



**Petroleum Restoration Program
Agency Term Contracts
Quarterly Meeting
November 21, 2019**



Agenda

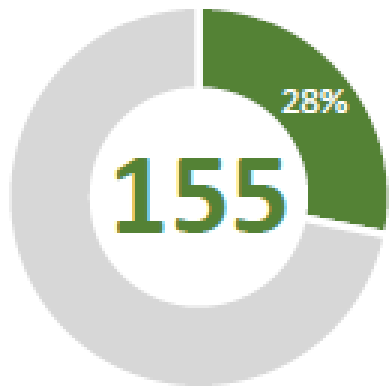
- Introduction – Blake Miller
- Program Updates– Natasha Lampkin
- Deductibles – Natasha Lampkin
- ADaPT ESSA / Standardized Quote Form – Monica Brady
- CPE Discussion – Blake Miller
- Reminders – Blake Miller
- Questions/Comments



Closures Update

FY 2019-20 Discharges Closed to Date

Total Closed to Date*:

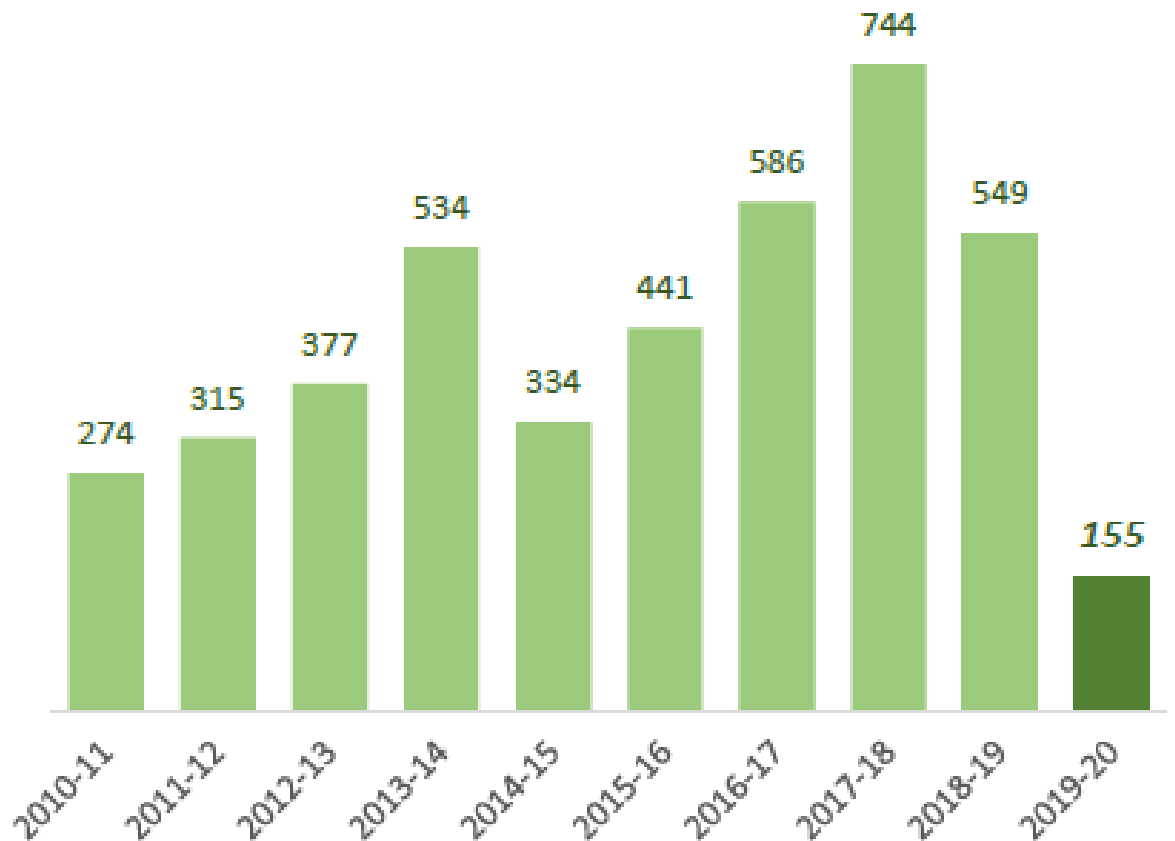


of 550
projected closures

type	closures	% of total
LNFA	11	7%
NFA/SRSCO	137	88%
NFAC	7	5%
NREQ	0	0%

**32 additional discharges achieved cleanup status and are awaiting deductible payment*

Discharge Closures by Fiscal Year



Discharge Closures by Fiscal Year

PRP Monthly Dashboard update



Encumbrance Activity

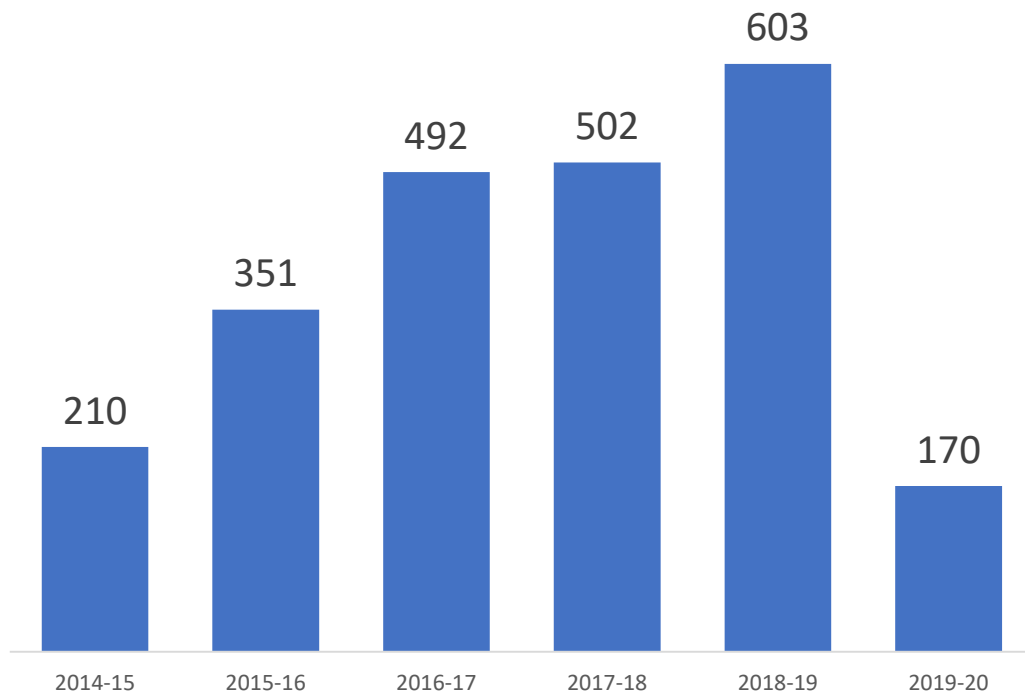
FY 2019-20 Encumbrances by Month

Month	Available Funds	FY Projection	Encumbered	*Net Encumbered	Net Percent of Projection
July 2019	\$ 10,964,740	\$ 11,338,012	\$ 11,413,904	\$ 10,908,617	96%
August 2019	\$ 10,964,740	\$ 13,058,602	\$ 11,553,954	\$ 12,126,630	93%
September 2019	\$ 10,964,740	\$ 10,991,243	\$ 8,986,353	\$ 8,366,659	76%
October 2019	\$ 10,964,740	\$ 9,987,081	\$ 13,300,179	\$ 11,770,082	118%
November 2019	\$ 10,964,740	\$ 11,514,507	-	-	0%
December 2019	\$ 10,964,740	\$ 10,004,614	-	-	0%
January 2020	\$ 10,964,740	\$ 7,985,461	-	-	0%
February 2020	\$ 10,964,740	\$ 8,847,876	-	-	0%
March 2020	\$ 10,964,740	\$ 9,753,636	-	-	0%
April 2020	\$ 10,964,740	\$ 8,459,322	-	-	0%
May 2020	\$ 10,964,740	\$ 11,117,846	-	-	0%
June 2020	\$ 10,964,726	\$ 16,941,800	-	-	0%
Grand Total	\$ 131,576,866	\$ 130,000,000	\$ 45,254,390	\$ 43,171,987	33%

