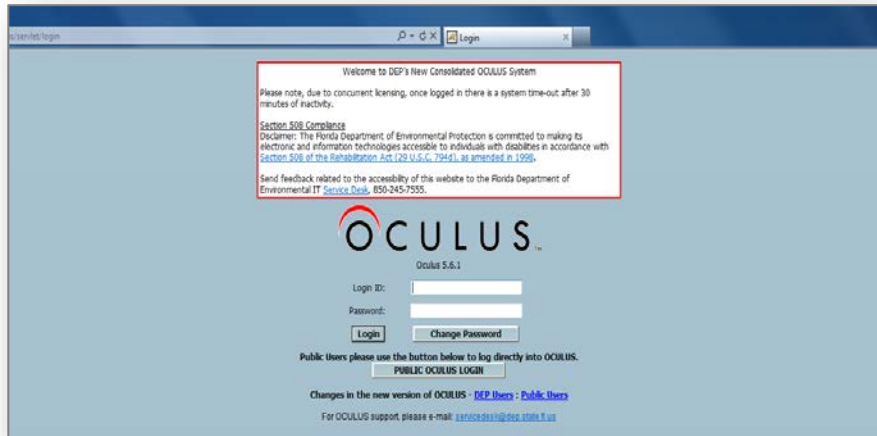# PUBLIC DATABASE QUICK GUIDE

SITE MANAGER'S DATABASE SEARCH TIPS

NOTE: This guide is meant to be a brief, supplemental guide for Site Manager use. Site Managers should discuss more advanced and/or alternative search options with their mentor. Additional, more in-depth guidance is available on the Florida Department of Environmental Protection website.

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I. SEARCHING IN OCULUS

1. Enter your Login ID and Password and press the Login button.

2. Select the Search Catalog category. Generally, for PRP this category will be "Storage Tanks." However, the Site Manager should be aware that facility related documents can be cataloged in other categories (i.e. Hazardous Waste, Waste Cleanup, etc.).

3. Select Search By "Profile".

4. Select the Profile. Multiple selections can be made by pressing the control (Ctrl) button at the same time as clicking on the selection(s). Note: do not select the "DWM Historical Repository".
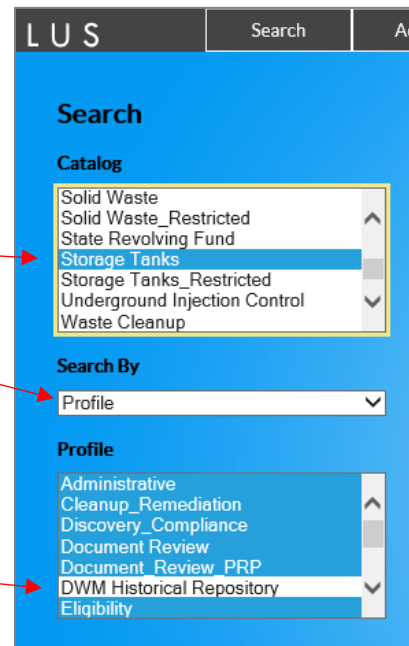
5. Enter the Facility-Site seven-digit ID and press enter. This should automatically populate the County, District, and Facility name.

6. Select subsequent search requirements, or leave the remaining search requirements blank to capture all documents to date.

7. Select Search.

8. Increase/decrease the number of results per page by selecting the Results/Page and hitting the "Refresh" button.

9. Some facilities have extensive site history. Navigate through each page of site history by selecting the Page, or the "Next" button.

	File Type	Profile	Facility-Site ID	Document Date	Received Date	Document Type	Document Subject
○ ☐	✎	☐ Discovery_Compliance	8518903	01-01-1983	01-01-1983	REPAIRS - MAINTENANCE RELATED	
○ ☐	📕	☐ Permitting_Authorization	8518903	01-01-1985	01-01-1985	HISTORICAL REGISTRATION RECORD	REGISTRATION INFO
○ ☐	✎	☐ Discovery_Compliance	8518903	11-28-1988	12-05-1988	DISCHARGE REPORTING RELATED	
○ ☐	✎	☐ Eligibility	8518903	11-28-1988	12-05-1988	ELIGIBILITY PACKET RELATED	
○ ☐	✎	☐ Eligibility	8518903	11-28-1988	12-05-1988	ELIGIBILITY PACKET RELATED	

10. Select the "Document Date" or "Received Date" to sort the documents in chronological, or reverse chronological order.

11. Select the "Document Type" to sort by document categories in alphabetical order. This is helpful when searching for "Fiscal" or "Utilities" related documents

12. To download a document, select the File Type icon, and then select open or save.

13. To email a document, select the box in the column with the envelope, and select "Send Documents".

A new screen will appear to enter the sender and recipient information:

II. SEARCHING [Storage Tank Contaminated Facility Data](#)

1. Enter the Facility Name, City, or the Facility ID and press submit button.

2. Receive facility output, including: the facility address, contact information, latitude and longitude, site status, and the tank history.

