



**DEP Public Used Oil
Collection Centers (PUOCCs)
ON-LINE**

Registration Webinar

June 15, 2017

Overview

Annual Reports are due to DEP by July 1 of each year.

PUOCCs should notify the Department no later than 30 days after first accepting used oil from the public.

Owners and operators of a PUOCC are provided statutory protection from a person recovering costs of a response action resulting from a release of either used oil or a hazardous substance provided the PUOCC owner or operator complies with the requirements of Section 403.760(5), Florida Statutes (F.S.), including, but not limited to:

- The used oil is not mixed with any hazardous substance by the owner or operator.
- The owner or operator does not knowingly accept used oil that contains a hazardous substance.

The PUOCC owner or operator acting in accordance with 403.760, F.S., may presume that a quantity of 5 gallons or less of used oil collected from a member of the public is not mixed with a hazardous substance.

Introduction

Online users may add a facility, edit a facility (if allowed), associate a facility with an existing corporation, close a facility, or reopen a closed facility.

Transfer of ownership must be closed by old owner and reopened as a new facility by the new owner.

Adding or editing a corporation online, is not allowed at this time. However, to add to the Corporation - Option 1: You can add the facility and email me the facility information or Option 2: You can email a paper Notification and Annual Report Form to me. This form can be obtained from our website at: http://www.dep.state.fl.us/waste/categories/used_oil/default.htm

Users cannot edit a closed facility, you must re-open facility first, then edit (2 separate steps).

Go to the Department's home page link at <http://www.dep.state.fl.us>, click on DEP Business Portal.

The screenshot shows the Florida Department of Environmental Protection (DEP) website. The browser address bar displays <http://www.dep.state.fl.us/>. The website header includes the DEP logo and navigation links: DEP Home, About DEP, Programs, Contact, Site Map, and Search. Below the header, there are dropdown menus for "Index by Subject" and "Program Areas".

The main content area is titled "Florida Department of Environmental Protection" and includes a brief description of the department's role and a list of priorities:

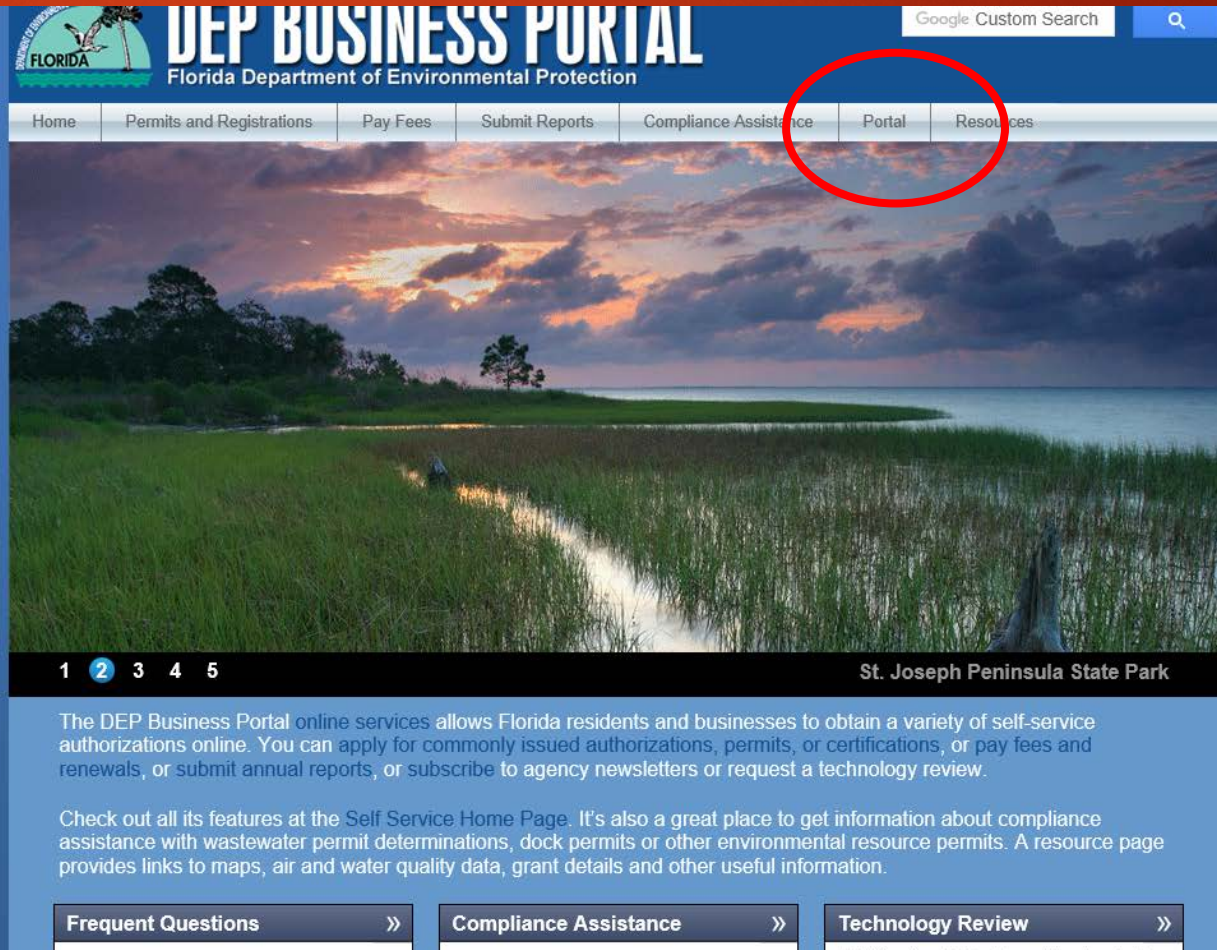
- » Developing a consistent and effective regulatory process.
- » Ensuring the quality and quantity of our state's water resources.
- » Increasing the access to our award-winning state parks.

Below this, there are two columns: "News" and "Headline". The "Headline" section features a prominent article titled "Governor Scott Announces \$88 Million in Proposed Environmental and Recreational Early Restoration Projects".

On the right side of the page, there is a vertical sidebar with several links and resources. The "DEP BUSINESS PORTAL" link is circled in red. Other links include "ONLINE NEWSROOM", "STATE CONSERVATION LAND ASSESSMENT", "FL SOLARIS", "GULF OIL SPILL", "FL STATE PARKS OUTDOORS GUIDE", "Petroleum Restoration Program", "@FLStateParks", "@FLDEPNews", "Florida Beach Guide", "Environmental Education Mini-Grants", and "District Offices".

At the bottom of the page, there is a "Report Waste" button and a "Last updated: January 28, 2014" notice.

Or, another home page you may see when logging into the portal, at top select portal and it will take you to next screen.



DEP BUSINESS PORTAL
Florida Department of Environmental Protection

Google Custom Search

Home | Permits and Registrations | Pay Fees | Submit Reports | Compliance Assistance | **Portal** | Resources

1 2 3 4 5 St. Joseph Peninsula State Park

The DEP Business Portal online services allows Florida residents and businesses to obtain a variety of self-service authorizations online. You can apply for commonly issued authorizations, permits, or certifications, or pay fees and renewals, or submit annual reports, or subscribe to agency newsletters or request a technology review.

Check out all its features at the [Self Service Home Page](#). It's also a great place to get information about compliance assistance with wastewater permit determinations, dock permits or other environmental resource permits. A resource page provides links to maps, air and water quality data, grant details and other useful information.

Frequent Questions » | Compliance Assistance » | Technology Review »

First time users must “Register” by clicking on register at top right corner of the page. A computer generated password will be sent to the email address entered on the registration page.

The screenshot shows the DEP Business Portal homepage. At the top left is the Florida Department of Environmental Protection logo. The main header reads "DEP BUSINESS PORTAL" and "Florida Department of Environmental Protection". In the top right corner, there are links for "Register" and "Sign In". A red arrow points from the "Register" link down to the "Welcome" section. The "Welcome" section includes a search bar and a message: "Welcome to the Florida Department of Environmental Protection's Business Portal. If you don't find what you're looking for please come back as we're continually adding to the site." Below this is a section titled "I would like to:" containing six blue buttons: "Apply" (with a pencil icon), "Pay" (with a dollar sign icon), "Sign Up" (with a checkmark icon), "View" (with a magnifying glass icon), "Submit" (with a floppy disk icon), and "Continue" (with a right-pointing arrow icon). Each button has a brief description of its function. At the bottom of the page is a footer with links for "DEP Home", "About DEP", "Contact Us", and "Site Map".

Home Search the Site:

Welcome
to the
Florida Department of Environmental Protection's Business Portal. If you don't find what you're looking for please come back as we're continually adding to the site.

I would like to:

- Apply**
To build, repair, operate, discharge, ... see more.
- Pay**
For fees, invoices, park reservations, ... see more.
- Sign Up**
For subscriptions, newsletters, notifications, ... see more.
- View**
Maps, data, reports, ... see more.
- Submit**
Applications for grants and rebates, AGP Admin. Correction, leave feedback, ... see more.
- Continue**
A partially completed business transaction.

[DEP Home](#) | [About DEP](#) | [Contact Us](#) | [Site Map](#)

Registration Page

Note: If you already have an account, you can sign-in (see slide 10).


https://webappsbeta.dep.state.fl.us/DepPortal/account/register

File Edit View Favorites Tools Help

Suggested Sites Free Hotmail Web Slice Gallery

Convert Select

Page Safety Tools

 **DEP BUSINESS PORTAL**
Florida Department of Environmental Protection

[Register](#) | Already have an account? [Sign In](#)

[Home](#) » Register

Register

- If you've already registered with the DEP, then [sign in](#).
- If you haven't received your verification e-mail, then we can [re-send your verification email](#).
- If you are a registered user but have forgotten your password, then [reset your password](#).

E-mail Address*:

First Name*:

Middle Name:

Last Name*:

Address (Line 1)*:

Address (Line 2):

City*:

State*:

Zip Code*:

Phone Number*:

In the event you forget your password, enter a question and answer only known to you:

Security Question*:

Security Answer*:

[DEP Home](#) | [About DEP](#) | [Contact Us](#) | [Site Map](#)

http://www.dep.state.fl.us/ 100%

Once your email address has been verified, you must set-up a new password. Make sure you remember your security question.

The screenshot shows a web browser window displaying the DEP Business Portal. The address bar shows the URL: <https://webappsbeta.dep.state.fl.us/DepPortal/account/verifyEmail?confirmationId=9>. The page header features the DEP logo and the text "DEP BUSINESS PORTAL Florida Department of Environmental Protection". Navigation links include "Register" and "Sign In". The main content area is titled "Verify E-mail" and includes a search bar. A congratulatory message states: "Congratulations! Your e-mail address has been verified. To complete your registration, please choose a password below. Passwords must be between 8 and 20 characters long and must contain at least one uppercase letter, one lowercase letter, and one number." The form contains three input fields: "What is the first name of the boy or girl that you first kissed?*", "New Password*", and "Confirm Password*". A "Create Password" button is located below the password fields. The footer contains links for "DEP Home", "About DEP", "Contact Us", and "Site Map".

Home » Verify E-mail

Search the Site:

Verify E-mail

Congratulations! Your e-mail address has been verified. To complete your registration, please choose a password below. Passwords must be between 8 and 20 characters long and must contain at least one uppercase letter, one lowercase letter, and one number.

What is the first name of the boy or girl that you first kissed?*:

New Password*:

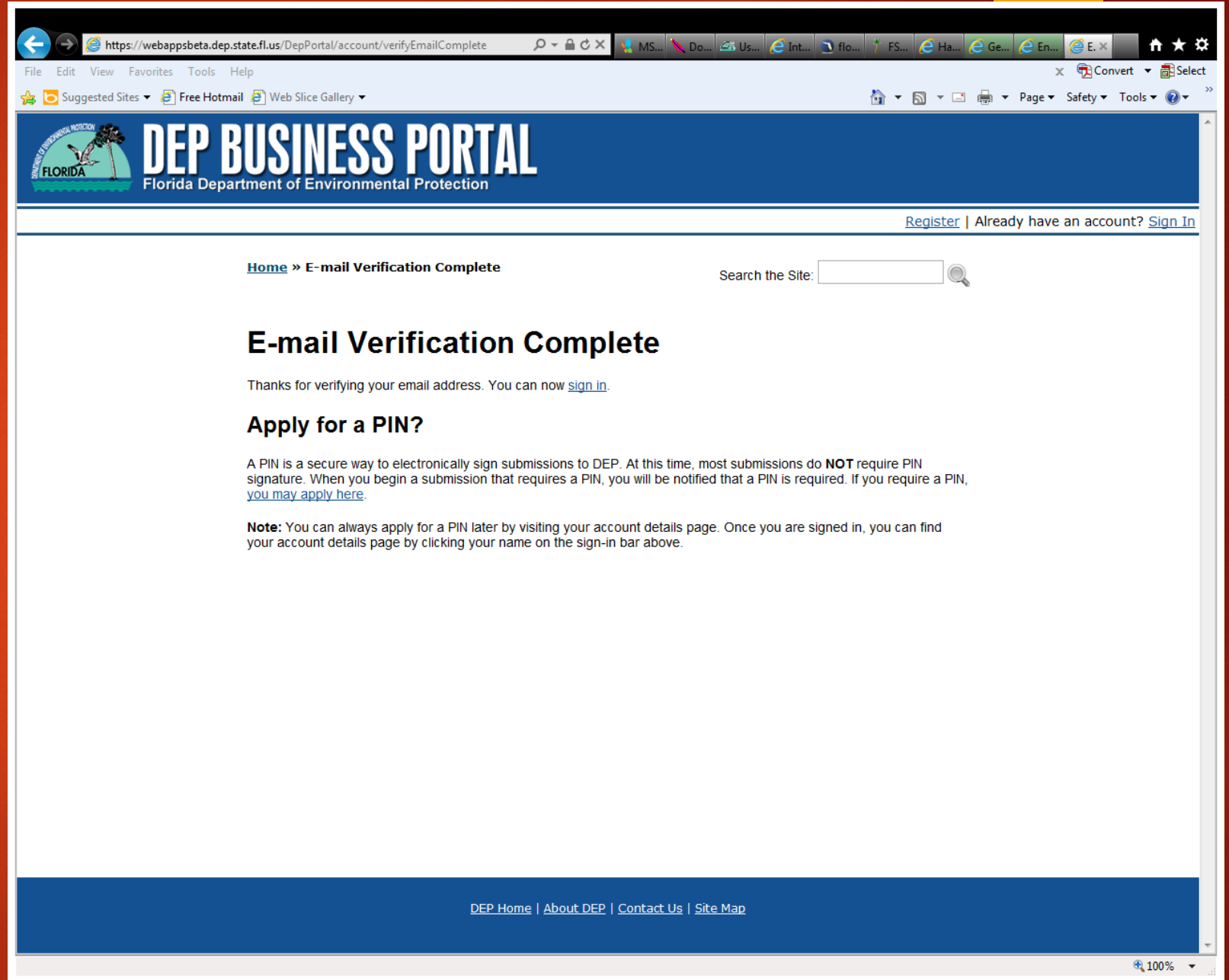
Confirm Password*:

Create Password

DEP Home | About DEP | Contact Us | Site Map

Once completed, you will receive confirmation that your email verification is complete.

Note: Apply for a Pin? This is optional and you can always apply for a Pin later by visiting your account details page.



The screenshot shows a web browser window displaying the DEP Business Portal. The address bar shows the URL: <https://webappsbeta.dep.state.fl.us/DepPortal/account/verifyEmailComplete>. The page header features the DEP logo and the text "DEP BUSINESS PORTAL Florida Department of Environmental Protection". Navigation links include "Register" and "Already have an account? Sign In". The main content area displays "Home » E-mail Verification Complete" and a search bar. The primary heading is "E-mail Verification Complete", followed by a thank-you message: "Thanks for verifying your email address. You can now [sign in](#)." Below this is a section titled "Apply for a PIN?" with explanatory text: "A PIN is a secure way to electronically sign submissions to DEP. At this time, most submissions do **NOT** require PIN signature. When you begin a submission that requires a PIN, you will be notified that a PIN is required. If you require a PIN, [you may apply here](#)." A note follows: "Note: You can always apply for a PIN later by visiting your account details page. Once you are signed in, you can find your account details page by clicking your name on the sign-in bar above." The footer contains links for "DEP Home", "About DEP", "Contact Us", and "Site Map". The browser's status bar at the bottom indicates a zoom level of 100%.

At the Sign-In Screen, Enter your email address and new password, hit Sign-in.

The screenshot shows a web browser window with the URL <https://webappsbeta.dep.state.fl.us/DepPortal/account/signin>. The browser's address bar and menu bar are visible at the top. The page header features the DEP Business Portal logo and the text "DEP BUSINESS PORTAL Florida Department of Environmental Protection". Navigation links for "Register" and "Sign In" are present in the top right. The main content area includes a breadcrumb trail "Home > Sign In", a search bar, and a "Sign In" heading. Below the heading, there is a note: "If you've already registered with the DEP sign in below. DEP employees may use their network username to sign-in." The sign-in form consists of two fields: "E-mail Address*" and "Password*", with a "Sign In" button below them. A link for "I forgot my password." is also visible. At the bottom of the page, there is a footer with links for "DEP Home", "About DEP", "Contact Us", and "Site Map".

[Home](#) > [Sign In](#) Search the Site:

Sign In

If you've already registered with the DEP sign in below. DEP employees may use their network username to sign-in.

E-mail Address*: (e.g., wile.e.coyote@domain.com OR coyote_we)

Password*:

[I forgot my password.](#)

If not, then [register.](#)

[DEP Home](#) | [About DEP](#) | [Contact Us](#) | [Site Map](#)

100%

To start registration process, click on **Apply or Submit** or search by typing in “collection”.

If you decide to Sign out at any point; when you return, select **Continue** and it will take you where you left off in your process (see slide 18) .

The screenshot shows a web browser window displaying the DEP Business Portal. The browser's address bar shows the URL <http://webappsbeta.dep.state.fl.us/DepPortal/go/>. The page header includes the DEP logo and the text "DEP BUSINESS PORTAL Florida Department of Environmental Protection". A welcome message reads "Welcome, Janet Ashwood [Sign Out]". Below this is a search bar labeled "Search the Site:". The main content area features a "Home" link and a "Welcome to the Florida Department of Environmental Protection's Business Portal. If you don't find what you're looking for please come back as we're continually adding to the site." message. A section titled "I would like to:" contains six blue buttons with icons and text: "Apply" (pencil icon), "Pay" (dollar sign icon), "Sign Up" (checkmark icon), "View" (magnifying glass icon), "Submit" (floppy disk icon), and "Continue" (document with arrow icon). An orange arrow points to the "Continue" button. The footer contains links for "DEP Home", "About DEP", "Contact Us", and "Site Map". The browser's status bar at the bottom right shows "100%".