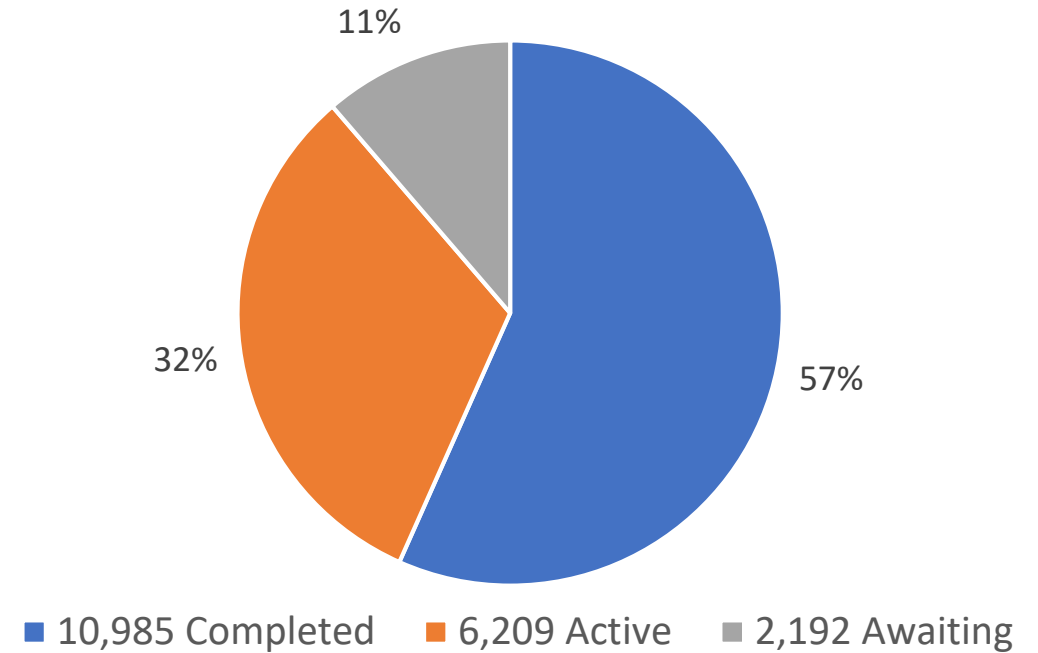


Remediation and Status

Remedial Plans Approved by Fiscal Year



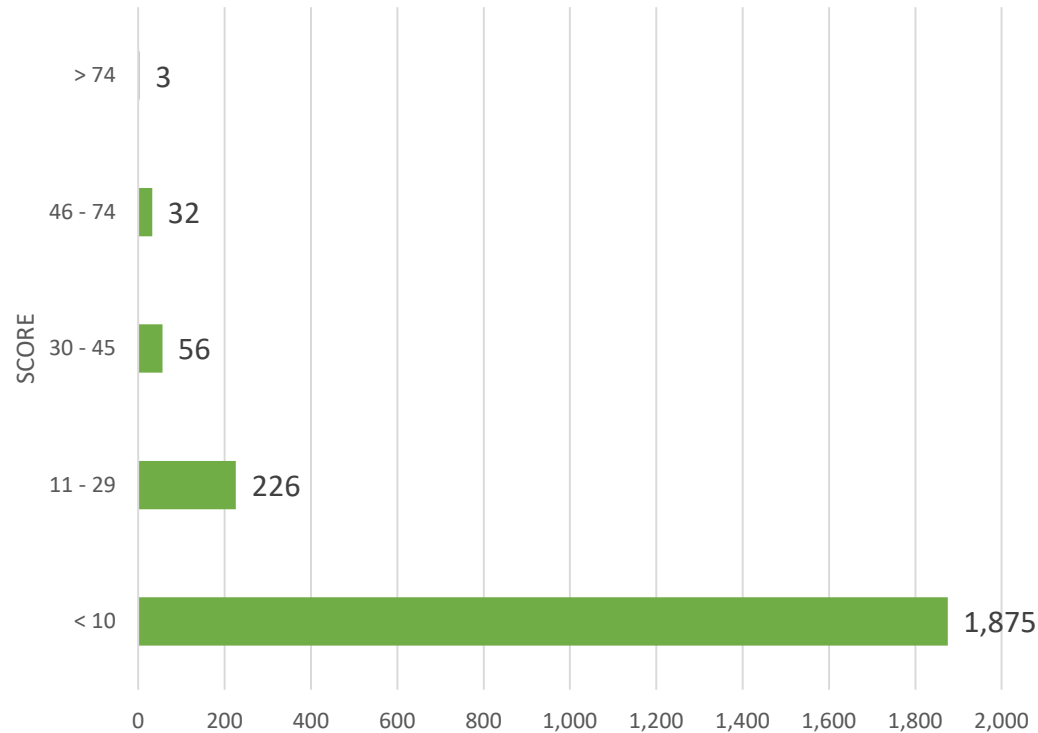
Status of Eligible Discharges



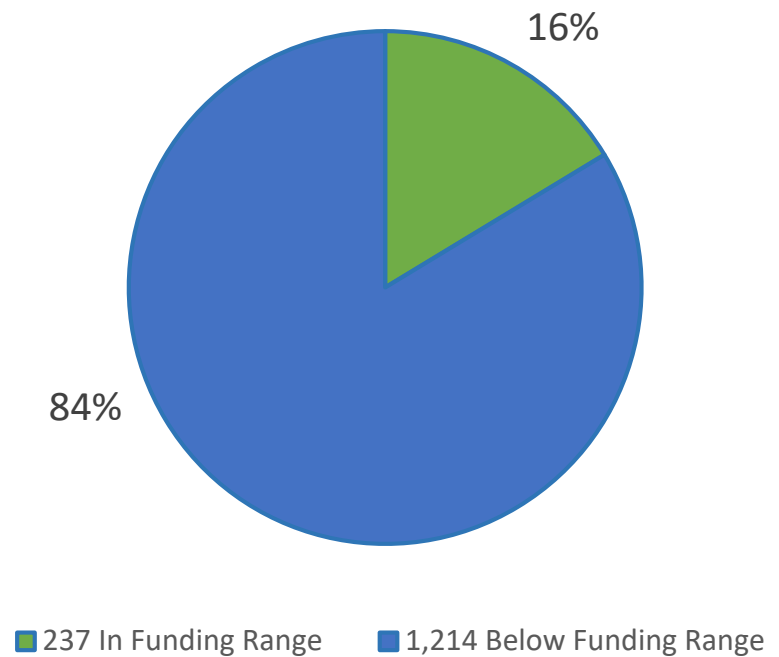


Inactive Site Status and Site Access

Inactive sites by Discharge Score



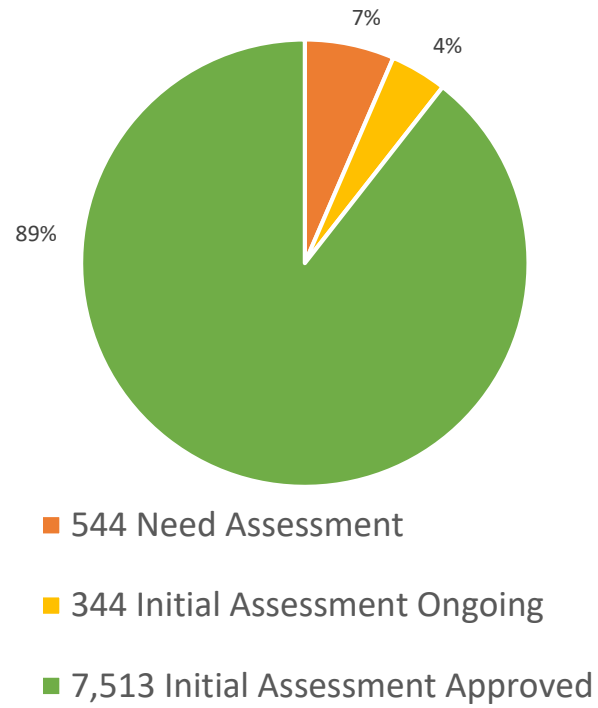
Need Site Access



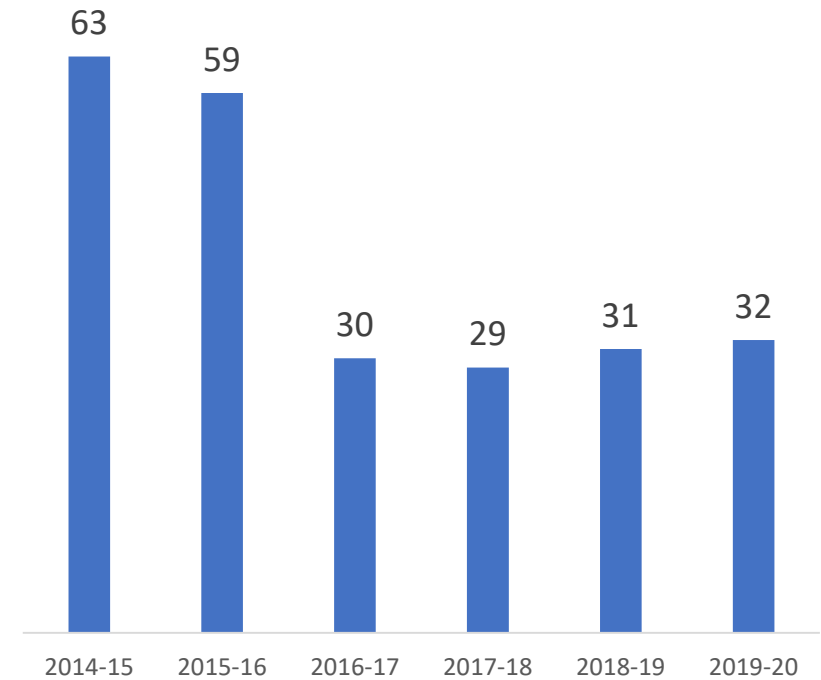


Production

Status of Site Assessments



Purchase Order Issue Time in Days





Sites Moving Into Remedial Action

- Remedial Action Specialist on each team
- Difficult Site Review Process
- Scope changed to Construction and 1 Quarter of O & M
- Scope Support in Tallahassee
 - Chuck Williams and Carol Carnley
- Closure Tools
 - LSSI NFA
 - FDOT MOU
 - CSX MOU



