



FLORIDA DEPARTMENT OF Environmental Protection

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How to Access RCRAInfo LearningZen

RCRAInfo provides each user with access to online trainings. These trainings are pre-recorded videos that you can play and pause at any time. This document will walk you through how to access the RCRAInfo Industry Application Biennial Report Module. [This module contains an instructional 40-minute video on how to submit 2021 Biennial Hazardous Waste Report.](#)

Step 1. Login to your RCRAInfo account. See “Industry User Registration” PowerPoint for detail on how to create an account.



<https://rcrainfo.epa.gov/rcrainfoprod/action/secured/login>

Step 2. On the top ribbon of the landing screen click on the “Documentation” tab then click on “Learning Zen”.

The screenshot shows the RCRA Info website interface. At the top, there is a navigation bar with the RCRA Info logo, 'Home', 'Documentation', and 'Feedback/Report an Issue'. A user profile 'Nathalie' is visible on the right. Below the navigation bar, there is a 'My Sites' section with a dropdown menu for 'Outstanding Site ID R' and a 'Help' dropdown menu. The 'Help' dropdown menu is open, showing 'Learning Zen' highlighted with a red box. Below this, there is a 'My Sites' table with columns for Site ID, Site Name, Address, City, State, County, and Permission Status. The table is currently empty.

Step 3. Request access to RCRAInfo Industry Portal shown at the bottom of the page.



Email

Password

Forgot Password?
[Request access to this portal](#)

Step 4. Create an account through the RCRAInfo Industry Portal Registration and fill out all the required items. Then scroll to the bottom of the Agreement and Verification section and accept the terms and conditions.

RCRAInfo Industry Portal Registration

📌 To request access to this portal, you must first create an account. If you already have a LearningZen account, [Click here to login](#). →

Fill out the form below to create a new account. This will make you a user on the LearningZen public site. After your account has been created, a request will be sent to the portal administrator to grant you access.

Red asterisks * indicate required items.

Account Information

You will use your **email address** to log in to LearningZen.

*** Required**
*** Email Address** *** Password**

*** Required**
*** Confirm Email** *** Confirm Password**

Personal & Location Information

*** First Name** **Postal Code**

*** Last Name** *** Country**


*** Time Zone** **How did you hear about us?**

Phone #

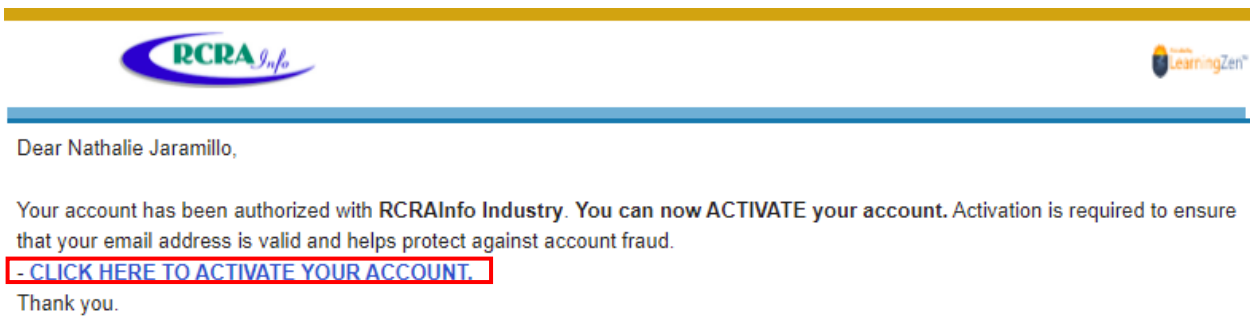
Agreement & Verification (Agreement at Bottom)

to these Terms. You and LearningZen.com both consent to the exclusive jurisdiction of such courts. These Terms constitute the entire agreement between you and LearningZen.com, and supersede all prior and contemporaneous agreements, proposals or representations, written or oral.

Terms and Conditions

I'm not a robot  reCAPTCHA Privacy - Terms

Step 5. You will automatically be sent an email to activate your account. Once you click on the link you can login.



Step 6. Navigate to the “Course Catalog” tab on student dashboard and click on “All Courses”.

RCRAInfo

Student Dashboard

Course Categories

- All Courses
- All Paths

Courses I need to Start 0

My Paths 0

Courses I need to Finish 0

My Classroom Courses 0

Step 7. Select “Take Course” for the RCRAInfo Industry Application Biennial Report Module.

Introduction to e-Manifest

Take Course

RCRAInfo Industry Application Biennial Report Module

Take Course

Updated

Note: The video is broken into 15 chapters with specific topics that you can jump ahead to.

Description Intro Chapters Review Completion

Notes Previous 1 / 15 Next

1 - Who Can Submit

2 - Permissions

3 - Biennial Report Dashboard

4 - Create Submission

5 - Current Submission

6 - Flat File Upload

7 - GM Form

8 - WR Form

9 - OI Form

10 - Site ID Form

11 - Site ID Form Data

12 - Mark Ready For Submission

13 - Submit

14 - View Prior Submissions

15 - Print Submission

Who Can Submit

00:45