Select
“Apply”.

[Home](#)

Search the Site: 

Welcome

to the

Florida Department of Environmental Protection's Business Portal. If you don't find what you're looking for please come back as we're continually adding to the site.

I would like to:



Apply

To build, repair, operate, discharge, ... see more.



Pay

For fees, invoices, park reservations, ... see more.



Sign Up

For subscriptions, newsletters, notifications, ... see more.



View

Maps, data, reports, ... see more.



Submit

Applications for grants and rebates, AGP Admin. Correction, leave feedback, ... see more.



Continue

A partially completed business transaction.

Select "Get Licensed".

The screenshot shows a web browser window displaying the DEP Business Portal. The address bar shows the URL <http://www.fldepportal.com/go/apply/>. The page header includes the DEP logo and the text "DEP BUSINESS PORTAL Florida Department of Environmental Protection". A user is logged in as Janet Ashwood, with a "Sign Out" link. The main content area is titled "Home » Apply" and features a search bar. Below the search bar is a section titled "I would like to apply to:" with several blue buttons: "Build", "Close", "Discharge", "Get Licensed", "Operate", "Qualify", "Remove", "Repair", and "Retake". The footer contains links for "DEP Home", "About DEP", "Contact Us", and "Site Map". The browser's status bar at the bottom right shows a zoom level of 100%.



[Home](#) » [Apply](#) » Get Licensed

Search the Site: 

I would like to apply to get licensed for:

[Public Used Oil Collection Center Notification and Annual Report](#)

[Renew Operator Certification](#)

[Used Oil Handler](#)

[Waste Tire Collector](#)

[Yard Trash Processing Facility](#)

Click on
“Public
Used Oil
Collection
Center
Notification
and Annual
Report”.

Select
"Submit".

The screenshot shows a web browser window displaying the DEP Business Portal. The browser's address bar shows the URL <http://webappsbeta.dep.state.fl.us/DepPortal/go/>. The browser's menu bar includes File, Edit, View, Favorites, Tools, and Help. The browser's toolbar includes Suggested Sites, Free Hotmail, Web Slice Gallery, and various utility icons like Home, Print, Page, Safety, and Tools. The website header features the DEP logo and the text "DEP BUSINESS PORTAL Florida Department of Environmental Protection". A welcome message reads "Welcome, Janet Ashwood [Sign Out]". The main content area includes a "Home" link, a search bar, and a "Welcome" message. Below this is a section titled "I would like to:" with six blue buttons: "Apply", "Pay", "Sign Up", "View", "Submit", and "Continue". Each button has an icon and a brief description of its function. The footer contains links for "DEP Home", "About DEP", "Contact Us", and "Site Map". The browser's status bar at the bottom right shows "100%".

http://webappsbeta.dep.state.fl.us/DepPortal/go/

File Edit View Favorites Tools Help

Suggested Sites Free Hotmail Web Slice Gallery

Convert Select

Home

Search the Site:

DEP BUSINESS PORTAL
Florida Department of Environmental Protection

Welcome, [Janet Ashwood](#) [[Sign Out](#)]

Home

Welcome
to the
Florida Department of Environmental Protection's Business Portal. If you don't find what you're looking for please come back as we're continually adding to the site.

I would like to:

- Apply**
To build, repair, operate, discharge, ... see more.
- Pay**
For fees, invoices, park reservations, ... see more.
- Sign Up**
For subscriptions, newsletters, notifications, ... see more.
- View**
Maps, data, reports, ... see more.
- Submit**
Applications for grants and rebates, AGP Admin. Correction, leave feedback, ...see more.
- Continue**
A partially completed business transaction.

[DEP Home](#) | [About DEP](#) | [Contact Us](#) | [Site Map](#)

100%



[Home](#) » [Submit](#)

Search the Site:

I would like to submit:

Annual Report

Submit annual operating reports for facilities.

Applications

Apply for grants.

Feedback

Tell us what you think.

PIN Application

Apply for a PIN to sign documents electronically.

Registration / Notification

Submit a registration or notification.

Renewal

Submit a renewal.

Report

Submit data to DEP.

Supporting Documentation

Submit documentation for permits / exemptions in process.

Termination

Submit a termination.

Click on
“Annual
Report”.

Select
“Public
Used Oil
Collection
Center
Notification
and Annual
Report”.

The screenshot shows a web browser window with the URL <http://www.fideportal.com/go/submit-annualreport/>. The page header features the Florida Department of Environmental Protection logo and the text "DEP BUSINESS PORTAL Florida Department of Environmental Protection". A user is logged in as "Janet Ashwood" with a "Sign Out" link. The main content area has a breadcrumb trail: "Home » Submit » Annual Report". A search bar is located on the right. Below the breadcrumb, a light green box contains the text "I would like to submit an annual report for:". This is followed by a grid of blue buttons, each containing a link to a specific report type: "Annual Wetslip Revenue Report", "Construction & Demolition Debris Facility", "County Solid Waste Management", "Public Used Oil Collection Center", "Public Used Oil Collection Center Notification and Annual Report", "Solid Waste Quantity Report", "Used Oil Handler", "Waste Tire Collector", and "Yard Trash Processing Facility".

Home » [Submit](#) » [Annual Report](#) Search the Site:

I would like to submit an annual report for:

- [Annual Wetslip Revenue Report](#)
- [Construction & Demolition Debris Facility](#)
- [County Solid Waste Management](#)
- [Public Used Oil Collection Center](#)
- [Public Used Oil Collection Center Notification and Annual Report](#)
- [Solid Waste Quantity Report](#)
- [Used Oil Handler](#)
- [Waste Tire Collector](#)
- [Yard Trash Processing Facility](#)

Enter an application friendly name, which can only be used once. Save and Go to Next Step.

Note: You must return within 15 days to complete your submittal or you need to start the process all over again (see Slide 11).

Welcome, Janet Ashwood | Sign Out

Home

Authorization Process

Help About

Introduction ?