III. SEARCHING THE DEP INFORMATION PORTAL

1. For a Facility/Site Search, enter the 7 digit Facility ID, Facility Name, or Facility Address and press submit. Alternatively, for a Document Search, enter the appropriate document information and press submit.

2. Facility Search Results will be displayed with additional information available in hyperlinks, which are defined to the left. Selecting the various hyperlinks will provide additional information.

Facilities Search Results

Criteria selected:
Facility ID = 8500001
Searching For = Search all facilities

For additional information, select the hyperlinks under "Data Links" where available.
D - Provides a list of electronic documents associated with the facility.
F - Provides a facility summary report.
P - Provides facility-related permit information.
M - Provides a GIS map focused on the facility.
Q - Provides a contact for user questions and quality control.

Records on this page = 1 of 1
Your search returned these facilities:

Facility/Site Id	Facility Name	District	County	Address	City	Program	Facility Type	Data Links
8500001	7-ELEVEN FOOD STORE #16233	NED	ALACHUA	7627 NW 8TH AVE	GAINESVILLE	TK	TK	D F M Q

Disclaimer: The Florida Department of Environmental Protection (FDEP) has made a reasonable effort to ensure that the information provided is up-to-date and comprehensive but cannot guarantee the accuracy or completeness the data. Any specific, missing information may be obtained by a file review for the particular facility at the appropriate District office.

3. For a Facility Summary Report, select the "F" hyperlink.

Florida Department of Environmental Protection
Bureau of Petroleum Storage Systems
Facility Inspection Cover Page
Facility Information

District: NED
County: Alachua
Facility ID#: 8500001
Name: 7-Eleven Food Store #16233
7627 Nw 8th Ave
Gainesville, FL 32606-6727
Contact: Cathy Wise
Phone: 407-532-2037

Type: Retail Station — *Site Status*
Status: Closed
Latitude: 29:39:33.6152
Longitude: 82:25:27.5103
LL Method: DPHO
LL Status: REVIEWED
Status Date: 05//27/2004

Owner Information

Account Owner Information
Name: Schackow, Joanne
8716 Nw 6th Place
Gainesville, FL 32607-1405
Phone: 904-371-3000

Effective Date: 05/20/1994
Placard#/Date: -

Tank Owner Information
Name: Schackow, Joanne
8716 Nw 6th Place
Gainesville, FL 32607-1405
Phone: 904-371-3000

Effective Date: 05/20/1994

Tank Information

Tank #	Size	Content	Installed	Placement	Status	Const	Pipe	Monitor
1	10000	Leaded Gas	08/01/1976	UNDER	B			
2	10000	Gasohol	08/01/1976	UNDER	B			

***Note: Construction, Piping, and Monitoring Info not shown
for CLOSED tanks (Status of A or B).

Most Recent Insurance Document

FR Type	Effective Date	Expiration Date	Company Name
Insurance	12/13/2008	12/13/2009	Aig

No OPEN violations found!

Discharge Information

Eligibility & Discharge Information

Discharge Date	Cleanup Status	Score	Eligibility Info	Site Manager	Phone
06/28/1987	Completed	34	Early Detection Incentive-Eligible	Miller_Br	(850)877-1133-3715

End of Data for Facility #: 8500001

4. For copies of electronic documents associated with the facility, select the "D" hyperlink. This is useful if Oculus is unavailable, and can sometimes be faster than Oculus. To open a document, click the red arrowhead.

DEP INFORMATION PORTAL

Criteria selected:
Facility ID = 8500001

Facility Details:
Program = TK
Facility Name = 7-ELEVEN FOOD STORE #16233
Address = 7627 NW 8TH AVE
City = GAINESVILLE
District/County = NED / ALACHUA

Records on this page = 37 of 87

Your search returned these documents available online from DEP's unrestricted EDMS catalogs:

Click on the **View** link below to open a specific document.

Export CSV Data

Page 1 2

Document Date	Document Type	Document Subject	Permit / Application Number	File Type and Size	View
06-13-2006	CLOSURE RELATED	SJSTEST	/	.tif - 55.2 KB	►
06-13-2006	CLOSURE RELATED	CBTEST	/	.tif - 48.4 KB	►
06-13-2006	COMPLAINT RELATED	TEST DATA	/	.tif - 35.0 KB	►
06-13-2006	CLOSURE RELATED	CBTEST	/	.tif - 48.6 KB	►
06-13-2006	CLOSURE RELATED	CBTEST	/	.tif - 48.4 KB	►
06-13-2006	COMPLAINT RELATED	TEST DATA	/	.tif - 3.0 MB	►
06-13-2006	COMPLAINT RELATED	TEST DATA	/	.tif - 48.4 KB	►
06-13-2006	CLOSURE RELATED	SJSTEST	/	.tif - 55.2 KB	►
06-13-2006	CERCLA SITE EVALUATIONS		/	.tif - 58.1 KB	►
06-13-2006	COMPLAINT RELATED	TEST DATA	/	.tif - 48.4 KB	►
06-13-2006	CLOSURE RELATED	CBTEST	/	.tif - 48.6 KB	►
06-13-2006	COMPLAINT RELATED	TEST DATA	/	.tif - 48.4 KB	►
06-13-2006	COMPLAINT RELATED	TEST DATA	/	.tif - 48.4 KB	►
06-06-2006	CERTIFIED AND E - MAIL RECEIPT	CHRIS	/	.tif - 631.1 KB	►

IV. USING THE [Contamination Locator Map](#) (CLM)

The Contamination Locator Map is helpful for several reasons. If a facility has limited historical information, other facilities nearby may have information that can be reviewed to gain knowledge on the lithology in the area. This is helpful in determining which types of drill rigs to install, potential lenses or perched aquifers, and groundwater flow direction. Additionally, if a Site Manager is unsure if a remedial approach will work at a facility, adjacent facilities may have used results using similar technology. It is also possible for a facility to have a co-mingled plume that can be identified through the Locator Map. This is also an excellent resource to determine if there is a cleanup site in another Division cleanup program near or on you site.

1. Access the Contamination Locator Map and select one or more of the search criteria (Brownfields, Petroleum, Superfund, Other Waste Cleanup), and select continue. For this example, Petroleum was selected. To evaluate other program's sites in the area select all programs.

2. Select the search criteria: Address, Zip Code, or City.

3. Enter the applicable information and select Search. A drop down will appear with selectable entries. For this example, City was selected and Jacksonville was entered. A drop-down menu provided a choice of Jacksonville, or Jacksonville Beach.

4. An interactive Contamination Locator Map will be provided. For this example, Jacksonville Beach was selected.
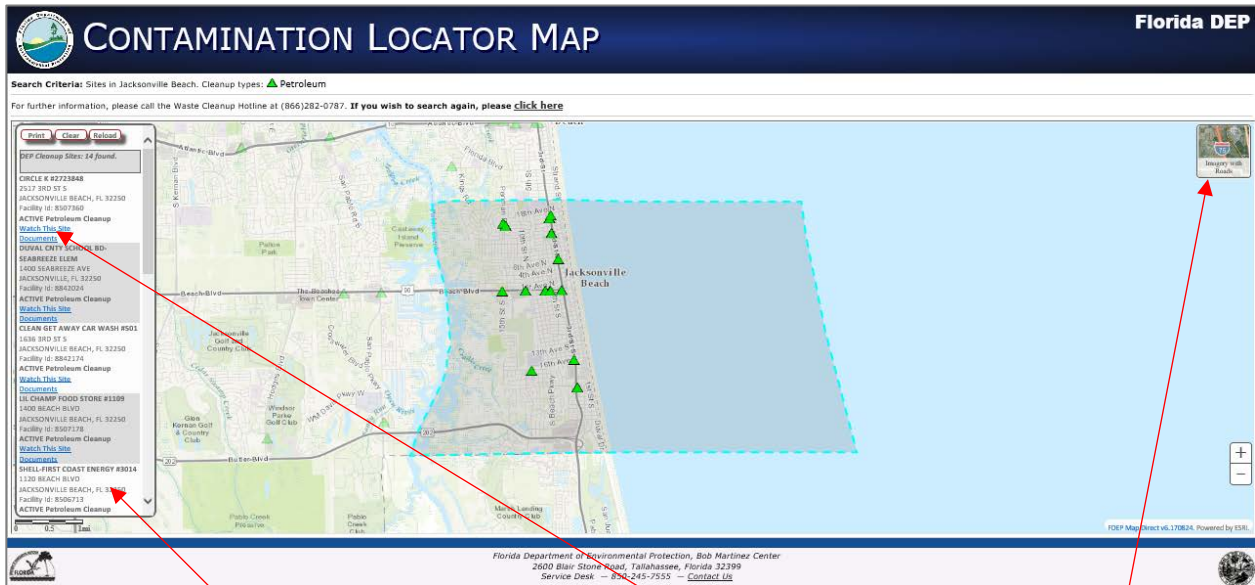
5. A list of all the DEP Cleanup Sites, including the address and Facility ID, is provided in a scroll-down menu to the left. The actual facility locations are shown on the map as a green triangle.

6. If the "Documents" hyperlink for a facility is selected, a new tab will open with a list of Cleanup/Remediation documents. The document dates, type, and subject are provided, and each document can be viewed by pressing the red arrow.

7. To see Satellite mode, select the "Imagery with Roads" button.