

General Information

Updated 7/30/19

To access and enter data on Solid Waste, Hazardous Waste or Storage Tank financial assurance forms, Adobe Reader 8.0 or higher (which can be downloaded through the [Adobe Reader](#) website) or a version of Adobe Professional will be needed. If your computer cannot open Adobe 8 files, please contact us for assistance.

These forms have multimedia features to assist in form completion. Below is a list of objects used on these forms with an explanation of purpose. When a form is printed from a saved copy, non-data objects will usually not print, so there is no need to delete them. The buttons and mock-up tooltip on this page will print, as will filled-in data or drop-down box fields. To see enter-able fields you may need to "Open With Different Viewer" or open a saved version.

Data Entry Fields: Except for signatures and related dates, financial assurance forms can be filled out on-line, saved, and printed prior to signing. Data entry fields are highlighted in light blue, although the "Highlight Fields" toggle (Forms menu) can remove this, if preferred. This highlighting will not print.

Drop-Down-Boxes: When specific information is required on a form, a drop-down-box is provided with appropriate choices for that entry. Clicking the down arrow on the right will show options. A "tooltip" will indicate, for example, if leaving the field blank is an option.

Yellow Sticky Notes: Running the mouse over or clicking on the yellow bubble will provide detailed information or clarification of terms. We recommend saving the form (PDF) on your computer prior to printing, and then printing from that saved PDF, as Sticky Note icons will usually not print when printed from a saved PDF.



Buttons: Clicking on a yellow button will open, in a new window, a website to provide additional information. This may be a Financial Assurance web page or an off-site web page. These are provided to confirm or clarify data needed on the form.

Clicking on a grey button will perform the identified function. We recommend saving the form (PDF) on your computer prior to printing, and then printing from that saved PDF.

1) Corrections, if needed, can be made without retyping everything. 2) Sticky note icons will not print when printed from a saved PDF.

Tooltips: Pausing over many Data Entry Fields will cause a Tooltip to pop-up, providing clarification or other relevant information.

Please contact us with form or data specific questions when filling financial assurance forms. For instruments that must be submitted to Tallahassee, we recommend completed forms (prior to being signed) be e-mailed to us so that we may verify data accuracy and form completeness. This can prevent the added expense and time delays of resubmissions. Contact anyone identified on our web pages or this group mailbox for assistance.

For information requests, please contact:

Financial.Assurance.Working.Group@FloridaDEP.gov

For Solid Waste and Hazardous Waste: mail completed, original signature Documents to:

Financial Assurance Working Group
Florida Department of Environmental Protection
2600 Blair Stone Road MS 4548
Tallahassee, Florida 32399-2400

Financial Assurance/Responsibility website hub:

<http://FloridaDEP.gov/waste/permitting-compliance-assistance/content/financial-assurance-program>