



# Welcome to OCULUS



# What is OCULUS?

- **The Florida Department of Environmental Protection's Electronic Document Management System (EDMS)**
- **Used by DEP to store documents.**
- **Accessible to the public to review permitting and compliance records.**



# How to Access OCULUS

Online tool can be reached at:

<http://depedms.dep.state.fl.us/Oculus/servlet/login>

OR:

Perform a search for  
“FDEP Oculus”

A screenshot of a Google search results page. The search bar contains "fdep oculus". The search results show "About 5,090 results (0.25 seconds)". The top result is "depedms.dep.state.fl.us > Oculus > servlet > login" with a link to "Florida DEP - OCULUS - Florida Department of Environmental ...". Below the search bar, there are tabs for "All", "News", "Shopping", "Videos", "Images", and "More". There are also links for "Settings" and "Tools".

Google

fdep oculus

All News Shopping Videos Images More Settings Tools

About 5,090 results (0.25 seconds)

depedms.dep.state.fl.us > Oculus > servlet > login

Florida DEP - OCULUS - Florida Department of Environmental ...

Welcome to the Florida Department of Environmental Protection Electronic Document Management System (OCULUS) Try our quick and easy web interface for ...

Login

If you believe that you've found an error with a document, please ...

More results from state.fl.us >

Search

Search. Catalog. Air, Asbestos, Beaches & Coastal Systems ...



# User Login

- Anyone can access OCULUS through the “Public OCULUS Login” button.
- No login ID or password is needed.

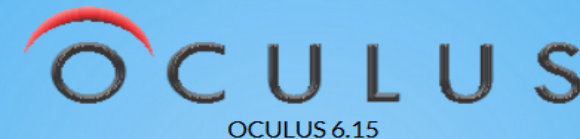
## Welcome to the Florida Department of Environmental Protection Electronic Document Management System (OCULUS)

Try our quick and easy web interface for finding and viewing information about sites and facilities including online documents at the [DEP Enterprise Information Portal](#) or login to OCULUS web application below.

### Section 508 Compliance

Disclaimer: The Florida Department of Environmental Protection is committed to making its electronic and information technologies accessible to individuals with disabilities in accordance with [Section 508 of the Rehabilitation Act \(29 U.S.C. 794d\)](#), as amended in 1998.

Send feedback related to the accessibility of this website to the Florida Department of Environmental Protection IT [Service Desk](#), 850-245-7555.



Login ID:

Password:

Remember me

Login

Change Password

Public Users please use the button below to log directly into OCULUS.

**PUBLIC OCULUS LOGIN**

Changes in the new version of OCULUS - [DEP Users](#) : [Public Users](#)

For OCULUS support, please e-mail: [servicedesk@dep.state.fl.us](mailto:servicedesk@dep.state.fl.us)



# Help Screen

- **Help using OCULUS is available on the main page below the Public OCULUS Login button.**
- **Viewing TIFF documents.**
- **Online help.**
- **Document taxonomy.**
- **Email address for assistance.**

**Welcome to the Florida DEP Consolidated OCULUS  
Electronic Document Management System.**

The following programs have designated OCULUS as their official and public database for its documents and records. Unless otherwise noted or indicated, the following documents or records are public records pursuant to law and administrative rules. Please keep in mind, some documents or records are not included in this database as they are, or their contents are deemed protected under rule or statute.

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|   |  |  |  |
|---|--|--|--|
| <b>Division of Waste Management (DWM)</b><br>Hazardous Waste<br>Solid Waste<br>Storage Tanks (Petroleum Restoration)<br>Waste Cleanup | <b>Division of Water Resource Management (DWRM)</b><br>ERP - Environmental Resource Permitting<br>NPDES Storm Water<br>Potable Water Systems<br>Underground Injection Control      | Wastewater<br>Water Facility Funding<br>Beaches & Coastal Systems<br>Mining & Minerals Regulation<br>Oil & Gas | <b>Division of Air Resource Management (DARM)</b><br>Air<br>Asbestos<br>SCO - Siting Coordination Office |
| <b>Division of State Lands (DSL)</b><br>DSL Public Lands  | <b>Division of Water Restoration Assistance (DWRA)</b><br>Non-Point Source Management<br>State Revolving Fund<br>Water and Springs Restoration Program<br>Water Supply Restoration | <b>Office of Ecosystem Projects (OEP)</b><br>OEP - Office of Ecosystem Projects                                |  |

**Help using OCULUS**

We have several tools available to assist in using the OCULUS Document Management System. At any point, users can click the help menu to open the [Online help system](#). For help finding documents in OCULUS, please see the [Public Document Taxonomy](#). If you believe that you've found an error with a document, please contact [servicedesk@dep.state.fl.us](mailto:servicedesk@dep.state.fl.us) to report the problem.

At times Microsoft Office updates may cause users to lose the ability to "View" TIF documents in OCULUS and limit their options to 'Save' or 'Cancel' when trying to view them. If your computer is experiencing this problem, please try the steps outlined [in this document](#).

If you can open documents correctly but find black pages while viewing 'TIF' documents from OCULUS or you are having other trouble viewing documents, please [follow these instructions](#) for help installing an alternative viewer.

If you find that you cannot view or open a document type of '.MSG', '.PST', or '.OST', email formats, you may not have compatible software for these file types.

Please visit [.MSG viewer download page](#) to download the free Mail Viewer or visit [.PST or .OST viewer download page](#) to download the free Outlook Viewer for viewing these file formats outside of MS Outlook.

If you're still having trouble, please contact [servicedesk@dep.state.fl.us](mailto:servicedesk@dep.state.fl.us) for assistance.



# Search Screen

- After logging in, the search screen will populate.
- The drop down menus on the left of the page are the *Catalog* and *Search By*. This is how you begin your search.
  - Select the desired program(s) under *Catalog*.
  - You can choose to search by either *Profile* or *Property* under the *Search By* field.

The screenshot shows the OCULUS search interface. At the top is a navigation bar with 'OCULUS', 'Search', 'Actions', 'Tools', 'Help', 'Logout', and 'netuser'. The main area is titled 'Search' and contains several sections:

- Catalog:** A dropdown menu with options: Air, Asbestos, Beaches & Coastal Systems, DSL Public Lands, DSL Revenue Processing Management, ERP - Environmental Resource Permitt, and Hazardous Waste.
- Search By:** A dropdown menu with options: Profile and Property.
- Profile:** A dropdown menu with options: Discovery\_Compliance, Enforcement\_Legal, and Permitting\_Authorization.
- Sort By:** A dropdown menu set to 'Document Date'.
- Type:** A dropdown menu set to 'Any'.
- Creator:** A text input field.
- Folder Name:** A text input field.
- Created:** Two date pickers labeled 'From' and 'To', both set to 'MM-DD-YYYY'.
- Search and Clear buttons:** Located below the date pickers.
- County:** A dropdown menu set to '='.
- District:** A dropdown menu set to '='.
- Facility-Site ID:** A text input field with a search icon.
- Document Date:** Two date pickers labeled 'From' and 'To', both set to 'MM-DD-YYYY'.
- Received Date:** Two date pickers labeled 'From' and 'To', both set to 'MM-DD-YYYY'.
- Document Type:** A dropdown menu set to '=' with an information icon.
- Contractor ID:** A text input field.
- Inspection Type:** A dropdown menu set to '=' with an information icon.
- Facility Type:** A dropdown menu set to '\*' with a plus icon and an information icon.
- Application Number:** A text input field.
- Permit Number:** A text input field.
- Document Subject:** A text input field.
- Search and Clear buttons:** Located at the bottom of the form.



