{Date}

[Mr. or Ms. or . . .] {Utility Contact Name} {{if you do not have a name delete the line}}

{Utility Company Name}

{Utility Company Address}

{City, State Zip Code}

Subject: Utility Account Establishment Authorization

{{Dear [Mr. or Ms. or . . .] {Utility Contact Person’s Last Name} OR To Whom It May Concern}}:

By way of this letter, authorization is hereby granted for the establishment of an electric service account [(needed for most, but not all, systems; verify with PE) (3-phase power)] in the name of:

State of Florida DEP – PRP

PRA # {same as FDEP Facility ID# (9 digits)}

2600 Blair Stone Road, MS 4540

Tallahassee, Florida 32399-2400

This account shall be assigned solely to the operation of site remediation equipment installed at the following location:

{Facility Name}

{Facility Street Address}

{City, State Zip Code}

FDEP Facility ID# {xxxxxxxxx}

Discharge Date(s)

The Federal Identification Number for the Florida Department of Environment Protection is 59-6007353. Attached is a copy of the tax-exempt certificate. Please provide electric service equipment at your earliest

convenience. If you require additional information concerning this account, please contact me at 850-245‑{xxxx}.

Sincerely,

{Site Manager’s Name}

Petroleum Cleanup Section {x}

Petroleum Restoration Program

{xxx}@dep.state.fl.us

Enclosure (tax exempt certificate)

ec: {Consultant’s Name, Consultant’s Company, Company Address, City, State Zip Code} – {e-mail address}

PRP Accounting – PRP\_Accounting@floridadep.gov

File

cc: {Property Owner’s Name, Property Owner’s Company (if applicable), Address, City, State Zip Code} [(if you have the property owner’s e-mail address, delete “cc:” [leave tab] and add the following) – {e-mail address}]