborhood associations and/or a written opinion survey.

- Provide documentation (dated minutes from the meeting where the project was discussed, or a thank-you letter from an organization, association, etc.) showing that presentations regarding this project were made to community organizations or groups OR provide a copy of the survey, who was surveyed, AND a summary of the results.

Florida Department of Environmental Protection  
LAND AND RECREATION INITIATIVE GRANT PROGRAM  
WATER QUALITY IMPROVEMENT GRANT PROGRAM (WQIG) + READINESS AND ENVIRONMENTAL  
PROTECTION INTEGRATION (REPI) PARTNERSHIP CHALLENGE PROGRAM  
GRANT APPLICATION ENVELOPE

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**3. PUBLIC PARTICIPATION**

Indicate which of the following apply (Check ALL that apply):  
(To receive points for this section any meetings, presentations, or surveys must be held in the current year or within the previous 3 years of application and each of the three meetings must be held separately to receive each set of points. (Meetings also must be held prior to the application submittal.)

A. A pre-advertised public meeting was held solely for the purpose of discussing the proposed project. Attach a copy of the ad and proof of publication for the advertisement. Advertisement needs to state where and when advertised. If not advertised in a newspaper, a written explanation as to how, when and where advertised, along with a copy of notice/advertisement.

(Tab as Exhibit "C-1") (10 points)

B. The project was discussed at a regularly scheduled meeting of the applicant's advisory board responsible for park, recreation and leisure service activities. Provide a copy of the minutes of the advisory board meeting(s) where this project was discussed. The board must be an appointed group of citizens, such as a parks and recreation advisory board, who would normally review projects similar to the proposed grant application. Planning and Zoning or similar boards may be used if a parks and recreation advisory board does not exist. **CITY OR COUNTY COMMISSIONS ARE NOT CONSIDERED ADVISORY BOARDS.**

(Tab as Exhibit "C-2") (7 points)

C. Public input on the proposed project was obtained through presentations to community organizations, neighborhood associations and/or a written opinion survey. Provide documentation (dated minutes from the meeting where the project was discussed, or a thank-you letter from an organization, association, etc.) showing that presentations regarding this project were made to community organizations or groups OR provide a copy of the survey, who surveyed, AND a summary of the results. Letters of support are not acceptable to receive points.

(Tab as Exhibit "C-3") (4 points)

---

**4. LINEAR PARK**

The proposed project is for linear park purposes. A linear park is defined as an active or passive outdoor recreation area of linear design that provides or connects recreation, park land, or open-space areas.

Yes  No (13 points)

APP-121 (Environmental Protection) Form for LWCF-REPI-2024-2025 Page 12 of 29



# LAND AND RECREATION GRANTS SECTION

## FY2024-2025 LWCF + REPI GRANT APPLICATION

### Part II – Evaluation Criteria

#### A. General Criteria, 4. Linear Park, page 12

Continuing on page 12, the Linear Park portion of the application requests information regarding the proposed project’s purpose and design.

A linear park is defined in the [LWCF Administrative Rule, 62D-5, F.A.C.](#), as an active or passive outdoor recreation area of linear design that provides or connects recreation, park land, or open-space areas.

If this applies to your project, and the proposed site is for linear park purposes, select “yes”. This selection should be supported through the project’s conceptual site plan.

Florida Department of Environmental Protection  
 RECREATION AND RECREATION INITIATIVE GRANT PROGRAM  
 LAND AND RECREATION GRANTS SECTION (LWCF) + RECREATION AND ENVIRONMENTAL  
 PROTECTION INITIATIVE (REPI) PARTNERSHIP CHALLENGE PROGRAM  
 GRANT APPLICATION ENCLAVE

**3. PUBLIC PARTICIPATION**

Indicate which of the following apply (Check ALL that apply):  
 (To receive points for this section any meetings, presentations, or surveys must be held in the current year or within the **previous 3 years** of application and each of **the three meetings must be held separately to receive each set of points. (Meetings also must be held prior to the application submittal.)**

A. A pre-advertised public meeting was held **solely** for the purpose of discussing the proposed project. Attach a copy of the ad **and** proof of publication for the advertisement. Advertisement needs to state where and when advertised. If not advertised in a newspaper, a written explanation as to **how, when and where** advertised, along with a copy of notice/advertisement.

(Tab as Exhibit "C-1") (10 points)

B. The project was discussed at a **regularly** scheduled meeting of the applicant's advisory board responsible for park, recreation and leisure service activities. Provide a **copy of the minutes** of the advisory board meeting(s) where this project was discussed. The board must be an appointed group of citizens, such as a parks and recreation advisory board, who would normally review projects similar to the proposed grant application. Planning and Zoning or similar boards may be used if a parks and recreation advisory board does not exist. **CITY OR COUNTY COMMISSIONS ARE NOT CONSIDERED ADVISORY BOARDS.**

(Tab as Exhibit "C-2") (7 points)

C. Public input on the proposed project was obtained through presentations to community organizations, neighborhood associations and/or a written opinion survey. Provide documentation (**dated minutes from the meeting** where the project was discussed, or a **thank-you letter** from an organization, association, etc.) showing that presentations regarding this project were made to community organizations or groups OR provide a **copy of the survey, who surveyed, AND a summary of the results.** Letters of support are not acceptable to receive points.

(Tab as Exhibit "C-3") (4 points)

**4. LINEAR PARK**

The proposed project is for linear park purposes. A linear park is defined as an active or passive outdoor recreation area of linear design that provides or connects recreation, park land, or open-space areas.

Yes  No (13 points)

DPR 121 (Environmental Protection) - LWCF - REPI - 05/2023 Page 12 of 29





# LAND AND RECREATION GRANTS SECTION

## FY2024-2025 LWCF + REPI GRANT APPLICATION

### Part II – Evaluation Criteria

#### A. General Criteria, 5. Preservation Purposed, page 13

This section addresses preservation of historic, archaeological and/or cultural sites. If the proposed project is also for preservation purposes (historical, archaeological, cultural etc.), applications should select “yes” response under this prompt. A letter from the State Historic Preservation Office (SHPO) should be included supporting this selection.

#### A. General Criteria, 5. Operation and Maintenance, page 13

Applicants should review their capability to develop, operate and maintain the proposed project site. Sponsors should provide a brief description of how development, programming and maintenance will be provided AND an agency organizational chart.

#### B. Development Criteria, 1. New Development, page 13

List the existing facilities and improvements on the project site. Include improvements such as baseball fields, basketball courts, trails, boat ramps, etc. If the site is currently undeveloped, state “none”.

Florida Department of Environmental Protection  
 LAND AND RECREATION INITIATIVE GRANT PROGRAM  
 LAND AND WATER CONSERVATION FUND STATE ASSISTANCE (LWCF) + READINESS AND ENVIRONMENTAL PROTECTION INTEGRATION (REPI) PARTNERSHIP CHALLENGE PROGRAM  
 GRANT APPLICATION PACKAGE

**5. PRESERVATION PURPOSES**

The proposed project is also for preservation purposes (e.g., historical, archaeological, cultural etc.). This question addresses preservation of historic, archaeological and/or cultural sites. Contact the Department of State at (850) 245-6333 if this applies to the proposed project. A letter from the Department of State is required to verify a “yes” response to this question.

\_\_\_\_ Yes \_\_\_\_ No (Tab as Exhibit “D”) (7 points)

**6. OPERATION AND MAINTENANCE**

Capability to develop, operate and maintain the project site. Provide a brief description of how development, programming and maintenance will be provided AND an agency organizational chart (Must provide both to receive points):

\_\_\_\_ (Check ONLY one)

\_\_\_\_ The applicant has a full-time recreation or park department staffed to provide facility development, programming and maintenance. (Tab as Exhibit “E”) (8 points)

\_\_\_\_ The applicant has demonstrated the existence of a full-time ability to provide facility development, programming and maintenance. (Tab as Exhibit “E”) (4 points)

**B. DEVELOPMENT CRITERIA (COMPLETE FOR ALL PROJECT APPLICATIONS)**

**1. NEW DEVELOPMENT**

List the existing facilities/improvements on the project site. Include improvements such as baseball fields, basketball courts, trails, boat ramps, etc. (Bullet lists are encouraged. If undeveloped, state none).

(5 points, if undeveloped)

DRP-12 | (8/20/20) | (04/20/21) | (Revised for LWCF + REPI, 05/15/2022) Page 13 of 23



# LAND AND RECREATION GRANTS SECTION

## FY2024-2025 LWCF + REPI GRANT APPLICATION

### Part II – Evaluation Criteria

#### B. Development Criteria, page 14

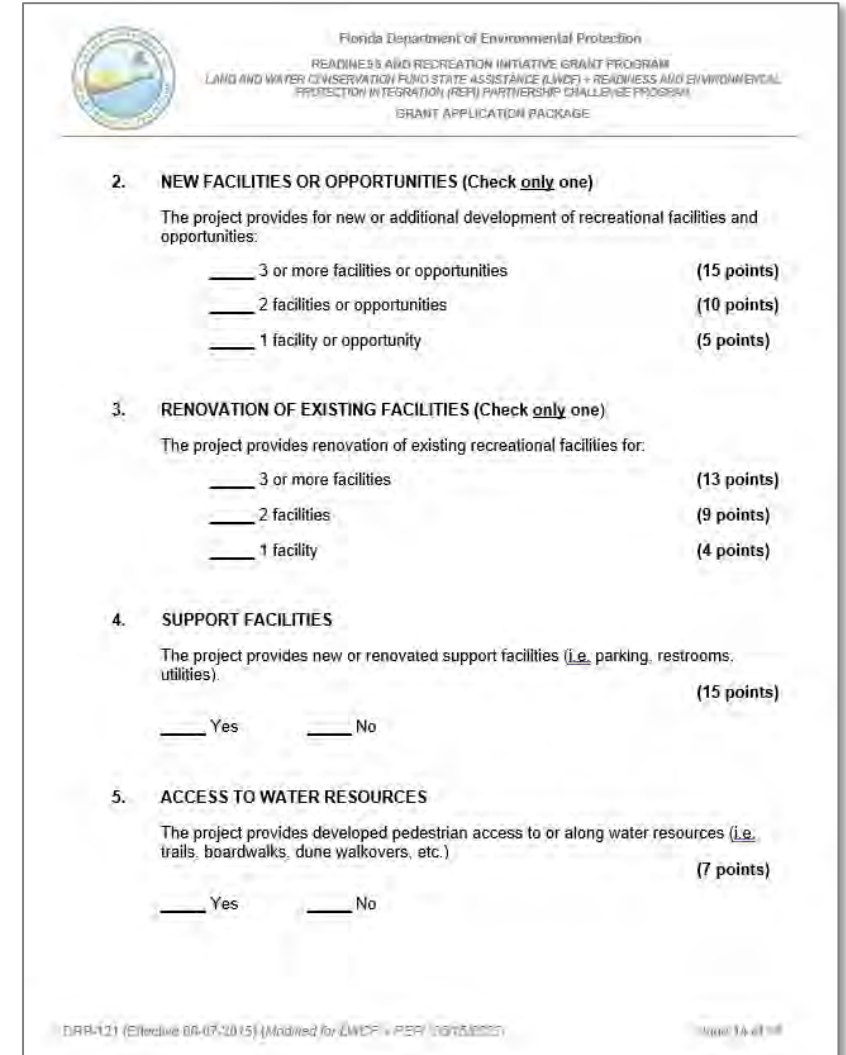
The remaining portion of the Development Criteria section focuses on facilities and access to be provided through the project. All questions should receive *only one selection*. Each selection for the prompts below must mirror the information provided in the scope of work, budget information and conceptual site plan.