Registration Purpose ?

Select Search Method ?

Corporation Search ?

Facility Search ?

Select Facilities to Reopen ?

Annual Report ?

Manage Facilities ?

Additional Facility Information ?

Select Facilities to Close ?

Report on Closed Facilities ?

Signature ?

Introduction

You are processing : Public Used Oil Collection Center (PUOCC)

Which is defined as : An automotive service facility or government-sponsored collection facility which accepts for disposal small quantities of used oil from households.

Florida Statute or Rule : **62-710 F.A.C.**

Application Friendly Name : *

In order to encourage the recycling of used oil generated by households, State Law (Chapter 403.760, Florida Statutes) provides some protection from liability in cases of a spill for PUOCCs that have notified the Florida Department of Environmental Protection (DEP). To be eligible for these benefits, a business wishing to be designated as a PUOCC must follow these simple requirements:

1. Notify the DEP;
2. Accept used oil from households;
3. Annually report to the DEP the estimated amount of used oil accepted by the center from the public during the previous year;
4. Comply with existing state and federal rules concerning the management of used oil;
5. Store used oil in containers which are in good condition, not leaking and are clearly labeled with the words "Used Oil";
6. Respond to all releases of used oil (stop the release, contain the released oil, clean up and properly manage the released oil and make necessary repairs);
7. Do not mix anything with used oil;
8. Do not knowingly accept any used oil containing hazardous substances; and
9. Use only a Used Oil Transporter which is certified by DEP for removal of used oil from the collection center.

This system allows you to start working on a submittal, exit at any time, and return to complete it later. Please enter a "Friendly Name" for your project so your saved information can be recalled. When you return to the Portal, choose "Continue", then "An Incomplete Self Service Authorization" and the name you selected will be displayed along with any other submittals you have in process.

An example would be "My Collection Center".

Save and Go to Next Step



DEP BUSINESS PORTAL

ESSA

Florida Department of Environmental Protection

YOUR SESSION WILL TIME OUT IN 060 MINUTES.

Welcome, Janet Ashwood [Sign Out]

Please select the registration purpose, and click Save and Go to Next Step.

Home

Authorization Process [Help](#) [About](#)

Registration Purpose

Please indicate below the type of registration you wish to file with the Department:

I want to : *

- add a facility that has never been registered or edit an existing facility, with an option to link to an existing corporation.
- close one or more facilities and submit the final Annual Report for each one.
- submit Annual Reports for all my facilities, with an option to reopen or close one or more facilities.

Note: Adding or editing a corporation is not allowed at this time online. To add or edit, you may submit a paper copy of the Annual Report to the Department or contact the the Used Oil Coordinator at (850) 245-8700 or by e-mail at Used.Oil@dep.state.fl.us.

Save and Go to Next Step

Navigation Menu:

- Introduction
- Registration Purpose**
- Select Search Method
- Corporation Search
- Facility Search
- Select Facilities to Reopen
- Annual Report
- Manage Facilities
- Additional Facility Information
- Select Facilities to Close
- Report on Closed Facilities
- Signature

Selecting the first bullet - you are adding or editing an existing facility, you must go through a mandatory facility search

to ensure the facility is not already registered

Search by city and zip Code or by street name name and zip code.

Home

Authorization Process Help About

Registration Purpose
Please indicate below the type of registration you wish to file with the Department:

I want to : *

- add a facility that has never been registered or edit an existing facility, with an option to link to an existing corporation.
- close one or more facilities and submit the final Annual Report for each one.
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[Save and Go to Next Step](#)

FLORIDA DEP BUSINESS PORTAL ESSA
Florida Department of Environmental Protection

YOUR SESSION WILL TIME OUT IN 060 MINUTES. Welcome, Janet Ashwood [Sign Out]

Home

Introduction

Registration Purpose

Select Search Method

Corporation Search

Facility Search

Select Facilities to Reopen

Annual Report

Manage Facilities

Additional Facility Information

Select Facilities to Close

Report on Closed Facilities

Signature

Home

Authorization Process Help About

Enter Search Criteria

Please enter the facility's SQG (Small Quantity Generator) Facility ID or a portion of any of the following: name, store number, physical address, zip code, or city. Do not enter the full address or city prefix. You must fill in at least one field.

City example: If the facility city is Fort Myers, simply enter "Myers". (Again, this is part of the facility's physical address.)

Street example: If the facility is located at 123 North Elm Street, enter "Elm" and the zip code.

No special characters (*, %, etc.) are required for "wild card" searches.

Even if you select on the next screen to add a new facility, you still must first search here to ensure the facility is not already registered with us. This assists the Department of Environmental Protection in maintaining accurate records.

SQG Facility ID :

Facility Name / Store # :

Street Name :

Zip Code :

City :

[Go Back to Previous Step](#) [Search and Continue](#)

Searching by City alone, will result in a message that says “Too many results found! Click on Search again to refine your search criteria.”


The screenshot shows the DEP Business Portal interface. At the top left is the Florida Department of Environmental Protection logo. The main header reads "DEP BUSINESS PORTAL" in large white letters on a blue background. To the right of the header is the "ESSA" logo and the text "Florida Department of Environmental Protection". Below the header, a session timeout notice reads "YOUR SESSION WILL TIME OUT IN 060 MINUTES." and a user greeting says "Welcome, Janet Ashwood [Sign Out]".


The main content area is divided into a left sidebar and a right main panel. The sidebar contains a list of menu items, each with a circular icon: "Introduction" (green checkmark), "Registration Purpose" (green checkmark), "Select Search Method" (grey minus), "Corporation Search" (grey minus), "Facility Search" (grey minus), "Select Facilities to Reopen" (grey minus), "Annual Report" (grey minus), "Manage Facilities" (blue circle), "Additional Facility Information" (grey question mark), "Select Facilities to Close" (grey minus), "Report on Closed Facilities" (grey minus), and "Signature" (grey question mark).


The right main panel has a "Home" tab and an "Authorization Process" sub-tab. Below the sub-tab are "Help" and "About" buttons. A "Search Results" box contains the message: "Too many results found! Please click *Search Again* to refine your search criteria." A "Search Again" button is located below the message.


Once you have refined your search criteria and you do not see your facility, click **Add New**.


If you do see your facility, make sure that it is editable.


