## **Trip\_ID: Procedure for 'Incomplete' Datasets**

If an agency chooses to load data into STORET for samples collected after June 10<sup>th</sup> 2003 without all of the EAS-01-01 elements, DEP recommends loading them under one trip that could be later removed.

A unique Trip\_ID identifier, (e.g. "Incomplete"), could be used to identify records that have been temporarily loaded without all required elements. Later on, that trip could be removed and replaced with all the EAS-01-01 elements. The incomplete data will not be used for the final Verified List of Impaired Waters, it may only be used for the planning list.

A method that has proven useful for removing data from STORET is deleting a trip through the interface. By deleting a trip all data associated with that specific trip gets removed (visits, activities, results, etc)

SIM can be instructed to auto-generate a trip based on the activity date or to read it from the data file. The user can instruct SIM to "Create one trip per day", "Create one trip per month", "Create one trip per year" and "Read existing trip from data file". If the user intents to load data for later removal, he/she should include the trip (e.g. "Incomplete") in the data file and instruct SIM to "Read existing trip from data file".

## Procedural steps:

- 1. Load these data under one easily identifiable trip (e.g. "Incomplete")
- 2. Save the data file which you just loaded for later completion.
- 3. At a later date, when applicable, add all EAS-01-01 elements to your saved file.
- 4. Remove the trip through the STORET interface.
- 5. Remove the import file from SIM through "Existing Imports"
- 6. Reload the file with all EAS-01-01 elements.