**B2. New Facilities or Opportunities:** The project provides for new or additional development of recreational facilities and opportunities.

**B3. Renovation of Existing Facilities:** The project provides renovation of existing recreational facilities.

**B4. Support Facilities:** The project provides new or renovated support facilities (i.e., parking, restrooms, utilities).

**B5. Access to Water Resources:** The project provides developed pedestrian access to or along water resources (i.e., trails, boardwalks, dune walkovers, etc.).



Florida Department of Environmental Protection  
 READINESS AND RECREATION INITIATIVE GRANT PROGRAM  
 LAND AND WATER CONSERVATION FUND STATE ASSISTANCE (LWCF) + READINESS AND ENVIRONMENTAL PROTECTION INTEGRATION (REPI) PARTNERSHIP CHALLENGE PROGRAM  
 GRANT APPLICATION PACKAGE

2. **NEW FACILITIES OR OPPORTUNITIES (Check only one)**  
 The project provides for new or additional development of recreational facilities and opportunities:  
 3 or more facilities or opportunities (15 points)  
 2 facilities or opportunities (10 points)  
 1 facility or opportunity (5 points)

3. **RENOVATION OF EXISTING FACILITIES (Check only one)**  
 The project provides renovation of existing recreational facilities for:  
 3 or more facilities (13 points)  
 2 facilities (9 points)  
 1 facility (4 points)

4. **SUPPORT FACILITIES**  
 The project provides new or renovated support facilities (i.e. parking, restrooms, utilities). (15 points)  
 Yes  No

5. **ACCESS TO WATER RESOURCES**  
 The project provides developed pedestrian access to or along water resources (i.e. trails, boardwalks, dune walkovers, etc.) (7 points)  
 Yes  No

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# LAND AND RECREATION GRANTS SECTION

## FY2024-2025 LWCF + REPI GRANT APPLICATION

### Part II – Evaluation Criteria

#### B. Development Criteria, page 15

The final segment of the Development Criteria section continues on page 15. Similar to previous prompts, *all selections must mirror the information provided in the scope of work, budget information and conceptual site plan.*

**B6. Use of Water Resources:** The project provides facilities for recreational use of water resources (boat ramps, swimming docks, fishing piers, etc.).

**B7A. Infrastructure Assessment of Local Government Recreation and Park Department Facility Needs:** List the facilities provided by the project which are identified in the priority ranked index clusters of outdoor facilities needs for renovation and/or new construction identified within the applicant’s population density as set forth in the Department’s study (See attached pages 20-24 for Priority Ranked Index Clusters).

Florida Department of Environmental Protection  
 RECREATION AND RECREATION INITIATIVE GRANT PROGRAM  
 LAND AND WATER CONSERVATION FUND STATE ASSISTANCE (LWCF) + RECREATION AND ENVIRONMENTAL PROTECTION INTEGRATION (REPI) PARTNERSHIP CHALLENGE PROGRAM  
 GRANT APPLICATION PACKAGE

6. USE OF WATER RESOURCES

The project provides facilities for recreational use of water resources (boat ramps, swimming docks, fishing piers, etc.).

(12 points)

Yes  No

7. INFRASTRUCTURE ASSESSMENT OF LOCAL GOVERNMENT RECREATION AND PARK DEPARTMENT FACILITY NEEDS IN THE STATE OF FLORIDA

A. List the facilities provided by the project which are identified in the priority ranked index clusters of outdoor facilities needs for renovation and/or new construction identified within the applicant’s population density as set forth in the Department’s study. The study entitled “Infrastructure Assessment of Local Government Recreation and Park Department Facility Needs in the State of Florida” has an effective date of December 1995. (See attached pages 21-25 for Priority Ranked Index Clusters.)

(12 points)

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# LAND AND RECREATION GRANTS SECTION

## FY2024-2025 LWCF + REPI GRANT APPLICATION

### Part II – Evaluation Criteria

#### B. Development Criteria, page 16

#### B7B. Infrastructure Assessment of Local Government Recreation and Park Department Facility Needs

Reviewing the “Infrastructure Assessment of Local Government Recreation and Park Department Facility Needs in the State of Florida” study, similar to the previous question, B7B, determine if the proposed project, in whole or in part, addresses the highest priority of infrastructure funding needs for the applicant’s population density.

This prompt should receive only one selection. An applicant’s selection must mirror the information provided in the scope of work, budget information and conceptual site plan.

Florida Department of Environmental Protection  
 RECREATION AND RECREATION INITIATIVE GRANT PROGRAM  
 LAND AND WATER CONSERVATION FUND STATE ASSISTANCE (LWCF) + READINESS AND ENVIRONMENTAL PROTECTION INTEGRATION (REPI) PARTNERSHIP CHALLENGE PROGRAM  
 GRANT APPLICATION PACKAGE

B. The proposed project, in whole or in part, addresses the highest priority of infrastructure funding needs for the applicant’s population density as set forth in the study titled “Infrastructure Assessment of Local Government Recreation and Park Department Facility Needs in the State of Florida” has an effective date of December 1995. Use the table below to determine in which priority funding need ranking the project falls. (Check ONLY one):

\_\_\_\_\_ Highest Priority Funding Need (13 points)

\_\_\_\_\_ Second Highest Priority Funding Need (8 points)

Population Density 1 - Population Under 10,000	
Rank	Funding
1	Construction
2	Renovation

Population Density 2 - Population 10,000 to 24,999	
Rank	Funding
1	Renovation
2	Construction

Population Density 3 - Population 25,000 to 49,999	
Rank	Funding
1	Construction
2	Renovation

Population Density 4 - Population 50,000 to 99,999	
Rank	Funding
1	Construction
2	Renovation

Population Density 5 - Population 100,000 and Over	
Rank	Funding
1	Renovation
2	Construction

Source: The 1995 Infrastructure Assessment of Local Government Recreation and Park Department Facility Needs in the State of Florida

DRP-121 (EPI) (08/01/2013) | Updated for LWCF + REPI 06/05/2022

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# LAND AND RECREATION GRANTS SECTION

## FY2024-2025 LWCF + REPI GRANT APPLICATION

### Part II – Evaluation Criteria

#### C. Acquisition Criteria, page 17

The next portion of the application requests information regarding acquisition criteria. All applicants must complete this segment.

**C1. Florida Natural Areas Inventory:** Applicants selecting “yes” must provide a letter from the Florida Natural Areas Inventory and an official Standard Data Report supporting their selection.

**C2. Water Frontage:** If the project provides frontage on wetlands or water bodies such as rivers, lakes or oceans, select “yes”. This selection must be supported by the conceptual site plan.

- For all projects providing water frontage, submit a [Federal Emergency Management Agency \(FEMA\) Flood Map or Flood Insurance Rate Map \(FIRM\)](#).
- If project frontage includes wetlands, provide a project site map using the [Wetlands Mapper](#) from the National Wetlands Inventory.
- Submit a map from the [Nationwide Rivers Inventory \(NRI\) interactive map](#) if the project affronts a cataloged river.

**C3. Infrastructure Assessment of Local Government Recreation and Park Department Facility Needs:** List the facilities provided by the project which are identified in the priority ranked index clusters of outdoor facilities needs for renovation and/or new construction identified within the applicant’s population density as set forth in the Department’s study (See attached pages 20-24 for Priority Ranked Index Clusters).

Florida Department of Environmental Protection  
 READINESS AND RECREATION INITIATIVE GRANT PROGRAM  
 LAND AND WATER CONSERVATION FUND STATE ASSISTANCE (LWCF) + READINESS AND ENVIRONMENTAL PROTECTION INTEGRATION (REPI) PARTNERSHIP CHALLENGE PROGRAM  
 GRANT APPLICATION PACKAGE

**C. ACQUISITION CRITERIA (COMPLETE FOR ALL PROJECTS)**

**1. FLORIDA NATURAL AREAS INVENTORY**

The project provides protection of any resources in the Florida Natural Areas Inventory. List the protected resources below and provide a letter from the Florida Natural Areas Inventory (FNAI). (850) 224-8207

\_\_\_ Yes \_\_\_ No

If yes, attach a letter from the Florida Natural Areas Inventory (FNAI) and supporting documentation, including an official Standard Data Report. (Tab as Exhibit “F”) (13 points)

**2. WATER FRONTAGE**

The project provides frontage on wetlands or water bodies such as rivers, lakes or oceans.

\_\_\_ Yes \_\_\_ No

For all projects providing water frontage, submit a [Federal Emergency Management Agency \(FEMA\) Flood Map or Flood Insurance Rate Map \(FIRM\)](#). If project frontage includes wetlands, provide a project site map using the [Wetlands Mapper](#) from the [National Wetlands Inventory](#). Submit a map from the [Nationwide Rivers Inventory \(NRI\)](#) interactive map if the project affronts a [cataloged river](#). (Tab as Exhibit “R”) (6 points)

**3. INFRASTRUCTURE ASSESSMENT OF LOCAL GOVERNMENT RECREATION AND PARK DEPARTMENT FACILITY NEEDS IN THE STATE OF FLORIDA**

List all the facilities which will be developed for this project. Only facilities identified in the top three priority ranked index clusters of outdoor facilities needs for new construction identified within the applicant’s population density as set forth in the Department’s study entitled “Infrastructure Assessment of Local Government Recreation and Park Department Facility Needs in the State of Florida”, effective December 1995, will receive these points. (Priority ranked index clusters are attached as pages 19-23).

(15 points)

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# LAND AND RECREATION GRANTS SECTION

## FY2024-2025 LWCF + REPI GRANT APPLICATION

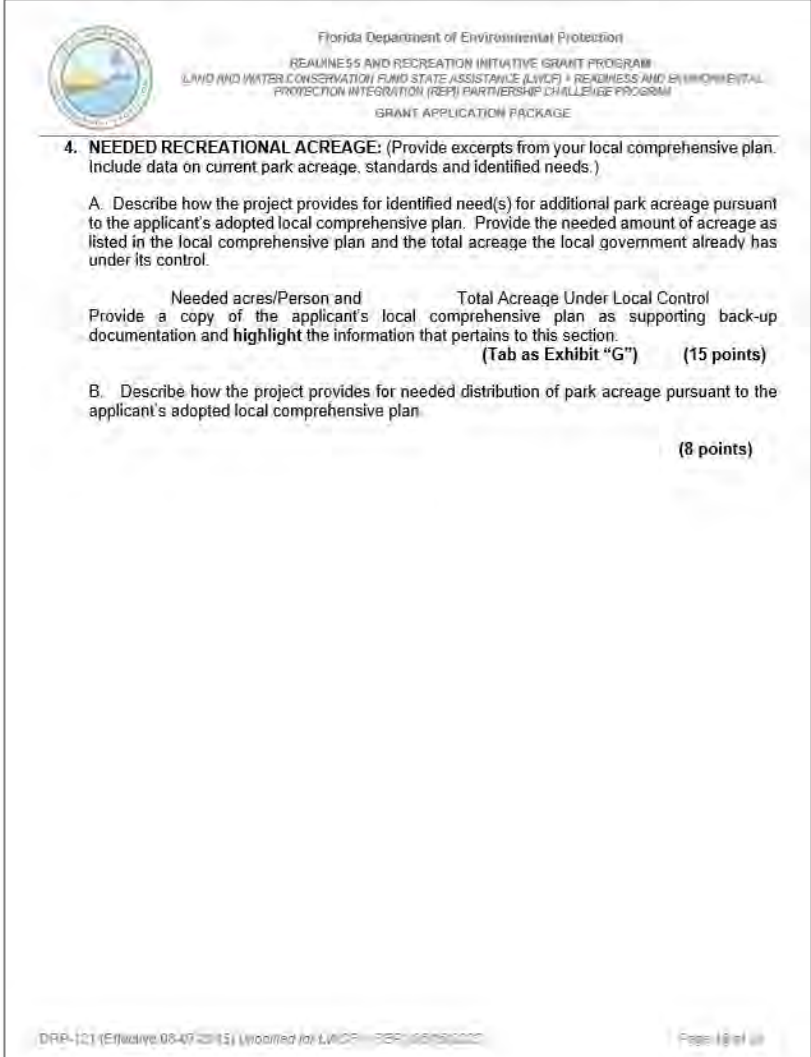
### Part II – Evaluation Criteria

### C. Acquisition Criteria, 4. Needed Recreational Acreage, page 18

Continuing with the acquisition criteria segment, page 18 reviews the needed recreational acreage.