Introduction 


Registration Purpose 


Select Search Method 


Corporation Search 


Facility Search 


Select Facilities to Reopen 


Annual Report 

Manage Facilities 

Additional Facility Information 

Select Facilities to Close 

Report on Closed Facilities 

Signature 

Home

Authorization Process [Help](#) [About](#)

Search Results

If your facility is listed below, please select it and then the **Continue** button. On upcoming screens you can edit and/or add to the facility's information.

If you do not see your facility, then please select the **Add New** button to continue.

If these results cause you to suspect you entered the wrong search information, then select the **Search Again** button to try a new search with fewer or different words. Or you can start over and select a different registration purpose.

If a facility below has "No" in the "Editable" column, you cannot save any changes to the facility's information. Instead, please contact the Used Oil Coordinator at (850) 245-8700 or by e-mail at Used.Oil@dep.state.fl.us.

Select One	Facility Details	Physical Address	Mailing Address	Operator Information	Corporation	Editable
<input type="radio"/>	FLORIDA LINE OF ASTATULA	25846 CR 561 ASTATULA, FL 34705	25846 CR 561 ASTATULA, FL 32705	KEN SHAFER 3527421818		No
<input type="radio"/>	MAINT-UNLIMITED	25903 HWY 561 ASTATULA, FL 34705	25903 HWY 561 ASTATULA, FL 34705	MICHAEL DEFOSSE 3527420186		No
<input type="radio"/>	ASTATULA AUTO REPAIR AND PARTS	25555 561 CR ASTATULA, FL 34705	25555 561 CR ASTATULA, FL 34705	FLOYD GRAY 3527422233		Yes
<input type="radio"/>	ELLIXSON EQUIPMENT COMPANY	22904 ROBBINS RD ASTATULA, FL 34705	22904 ROBBINS RD ASTATULA, FL 34705	KEITH ELLIXSON 3522530661		Yes
<input type="radio"/>	BTR TRANSPORT INC	23625 RANCH RD ASTATULA, FL 34705	23625 RANCH RD ASTATULA, FL 34705	JOESPH SEBECK 3527421383		No
<input type="radio"/>	LAKE COUNTY FIRE RESCUE	25028 KIRKWOOD AVE ASTATULA, FL 34705	25028 KIRKWOOD AVE ASTATULA, FL 34705	BRUCE TALBOTT 0		Yes
<input type="radio"/>	QUALITY CULVERT	25750 CR 561 ASTATULA, FL 34705	25750 CR 561 ASTATULA, FL 34705	BUTCH SANTANGELO 3524838488		Yes
<input type="radio"/>	PETROTECH	23800 COUNTY ROAD	23800 COUNTY ROAD	JEFFREY O YATES		No

Total Records : 8

[Search Again](#) [Add New Facility](#) [Continue](#)

Selecting 2nd and 3rd bullet, you must select a search method: Corporation Or Facility.

Home

Authorization Process [Help](#) [About](#)

Registration Purpose


Please indicate below the type of registration you wish to file with the Department:

I want to : *

- add a facility that has never been registered or edit an existing facility, with an option to link to an existing corporation.
- close one or more facilities and submit the final Annual Report for each one.
- submit Annual Reports for all my facilities, with an option to reopen or close one or more facilities.

Note: Adding or editing a corporation is not allowed at this time online. To add or edit, you may submit a paper copy of the Annual Report to the Department or contact the the Used Oil Coordinator at (850) 245-8700 or by e-mail at Used.Oil@dep.state.fl.us.

[Save and Go to Next Step](#)

 **DEP BUSINESS PORTAL** **ESSA**
Florida Department of Environmental Protection

YOUR SESSION WILL TIME OUT IN 059 MINUTES. Welcome, Janet Ashwood [\[Sign Out\]](#)

Home

Authorization Process [Help](#) [About](#)

Select Search Method

Corporation Search:

If you selected to submit Annual Reports for all your facilities, **you must submit an Annual Report for every facility associated with the corporation you select. If you do not have all of this information, please select Facility Search instead.**

Facility Search:

If you selected to submit Annual Reports for all your facilities, you will first choose one or more facilities from among the search results, and then submit the Annual Reports.

Please specify if you want to search by : *

- Corporation
- Facility

[Go Back to Previous Step](#) [Save and Go to Next Step](#)

Navigation Menu:

- Introduction
- Registration Purpose
- Select Search Method**
- Corporation Search
- Facility Search
- Select Facilities to Reopen
- Annual Report
- Manage Facilities
- Additional Facility Information
- Select Facilities to Close
- Report on Closed Facilities
- Signature



YOUR SESSION WILL TIME OUT IN 060 MINUTES.

Welcome, Janet Ashwood [[Sign Out](#)]

Search by
Corporation ID
or Corporation
Name

- Introduction ✓
- Registration Purpose ✓
- Select Search Method ✓
- Corporation Search** ●
- Facility Search -
- Select Facilities to Reopen ?
- Annual Report ?
- Manage Facilities -
- Additional Facility Information -
- Select Facilities to Close -
- Report on Closed Facilities -
- Signature ?

Home**Authorization Process**[Help](#) [About](#)**Corporation Search**

Please enter the corporation's SQG (Small Quantity Generator) Corporation ID or a portion of any of the following: name, mailing address, zip code, or city. Do not enter the full address or city prefix. You must fill in at least one field.

City example: If the corporation city is Fort Myers, simply enter "Myers". (Again, this is part of the mailing address that you would use.)

Street example: If the corporation mailing address is 123 North Elm Street, enter "Elm" and the zip code.

No special characters (*, %, etc.) are required for "wild card" searches.

SQG Corporation ID :

Corporation Name :

Street Name :

Zip Code :

City :

[Go Back to Previous Step](#)[Search and Continue](#)



DEP BUSINESS PORTAL

ESSA

Florida Department of Environmental Protection

Search an existing corporation.

YOUR SESSION WILL TIME OUT IN 060 MINUTES.

Welcome, Janet Ashwood [Sign Out]

Home

Authorization Process

[Help](#) [About](#)

- Introduction
- Registration Purpose
- Select Search Method
- Corporation Search**
- Facility Search
- Select Facilities to Reopen
- Annual Report
- Manage Facilities
- Additional Facility Information
- Select Facilities to Close
- Report on Closed Facilities
- Signature

Corporation Search

Search Results

Please select a corporation listed below. If your corporation is not listed, you cannot continue. You may want to select the **Search Again** button to try a new search with fewer or different words. Or you can start over and select a different registration purpose.

