



***ENVIRONMENTAL FORENSIC SITE
INVESTIGATION AND
OTHER TECHNICAL SUPPORT SERVICES
CONTRACT
(F&TSSC)***

Melike Altun

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F&TSS CONTRACT

The Division of Waste Management (DWM) has executed the Forensic Site Investigation and Other Technical Support Services Contract in March 2017.

Contractor selection for these services was authorized by ss. 376.307, 376.3071, 287.057, and 287.055, F.S. Activities associated with the Technical Support Services are to be performed in accordance with the provisions of ss. 376.307 and 376.3071, F.S and Chapter 62-780, F.A.C., and other Departmental guidance and procedures.



F&TSS Contractors Awarded

Request for Proposal was solicited and end of the process five (5) contractors were awarded with the contract. They are;

GC904 GEOSYNTEC CONSULTANTS

GC905 WOODS

GC906 PROFESSIONAL SERVICE INDUSTRIES, INC.

GC907 HSW ENGINEERING, INC.

GC908 GHD SERVICES INC.



Work Assignment

Services are provided on a task assignment basis by utilizing its approved rates and templates.

As work becomes available, the contract manager of Technical Support Services assigns a contractor from the pool of contractors based on conflict of interest verification, contractor logistics, geographical considerations, contractor specialties, convenience or other criteria at the Department's discretion.

The Technical Support Services team generates task assignments(TA) and purchase orders. The team oversees the management of the TA issued under this contact.



Services Provided Under F&TSS Contract

The contractor may be asked to provide its professional opinion, the contractor shall not provide legal opinions in any document presented to the Department under this Contract.



Services Provided Under F&TSS Contract

1 - Forensic Site Investigation:

Environmental forensics techniques will be utilized to identify;

- *when the discharge(s) occurred,*
- *how the discharges occurred,*
- *from where those discharges originate,*
- *types of contamination,*
- *Who is the responsible party.*

The results of these investigations may be used to finalize the Department's review or may be used to support the Department's position in court of law or other form of litigation.



Services Provided Under F&TSS Contract

2- Other Technical Support Services;

The Department reserves the right to independently confirm the results of any and all work performed by the contractor under any of the Department's contract at any time.

The contractor may be tasked with:

- *Evaluating site risk,*
- *Verifying assessment data collected by others,*
- *Gathering and interpreting baseline information on the extent and degree of contamination,*
- *Conducting general studies of technical efficiencies, and*
- *Performing special projects including but not limited to special case studies, statistics, expert evaluation.*



Services Provided Under F&TSS Contract

3 - Tank Removal / Abandonment:

Performing tank abandonment, and/or tank removal activities for inactive sites or sites in which the owner is indigent.

The Department reserves the right to task the selected contractor with other services that are not specified above, but are deemed necessary by the Department, and which are related to the general scope of services outlined herein.



Services Provided Under F&TSS Contract

Related and Supporting Tasks are included, but not limited to:

- *Acquiring all federal, state, and local permits, authorizations and inspections necessary to complete the contractor's work,*
- *Securing on-site and off-site access from the correct property owners and tenants of the land,*
- *Leasing or recording pre-existing leases using a Department template,*
- *Ensuring compliance with all additional environmental regulations,*
- *Responding to public records requests in a timely and complete manner, and*
- *Providing community relations support to the Department.*



Scope of Work, Task Assignment and Purchase Order Process

The F&TSS team will generate task assignment(TA) and purchase order: The team will oversee the management of the TA issued.

Note that :

- *The Technical Support Services team will not take over the site management, but it can run parallel to the site manager's regular work.*
- *The Department will not dictate the scope of work and will not co-author Forensic Site Investigation report. The deliverable reports and their contents will be solely the contractor's responsibility.*



Scope of Work, Task Assignment and Purchase Order Process

- *Other technical support services: The scope of work will be defined by the Department and the deliverable reports may be co-authored by the Department, at its sole discretion. A draft copy of each deliverable report will be provided to the Department for review and comments prior to submitting the final version. Comments from the site manager and technical staff are welcome for this type of work and reports.*



Utilizing the F&TSSC

Note that the Technical Support Services team will not take over the site management, but it can run parallel to the site manager's regular work.

Justification and Approval for Technical Support Services shall be handled on a case-by-case basis.

FDEP and contracted local program staff should direct a written request for forensic technical analysis or other technical support services together with supporting justification through their supervisor and section leader to the following first points of contact within the DWM:



Request to utilize the F&TSS Contract

Project Managers will work with and have their section's professional's approval prior to submitting a request. These professionals may be:

- *SRFA Cost Share Agreement Coordinator for sites involved in SRFA negotiations,*
- *Chief Geologist for sites involved in a request to rescind a previously issued NFA or SRC Order or Verification Sampling or Confirmatory Assessment,*
- *Assistant Chief Engineer for sites at which a new discharge is suspected but not confirmed,*

Or

- *Program Administrator \ Team Leaders.*



Request to utilize the F&TSS Contract

Project Managers will work with and have their section's professional's approval prior to submitting a request. Request package will include;

- *Request memo through their team leader,*
- *Site specific information and justification for the request*
- *Clear description and details of scope of work needed,*
- *Site map including wells and soil boring locations as needed for the verification sampling,*
- *List of wells and contaminant of concerns to be verified.*

Please note that if you do not tell me what exactly you need, I can not provide the service expected!



Request to utilize the F&TSS Contract

If the first point of contact concurs with the justification, the request for Technical Support Services will be referred to the state contract manager for assignment and implementation. Upon completion, a report will be provided to the original requestor who should discuss the results with the section geologist and the first point of contact reviewer.



F&TSSC Team

Contract Manager: Melike Altun, I can be reached at (850) 245-8868 and Melike.Altun@floridaDep.gov

Task Manager: Natasha Toth, she can be reached at (850) 245-8924 and Natasha.Toth@floridaDep.gov



QUESTIONS?