**C4A. Additional Park Acreage:** Describe how the project provides for identified need(s) for additional park acreage pursuant to the applicant’s adopted local comprehensive plan. Provide the needed amount of acreage as listed in the local comprehensive plan and the total acreage the local government already has under its control. When providing a response to this prompt, applicants should provide excerpts from the local comprehensive plan with project relevant information highlighted. Responses should include data on current park acreage, standards and identified needs.

**C4B. Distribution of Park Acreage:** Describe how the project provides for needed distribution of park acreage pursuant to the applicant’s adopted local comprehensive plan.



Florida Department of Environmental Protection  
 RECREATION AND LAND MANAGEMENT INITIATIVE GRANT PROGRAM  
 LAND AND WATER CONSERVATION FUND STATE ASSISTANCE (LWCF) + RECREATION AND ENVIRONMENTAL PROTECTION INTEGRATION (REPI) PARTNERSHIP CHALLENGE PROGRAM  
 GRANT APPLICATION PACKAGE

**4. NEEDED RECREATIONAL ACREAGE:** (Provide excerpts from your local comprehensive plan. Include data on current park acreage, standards and identified needs.)

A. Describe how the project provides for identified need(s) for additional park acreage pursuant to the applicant’s adopted local comprehensive plan. Provide the needed amount of acreage as listed in the local comprehensive plan and the total acreage the local government already has under its control.

Needed acres/Person and	Total Acreage Under Local Control
Provide a copy of the applicant’s local comprehensive plan as supporting back-up documentation and <b>highlight</b> the information that pertains to this section.	
(Tab as Exhibit “G”) (15 points)	

B. Describe how the project provides for needed distribution of park acreage pursuant to the applicant’s adopted local comprehensive plan.

(8 points)

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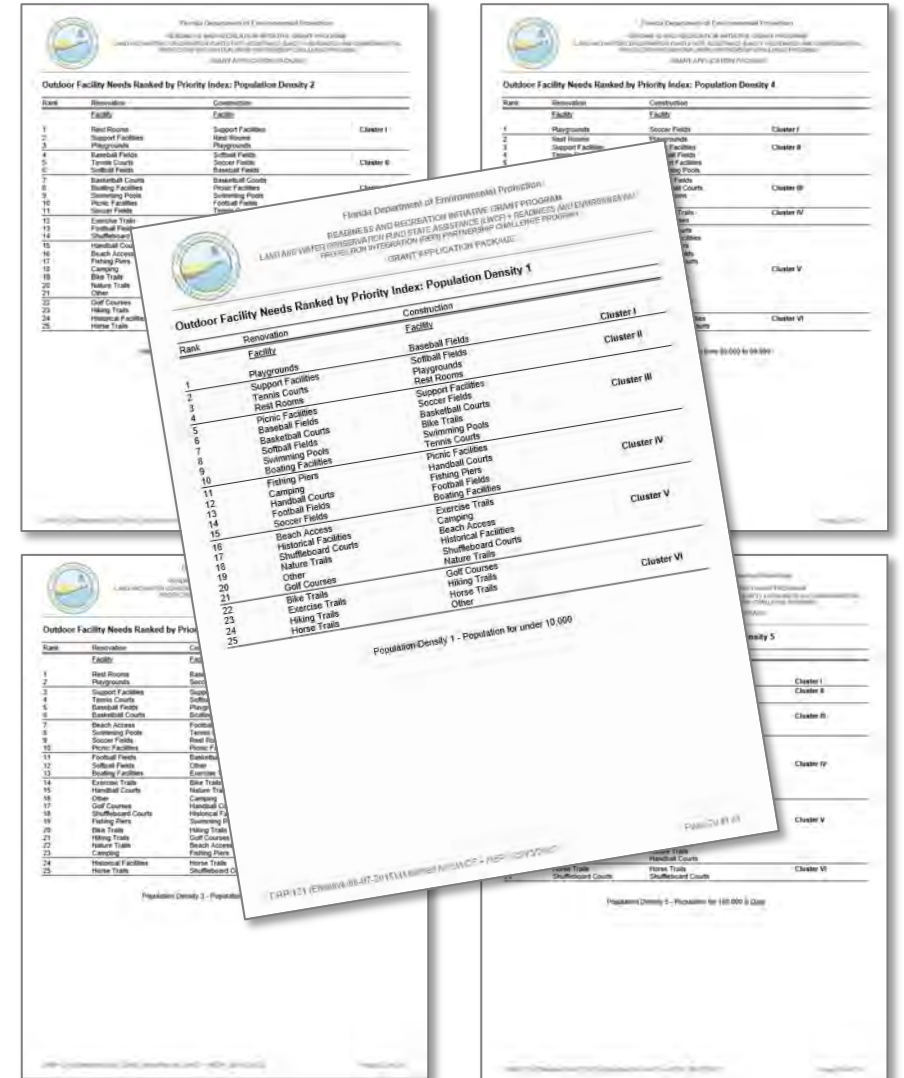
# LAND AND RECREATION GRANTS SECTION FY2024-2025 LWCF + REPI GRANT APPLICATION

## Outdoor Facility Needs Ranked by Priority Index: Population Density

Pages 19-24 include the Outdoor Facility Needs Ranked by Priority Index, as established through the 1995 study entitled “Infrastructure Assessment of Local Government Recreation and Park Department Facility Needs in the State of Florida”.

To find the appropriate population density for your project, applicants must use the population information contained in the [2020 Census](#).

This information will be used to assist with responding to questions posed on pages 15, 16 and 18.







# LAND AND RECREATION GRANTS SECTION

## FY2024-2025 LWCF + REPI GRANT APPLICATION

**At page 25, you have reached the end of the fillable portion of the FY2024-2025 LWCF + REPI State Application.**

Next applicants will fill out the federal forms then save, print, and attach them to the application. *Attachments must be tabbed in the order outlined in the 2024-2025 LWCF + REPI State Application Instructions and Federal Form Requirements.*

**If all required forms and attachments are not included within the application submission, the proposal will be deemed ineligible to compete for funding.** These items are required by the National Park Service and the Department of Defense to proceed with federal funding consideration.

The FY2024-2025 LWCF + REPI State Application Instructions and Federal Form Requirements can be located on the Readiness and Recreation Initiative website at: <https://floridadep.gov/lands/land-and-recreation-grants/content/readiness-and-recreation-initiative>.





# LAND AND RECREATION GRANTS SECTION

## FY2024-2025 LWCF + REPI GRANT APPLICATION

### Contacts for Additional Information, pages 26-27

The remaining pages of the application provide useful information regarding helpful contacts, guidelines and state standards.



Florida Department of Environmental Protection  
 READINESS AND RECREATION INITIATIVE GRANT PROGRAM  
 LAND AND WATER CONSERVATION FUND STATE ASSISTANCE (LWCF) + READINESS AND ENVIRONMENTAL PROTECTION INTEGRATION (REPI) PARTNERSHIP CHALLENGE PROGRAM  
 GRANT APPLICATION PACKAGE

I. Playground Safety Guidelines: All applicants are encouraged to adhere to the guidelines established by the Florida Product Safety Commission's (CPSC) [CPSC](http://www.cpsc.gov) list | [CPSC.gov](http://CPSC.gov)

Florida Department of Environmental Protection  
 READINESS AND RECREATION INITIATIVE GRANT PROGRAM  
 LAND AND WATER CONSERVATION FUND STATE ASSISTANCE (LWCF) + READINESS AND ENVIRONMENTAL PROTECTION INTEGRATION (REPI) PARTNERSHIP CHALLENGE PROGRAM  
 GRANT APPLICATION PACKAGE

Contact	Phone
A. LWCF Application Information & Help	850/245-2501
B. LWCF Administrative Rule <a href="https://floridadep.gov/Lands/Land-And-Recreation-Grants">https://floridadep.gov/Lands/Land-And-Recreation-Grants</a>	850/245-2501
C. Statewide Comprehensive Outdoor Recreation Plan (SCORP) <a href="https://floridadep.gov/parks/florida-scorp-outdoor-recreation-florida">https://floridadep.gov/parks/florida-scorp-outdoor-recreation-florida</a>	850/245-3051
D. State Lands, Bureau of Appraisal	850/245-2555
d. Recreation Accessibility and Safety Program Manager, Florida Park Service	850/245-3031
e. Office of Greenways & Trails and the Florida Statewide Greenways & Trails Plan	850/245-2052

**Planning Facilities for Public Recreation**

G. Making Facilities Accessible: All facilities funded by LWCF must comply with the Americans with Disabilities Act Accessibility Guidelines (ADAAG). Applicants are encouraged to include the costs of access routes to the accessible facilities in the grant application. For design guidelines, go to

ADA Standard – index  
[https://www.ada.gov/2010ADAstandards\\_index.htm](https://www.ada.gov/2010ADAstandards_index.htm)

About ADA Standards  
<https://www.access-board.gov/ada/>

Guidelines for Recreation Facilities  
<https://www.federalregister.gov/documents/2002/09/03/02-21805/americans-with-disabilities-act-ada-accessibility-guidelines-for-buildings-and-facilities-recreation>

H. Universal Design can further enhance the usefulness to all park users. Please refer to guidance provided in Universal Design in Public Park Settings.  
<https://playgroundprofessionals.com/parks-and-recreation/landscape/universal-design-and-social-equity-our-parks-playgrounds>

DRP-121 (Effective 09-07-2015) (Amended for LWCF + REPI, 05/13/2023)

Page 27 of 28



# LAND AND RECREATION GRANTS SECTION FY2024-2025 LWCF + REPI GRANT APPLICATION

## Land and Recreation Grants Section Staff Assignments, page 29

The final page of the application includes a map of all Land and Recreation Grants Section staff assignments.

For the most up-to-date contact information, visit the Land and Recreation Grants Section website at: <https://floridadep.gov/Grants>.

Florida Department of Environmental Protection  
READINESS AND RECREATION INITIATIVE GRANT PROGRAM  
LAND AND WATER CONSERVATION FUND STATE ASSISTANCE (LWCF) + READINESS AND ENVIRONMENTAL  
PROTECTION INTEGRATION (REPI) PARTNERSHIP CHALLENGE PROGRAM  
GRANT APPLICATION PACKAGE

Division of State Lands  
Land and Recreation Grants Section  
Staff Assignments

**Legend**

- FCT Staff Assignments**
  - William McMahon
  - Vacant
  - Erin Roza
- FRDAP Staff Assignments**
  - April Moody
  - Raely Allman
- LWCF Staff Assignments**
  - Ange Bright
- RTP Staff Assignments**
  - Lauren Cruz

The Land and Recreation Grants Section administers four local, state, and federal grant programs which provide acquisition and recreational program grants throughout Florida each fiscal year. The grant programs are:  
- Florida Commuter Trust - Park and Open Space Program and Sun Mayfield Working Waterports Program  
- Florida Recreation and Development Assistance Program  
- Land and Water Conservation Fund Program  
- Recreation Trust Program

DRP-121 (Effective 08-07-2015) (Modified for LWCF + REPI, 05/15/2023) Page 28 of 28



# LWCF + REPI FY2024-2025 APPLICATION CYCLE

Supporting Documentation



# LAND AND RECREATION GRANTS SECTION

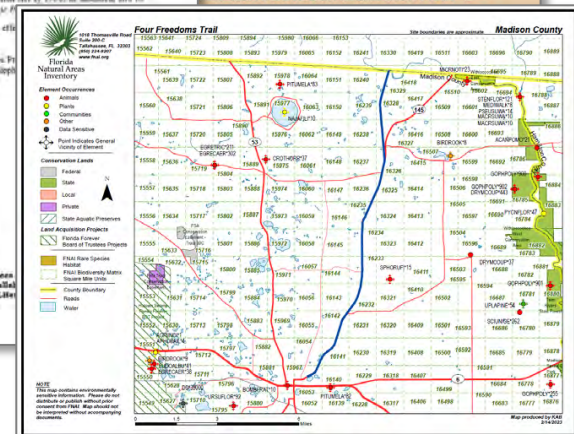
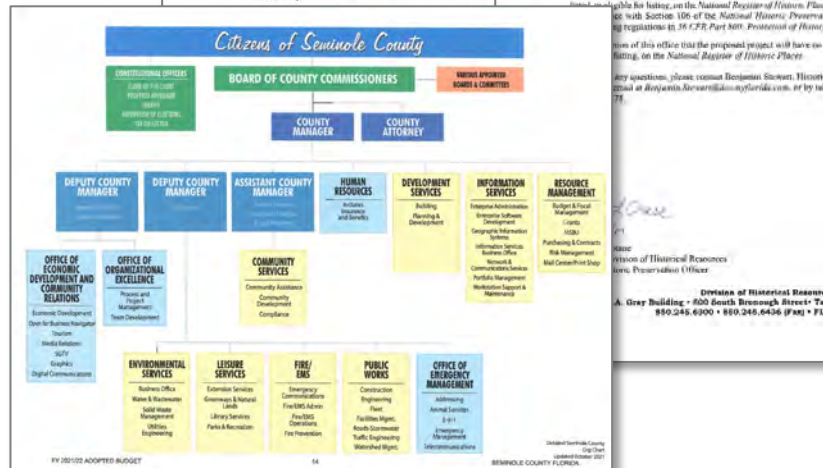
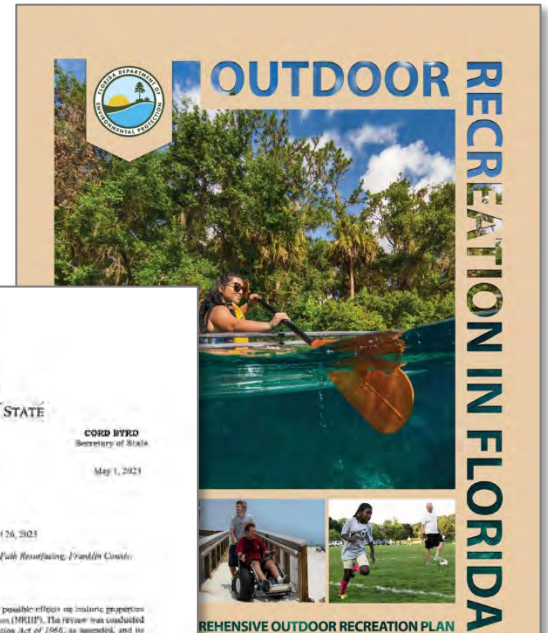
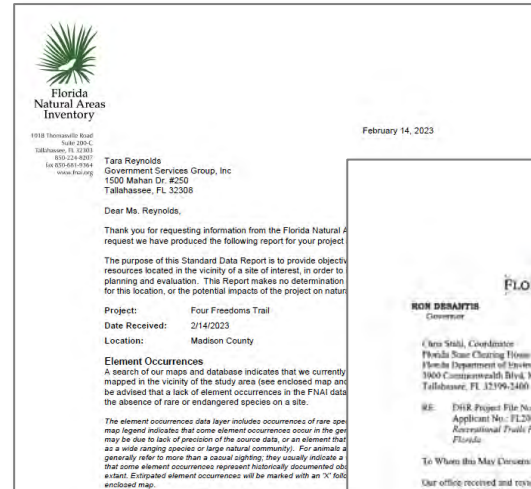
## FY2024-2025 LWCF + REPI GRANT APPLICATION: SUPPORTING DOCUMENTATION

### FY2024-2025 LWCF + REPI State Application Instructions and Federal Form Requirements

There are forty (40) exhibits outlined in the FY2024-2025 LWCF + REPI Grant Application.

The Readiness and Recreation Initiative Application Cycle does not provide for a deficiency period.

Each eligible application shall be evaluated on the basis of the information provided in accordance with the original application, LWCF program rule and the National Park Service's [Notice of Funding Opportunity \(NOFO\) P24AS00526](#). Applications submitted without all required State and Federal documentation will be marked as incomplete and will not be eligible to compete for funding.





# LAND AND RECREATION GRANTS SECTION

## FY2024-2025 LWCF + REPI GRANT APPLICATION: SUPPORTING DOCUMENTATION

### Exhibit A: Capital Improvement Schedule

Sponsors for both an acquisition or acquisition and development combination project should submit supporting documentation from their Capital Improvement Schedule (CIP) to demonstrate that the proposed project has been identified, in whole or in part. For this segment, attach a copy of the discussed materials must be included as “Attachment A”.

If the project has been identified in the CIP, sponsors must provide:

1. A letter from the agency’s city or county manager certifying the five-year capital improvement schedule is officially adopted and date adopted.
2. A copy of the five-year Capital Improvement Schedule included in the applicant’s adopted Local Comprehensive Plan, stating project by name, amount and year.

If the project identified as part of the plan through an adopted resolution committing the applicant to amend their CIP, sponsors must provide:

1. A copy of a fully executed resolution amending the existing schedule to include the development of the proposed project. The resolution must clearly indicate the development of the proposed project by name, year and amount, and cannot be older than 3 years.

The screenshot displays a grant application for the "McCaugh Nature Park Boardwalk Replacement" with the following details:

- Project Number:** 210
- Project Status:** Unfunded Grant seeking eligible
- Project Driver:** Capital Renewal
- Project Scope:** 1
- Estimated Cost:** \$500,000
- Estimated Useful Life:** 15-20 years
- Additional FTEs:** 0

The project description states: "The project involves the replacement of the boardwalk in 8,622 square feet in FY 2021, funding will be set aside in FY 2021, funding will be set aside."

The "Strategic Goal Advancement" section notes: "The boardwalk system is coming maintenance to ensure safety, the maintain the integrity of the structure." Revisions from Previous Year: N/A.

The "Exhibit A CAPITAL IMPROVEMENTS SCHEDULE 2022-2027" table is as follows:

PROJECT	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	Funded	Funding Source
SOI Lighthouse Park Improvements	\$ 350,000					Funded	AREA Funds EROMPT/DC/Private
SOI Lighthouse Park Improvements	\$ 300,000					Funded	Donations
O.W. Wilson Park Improvements			\$ 800,000			Unfunded	Grant Funding
Narokis Park Improvements			\$ 230,000			Unfunded	Grant Funding
Carabelle Beach Wayside Park						Unfunded	DHFR Grant/TDC/Adv
Repair Picnic Shelters	\$ 400,000					Funded	Proceeds
Island View Park Restrooms & Pavilion		\$ 700,000				Unfunded	Grant Funding
SOI Felling Pier Restrooms		\$ 234,520				Unfunded	Grant Funding
SOI Seawall Replacement			\$ 615,000			Unfunded	Grant Funding
SOI Boat Ramp Improvements	\$ 80,000					Unfunded	Grant Funding
SOI Boat Ramp Improvements				\$ 1,000,000		Unfunded	Grant Funding
SOI Boat Ramp Improvements Construction						Unfunded	FBIIP & Sport Fish Restoration
Old Ferry Dock Boat Ramp Const.		\$ 1,558,289.00				Unfunded	
Transportation Facilities				\$ 1,500,000		Funded	FDOI SCOP
CR 30A - Sta 270+00 to Hwy 68						Funded	FDOI LAR
CR 370 Alligator Dr. Sidewalk			\$ 271,000			Funded	FDOI LAR
CR 370 Alligator Dr. Sidewalk Ph II			\$ 1,007,140			Funded	FDOI LAR
Orca 50th Avenue A Sidewalk			\$ 46,000		\$ 700,041	Funded	FDOI LAR
SOI Multi-Use Path Improvements		\$ 1,400,000				Unfunded	Grant Funding
CR 370 Mill Road Reconstruction			\$ 1,085,000			Unfunded	FDOI Grant
CR 67 Repeating - Bridge to SFR 195		\$ 1,970,250				Funded	FDOI SCRAP
CR 67 Workpack Creek Culverts		\$ 1,328,213				Funded	FDOI SCRAP
CR 67 Repeating - SFR 100 to SFR 172			\$ 1,880,284			Funded	FDOI SCRAP
CR 67 Repeating - SFR 172 to Liberty County			\$ 3,140,281			Unfunded	FDOI Grant
Palton Drive Resurfacing		\$ 84,802		\$ 680,229		Funded	FDOI CRIP
History Dig Resurfacing		\$ 44,247	\$ 215,876			Funded	FDOI
CR 370 Alligator Drive Resurfacing					\$ 7,000,000	Unfunded	FDOI
Apalachicola Airport - Diometer & Drainage		\$ 800,000				Funded	FDOI Aviation



# LAND AND RECREATION GRANTS SECTION

## FY2024-2025 LWCF + REPI GRANT APPLICATION: SUPPORTING DOCUMENTATION

### Exhibit B: Statewide Comprehensive Outdoor Recreation Plan (SCORP)

Applicants must explain how the proposed project would address one or more of the issues, recommendations or goals identified in the State Comprehensive Outdoor Recreation Plan. *Use the [OUTDOOR RECREATION IN FLORIDA – Current SCORP \(Chapter 5\)](#). Provide quotations or other appropriate references with explanations to justify the correlation.*

**State Comprehensive Outdoor Recreation Plan**

**Exhibit B**

The Madison County Four Freedoms Trail Resurfacing Project will help address the following goals and objectives outlined in the current 2019 State Comprehensive Outdoor Recreation Plan (SCORP).

**Goal 1-1: Increase the promotion of active and healthy lifestyles**  
Resurfacing of the Four Freedoms Trail will help promote active and healthy lifestyles outdoors by providing a safer trail to walk, run, and/or cycle. The current trail is bumpy or otherwise disturbed by tree roots. When people surveyed said they would like to see the trail resurfaced, those surveyed stated they would be more likely to use the trail.