Select One	Corporation	Corporation Address	Corporation City/State/Zip
<input type="radio"/>	PEP BOYS ENVIRONMENTAL DEPT.	3111 WEST ALLEGHENY AVE	PHILADELPHIA, PA 19132

Total Records : 1

[Search Again](#)

[Continue](#)

From the list below, select facilities to reopen or if you do not want to reopen any facilities on list, then select the “do not reopen box and hit Continue. This will show all open facilities.

Introduction ✓
 Registration Purpose ✓
 Select Search Method ✓
 Corporation Search ✓
 Facility Search ○
Select Facilities to Reopen ●
 Annual Report ?
 Manage Facilities ○
 Additional Facility Information ○
 Select Facilities to Close ○
 Report on Closed Facilities ○
 Signature ?

Home Help About

Authorization Process

Select Facilities to Reopen

Search Results


From the list below, you optionally may select one or more closed facilities you wish to reopen. Doing this causes these newly reopened facilities to display on upcoming screens, where you may perform additional actions on them.

If you do not wish to reopen any of these facilities, simply select the check box in the top of the line ("**DO NOT REOPEN ANY FACILITIES**") and then click on the **Continue** button.

Select/Deselect	Facility Details	Physical Address	City/State/Zip	Operator Information	Corporation
<input checked="" type="checkbox"/>	DO NOT REOPEN ANY FACILITIES				
<input type="checkbox"/>	PEP BOYS 370	800 NO. MILITARY TRAIL	WEST PALM BEACH, FL 33415	ANGELA BANKS 5616863004 Angela_Banks@pepboys.com	PEP BOYS ENVIRONMENTAL DEPT.
<input type="checkbox"/>	PEP BOYS 194	4301 LAKE WORTH ROAD	LAKE WORTH, FL 33461	ANGELA BANKS 5619684688 Angela_Banks@pepboys.com	PEP BOYS ENVIRONMENTAL DEPT.

Go Back to Previous Step Continue

List of Open facilities for annual report quantity are available.



BUSINESS PORTAL

ESSA
Enterprise Solutions

YOUR SESSION WILL TIME OUT IN 060 MINUTES.

This is a test website. The production website is available at <http://www.fdepportal.com>.

Welcome, [Janet Ashwood](#) [[Sign Out](#)]

Home

- Introduction ✔
- Registration Purpose ✔
- Select Search Method ✔
- Corporation Search ✔
- Facility Search ⊖
- Select Facilities to Reopen ✔
- Annual Report ●
- Manage Facilities ⊖
- Additional Facility Information ⊖
- Select Facilities to Close ⊖
- Report on Closed Facilities ⊖
- Signature ?

Authorization Process

[Help](#) [About](#)

Annual Report

Enter Quantity

Before moving to the next screen, you must enter the amount of used oil (in whole gallons) collected at every facility displayed on this screen during 2016 since its last Annual Report. If no oil was collected at a facility during 2016, you may enter 0 (zero). If you have not submitted your Annual Report for previous years, please contact the Used Oil Coordinator at (850) 245-8705 or by e-mail at Used.Oil@dep.state.fl.us for information on how to submit Annual Reports for the previous years.

You have the option of changing the status of one or more facilities. Just change the drop-down selection in the "New Status Facility" column.

Select the **Go Back to Previous Step** button to try a new search (or select the "Help" tab above for further assistance) if any of the following applies:

1. This list of facilities includes one or more that you didn't expect.
2. You don't have required information for one or more of these facilities.
3. One or more of these facilities don't belong to you (or your corporation).

Corporation: **PEP BOYS ENVIRONMENTAL DEPT.**
165
3111 WEST ALLEGHENY AVE
PHILADELPHIA, PA 19132

New Status *	Current Status	Facility Details	Physical Address	City/State/Zip	Operator Information	Quantity (in Gallons) *
Open <input type="button" value="v"/>	Open	PEP BOYS #127	7725 NEWBERRY RD	GAINESVILLE, FL 32606	JERRY MILLER 3523326003 Angela_Banks@pepboys.com	<input type="text"/>
Open <input type="button" value="v"/>	Open	PEP BOYS AUTOMOTIVE CENTER	821 23RD ST	PANAMA CITY, FL 32405	TIM ABBOTT 8508728884 1 ANGELA_BANKS@PEPBOYS.COM	<input type="text"/>
Open <input type="button" value="v"/>	Open	PEP BOYS 292	2100 UNIVERSITY	CORAL SPRINGS, FL 33071	Victor Cardenas Manager 2154309645 Angela_Banks@pepboys.com	<input type="text"/>
Open <input type="button" value="v"/>	Open	PEP BOYS #311	601 SUNRISE	FORT LAUDERDALE, FL 33304	Joseph Eugene Asst Mgr 9547791002 Angela_Banks@pepboys.com	<input type="text"/>
Open <input type="button" value="v"/>	Open	PEP BOYS 376 PLANTATION	12251 SUNRISE	PLANTATION, FL 33323	YOLLANDA GALLARDO 9549169100 Angela_Banks@pepboys.com	<input type="text"/>
Open <input type="button" value="v"/>	Open	Pep Boys 176	760 STATE 7	HOLLYWOOD, FL 33023	YOLLANDA GALLARDO 2154309017	<input type="text"/>

YOUR SESSION WILL TIME OUT IN 059 MINUTES.

Welcome, Janet Ashwood [Sign Out]

Facility Search to submit Annual Report for open facilities.

- Introduction
- Registration Purpose
- Select Search Method
- Corporation Search
- Facility Search**
- Select Facilities to Reopen
- Annual Report
- Manage Facilities
- Additional Facility Information
- Select Facilities to Close
- Report on Closed Facilities
- Signature

Home

Authorization Process

[Help](#) [About](#)

Facility Search

Search Results

Please select each facility for which you wish to submit an Annual Report.

You must select at least one facility before proceeding to the next screen.

If this list doesn't include any facility(ies) for which you wish to submit an Annual Report, then select the **Search Again** button to try a new search with fewer or different words. Or you can start over and select a different registration purpose.