# Search Screen

- The drop down search options just to the right of the catalog include a \* or =.
  - The = will return a search with only those matching exactly what you type.
  - The \* will return a search including everything that has what you typed.
- The fields with the / on the right side mean you can filter the search.

The screenshot shows the OCULUS search interface. The top navigation bar includes 'Search', 'Actions', 'Tools', 'Help', 'Logout', and 'netuser'. The main search area is titled 'Search' and contains several sections:

- Catalog:** A dropdown menu with options: Air, Asbestos, Beaches & Coastal Systems, DSL Public Lands, DSL Revenue Processing Management, ERP - Environmental Resource Permitting.
- Search By:** A dropdown menu with the option: Profile.
- Profile:** A dropdown menu with options: Discovery\_Compliance, Enforcement\_Legal, Permitting\_Authorization.
- Sort By:** Document Date (dropdown), Type: Any (dropdown).
- Creator:** Text input field.
- Folder Name:** Text input field.
- Created:** MM-DD-YYYY (calendar icon) To MM-DD-YYYY (calendar icon).
- Search:** Search (button), Clear (button).
- County:** = dropdown.
- District:** = dropdown.
- Facility-Site ID:** = dropdown.
- Document Date:** From MM-DD-YYYY (calendar icon) To MM-DD-YYYY (calendar icon).
- Received Date:** From MM-DD-YYYY (calendar icon) To MM-DD-YYYY (calendar icon).
- Document Type:** = dropdown (highlighted with a red box), with an information icon (i) to its right (highlighted with a blue box).
- Contractor ID:** = dropdown.
- PSD Number:** = dropdown.
- Permit Type:** = dropdown, with an information icon (i) to its right.
- Facility Type:** \* dropdown (highlighted with a red box), with a dropdown arrow and an information icon (i) to its right.
- Application Number:** = dropdown.
- Permit Number:** = dropdown.
- 404 Review Office:** = dropdown.
- Document Subject:** = dropdown.
- Search:** Search (button), Clear (button).



# Multiple Search Features

- Users may search multiple catalogs, profiles or properties all at once or a few at a time.
- To select all, click on the first catalog/profile/property, hold down *Shift*, then press *End*. Select multiple by holding down the *Ctrl* key as you select individual entries.
- All selected items are in blue.

**Search**

**Catalog**

- Air
- Asbestos
- Beaches & Coastal Systems
- DSL Public Lands
- DSL Revenue Processing Management
- ERP - Environmental Resource Permitt
- Hazardous Waste

**Search By**

Profile

**Profile**

- Discovery\_Compliance
- Enforcement Legal
- Permitting Authorization

**Search**

**Catalog**

- State Revoiving Fund
- Storage Tanks
- Underground Injection Control
- Waste Cleanup
- Wastewater
- Water Supply Restoration
- Water and Springs Restoration Program

**Search By**

Property

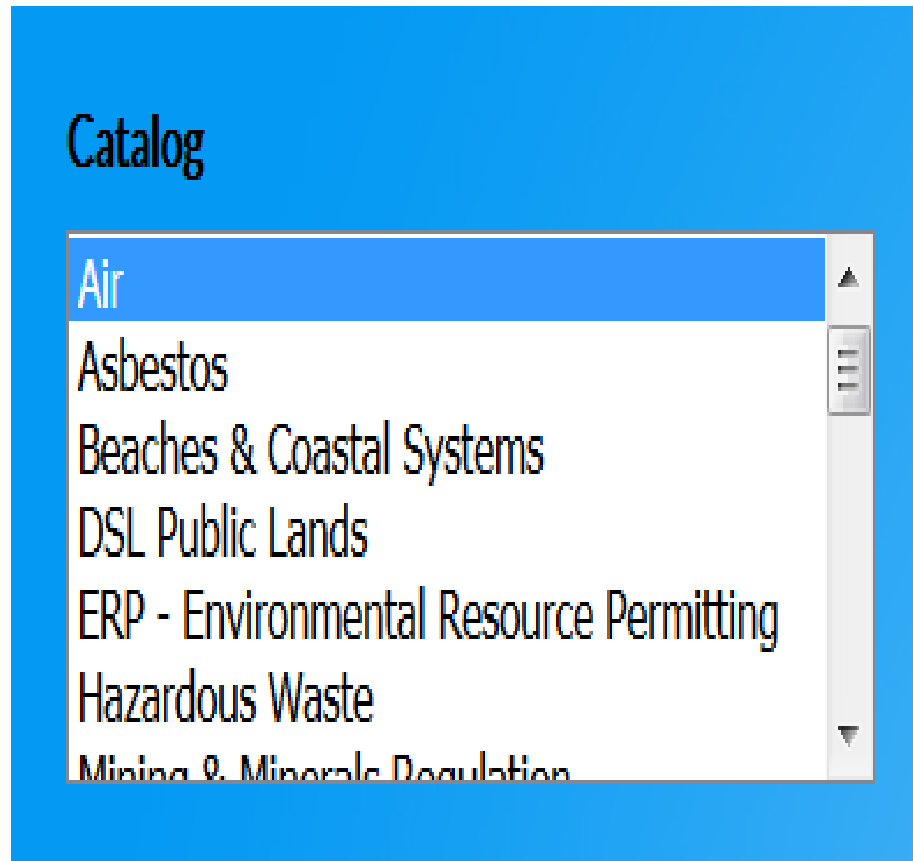
**Property**

- County
- District
- Document Date
- Document Subject
- Document Title
- Document Type
- Drawer





# Available Catalog

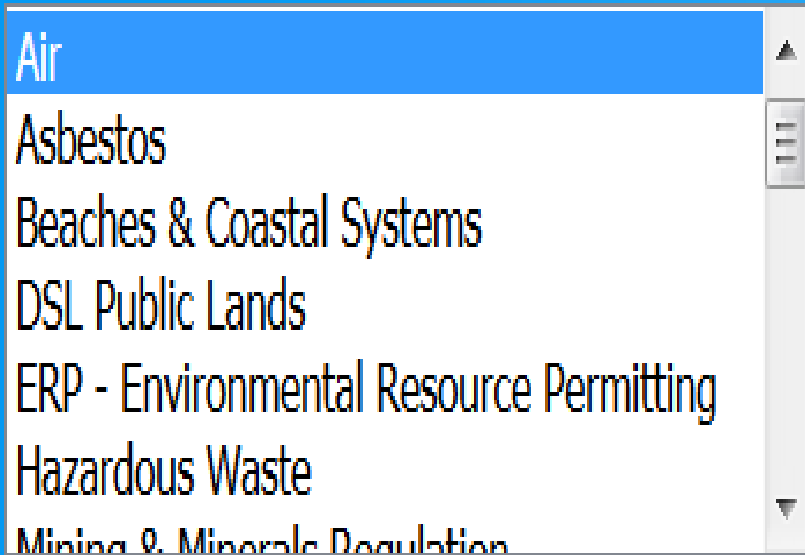


- The Catalog is where the user may select the desired department programs under which to search. These include:
  - Air
  - Asbestos
  - Beaches & Coastal System
  - DSL Public Lands
  - DSL Revenues Processing Management
  - ERP - Environmental Resource Permitting
  - Hazardous Waste
  - Mining & Minerals Regulation
  - NPDES Storm Water
  - Nonpoint Source Management
  - OEP - Office of Ecosystem Projects
  - Oil & Gas