**Goal 2-2: Improve universal accessibility on all public lands**  
The Four Freedoms Trail is currently a paved asphalt, making it accessible for people in wheelchairs. Resurfacing of the trail will improve accessibility without the interference of tree roots.

**Goal 3-1: Promote the economic benefits of outdoor recreation**  
The Four Freedoms Trail Resurfacing Project will promote recreation and ecotourism in Florida. Resurfacing the trail will bring tourism to the local community from downtown Madison, trail users are likely to stay at local restaurants, and shop locally.

**Goal 4-2: Support natural, historical and cultural resources**  
The Four Freedoms Trail is a State of Florida designated historic trail that runs for miles along an old railroad right-of-way until it ends into the Georgia-Florida border. This trail has the potential to create a new trail in Florida. Madison County is home to the Madison Blue River North Paddling Trail with 5 access points, the 100 Florida Greenways and Trails System priority land trail which runs through downtown Madison. Supporting the Four Freedoms Trail will ensure high quality outdoor recreation experiences.

**OUTDOOR RECREATION IN FLORIDA**

2019 STATEWIDE COMPREHENSIVE OUTDOOR RECREATION PLAN



# LAND AND RECREATION GRANTS SECTION

## FY2024-2025 LWCF + REPI GRANT APPLICATION: SUPPORTING DOCUMENTATION

### Exhibit C: Public Participation

To receive points for the Public Participation segment of the application, any meetings, presentations, or surveys *must be held in the current year or within the previous 3 years of application*. Each of the three meetings must be held separately to receive each set of points. Meetings also must be held prior to the application submittal.

**C-1. Sole-purpose Meeting:** Demonstrate that a pre-advertised public meeting was held solely for the purpose of discussing the proposed project.

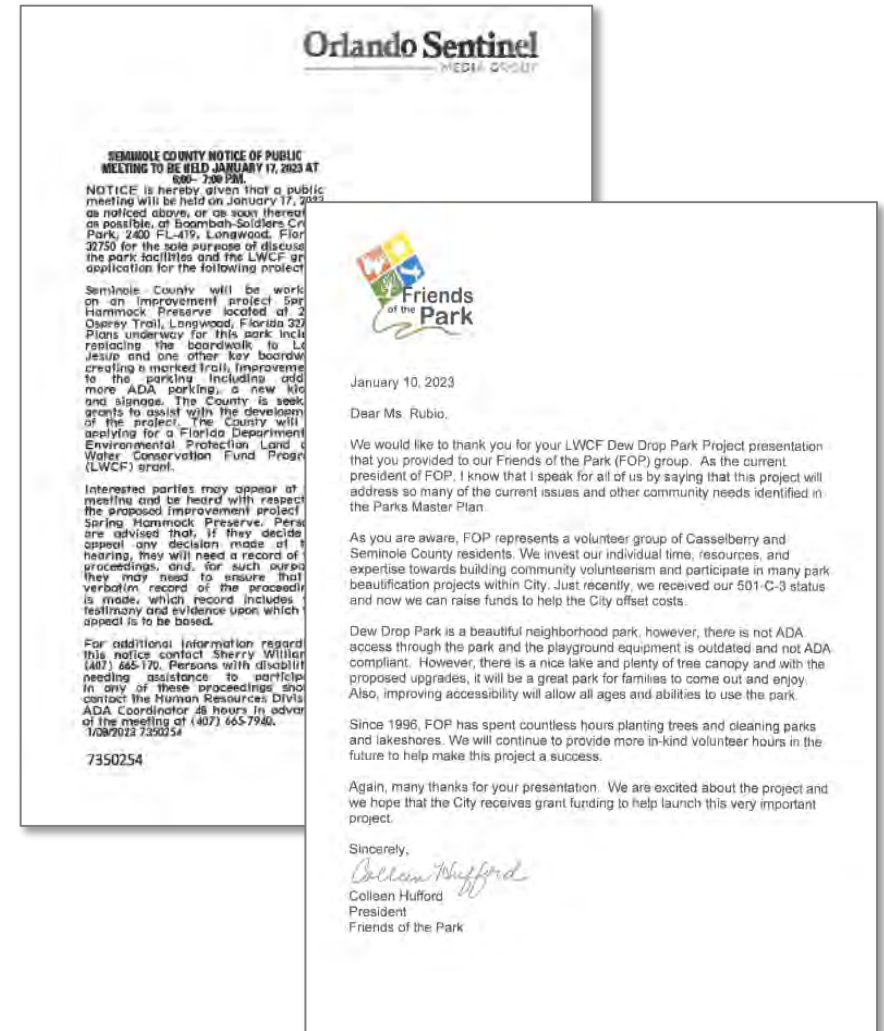
- Attach a copy of the ad and proof of publication for the advertisement. Advertisement needs to state where and when advertised.

**C-2. Regularly Scheduled Meeting:** Demonstrate that the project was discussed at a regularly scheduled meeting of the applicant’s advisory board responsible for park, recreation and leisure service activities. City or County Commissions are not considered advisory boards. The board must be an appointed group of citizens, such as a parks and recreation advisory board, who would normally review projects similar to the proposed grant application. Planning and Zoning or similar boards may be used if a parks and recreation advisory board does not exist.

- Provide a copy of the minutes of the advisory board meeting(s) where this project was discussed.

**C-3. Public Input:** Demonstrate that public input on the proposed project was obtained through presentations to community organizations, neighborhood associations and/or a written opinion survey.

- Provide documentation (dated minutes from the meeting where the project was discussed, or a thank-you letter from an organization, association, etc.) showing that presentations regarding this project were made to community organizations or groups OR provide a copy of the survey, who was surveyed, AND a summary of the results.







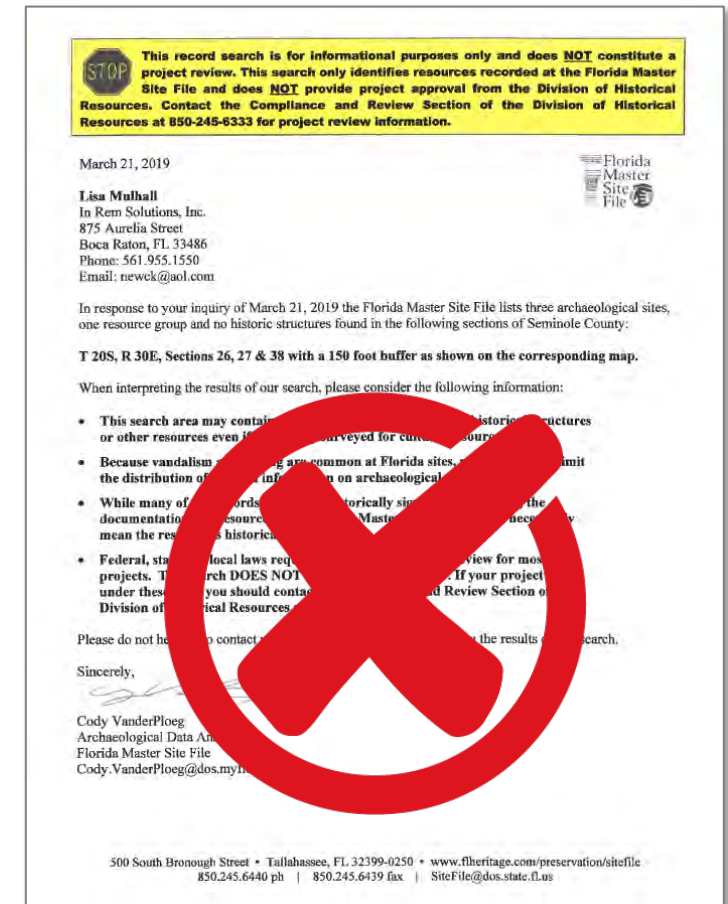
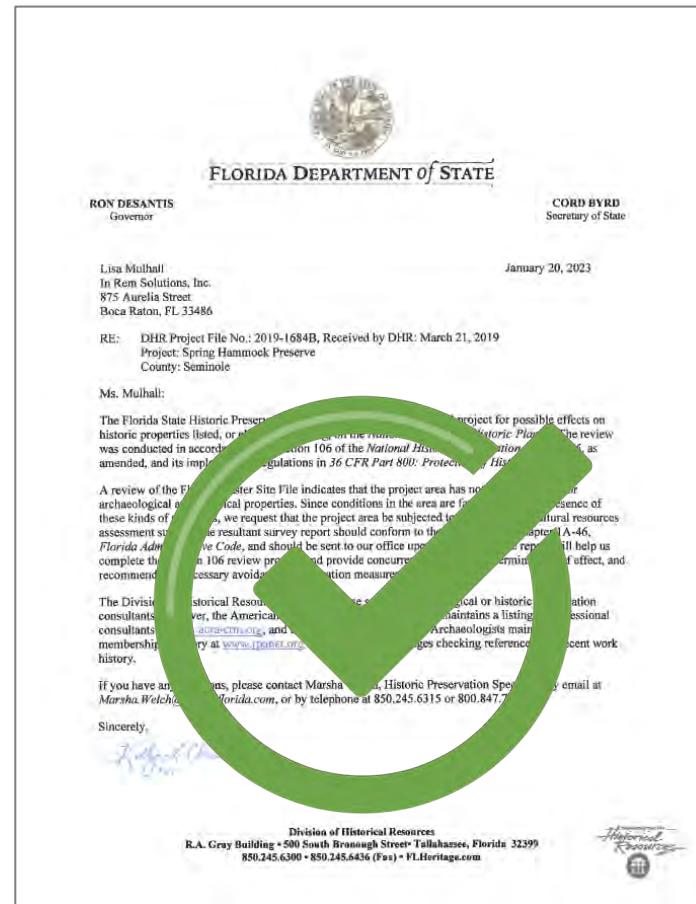
# LAND AND RECREATION GRANTS SECTION

## FY2024-2025 LWCF + REPI GRANT APPLICATION: SUPPORTING DOCUMENTATION

### Exhibit D: State Historic Preservation Officer (SHPO) Letter

Exhibit D addresses preservation of historic, archaeological and/or cultural sites. If the proposed project is also for preservation purposes (historical, archaeological, cultural etc.), a letter from the State Historic Preservation Office (SHPO) should be included supporting this selection.

Florida Master Site File reports are not sufficient documentation to receive points for this segment.






# LAND AND RECREATION GRANTS SECTION

## FY2024-2025 LWCF + REPI GRANT APPLICATION: SUPPORTING DOCUMENTATION

### Exhibit E: Operation and Maintenance Documentation

For Exhibit E, project sponsors should provide a brief description of how development, programming and maintenance will be provided AND an agency organizational chart.

COUNTY MANAGER'S OFFICE



January 24, 2023

Angie Bright  
Florida Department of Environmental Protection  
Land and Recreation Grants Section  
3900 Commonwealth Blvd, Mail Station #585  
Tallahassee, FL 32399-3000


Dear Ms. Bright:

This letter is to certify that Seminole County has the capacity and ability to support programming and maintenance of Spring Hammock Preserve after it is renovated. The County's Leisure Services Department is an all-inclusive department responsible for the maintenance, repair and enhancement of all Parks and Recreation Facilities for the County. The Leisure Services Department has 172 employees and an annual operating budget of approximately \$23,780,780.

The County has a dedicated maintenance staff as part of the Leisure Services Department which is responsible for the upkeep and regular care of each County park. Each park is on a regular maintenance schedule for the landscaping, building and equipment. Repairs are made as needed. The maintenance staff already provides regular service to Spring Hammock Park and will maintain the new boardwalks and features.

Programming for the park is provided by Seminole County School Board. The School Board leases part of the property for an environmental education program. The School Board has an environmental studies center building and associated outbuildings that are located on the property. a nonprofit partner. City Staff in the Parks and Recreation Division.

Construction of the boardwalk and other work will be coordinated between a publicly bid contractor and county staff.

Sincerely,  
  
A Bryant Applegate  
Interim County Manager

1101 EAST FIRST STREET • SANFORD FL 32771-1468 • TELEPHONE (407) 665-7219 • FAX (407) 665-7958  
WWW.SEMINOLECOUNTYFL.GOV

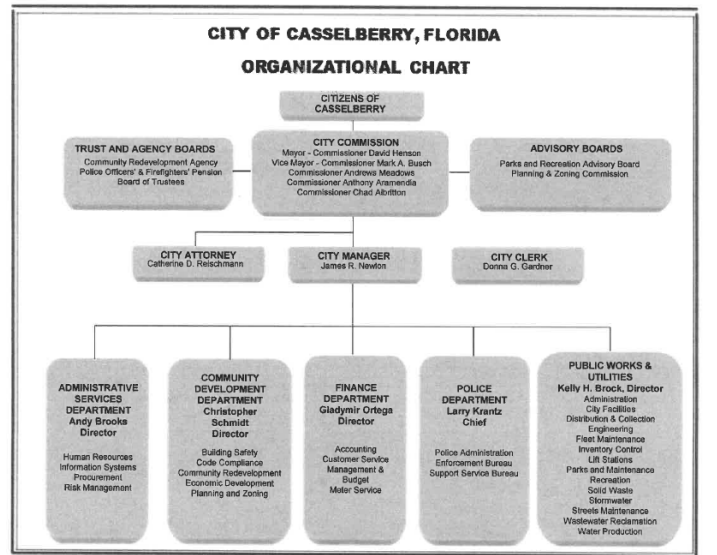
### Exhibit E Organization Chart/Maintenance Seminole County

#### ON AND MAINTENANCE

County has a dedicated maintenance staff which is responsible for the upkeep or care of Spring Hammock Preserve. The park is on a regular maintenance for landscaping, building and equipment. Repairs are made as needed.

enance staff already provides and will continue to provide regular service to mmock Park, maintaining the new paths, boardwalks, pier, grounds and other

al programming for the County is provided by Leisure Services Staff. ing at the Environmental Center on site is provided by the Seminole County ard.





# LAND AND RECREATION GRANTS SECTION

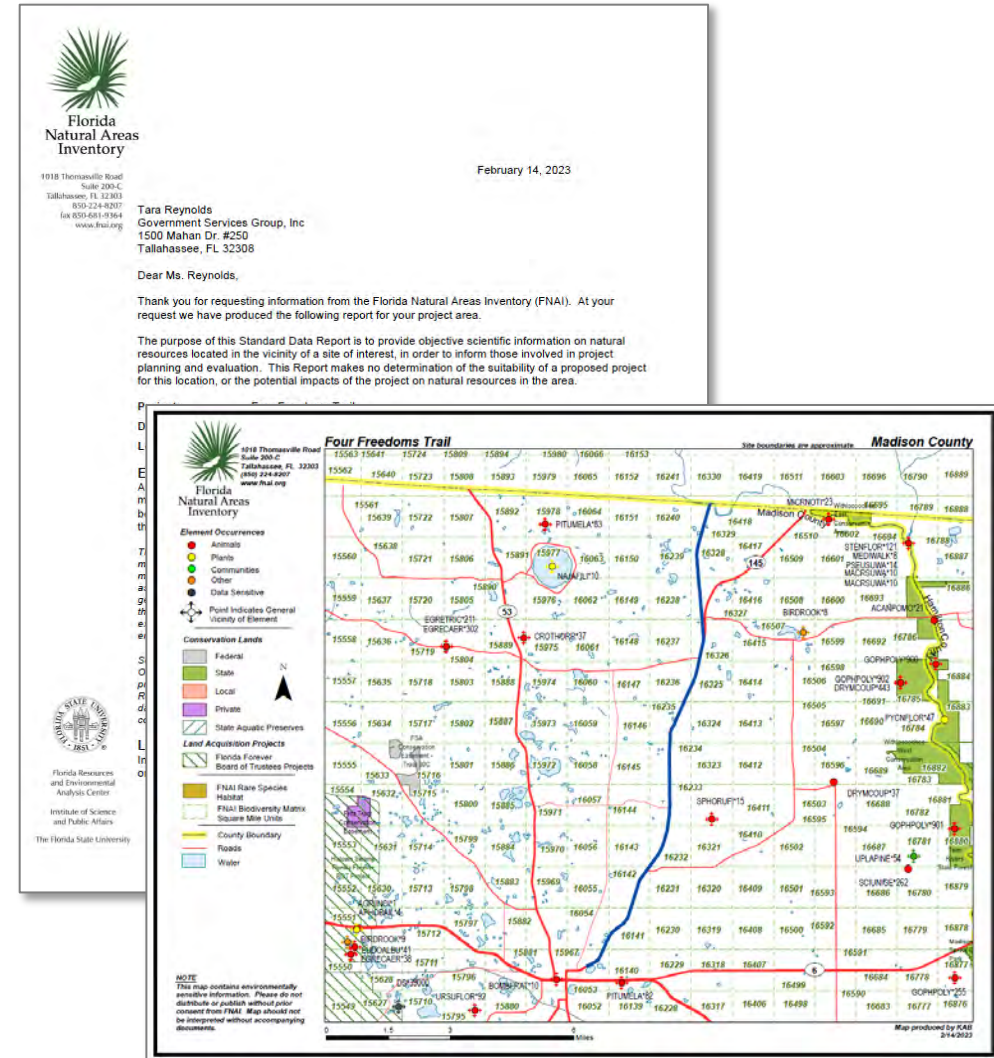
## FY2024-2025 LWCF + REPI GRANT APPLICATION: SUPPORTING DOCUMENTATION

### Exhibit F: Florida Natural Areas Inventory (FNAI) Documentation

Applicants must provide a letter from the Florida Natural Areas Inventory and an official Standard Data Report supporting their selection.

Project sponsors may request a Standard Data Report from the FNAI through the instructions on their website:

<https://www.fnai.org/publications/data-requests>.





# LAND AND RECREATION GRANTS SECTION

## FY2024-2025 LWCF + REPI GRANT APPLICATION: SUPPORTING DOCUMENTATION

### Exhibit G: Local Comprehensive Plan Excerpt

Applicants should describe how the project provides for identified need(s) for additional park acreage pursuant to the applicant’s adopted local comprehensive plan. Provide the needed amount of acreage as listed in the local comprehensive plan and the total acreage the local government already has under its control. When providing a response to this prompt, applicants should provide *excerpts from the local comprehensive plan with project relevant information highlighted*. Responses should include data on current park acreage, standards and identified needs.

Additionally, project sponsors should describe how the project provides for needed distribution of park acreage pursuant to the applicant’s adopted local comprehensive plan.

Note: the LOS standard may increase up to 120% of FISH capacity if the District Facilities Work Plan provides appropriate capital projects, or other strategies, to reduce the LOS back to 100% of permanent FISH capacity within one 3-year cycle.

Recreation*	<table border="1"> <tr> <th>Parks</th> <th>Acres/Persons</th> </tr> <tr> <td>Pocket Parks/Tot Lots</td> <td>0.5 ac/1,000</td> </tr> <tr> <td>Neighborhood Parks</td> <td>1-2 ac/1,000</td> </tr> <tr> <td>Community Parks</td> <td>5-8 ac/1,000</td> </tr> <tr> <td>City Parks</td> <td>5-10 ac/1,000</td> </tr> </table>	Parks	Acres/Persons	Pocket Parks/Tot Lots	0.5 ac/1,000	Neighborhood Parks	1-2 ac/1,000	Community Parks	5-8 ac/1,000	City Parks	5-10 ac/1,000																								
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City Parks	5-10 ac/1,000																																		
Facilities*	<table border="1"> <tr> <th colspan="2">Quantity/Persons</th> </tr> <tr> <td>Baseball</td> <td>1/5,000</td> </tr> <tr> <td>Multi-use Fields</td> <td>1/10,000</td> </tr> <tr> <td>Softball</td> <td>1/5,000</td> </tr> <tr> <td>Swimming Pools</td> <td>1/20,000</td> </tr> <tr> <td>Tennis Courts</td> <td>1/2,000</td> </tr> <tr> <td>Volleyball, Sand or Grass</td> <td>1/5,000</td> </tr> <tr> <td>Soccer</td> <td>1/10,000</td> </tr> <tr> <td>Badminton</td> <td>1/5,000</td> </tr> <tr> <td>Handball</td> <td>1/20,000</td> </tr> <tr> <td>Field Hockey</td> <td>1/20,000</td> </tr> <tr> <td>Golf Driving Range</td> <td>1/50,000</td> </tr> <tr> <td>Trails</td> <td>1 per region</td> </tr> <tr> <td>Archery Range</td> <td>1/50,000</td> </tr> <tr> <td>Combo Skeet &amp; Trap Field</td> <td>1/50,000</td> </tr> <tr> <td>Golf – 9 Holes</td> <td>1/25,000</td> </tr> <tr> <td>Golf – 18 Holes</td> <td>1/50,000</td> </tr> </table>	Quantity/Persons		Baseball	1/5,000	Multi-use Fields	1/10,000	Softball	1/5,000	Swimming Pools	1/20,000	Tennis Courts	1/2,000	Volleyball, Sand or Grass	1/5,000	Soccer	1/10,000	Badminton	1/5,000	Handball	1/20,000	Field Hockey	1/20,000	Golf Driving Range	1/50,000	Trails	1 per region	Archery Range	1/50,000	Combo Skeet & Trap Field	1/50,000	Golf – 9 Holes	1/25,000	Golf – 18 Holes	1/50,000
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Golf – 9 Holes	1/25,000																																		
Golf – 18 Holes	1/50,000																																		

\*Source: National Recreation Park Association Level of Service Standards

**Policy 8.5.1**  
The City will evaluate Level of Service standards and progress in improving service deficiencies as part of the Evaluation and Appraisal Report process.

**Objective 8.6 Debt Management**  
The City will adopt policies and procedures which address the management and utilization of debt for the purposes of capital project financing in a discerning and efficient manner.

**Policy 8.6.1**  
Public facilities financed by the City (potable water, wastewater/sanitary sewer) will have their debt repaid by user fees and charges for services for current revenues (reserves, surpluses or current revenues).

City of LaBelle Comprehensive Plan  
Updated January 2019 (Through Ord. 2019-21)

82



# LAND AND RECREATION GRANTS SECTION

## FY2024-2025 LWCF + REPI GRANT APPLICATION: SUPPORTING DOCUMENTATION

### Exhibit H: Conceptual Site Plan

Submit a **conceptual site plan** displaying the areas to be acquired and facilities to be developed as proposed in the scope of the application. The site plan must correlate with the project area identified in the project boundary map and cost estimate. The site plan must **CLEARLY DELINEATE** between facilities/opportunities currently existing, facilities proposed for funding in this application and facilities planned for future development.