<u>Select/Deselect</u>	<u>Facility Details</u>	<u>Physical Address</u>	<u>City/State/Zip</u>	<u>Operator Information</u>	<u>Corporation</u>
<input type="checkbox"/>	Open: ASTATULA AUTO REPAIR AND PARTS	25555 561 CR	ASTATULA, FL 34705	FLOYD GRAY 3527422233	
<input type="checkbox"/>	Open: ELLIXSON EQUIPMENT COMPANY	22904 ROBBINS RD	ASTATULA, FL 34705	KEITH ELLIXSON 3522530661	
<input type="checkbox"/>	Closed: BTR TRANSPORT INC	23625 RANCH RD	ASTATULA, FL 34705	JOESPH SEBECK 3527421383	
<input type="checkbox"/>	Open: LAKE COUNTY FIRE RESCUE	25028 KIRKWOOD AVE	ASTATULA, FL 34705	BRUCE TALBOTT 0	

Total Records : 5[Search Again](#) [Continue](#)

Enter quantity amounts in gallons and select Continue.

- Introduction ✓
- Registration Purpose ✓
- Select Search Method ✓
- Corporation Search -
- Facility Search ✓
- Select Facilities to Reopen -
- Annual Report** ●
- Manage Facilities -
- Additional Facility Information -
- Select Facilities to Close -
- Report on Closed Facilities -
- Signature ?

Home

Authorization Process

Help About

Annual Report

Enter Quantity

Before moving to the next screen, you must enter the amount of used oil (in whole gallons) collected at every facility displayed on this screen during 2016. If no oil was collected at a facility during 2016, you may enter 0 (zero). If you have not submitted your Annual Report for previous years, please contact the Used Oil Coordinator at (850) 245-8700 or by e-mail at Used.Oil@dep.state.fl.us for information on how to submit Annual Reports for the previous years.

You have the option of changing the status of one or more facilities. Just change the drop-down selection in the "New Status Facility" column.

Select the **Go Back to Previous Step** button to try a new search (or select the "Help" tab above for further assistance) if any of the following applies:

1. This list of facilities includes one or more that you didn't expect.
2. You don't have required information for one or more of these facilities.
3. One or more of these facilities don't belong to you (or your corporation).

New Status *	Current Status	Facility Details	Physical Address	City/State/Zip	Operator Information	Quantity (in Gallons) *
Open <input type="button" value="v"/>	Open	ASTATULA AUTO REPAIR AND PARTS	25555 561 CR	ASTATULA, FL 34705	FLOYD GRAY 3527422233	<input type="text"/>
Open <input type="button" value="v"/>	Open	LAKE COUNTY FIRE RESCUE	25028 KIRKWOOD AVE	ASTATULA, FL 34705	BRUCE TALBOTT 0	<input type="text"/>



Go Back to Previous Step

Continue

Electronic
Signature
Certification,
select “I
accept” and
hit submit.

The screenshot shows the DEP Business Portal interface. At the top left is the Florida Department of Environmental Protection logo. The main header reads "DEP BUSINESS PORTAL" and "ESSA Florida Department of Environmental Protection". A session timer indicates "YOUR SESSION WILL TIME OUT IN 060 MINUTES." and the user is logged in as "Welcome, Janet Ashwood [Sign Out]".

The left sidebar contains a menu of options, each with a status indicator (checkmark or minus sign):

- Introduction ✓
- Registration Purpose ✓
- Select Search Method ✓
- Corporation Search -
- Facility Search ✓
- Select Facilities to Reopen -
- Annual Report ✓
- Manage Facilities -
- Additional Facility Information -
- Select Facilities to Close -
- Report on Closed Facilities -
- Signature** ●

The main content area is titled "Home" and "Authorization Process". It features a "Signature" section with an "Electronic Certification" box containing the following text:

I, Janet Ashwood, certify that to the best of my knowledge and belief, the information provided is this application is true, accurate, and correct.

Acceptance affirms that all information provided is true, accurate, and correct to the best of my knowledge.

Below the text are two radio button options:

- I accept the above electronic certification.
- I **DO NOT** accept the above electronic certification.

At the bottom of the form are two buttons: "Go Back to Previous Step" and "Submit".

You have completed Registration for Annual Reporting, hit Done.

You will also see this screen if you add/edit and close a facility or corporation.

The screenshot displays a web application interface with a navigation menu on the left and a main content area on the right. The navigation menu includes the following items:

- Introduction ✓
- Registration Purpose ✓
- Select Search Method ✓
- Corporation Search —
- Facility Search ✓
- Select Facilities to Reopen ✓
- Annual Report ✓
- Manage Facilities —
- Additional Facility Information —
- Select Facilities to Close —
- Report on Closed Facilities —
- Signature ●

The main content area is titled "Home" and contains a sub-header "Authorization Process" with "Help" and "About" links. Below this, a message reads: "Thank You! (Annual Report)" followed by "You have completed the Registration/Annual Reporting process for Public Used Oil Collection Centers. A confirmation will be sent to your e-mail address." and "Thank you for using the FDEP Business Portal." A link for "Take Survey" is provided. At the bottom of the main content area is a "Done" button.

Upon completion of your PUOCC on-line registration, an ‘Electronic Submission Receipt’ will be issued to you electronically.

Please keep for your records.



Florida Department of Environmental Protection

Bob Martinez Center
2600 Blair Stone Road
Tallahassee, Florida 32399-2400

Rick Scott
Governor

Carlos Lopez-Cantera
Lt. Governor

Jonathan P. Steverson
Secretary

Electronic Submission Receipt

March 21, 2016

Thank you for your notification that the following facility has begun accepting used oil from households:

Facility ID	Facility Details	Physical Address	Mailing Address	Operator Information	Corporation Details
217057		1553 Savannah Ave Tarpon Springs, FL-34689 6706	1553 Savannah Ave Tarpon Springs, FL-34689 6706	bradfords towing llc	N/A N/A

Please retain a copy of this confirmation for your records.

If you have any questions or need further assistance, please contact the Used Oil Coordinator at (850) 245-8700 or by e-mail at Used.Oil@dep.state.fl.us.

Questions



**Congratulations on completing your
PUOCC On-line Registration!**

**If you have any questions, please contact the
Janet Ashwood, Used Oil Coordinator at 850.245.8789
or via email at Used.Oil@dep.state.fl.us.**