



# PRP POST FOR AGENCY TERM CONTRACTORS

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## Helpful Hints & Reminders



The Department offers a variety of newsletters, updates and announcements to keep you informed about its programs, activities and events. Please subscribe at <https://floridadep.gov/subscribe>

- Effective **September 8, 2020** contractors must include contact information (email address) for all subcontractors when requesting their addition to the contractor's approved subcontractor list.
- Exception to the 7 day notice is allowable if the driller has an unexpected opening in their schedule (<7 days) and the short notice does not interfere w/ the PRP inspector's or site manager's plan to attend the drilling event. Written notification from the contractor and written agreement by the site manager must be documented and uploaded to OCLUS to support this exception.
- Your feedback is important! Please email [PRP.Contracts@dep.state.fl.us](mailto:PRP.Contracts@dep.state.fl.us) with questions/concerns you would like addressed in the PRP Post or during the next ATC Quarterly Teleconference.



***Petroleum Cleanup is our Priority!***

## Sharing Information with Our Contractors

### **Mobilization/On-Site Work & Per Diem Clarification:**

If a contractor mobilizes 4 hours and works 10 hours, the PRP will not require that the ATC drive back home that night due to safety concerns. PRP will allow Per Diem due to the long drive but field notes must support the 14 hour work day.

### **Updated ATC Payment of Subcontractors Process:**

The updated guidance/forms for the ATC Payment of Subcontractors Process have been posted on the ATC webpage and will go into effect on **September 8, 2020**.

Please use the below links to review the new procedures and associated form: <https://floridadep.gov/waste/petroleum-restoration/documents/atc-subcontractor-payment-documentation-procedures>

<https://floridadep.gov/waste/petroleum-restoration/documents/atc-subcontractor-payment-documentation-form>

### **What costs should be included in quotes for the Utility Connection for Pay Item 15-9 & when use of Pay Items 15-1, 15-2.a, 15-3 & Section 22 is applicable:**

Utility Connection Pay Item 15-9 includes:

Electrician, materials and labor to install one or more temporary pole/s, and/or a temporary pedestal onto which is also installed an electric meter and disconnect box/switch and ground/ connection to the nearest utility pole or transformer.

Quotes for this item must not include the final connection to the system which is part of System Integration, Installation and Start-up (Pay Items 15-4.a-15-4.d)

There may be additional costs to get power to the trailer, but those costs cannot be part of Pay Item 15-9:

IF – from the closest temporary pole, it is necessary to place conduit/ wire into one of the 2x2 trenches in order to get it to the trailer, the conduit/ wire would be scoped in Pay Item 15-3 and the work of laying the conduit in the trench(es) would already be covered in Pay Item 15-1.

IF – from the closest temporary pole or pedestal, it is necessary to place conduit/wire in a separate, smaller “electrical trench” the “small” trenching and installation of the conduit/wire should be scoped (quoted) in a section 22, and the materials (conduit/wire) scoped with the other “materials in a trench”, section Pay Item 15-3.

IF – from the closest temporary pole or pedestal, it is necessary to run the conduit/wire aboveground, the installation (work) of connecting conduit sections together and laying across the ground, with wire run throughout, should be scoped in Pay Item 15-2a, and the materials (conduit/wire) scoped in a section 22 item (not Pay Item 15-3, because they are not in a trench).