**Color code your site plan to indicate facilities that are existing, proposed for funding and planned for future development (not in this project).**





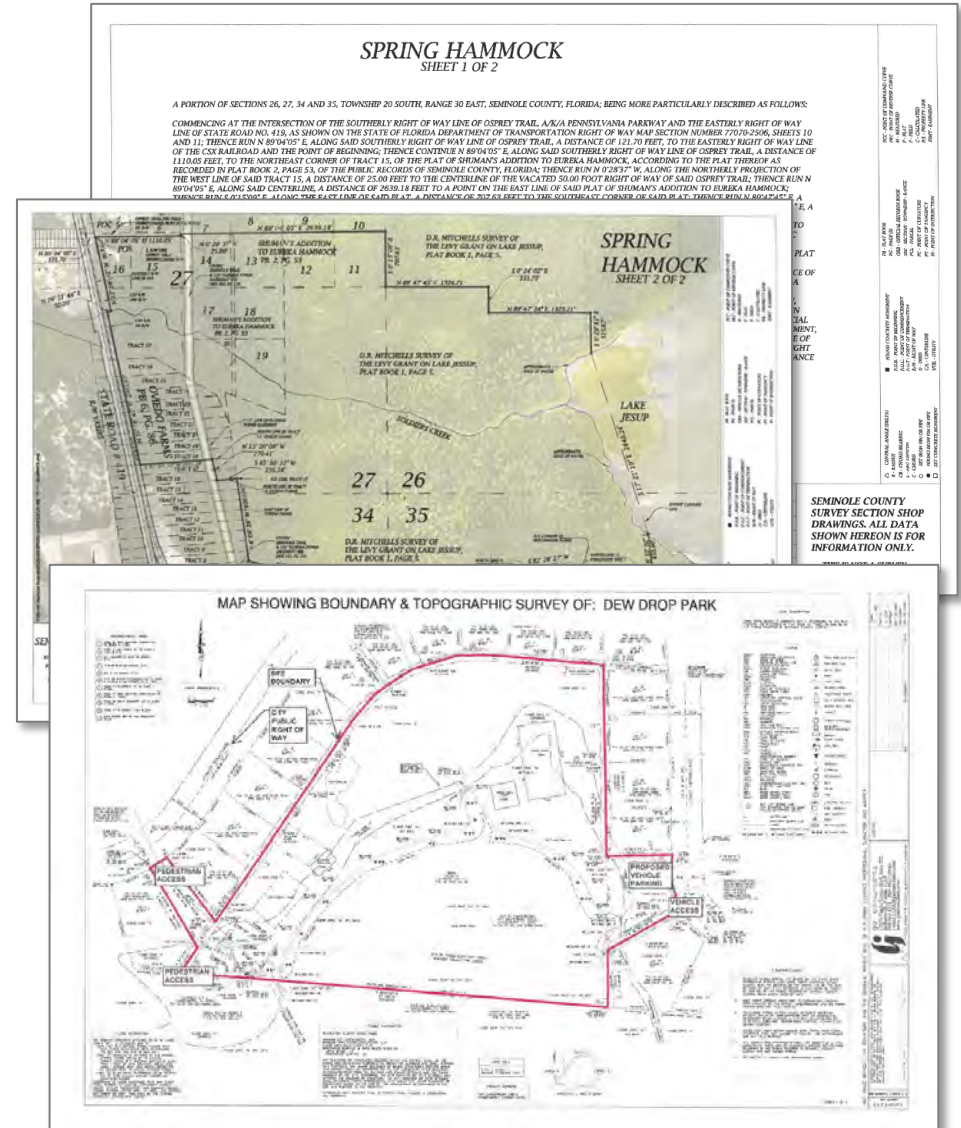
# LAND AND RECREATION GRANTS SECTION

## FY2024-2025 LWCF + REPI GRANT APPLICATION: SUPPORTING DOCUMENTATION

### Exhibit I: Boundary Map

Submit a Section 6f Boundary, colored boundary map of the project area. **The map must provide a legal description and sketch of the project area boundaries, north directional arrow, display known easements, and be legally sufficient to identify the project area.** Also, be sure to identify and outparcel onsite buildings (i.e., gymnasiums, meeting rooms, recreation centers, visitor centers, multi-purpose spaces, park office space, interpretive centers, maintenance buildings, etc.). The map must also depict where and how the public will access the site, parking, etc.

Plat maps may be accepted if the above criteria are identified. See website <https://floridadep.gov/lands/land-and-recreation-grants/content/land-and-water-conservation-fund-program> for Boundary Map requirements. **Use either an 8 ½ x 11 or 11x17 map. Map may be no larger than 11x17.**





# LAND AND RECREATION GRANTS SECTION

FY2024-2025 LWCF + REPI GRANT APPLICATION: SUPPORTING DOCUMENTATION

## Exhibit J: Color Photos of the Project Site

Submit color, on-site photographs sufficient to depict the physical characteristics of the project area.

Aerial photographs are beneficial, but not required.

Mark an approximate boundary of the project site and note major roads and/or landmarks on the aerial photo.





# LAND AND RECREATION GRANTS SECTION

## FY2024-2025 LWCF + REPI GRANT APPLICATION: SUPPORTING DOCUMENTATION

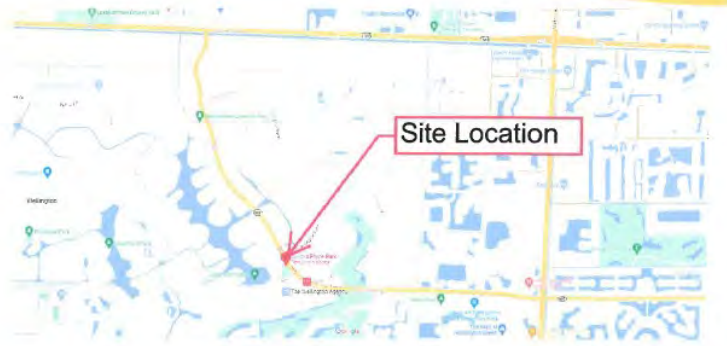
### Exhibit K: Location Map and Directions

Submit a detailed street, road or highway map precisely locating the project site.

Also, provide clear and concise written driving instructions from the nearest federal or state highway.

**NOTE:** Confirm that street names listed in the written directions are the same as those posted on street signs in the area.

Exhibit K - Location Map and Driving Directions



Site Location

Scott's Place Park  
12190 Forest Hill Blvd  
Wellington, FL 33414

Driving Directions via Florida's Turnpike from Tallahassee

- 1) Take I-10 East
- 2) Take exit 296A to merge onto I-75 South towards Tampa
- 3) Take I-75 South to Florida's Turnpike
- 4) Take Florida's Turnpike South
- 5) Take exit 97 toward US-98/FL-80/Southern Blvd
- 6) Turn Left on Pike Road





# LAND AND RECREATION GRANTS SECTION

FY2024-2025 LWCF + REPI GRANT APPLICATION: SUPPORTING DOCUMENTATION

## Exhibit L: No Documentation Required





# LAND AND RECREATION GRANTS SECTION

FY2024-2025 LWCF + REPI GRANT APPLICATION: SUPPORTING DOCUMENTATION

## Exhibit M1: Project Overview

Provide a project narrative which includes the sponsor name, project title, and all additional information as outlined. The Project Overview must be limited to 2 pages.

See page 10 of [National Park Service's Notification of Funding Opportunity, P24AS00526](#) for all information required in the Project Narrative.

Reference the application's military installation and compatible uses, as identified [Fla. Stat. § 163.3175](#).

**Project Overview (2-page limit):** Provide the following information:

1. Project Sponsor Name
2. Name of Proposed or Existing Park/Property
3. Project Title
4. Project Type: Acquisition or Combination
5. Statement that project Creates a New Park, Expands an Existing Park, or Neither
6. Name(s) of Property Title Holder or Seller/Purchaser
7. Project Property Address/Location
8. Identify the military installation(s) and/or military airspace in the vicinity of or ecologically related to the project
9. Statement that the project will create public outdoor recreational opportunities that will benefit the public and military communities
10. Brief statement explaining project specific work, and a second statement explaining overall project (if larger than proposed work). (250-word max.)



# LAND AND RECREATION GRANTS SECTION

## FY2024-2025 LWCF + REPI GRANT APPLICATION: SUPPORTING DOCUMENTATION

### Exhibit M1-A: Detail Narrative

Provide a detail narrative that describes and quantifies the property and resources, with specific criteria for both acquisition and combination projects. The Detail Narrative must be limited to 2 pages.

See pages 10 and 11 of [National Park Service's Notification of Funding Opportunity, P24AS00526](#) for all information required in the Project Narrative.

Reference the application's military installation and compatible uses, as identified [Fla. Stat. § 163.3175](#).

**Detail Narrative (2-page limit):** Provide the following information:

*All Projects:*

- Describe and quantify the types of resources and features of or on the property (e.g., 50 acres of forested area, 2,000 feet of waterfront, scenic views, unique or special features, recreation amenities, historic/cultural resources).
- Describe the current uses (if any) or disposition of the property to be acquired or developed, if uses will need to be discontinued, or the site rehabilitated. If there are any existing non-outdoor recreation or other non-public uses that are intended to continue on the property on an interim or permanent basis and/or proposed in the future, these should be explained.
- Describe constraints of the property (e.g., existing development; hazardous materials/contamination history; and restrictions such as institutional controls, easements, rights-of-way, reversionary interests, above ground/underground utilities; etc.).

10

Installation's REPI  
within a REPI  
improving

water quality by controlling runoff and erosion, protection of habitat, advancing climate resilience, etc.

- Describe how the project has been coordinated with the appropriate military installation(s)/military service and/or REPI office to ensure long-term compatibility with the military mission.

*Acquisition Only:*

- Provide a description of the property (including the current ownership) and an explanation of the need for its acquisition.
- State whether the acquisition would create a new public park/recreation area or if it will expand an existing site, and if so, by how much.
- Describe the plans for developing the property for recreation purposes after acquisition and the timeframe for the start and completion of development and when it will be open for public use.
- Describe the status of the acquisition, including negotiations with the landowner and development of due diligence materials such as title work and appraisal.

*Combination Projects:*

Provide information requested for "Acquisition Only" plus:

- Describe the planned physical improvements and/or facilities, and the reason(s) such development is needed. Explain whether the work involves new development or rehabilitation or replacement of existing recreation facilities.