# Available Catalog

## Catalog



- **DEP Programs (continued):**
  - **Potable Water System**
  - **SCO – Siting Coordination Office**
  - **Solid Waste**
  - **State 404 Programs**
  - **State Revolving Fund**
  - **Storage Tanks**
  - **Underground Injection Control**
  - **Waste Cleanup**
  - **Wastewater**
  - **Water Policy**
  - **Water Supply Restoration**
  - **Water and Springs Restoration Program**



# Search By Profile

**Search By**

Profile ▼

**Profile**

- Administrative
- Construction\_Operation Mgmt
- Discovery\_Compliance
- Enforcement\_Legal
- Fiscal
- Permitting\_Authorization

- Available profile choices are specific and vary based on the catalog selected.
- Useful when searching for a specific type of document.



# Search By Profile

## Using Facility/Site ID#

1. Select a catalog.
2. Select the profile.
3. Enter facility/site ID # and press tab to populate the facility/site name.
4. The user may narrow the search by selecting the / fields drop down menu in either or all three document, permit and facility type.
5. Click Search.

The screenshot shows the OCULUS search interface. The top navigation bar includes 'OCULUS', 'Search', 'Actions', 'Tools', 'Help', and 'Logout'. The main search area is titled 'Search' and contains several sections:

- Catalog:** A dropdown menu with options: ERP - Environmental Resource Permitt, Hazardous Waste, Mining & Minerals Regulation, NPDES Storm Water, Nonpoint Source Management, OEP - Office of Ecosystem Projects, and Oil & Gas.
- Search By:** A dropdown menu set to 'Profile'.
- Profile:** A dropdown menu with options: Administrative, Construction\_Operation Mgmt, Discovery\_Compliance, Enforcement\_Legal, Fiscal, Permitting\_Authorization, and Plans and Specifications.
- Sort By:** A dropdown menu set to 'Document Date'.
- Type:** A dropdown menu set to 'Any'.
- Creator:** A text input field.
- Folder Name:** A text input field.
- Created:** A date range selector with 'From' and 'To' fields, both set to 'MM-DD-YYYY'.
- Search:** A button highlighted with a red box, next to a 'Clear' button.
- County:** A dropdown menu set to 'VOLUSIA'.
- District:** A dropdown menu set to 'CD'.
- Facility-Site ID:** A dropdown menu set to 'ERP\_386305', followed by a text input field containing 'BOYLSTON AVE BEACH APPROACH (ERP)'. This entire section is highlighted with a red box.
- Document Date:** A date range selector with 'From' and 'To' fields, both set to 'MM-DD-YYYY'.
- Received Date:** A date range selector with 'From' and 'To' fields, both set to 'MM-DD-YYYY'.
- Document Type:** A dropdown menu set to '='.
- Contractor ID:** A text input field.
- PSD Number:** A text input field.
- Permit Type:** A dropdown menu set to '='.
- Facility Type:** A dropdown menu set to '\*', followed by a text input field and a '▼+' button.
- Application Number:** A dropdown menu set to '='.
- Permit Number:** A dropdown menu set to '='.
- 404 Review Office:** A dropdown menu set to '='.
- Document Subject:** A text input field.
- Search:** A button highlighted with a red box, next to a 'Clear' button.



# Search Results

## How to View a Document

OCULUS Search Actions Tools Help Logout netuser

Search Results

Catalog  
5 documents in 1 catalog

ERP - Environmental Resource Permitting (5) Results/Page 5 Refresh Export to Excel Send Search Results  
Operations View Printable Hitlist

|                                  | File Type | Profile                  | Facility-Site ID | Document Date | Received Date | Document Type              | Permit Type       | Facility Type | Application Number | Permit Number | Document Subject               | County  | District | File Size | Ver |
|----------------------------------|-----------|--------------------------|------------------|---------------|---------------|----------------------------|-------------------|---------------|--------------------|---------------|--------------------------------|---------|----------|-----------|-----|
| <input type="radio"/>            |           | Permitting_Authorization | ERP_386305       | 03-26-2020    | 03-26-2020    | PERMIT APPLICATION RELATED | ERP EXEMPTIONS-EE | ERP           | 0386305001         |               | 0386305-001 - EMAIL TO COMMENT | VOLUSIA | CD       | 63 KB     | 1.0 |
| <input checked="" type="radio"/> |           | Permitting_Authorization | ERP_386305       | 03-26-2020    | 03-26-2020    | PERMIT APPLICATION RELATED | ERP EXEMPTIONS-EE | ERP           | 0386305001         |               | 0386305-001 - ERP APPLICATION  | VOLUSIA | CD       | 85 KB     | 1.0 |
| <input type="radio"/>            |           | Permitting_Authorization | ERP_386305       | 03-26-2020    | 03-26-2020    | PERMIT APPLICATION RELATED | ERP EXEMPTIONS-EE | ERP           | 0386305001         |               | 0386305-001 - EXEMPTION REQUES | VOLUSIA | CD       | 1654 KB   | 1.0 |
| <input type="radio"/>            |           | Permitting_Authorization | ERP_386305       | 03-26-2020    | 03-26-2020    | PERMIT APPLICATION RELATED | ERP EXEMPTIONS-EE | ERP           | 0386305001         |               | 0386305-001 - PLANS - BOYLSTON | VOLUSIA | CD       | 5803 KB   | 1.0 |
| <input type="radio"/>            |           | Permitting_Authorization | ERP_386305       | 04-21-2020    | 04-21-2020    | PERMIT APPLICATION RELATED | ERP EXEMPTIONS-EE | ERP           | 0386305001         |               | 0386305-001- APPLICATION WITHD | VOLUSIA | CD       | 90 KB     | 1.0 |

0386305-001 - ER....pdf VOLUSIA COUNT....msg

- Select the desired document you want to view by either clicking on the radio button, the icon under “File Type” or the row of a document.
- Click the arrow button next to *view* in the operations drop-down menu to open and view the document in its native format.
- Most OCULUS documents are in .pdf format. Acrobat Reader is required to read the document. The free reader can be downloaded from [www.adobe.com/products/reader.html](http://www.adobe.com/products/reader.html)



# Search By Profile

## Using Document Subject

- Search for document subject by entering the project name.
- Changing the = sign to \* in the drop down menu will return results with only those matching what has been typed.
- The user may narrow the search by selecting the / fields in either or all three document, permit and facility Type drop down menu.

OCULUS Search Actions Tools Help Logout

**Search**

Catalog: Oil & Gas, Potable Water Systems, SCD - Siting Coordination Office, Solid Waste, State 404 Programs, State Revolving Fund

Sort By: Document Date, Type: Any

Search criteria: County, District, Facility-Site ID, Document Date, Received Date, Document Type (CLEARANCE RELATED), Contractor ID, PSD Number, Permit Type (GENERAL PERMIT), Facility Type (COMMUNITY), Application Number, Permit Number, 404 Review Office, Document Subject (Adamson Creek)

### Search Results

OCULUS Search Actions Tools Help Logout netuser

**Search Results**

Catalog: 2 documents in 1 catalog

Potable Water Systems (2) Results/Page 5 Refresh Export to Excel Send Search Results

| File Type                | Profile                  | Facility-Site ID         | Document Date | Received Date | Document Type | Permit Type       | Facility Type  | Application Number | Permit Number | Document Subject | County           | District   | File Size | Version |
|--------------------------|--------------------------|--------------------------|---------------|---------------|---------------|-------------------|----------------|--------------------|---------------|------------------|------------------|------------|-----------|---------|
| <input type="checkbox"/> | <input type="checkbox"/> | Permitting_Authorization | 3050223       | 11-27-2018    | 11-27-2018    | CLEARANCE RELATED | GENERAL PERMIT | COMMUNITY          |               | 0124889-1021-D   | SGP-ADAMSON CREE | BREVARD CD | 156 KB    | 1.0     |
| <input type="checkbox"/> | <input type="checkbox"/> | Permitting_Authorization | 3050223       | 11-21-2018    | 11-21-2018    | CLEARANCE RELATED | GENERAL PERMIT | COMMUNITY          |               | 0124889-1021-D   | SSP-ADAMSON CREE | BREVARD CD | 3529 KB   | 1.0     |



# Search By Profile

## Using Document Project Number

OCULUS Search Actions Tools Help Logout

**Search**

**Catalog**

hazardous waste  
Mining & Minerals Regulation  
NPDES Storm Water  
Nonpoint Source Management  
OEP - Office of Ecosystem Projects  
Oil & Gas  
Potable Water Systems

**Search By**

Profile

**Profile**

Administrative  
Cleanup\_Remediation  
Construction\_Operation Mgmt  
Discovery\_Compliance  
Enforcement\_Legal  
Fiscal  
Permitting\_Authorization

Sort By: Document Date Type: Any  
Creator: Folder Name  
Created: MM-DD-YYYY To: MM-DD-YYYY

Search Clear

County =  
District =  
Facility-Site ID =  
Document Date From: MM-DD-YYYY To: MM-DD-YYYY  
Received Date From: MM-DD-YYYY To: MM-DD-YYYY  
Document Type = CLEARANCE RELATED  
Contractor ID =  
PSD Number =  
Permit Type = GENERAL PERMIT  
Facility Type \* COMMUNITY  
Application Number =  
Permit Number =  
404 Review Office =  
Document Subject \* 124889

Search Clear

OCULUS Search Actions Tools Help Logout netuser

**Search Results**

Catalog  
335 documents in 1 catalog

Potable Water Systems (335) Results/Page: 10 Refresh Export to Excel Send Search Results  
Operations View Printable HTML

Showing Results 1 to 10  
Page(s) 1 2 3 4 5 6 7 8 9 10 Next

| File Type                | Profile                  | Facility-Site ID | Document Date | Received Date | Document Type     | Permit Type    | Facility Type | Application Number | Permit Number | Document Subject             |
|--------------------------|--------------------------|------------------|---------------|---------------|-------------------|----------------|---------------|--------------------|---------------|------------------------------|
| Permitting_Authorization | Permitting_Authorization | 3050223          | 02-04-2021    | 02-04-2021    | CLEARANCE RELATED | GENERAL PERMIT | COMMUNITY     |                    |               | 0124889-1041-DSGP ROCKLEDG   |
| Permitting_Authorization | Permitting_Authorization | 3050223          | 02-02-2021    | 02-02-2021    | CLEARANCE RELATED | GENERAL PERMIT | COMMUNITY     |                    |               | 0124889-1041-DSGP ROCKLEDG   |
| Permitting_Authorization | Permitting_Authorization | 3050223          | 01-14-2021    | 01-14-2021    | CLEARANCE RELATED | GENERAL PERMIT | COMMUNITY     |                    |               | 0124889-1071-DSGP-T MPLE OI  |
| Permitting_Authorization | Permitting_Authorization | 3050223          | 01-08-2021    | 01-08-2021    | CLEARANCE RELATED | GENERAL PERMIT | COMMUNITY     |                    |               | 0124889-1001-DSGP-SAVANNAH   |
| Permitting_Authorization | Permitting_Authorization | 3050223          | 01-08-2021    | 01-08-2021    | CLEARANCE RELATED | GENERAL PERMIT | COMMUNITY     |                    |               | 0124889-1001-DSGP-SAVANNAH   |
| Permitting_Authorization | Permitting_Authorization | 3050223          | 12-11-2020    | 12-11-2020    | CLEARANCE RELATED | GENERAL PERMIT | COMMUNITY     |                    |               | 0124889-1091-DSGP RANGE RO   |
| Permitting_Authorization | Permitting_Authorization | 3050223          | 12-03-2020    | 12-03-2020    | CLEARANCE RELATED | GENERAL PERMIT | COMMUNITY     |                    |               | 0124889-1071-DSGP T MPLE ISF |
| Permitting_Authorization | Permitting_Authorization | 3050223          | 12-03-2020    | 12-03-2020    | CLEARANCE RELATED | GENERAL PERMIT | COMMUNITY     |                    |               | 0124889-1001-DSGP (0124889-1 |
| Permitting_Authorization | Permitting_Authorization | 3050223          | 11-19-2020    | 11-19-2020    | CLEARANCE RELATED | GENERAL PERMIT | COMMUNITY     |                    |               | 0124889-1077-DSGP-ROCKLEDG   |
| Permitting_Authorization | Permitting_Authorization | 3050223          | 11-03-2020    | 11-03-2020    | CLEARANCE RELATED | GENERAL PERMIT | COMMUNITY     |                    |               | 0124889-1077 APPLICATION CO  |

- Search for document subject by entering the project ID#.
- Changing the = sign to \* in the drop down menu will return results with only those matching what has been typed.
- The user may narrow the search by selecting the / fields in either or all three document, permit and facility type drop down menu.



# Search By Property

**Search By**

Property ▼

**Property**

404 Review Office ▲  
Application Number  
Contractor ID  
County  
District  
Document Date  
Document Subject ▼

- Available Property choices are specific and vary based on the catalog selected.
- Useful when document type is unknown or searching for all site-related documents.





# Search By Property

1. Select a catalog.
2. Select the property.
3. Enter the document subject name or number (*In this example, we are searching multiple properties*).
4. By changing the = sign to \* in the drop down menu, results will return only those matching a search to exactly what has been typed.
5. Click Search.

The screenshot shows the OCULUS search interface. The top navigation bar includes 'Search', 'Actions', 'Tools', 'Help', and 'Logout'. The main search area is titled 'Search' and contains several sections:

- Catalog:** A dropdown menu with 'Air' selected. Other options include Asbestos, Beaches & Coastal Systems, DSL Public Lands, DSL Revenue Processing Management, ERP - Environmental Resource Permitting, and Hazardous Waste.
- Search By:** A dropdown menu with 'Property' selected.
- Property:** A dropdown menu with 'District' selected. Other options include County, Document Date, Document Subject, Document Type, Facility-Site ID, and Facility Type.
- Sort By:** A dropdown menu with 'District' selected.
- Type:** A dropdown menu with 'Any' selected.
- Creator:** A text input field.
- Folder Name:** A text input field.
- Created:** A date input field with the format 'MM-DD-YYYY'.
- To:** A date input field with the format 'MM-DD-YYYY'.
- Search Filters:** A section with 'Search' and 'Clear' buttons. It includes:
  - District:** A dropdown menu with '=' selected and 'CD' entered.
  - Document Subject:** A dropdown menu with '\*' selected and 'Sanitary' entered.
  - Document Type:** A dropdown menu with '\*' selected and 'INSPECTION RELATED' selected.
- Search Results:** A section with 'Search' and 'Clear' buttons.



# Search Results

## Using Property

OCULUS Search Actions Tools Help Logout netuser

### Search Results

Catalog  
494 documents in 1 catalog

Potable Water Systems (494) Results/Page 10 Refresh Export to Excel Send Search Results  
Operations View Printable Hitlist

Showing Results 1 to 10  
Page(s) 1 2 3 4 5 6 7 8 9 10 Next

| File Type             | Profile              | Facility-Site ID | Document Date | Received Date | Document Type      | Inspection Type | Permit Type | Facility Type             | Document Subject               | County   | District | File Size | Version | Master |
|-----------------------|----------------------|------------------|---------------|---------------|--------------------|-----------------|-------------|---------------------------|--------------------------------|----------|----------|-----------|---------|--------|
| <input type="radio"/> | Discovery_Compliance | 3425185          | 02-03-2021    | 02-03-2021    | INSPECTION RELATED | SANITARY SURVEY |             | NONCOMMUNITY              | 01-08-21 SANITARY SURVEY       | MARION   | CD       | 376 KB    | 1.0     | Y      |
| <input type="radio"/> | Discovery_Compliance | 3480664          | 01-21-2021    | 01-21-2021    | INSPECTION RELATED | SANITARY SURVEY |             | NONCOMMUNITY              | 01-19-21 SANITARY SURVEY       | ORANGE   | CD       | 446 KB    | 1.0     | Y      |
| <input type="radio"/> | Discovery_Compliance | 3484317          | 01-21-2021    | 01-21-2021    | INSPECTION RELATED | SANITARY SURVEY |             | NONCOMMUNITY              | 01-19-21 SANITARY SURVEY       | ORANGE   | CD       | 452 KB    | 1.0     | Y      |
| <input type="radio"/> | Discovery_Compliance | 3591286          | 02-18-1997    | 02-18-1997    | INSPECTION RELATED | SANITARY SURVEY |             | NONTRANSIENT NONCOMMUNITY | 01-30-1997 SANITARY SURVEY REP | SEMINOLE | CD       | 736 KB    | 1.0     | Y      |
| <input type="radio"/> | Discovery_Compliance | 3591286          | 02-19-1981    | 02-19-1981    | INSPECTION RELATED | SANITARY SURVEY |             | NONTRANSIENT NONCOMMUNITY | 02-06-1981 - SANITARY SURVEY   | SEMINOLE | CD       | 818 KB    | 1.0     | Y      |
| <input type="radio"/> | Discovery_Compliance | 6604831          | 03-01-2012    | 03-01-2012    | INSPECTION RELATED | SANITARY SURVEY |             | NONTRANSIENT NONCOMMUNITY | 02-2012 SANITARY SURVEY REPORT | SUMTER   | CD       | 2687 KB   | 1.0     | Y      |
| <input type="radio"/> | Discovery_Compliance | 6604833          | 03-01-2012    | 03-01-2012    | INSPECTION RELATED | SANITARY SURVEY |             | NONCOMMUNITY              | 02-2012 SANITARY SURVEY REPORT | SUMTER   | CD       | 770 KB    | 1.0     | Y      |
| <input type="radio"/> | Discovery_Compliance | 3424819          | 04-09-2020    | 04-09-2020    | INSPECTION RELATED | SANITARY SURVEY |             | NONCOMMUNITY              | 03-04-2020 3424819 SALT SPRING | MARION   | CD       | 354 KB    | 1.0     | Y      |
| <input type="radio"/> | Discovery_Compliance | 3424952          | 04-28-2020    | 04-28-2020    | INSPECTION RELATED | SANITARY SURVEY |             | NONCOMMUNITY              | 03-2-2020 3424952 FAITH BAPTIS | MARION   | CD       | 424 KB    | 1.0     | Y      |
| <input type="radio"/> | Discovery_Compliance | 3421503          | 04-28-2020    | 04-28-2020    | INSPECTION RELATED | SANITARY SURVEY |             | NONCOMMUNITY              | 03-20-2020 COMPLIANCE LETTER S | MARION   | CD       | 342 KB    | 1.0     | Y      |

- Showing all results matching what you selected in the search fields.
- Click on the radio button or the file type to view a document.
- Click the arrow button next to *view* in the operations drop-down menu to open and view the document in its native format.



# The Ellipsis Tab

## By Profile

The screenshot shows the OCULUS search interface with the 'By Profile' search options selected. The 'Facility-Site ID' field has a red box around the ellipsis tab (three dots) in the gray square tab.

## By Property

The screenshot shows the OCULUS search interface with the 'By Property' search options selected. The 'Facility-Site ID' field has a red box around the ellipsis tab (three dots) in the gray square tab.

- If the location of the file or the exact site name is unknown, select the ellipsis (three dots) in the gray square tab.
- Select the catalog and search by profile or property options and click the tab which will bring up a new window.



# The Ellipsis Tab

- Search any program, any district, any county, any property and any profile all at once.
- The button options on the left include either a \* or =.
- The = will return a search with only those matching exactly what you type in the field.
- The \* will return a search that includes any words typed into the search field.

## Search Screen Criteria

OCULUS Popup Search - Mozilla Firefox

https://depedms.dep.state.fl.us/Oculus/servlet/lookupUtility?catalog=23&profile=Permitting\_Authorizat 170%

### Search Criteria

|   |                    |   |
|---|--------------------|---|
| = | Program            | ERP - Environmental Resource Permitting |
| = | District           |   |
| = | County             | SEMINOLE                                |
| * | Facility ID        |   |
| * | Facility Name      | %Lake%Howell%                           |
| * | Address            |   |
| * | City               |   |
| = | Permit Number      |   |
| = | Application Number |   |

**Search** Reset



# The Ellipsis Tab

## Search Results

- This will bring up the facilities associated with the search criteria selected.
- Click on the radio button for the selected facility/site ID to populate it in the main search screen.
- The user has the option to search again.

| Search Criteria  |             |                                    |             |          |          |                      |
|--|-------------|------------------------------------|-------------|----------|----------|----------------------|
| <input type="button" value="Search Again"/>                              |             |                                    |             |          |          |                      |
| Search Results   |             |                                    |             |          |          |                      |
| PROGRAM  | ID          | NAME                               | CITY        | COUNTY   | DISTRICT | ADDRESS              |
| <input type="radio"/> ERP - Environmental Resource Permitting            | ERP_137257  | LAKE HOWELL ARMS (ERP)             | N/A         | SEMINOLE | CD       | N/A                  |
| <input type="radio"/> ERP - Environmental Resource Permitting            | ERP_161087  | LAKE HOWELL ARMS                   | CASSELBERRY | SEMINOLE | CD       | SR 436               |
| <input checked="" type="radio"/> ERP - Environmental Resource Permitting | ERP_209195  | LAKE HOWELL ARMS CONDOMINIUM, LTD. | CASSELBERRY | SEMINOLE | CD       | 700 GEORGETOWN DRIVE |
| <input type="radio"/> ERP - Environmental Resource Permitting            | ERP_364084  | LAKE HOWELL SHORELINE              | CASSELBERRY | SEMINOLE | CD       | 608 DESOTO DR        |
| <input type="radio"/> ERP - Environmental Resource Permitting            | ERP_380598  | LAKE HOWELL LANE - CANAL CROSSING  | MAITLAND    | SEMINOLE | CD       | LAKE HOWELL LANE     |
| <input type="radio"/> ERP - Environmental Resource Permitting            | ERP_393348  | LAKE HOWELL CONDOMINIUM            | CASSELBERRY | SEMINOLE | CD       | 700 GEORGETOWN DR    |
| <input type="radio"/> ERP - Environmental Resource Permitting            | PATS_105597 | LAKE HOWELL CENTER                 | N/A         | SEMINOLE | CD       | N/A                  |
| <input type="radio"/> ERP - Environmental Resource Permitting            | PATS_109577 | LAKE HOWELL SQUARE                 | N/A         | SEMINOLE | CD       | N/A                  |
| <input type="radio"/> ERP - Environmental Resource Permitting            | PATS_110690 | LAKE HOWELL SQUARE                 | N/A         | SEMINOLE | CD       | N/A                  |
| <input type="radio"/> ERP - Environmental Resource Permitting            | PATS_49858  | LAKE HOWELL ARMS CONDOS            | N/A         | SEMINOLE | CD       | N/A                  |
| <input type="radio"/> ERP - Environmental Resource Permitting            | PATS_99131  | BONAIRE DEVELOPMENT/LAKE HOWELL    | N/A         | SEMINOLE | CD       | N/A                  |

11 result(s) returned

[Close Window](#)



# The Ellipsis Tab

## Facility/Site ID# Populated Search Screen

- The user may re-select a property or refresh the page by clicking the search button on the top of the page next to the logo.
- Click Search to populate results.

The screenshot shows the OCULUS search interface. At the top, there are navigation tabs: Search, Actions, Tools, Help, and Logout. The main area is titled 'Search' and contains several sections:

- Catalog:** A dropdown menu is open, showing options like 'ERP - Environmental Resource Permitting', 'Hazardous Waste', 'Mining & Minerals Regulation', 'NPDES Storm Water', 'Nonpoint Source Management', and 'OEP - Office of Ecosystem Projects'.
- Search By:** A dropdown menu is set to 'Property'.
- Property:** A list of search criteria is shown, including County, District, Document Date, Document Subject, Document Type, Facility-Site ID, and Facility Type.
- Filters:** On the right, there are several filter fields:
  - Sort By: County
  - Type: Any
  - Creator: (empty)
  - Folder Name: (empty)
  - Created: MM-DD-YYYY
  - To: MM-DD-YYYY
  - County: SEMINOLE
  - District: CD
  - Document Type: PERMIT APPLICATION RELATED
  - Facility-Site ID: ERP\_209195 ... LAKE HOWELL ARMS CONDOMINIUM, LTD.
- Buttons:** 'Search' and 'Clear' buttons are present below the filter fields.

### Search Results

The screenshot shows the OCULUS search results page. At the top, there are navigation tabs: Search, Actions, Tools, Help, and Logout. The main area is titled 'Search Results' and contains the following information:

- Catalog:** 6 documents in 1 catalog
- Results/Page:** 10
- Buttons:** Refresh, Export to Excel, Send Search Results, Printable Hitlist
- Showing Results 1 to 6 Page(s) 1**
- Table:** A table with columns for File Type, Profile, Facility-Site ID, Document Date, Received Date, Document Type, Inspection Type, Permit Type, Facility Type, Application Number, Permit Number, Document Subject, County, District, and File.

| File Type | Profile                  | Facility-Site ID | Document Date | Received Date | Document Type              | Inspection Type | Permit Type                    | Facility Type | Application Number | Permit Number | Document Subject               | County   | District | File |
|-----------|--------------------------|------------------|---------------|---------------|----------------------------|-----------------|--------------------------------|---------------|--------------------|---------------|--------------------------------|----------|----------|------|
| ○         | Permitting_Authorization | ERP_209195       | 05-01-2012    | 05-01-2012    | PERMIT APPLICATION RELATED |                 | STD GP NO CONCEPTUAL APPROVAL- | ERP           | 0209195002         | 0209195002ES  | 2012-05-01 LAKE_HOWELL_ARMS_59 | SEMINOLE | CD       | 171  |
| ○         | Permitting_Authorization | ERP_209195       | 05-07-2012    | 05-07-2012    | PERMIT APPLICATION RELATED |                 | STD GP NO CONCEPTUAL APPROVAL- | ERP           | 0209195002         | 0209195002ES  | 2012-05-01 LAKE_HOWELL_ARMS_5  | SEMINOLE | CD       | 91   |
| ○         | Permitting_Authorization | ERP_209195       | 06-27-2019    | 06-27-2019    | PERMIT APPLICATION RELATED |                 | ERP EXEMPTIONS-EE              | ERP           | 0209195003         |               | 0209195-003 LAKE HOWELL ARMS S | SEMINOLE | CD       | 619  |
| ○         | Permitting_Authorization | ERP_209195       | 06-27-2019    | 06-27-2019    | PERMIT APPLICATION RELATED |                 | ERP EXEMPTIONS-EE              | ERP           | 0209195003         |               | 0209195-003 LAKE HOWELL ARMS S | SEMINOLE | CD       | 174  |
| ○         | Permitting_Authorization | ERP_209195       | 06-27-2019    | 06-27-2019    | PERMIT APPLICATION RELATED |                 | ERP EXEMPTIONS-EE              | ERP           | 0209195003         |               | 0209195-003 LAKE HOWELL ARMS S | SEMINOLE | CD       | 23   |
| ○         | Permitting_Authorization | ERP_209195       | 07-09-2019    | 07-09-2019    | PERMIT APPLICATION RELATED |                 | ERP EXEMPTIONS-EE              | ERP           | 0209195003         |               | 0209195-003 LAKE HOWELL ARMS S | SEMINOLE | CD       | 54   |



# How to Send Search Results

## Send a Document or a Link(s)

OCULUS Search Actions Tools Help Logout netuser

### Search Results

Catalog  
5 documents in 1 catalog

ERP - Environmental Resource Permitting (5) Results/Page: 5 Refresh Export to Excel Send Search Results  
Operations: View Printable Hitlist

Showing Results 1 to 5  
Page(s) 1

Clear Send Documents Send Links Add To Folder You have 2 document(s) selected | 1% of mail attachment size limit reached.

|                                     | File Type | Profile                  | Facility-Site ID | Document Date | Received Date | Document Type              | Permit Type       | Facility Type | Application Number | Permit Number | Document Subject                | County  | District | File Size | Ve  |
|-------------------------------------|-----------|--------------------------|------------------|---------------|---------------|----------------------------|-------------------|---------------|--------------------|---------------|---------------------------------|---------|----------|-----------|-----|
| <input checked="" type="checkbox"/> |           | Permitting_Authorization | ERP_386305       | 04-21-2020    | 04-21-2020    | PERMIT APPLICATION RELATED | ERP EXEMPTIONS-EE | ERP           | 0386305001         |               | 0386305-001 - APPLICATION WITHD | VOLUSIA | CD       | 90 KB     | 1.C |
| <input type="checkbox"/>            |           | Permitting_Authorization | ERP_386305       | 03-26-2020    | 03-26-2020    | PERMIT APPLICATION RELATED | ERP EXEMPTIONS-EE | ERP           | 0386305001         |               | 0386305-001 - EXEMPTION REQUES  | VOLUSIA | CD       | 1654 KB   | 1.C |
| <input checked="" type="checkbox"/> |           | Permitting_Authorization | ERP_386305       | 03-26-2020    | 03-26-2020    | PERMIT APPLICATION RELATED | ERP EXEMPTIONS-EE | ERP           | 0386305001         |               | 0386305-001 - ERP APPLICATION   | VOLUSIA | CD       | 85 KB     | 1.C |
| <input type="checkbox"/>            |           | Permitting_Authorization | ERP_386305       | 03-26-2020    | 03-26-2020    | PERMIT APPLICATION RELATED | ERP EXEMPTIONS-EE | ERP           | 0386305001         |               | 0386305-001 - EMAIL TO COMMENT  | VOLUSIA | CD       | 63 KB     | 1.C |
| <input type="checkbox"/>            |           | Permitting_Authorization | ERP_386305       | 03-26-2020    | 03-26-2020    | PERMIT APPLICATION RELATED | ERP EXEMPTIONS-EE | ERP           | 0386305001         |               | 0386305-001 - PLANS - BOYLSTON  | VOLUSIA | CD       | 5803 KB   | 1.C |

- Click the check box between the radio button and file type for each desired document.
- Click either “Send Documents” or “Send Links.”
- Check how much of the total size limit the documents would reach as e-mail attachments.



# How to Send Search Results

## Send a Document

OCULUS Search Actions Tools Help Logout

**Send Document**

From:

To:

Subject:

Message:

Attachment: RE\_ Electronic Notification of receipt\_BOYLSTON AVE BEACH AP

Send\* Back

## Send a Link(s)

OCULUS Search Actions Tools Help Logout

**Send Link**

From:

To:

Subject:

Message: 

```
https://depedms.dep.state.fl.us:443/Oculus/servlet/shell?command=getEntity&[guid=23.776736.1]&[profile=Permitting_Authorization]

https://depedms.dep.state.fl.us:443/Oculus/servlet/shell?command=getEntity&[guid=23.765816.1]&[profile=Permitting_Authorization]
```

Send Back

- Fill in the “From:” with the sender’s email address, the “To:” with the recipient’s email address, the “Subject,” and any desired text into the Message box (*if sending link(s), click enter before or after the link(s) to create space for the message*).
- Click Send.
- A link to an individual document always ends with a “]”.
- You can also copy and paste links into other applications.





# How to Send Search Results.

## Send an Entire File

OCULUS Search Actions Tools Help Logout

### Search Results

Catalog  
5 documents in 1 catalog  
ERP - Environmental Resource Permitting (5) Results/Page: 5 Refresh

Export to Excel Send Search Results  
Printable Hitlist

| File Type                           | Profile                  | Facility-Site ID         | Document Date | Received Date | Document Type | Permit Type                |             |
|-------------------------------------|--------------------------|--------------------------|---------------|---------------|---------------|----------------------------|-------------|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Permitting_Authorization | ERP_386305    | 04-21-2020    | 04-21-2020    | PERMIT APPLICATION RELATED | ERP EXEMPTI |
| <input type="checkbox"/>            | <input type="checkbox"/> | Permitting_Authorization | ERP_386305    | 03-26-2020    | 03-26-2020    | PERMIT APPLICATION RELATED | ERP EXEMPTI |
| <input type="checkbox"/>            | <input type="checkbox"/> | Permitting_Authorization | ERP_386305    | 03-26-2020    | 03-26-2020    | PERMIT APPLICATION RELATED | ERP EXEMPTI |
| <input type="checkbox"/>            | <input type="checkbox"/> | Permitting_Authorization | ERP_386305    | 03-26-2020    | 03-26-2020    | PERMIT APPLICATION RELATED | ERP EXEMPTI |
| <input type="checkbox"/>            | <input type="checkbox"/> | Permitting_Authorization | ERP_386305    | 03-26-2020    | 03-26-2020    | PERMIT APPLICATION RELATED | ERP EXEMPTI |

OCULUS Search Actions Tools Help Logout

### Send Search Results

From:   
To:   
Subject:   
Message:

```
https://depedms.dep.state.fl.us:443/Oculus/servlet/shell?command=hitlist&[freeText=]&[folderName=]&[profile=Permitting_Authorization]&[creator=]&[entityType=any]&[createdDateTo=]&[catalog=23]&[searchBy=Profile]&[sortBy=Document+Date]&[createdDate=]&{County=_EQ_VOLUSIA}&{District=_EQ_CD}&{Facility-Site+ID=_EQ_ERP_386305}
```

Send Back

- Click “Send Search Results.”
- Fill in the “From:” with the sender’s email address, the “To:” with the recipient’s email address, the “Subject,” and any desired text into the Message box (*if sending link(s), click enter before or after the link(s) to create space for the message*).
- Click Send.
- This link ends with a }. If it ends with a ], click Back and recreate the link by clicking Send Search Results.
- You can also copy and paste links into other applications.



# How to Send Search Results

## Export to Excel

1. Click Export to Excel.
2. Download and save to view OR email as an attachment.

The screenshot shows the OCULUS search results page. The top navigation bar includes 'Search', 'Actions', 'Tools', 'Help', and 'Logout'. The main content area is titled 'Search Results' and shows 'Catalog' information: '5 documents in 1 catalog'. Below this, there are controls for 'ERP - Environmental Resource Permitting (5)', 'Results/Page: 5', a 'Refresh' button, and an 'Export to Excel' button (highlighted with a red box). There is also a 'Send Search Results' button and a 'Printable Hitlist' link. Below the controls is a table with the following columns: File Type, Profile, Facility-Site ID, Document Date, Received Date, Document Type, and Permit Type. The table contains five rows of data, all for 'Permitting\_Authorization' documents related to 'ERP\_386305'.

| File Type                | Profile    | Facility-Site ID | Document Date | Received Date              | Document Type | Permit Type |
|--------------------------|------------|------------------|---------------|----------------------------|---------------|-------------|
| Permitting_Authorization | ERP_386305 | 04-21-2020       | 04-21-2020    | PERMIT APPLICATION RELATED | ERP EXEMPTI   |             |
| Permitting_Authorization | ERP_386305 | 03-26-2020       | 03-26-2020    | PERMIT APPLICATION RELATED | ERP EXEMPTI   |             |
| Permitting_Authorization | ERP_386305 | 03-26-2020       | 03-26-2020    | PERMIT APPLICATION RELATED | ERP EXEMPTI   |             |
| Permitting_Authorization | ERP_386305 | 03-26-2020       | 03-26-2020    | PERMIT APPLICATION RELATED | ERP EXEMPTI   |             |
| Permitting_Authorization | ERP_386305 | 03-26-2020       | 03-26-2020    | PERMIT APPLICATION RELATED | ERP EXEMPTI   |             |

At the bottom of the screenshot, a file explorer window shows a file named 'OCULUSSearchDat....xlsx'.