Challenges to Closures

- Increase in percentage of sites under active remediation
- Mega Sites (Cleanup costs exceed \$10M): ports, airports, and bulk storage facilities
- Ability to obtain site access and offsite access



Deductibles

- PRP Program has discontinued the practice of requesting and collecting deductibles
 - PLRIP - per Sections 376.305 and 376.3072, F.S., fund eligible restoration costs less the applicable deductible
 - ATRP propose rule development for Rule 62-769, F.A.C., since collection process is not deemed cost effective
 - Update CAP tracking to reflect funding CAP less outstanding deductible



Updates

ADaPT Submittals:

Beginning January 1, 2020, we will no longer accept ADaPT EDDs through the ftp site, all submittals should be submitted through the FDEP Business Portal (ESSA).

Standardized Quote Form:

- PRP has created a form for subcontractors to provide quotes to the Department for reimbursable pay items. This form will be available on the PRP Website under the Agency Term Contracts (ATC) and Templates, Forms, Tools and Guidance Webpages. Please see instructions in the workbook (tab 2).



Updates

**Florida Department of Environmental Protection
Petroleum Restoration Program
Standardized Quote Form**

This form is required to submit a quote to the Petroleum Restoration Program (PRP). To be considered, standardized quotes must be submitted concurrently to the site manager and requesting contractor listed below, along with any backup documentation as needed. Note: Additional quotes may be requested.

Facility Name: _____	Request Date: _____
9-Digit Facility ID #: _____	Purchase Order # (if available): _____
Facility Address: _____	SPI # (if available): _____
<u>Quote Requested by</u>	<u>Quote Requested from</u> (if in-house, enter PRP Contractor information)
PRP Contractor: _____	Subcontractor Name: _____
Contractor Contact: _____	Subcontractor Contact: _____
Contractor Phone: _____	Subcontractor Phone: _____
Contractor Email: _____	Subcontractor Email: _____
Site Manager Name: _____	
Site Manager Phone: _____	Property Owner: _____
Site Manager Email: _____	Responsible Party: _____
Project Description:	



CPE Discussion

Contractor Performance Evaluation (CPE) Quick Reference for Consistency in Completion

1. Project Timeliness

- 1.a. Deliverable Timeliness
- 1.b. Field Notification Timeliness - Requires 7 days written notice
- 1.c. Response to Comments and Request Timeliness

2. Invoicing

- 2.a. Invoice Accuracy
- 2.b. Invoice Timeliness



CPE Discussion

3. Reports

- 3.a. Deliverable/Report – Clerical – non-technical/sloppy typos/errors
- 3.b. Deliverable/Report – Administrative/Management
- 3.c. ADaPT Submission

4. Communication

- 4.a. Progress Communication – Timely and Proposed Solutions
- 4.b. Contractor Response to Calls & emails

5. Cost Control

- 5.a. Identifying Cost Savings
- 5.b. Change Orders



CPE Discussion

6. Quality and Technical Competence

- 6.a. Technical Competence - Field Activities
- 6.b. Site Assessment - Technical Conclusions and Recommendations
- 6.c. Monitoring (NAM/PARM) and O&M - Technical Conclusions and Recommendations
- 6.d. Remedial Action Plan (RAP)
- 6.e. Remedial Action Construction (RAC)/Start-up or Source Removal (SR) or Short-Term RA (Injection)
- 6.f. Site Closure



CPE Discussion

CPE Questions?



Reminders

- Invoicing: Travel Vouchers submitted with invoices must be fully signed by both the traveler & supervisor.
- IDW Drum Pay Items: RFCs for additional drums must be approved prior to field work or submitted as a field request for change. After the fact requests for additional drums will not be approved.
- ADaPT Submittals: The FDEP Business Portal (ESSA) provides an efficient, unified process to submit ADaPT EDDs to the Division of Waste Management.



Reminders

Key Personnel Changes: Please remember to notify the PRP Contract manager in writing of any key personnel changes.



Links

- [ADaPT Link:](#)
- https://floridadep.gov/sites/default/files/Announcing%20ESSA%20final_2.pdf
- [Quote Form Link:](#)
- <https://floridadep.gov/waste/petroleum-restoration/content/agency-term-contracts-atc>



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Discussion / Questions?