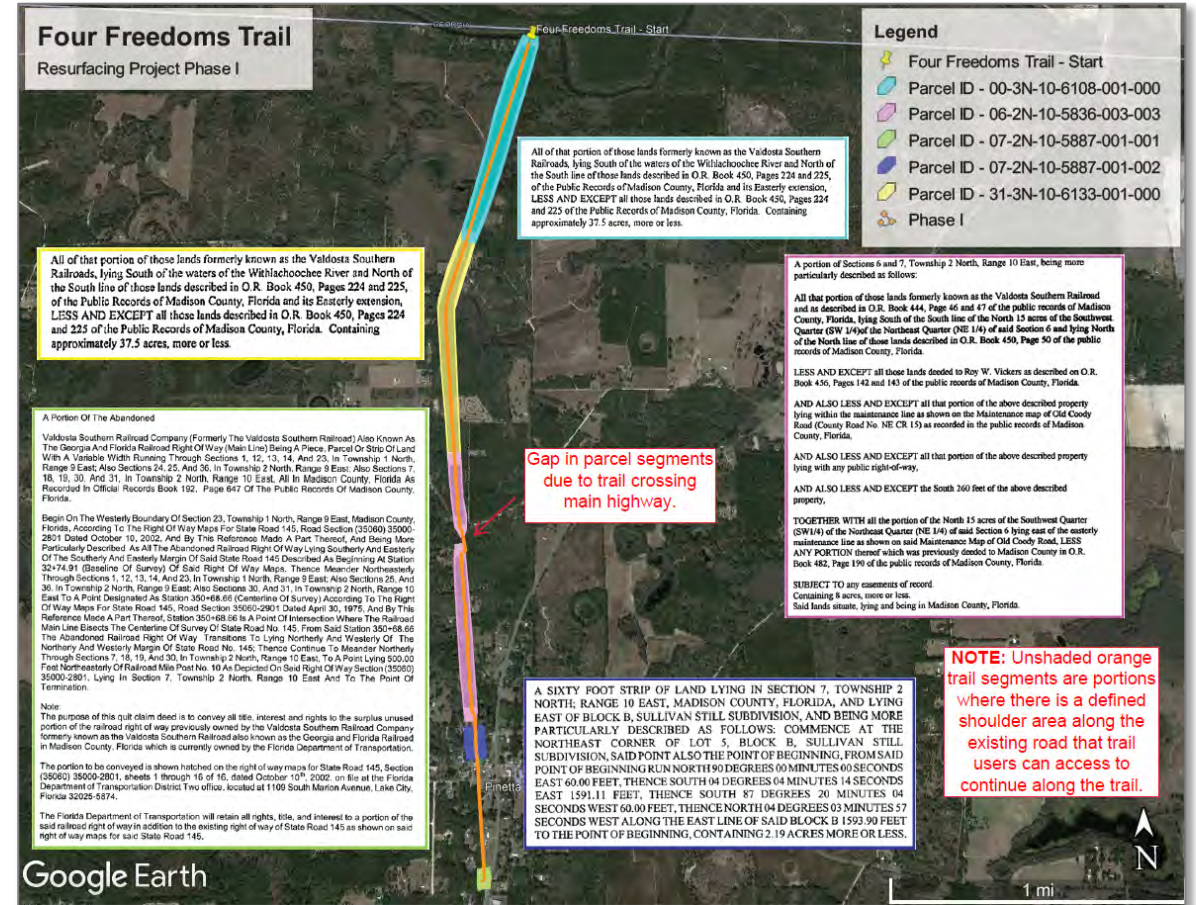


# LAND AND RECREATION GRANTS SECTION

## FY2024-2025 LWCF + REPI GRANT APPLICATION: SUPPORTING DOCUMENTATION

### Exhibit M2: Parcel Acquisition

If the proposed project consists of acquiring multiple parcels, identify the specific order in which the parcels will be acquired. In the event that all parcels cannot be acquired, applicants must demonstrate that the purpose of the project can still be achieved. Also submit the estimated value of the property being acquired.





# LAND AND RECREATION GRANTS SECTION

## FY2024-2025 LWCF + REPI GRANT APPLICATION: SUPPORTING DOCUMENTATION

### Exhibit N1-N20: Required Federal Forms and Attachments

There are twenty (20) attachments for Exhibit N. The chart on this slide provides a checklist for all federal forms and attachments required.

FY2024-2025 LWCF + REPI State Application Instructions and Federal Form Requirements, available on the Readiness and Recreation Initiative website, provides additional details on the requested information and links to the official forms.

Attachment N: Required Federal Forms and Attachments	
N1	Permits
N2	Federal Environmental Compliance Reviews & Reports
N3	Application & Review (A&R) Form
N4	NEPA Documentation Environmental Reviews and/or Assessments
N5	Financial Assurance Narrative/Proof of Match
N6	SF Project Abstract Summary (Project Narrative)
N7	Budget Narrative/Cost Estimates (SF-424)
N8	Parcel Map for Acquisition Parcels
N9	Buyer-Seller Agreement
N10	Acquisition Schedule
N11	Uniform Appraisal Standards for Federal Land Acquisitions (UASFLA) "Yellow Book Standard" Appraisals
N12	Waiver of Retroactivity
N13	Real Property Status Report (SF-429)
N14	Project Timeline
N15	Letter(s) of Support Documenting Secured Contributions of Matching Share
N16	Conflict of Interest Disclosure
N17	Uniform Audit Reporting Statement
N18	Certification Regarding Lobbying
N19	Disclosure of Lobbying Activities
N20	Overlap or Duplication of Effort Statement



# LAND AND RECREATION GRANTS SECTION

## FY2024-2025 LWCF + REPI GRANT APPLICATION: SUPPORTING DOCUMENTATION

### Exhibit O: Readiness and Recreation Initiative Application Review Criteria

Review the prompts below, as provided in the [Notice of Funding Opportunity \(NOFO\) P24AS00526](#). Provide a thorough response, addressing each of the bulleted subjects.

- **Criterion 1 - Improving Access to and Benefits of Public Outdoor Recreation Opportunities**
- **Criterion 2 – Promotion of Compatible Military Goals**
- **Criterion 3 - Partnering and Leveraging Resources**
- **Criterion 4 - Project Alignment with SCORP and Other Applicable Plans**
- **Criterion 5 - Project Feasibility and Likelihood of Success**

The image displays three overlapping screenshots of the 'Readiness and Recreation Initiative Application Review Criteria' document. The top screenshot shows the title page with the Florida Department of Environmental Protection logo and the document title. The middle screenshot shows Criterion 1: 'Improving Access to and Benefits of Public Outdoor Recreation Opportunities', Criterion 2: 'Promotion of Compatible Military Goals', and Criterion 3: 'Partnering and Leveraging Resources'. The bottom screenshot shows Criterion 4: 'Project Alignment with SCORP and Other Applicable Plans' and Criterion 5: 'Project Feasibility and Likelihood of Success'. Each criterion includes a detailed description of the review prompt and a list of specific questions or requirements for applicants to address.



# LAND AND RECREATION GRANTS SECTION

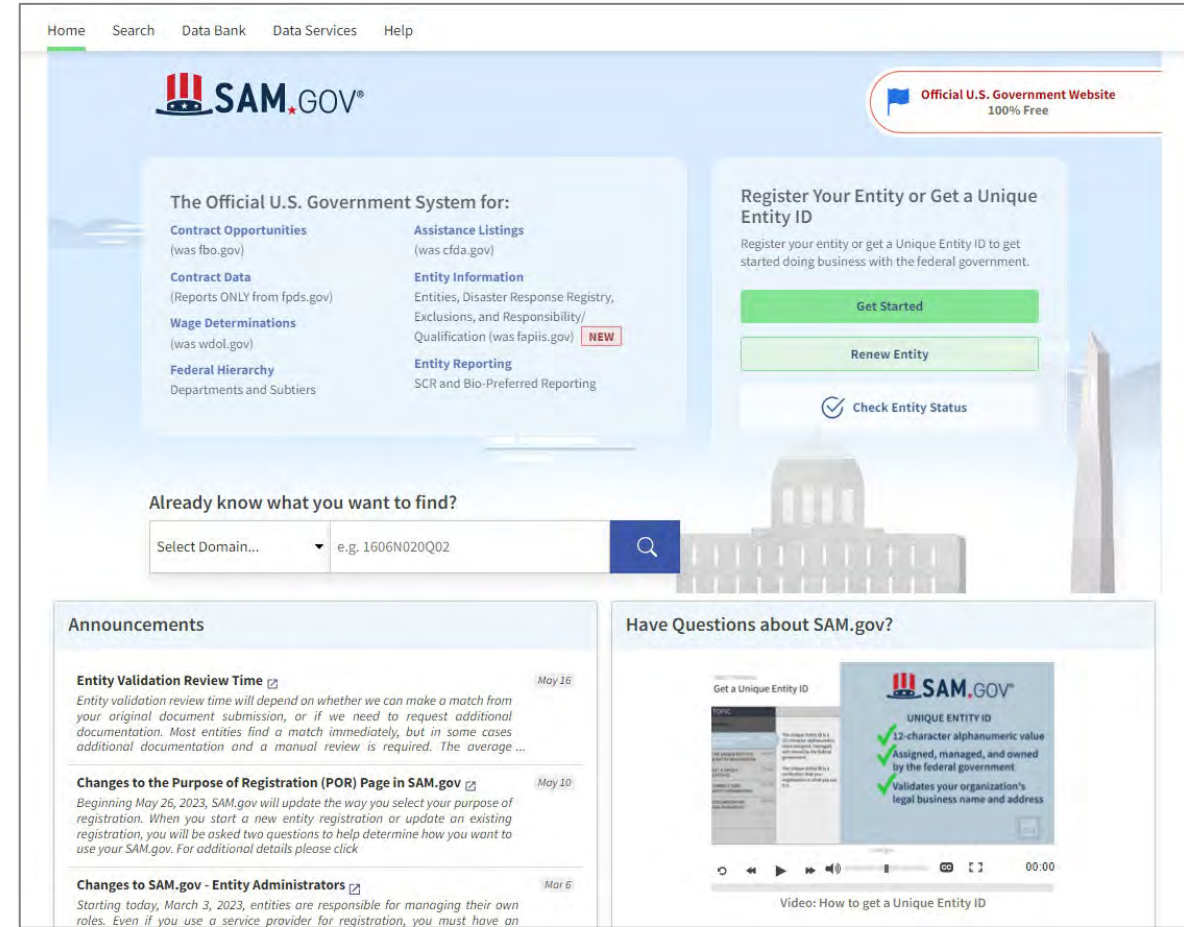
## FY2024-2025 LWCF + REPI GRANT APPLICATION: SUPPORTING DOCUMENTATION

### Exhibit P: Proof of Sam.gov Registration

Provide proof of registration in Sam.gov.

For instructions on completing this process, visit:

<https://sam.gov/content/entity-registration>.





# LAND AND RECREATION GRANTS SECTION

FY2024-2025 LWCF + REPI GRANT APPLICATION: SUPPORTING DOCUMENTATION

## Exhibit Q: REPI Partnership Agreement

For project sponsors with an active REPI Partnership Agreement, provide a copy of the Agreement with *the tasks and goals to be achieved through this project highlighted*.

For project sponsors who have partnered with a nonprofit organization in an active REPI Partnership Agreement, provide a copy of the executed agreement between the project sponsor and the nonprofit organization, as well as a copy of the nonprofit organization's REPI Partnership Agreement with the tasks and goals to be achieved through this project highlighted.







# LAND AND RECREATION GRANTS SECTION

## FY2024-2025 LWCF + REPI GRANT APPLICATION: SUPPORTING DOCUMENTATION

### Exhibit R: Water Frontage Map(s)

For all projects providing water frontage, submit a [Federal Emergency Management Agency \(FEMA\) Flood Map or Flood Insurance Rate Map \(FIRM\)](#).

If project frontage includes wetlands, provide a project site map using the [Wetlands Mapper](#) from the [National Wetlands Inventory](#).

Submit a map and/or consultation documentation from the [Nationwide Rivers Inventory \(NRI\)](#) or [National Wild and Scenic River](#) if the project affronts a [cataloged river](#).





**QUESTIONS?**



# THANK YOU

Division of State Lands  
Land and Recreation Grants Section  
Florida Department of Environmental Protection

## Contact Information

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