# How to Send Search Results

## Export to Excel

- Click on column A of the file. Click View Document to view the document in OCULUS.

| 1 | File Type (Click to view)            | Type     | Profile                  | Facility-Site ID | Document Date | Received Date | Document Type              | Permit Type       | Facility Type | Application Number | Permit Number | Document Subject                               | County  | District | File Size |
|---|--------------------------------------|----------|--------------------------|------------------|---------------|---------------|----------------------------|-------------------|---------------|--------------------|---------------|--|---------|----------|-----------|
| 2 | <a href="#">View Document (.msg)</a> | Document | Permitting_Authorization | ERP_386305       | 04-21-2020    | 04-21-2020    | PERMIT APPLICATION RELATED | ERP EXEMPTIONS-EE | ERP           | 0386305001         |               | 0386305-001 - APPLICATION WITHDRAWAL           | VOLUSIA | CD       | 90 KB     |
| 3 | <a href="#">View Document (.msg)</a> | Document | Permitting_Authorization | ERP_386305       | 03-26-2020    | 03-26-2020    | PERMIT APPLICATION RELATED | ERP EXEMPTIONS-EE | ERP           | 0386305001         |               | 0386305-001 - EMAIL TO COMMENTING AGENT        | VOLUSIA | CD       | 63 KB     |
| 4 | <a href="#">View Document (.pdf)</a> | Document | Permitting_Authorization | ERP_386305       | 03-26-2020    | 03-26-2020    | PERMIT APPLICATION RELATED | ERP EXEMPTIONS-EE | ERP           | 0386305001         |               | 0386305-001 - PLANS - BOYLSTON AVE             | VOLUSIA | CD       | 5803 KB   |
| 5 | <a href="#">View Document (.pdf)</a> | Document | Permitting_Authorization | ERP_386305       | 03-26-2020    | 03-26-2020    | PERMIT APPLICATION RELATED | ERP EXEMPTIONS-EE | ERP           | 0386305001         |               | 0386305-001 - ERP APPLICATION CHECKLIST - BC   | VOLUSIA | CD       | 85 KB     |
| 6 | <a href="#">View Document (.pdf)</a> | Document | Permitting_Authorization | ERP_386305       | 03-26-2020    | 03-26-2020    | PERMIT APPLICATION RELATED | ERP EXEMPTIONS-EE | ERP           | 0386305001         |               | 0386305-001 - EXEMPTION REQUEST - BOYLSTON AVE | VOLUSIA | CD       | 1654 KB   |

**OCULUS** Search Actions Tools Help Logout

### Search Results

Catalog  
1 documents in 1 catalog

ERP - Environmental Resource Permitting (1) Results/Page 5 Refresh

Operations View →

Showing Results 1 to 1  
Page(s) 1

[Export to Excel](#) [Send Search Results](#)  
[Printable Hitlist](#)

| File Type | Profile                  | Facility-Site ID | Document Date | Received Date | Document Type              | Inspection Type | Permit Type       | Facility Type |
|-----------|--------------------------|------------------|---------------|---------------|----------------------------|-----------------|-------------------|---------------|
|           | Permitting_Authorization | ERP_386305       | 04-21-2020    | 04-21-2020    | PERMIT APPLICATION RELATED |                 | ERP EXEMPTIONS-EE | ERP           |



# OCULUS Tips

- **Always clear the search before beginning.**
- **The user may type “today” in the date box instead of the current date.**
- **The broader the search the better.**
- **You can type in the date as mmddyyyy instead of using the calendar feature.**
- **If a document type within a specific profile does not appear, the wrong catalog may have been chosen.**
- **If OCULUS appears not to be working, give it 10 minutes and try again.**
- **OCULUS mass uploads are done at night which slows down OCULUS considerably.**



# OCULUS

- **Maintained by DEP.**
- **Accessible via internet.**
- **Document management system.**
- **Links to every database.**
- **Updates instantly and nightly.**
- **Is required by statute.**
- **Can export searches.**
- **Over 25,000 different formats acceptable; however, to date, movies or voice records cannot go into OCULUS.**
- **There is a size limitation on documents going into OCULUS (250 MB). This is especially important when using the business portal for document submittal.**



# OCULUS

## Examples of How to Use Facility/Site Numbers

- **Air facility** - ID numbers always start as AIR\_0 followed by six digits 0090049
  - For Permit No. 0090049-011-AF or 0090254-001-AC
  - Search as AIR\_0090049 or AIR\_0090254
- **Environmental Resource Permitting (ERP)**
  - Permit No. 64-386305-001 or 0386305-001-EE
  - Search as ERP\_386305
- **National Pollutant Discharge Elimination Systems (NPDES) Storm Water**
  - FLR20BX53-001-CGDL or FLR05H994-001-MSP
  - Search as FLR20BX53 or FLR05H994
- **State 404 Programs**
  - 0398428-001-SFI-32 or 0397077-001-SFG-40
  - Search as ST404\_398428 or ST404\_397077



# OCULUS

## Examples of How to Use Facility/Site Numbers

- **Wastewater :**

- **For Industrial Waste = FLA = IW - FLA934437-002-IW9B**

- **Search as FLA934437**

- **For Domestic Waste = FLA/FLO = DW - FLA349739-004-DW3P/FL0172090-032-DW1P**

- **Search as FLA349739/FL0172090**

- **For Dewatering = FLG07 = DEW - FLG072722-002-IWF/MT**

- **Search as FLG072722**

- **For Petroleum = FLG9 = PES - FLG914942-001-IWPT**

- **Search as FLG914942**

- **For Concrete Batch Plant = FLG11 = CBP - FLG110825-003-IWCB**

- **Search as FLG110825**



# OCULUS

## Examples of How to Use Permit ID Numbers

- **Search in Document Subject and change the = to \* from the drop down box for:**
  - **Wastewater Collection Systems 0384209-005-DWC/CG search as 0384209-005**
  - **Potable Water 0025192-1794-DSGP or search as 0025192-1794**
  - **Solid Waste 0161263-021-SC-01 search as 0161263-021**
  - **Underground Injection Control 0345378-004-UC search as 0345378-004**





**For questions or further assistance, please contact the  
Central District at 407-897-4100  
[DEP\\_CD@FloridaDEP.gov](mailto:DEP_CD@FloridaDEP.gov)**