**Health & Safety Plans for DWM Programs**

**(Recommended minimum requirements)**

In an effort to consistently provide support for all Division of Waste Management cleanup programs, all cleanup contractors working under term contracts for the Department shall include at a minimum the following key elements:

* Site description including availability of resources such as electricity, roads, etc.
* Description of the specific work areas and evaluation of risks associated with site with each activity conducted included, but not limited to on-site and off-site exposure to contaminants.
* List of key personnel and alternates responsible for site safety, response operations and protection of public health.
* Establishment of procedures to control site access.
* Specific description of levels of protection (list items) to be worn by personnel in the work area.
* Description of decontamination procedures for personnel and equipment
* Establishment of site specific emergency procedures, including route to nearest medical facility and emergency care for on-site injuries

Each and every site Health and Safety Plan (HASP) shall be consistent with:

* OSHA Regulations, particularly with 29CFR-1910 and 1926
* EPA Order 1440.2 – Health and Safety Requirements for Employees engaged in Field Activities
* EPA Standard Operating Safety Guide (1984)
* EPA Order 1440.3 – Respiratory Protection
* NIOSH Occupational Safety and Health Guidance Manual for Hazardous Waste Site Activities (1985)
* Appropriate State and local government regulations

**NOTE:** **Each and every site Health and Safety Plan must be revised to address any additions and/or changes in planned activity at the site.**

While there are numerous HASPs in FDEP OCULUS that can be used as templates, a number of examples for common activities can be found below: