



FY2023- 2024 Recreational Trails Program (RTP)

Application Cycle Workshop and Webinar



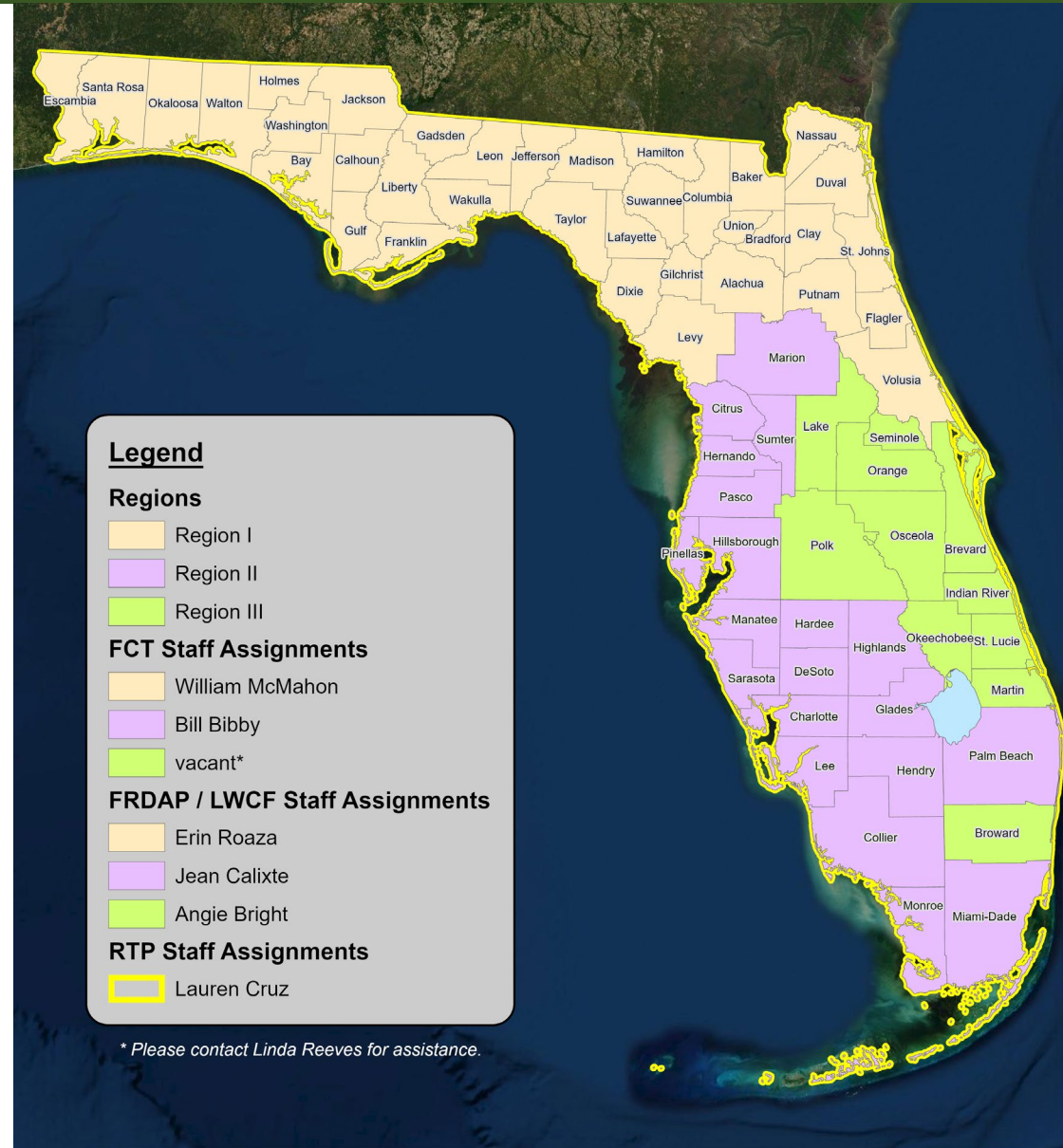
Agenda

- Program Overview and Purpose
- Eligibility Requirements
- Program Intent
- Application
- Supporting Documentation
- Post-Application and Evaluation Process
- Questions or Comments





Land and Recreation Grants Regional Map



Legend

Regions

- Region I
- Region II
- Region III

FCT Staff Assignments

- William McMahon
- Bill Bibby
- vacant*

FRDAP / LWCF Staff Assignments

- Erin Roaza
- Jean Calixte
- Angie Bright

RTP Staff Assignments

- Lauren Cruz

* Please contact Linda Reeves for assistance.



Program Overview and Purpose

The Florida Department of Environmental Protection (DEP), pursuant to Memorandum of Agreement dated August 1, 1993, is authorized to establish the Recreational Trails Program to provide financial assistance to qualified local governmental entities for the development of recreational trails, trailheads and trailside facilities.

The Recreational Trails Program is a federally funded competitive grant program administered by the Florida Department of Environmental Protection (FDEP) in coordination with the Florida Department of Transportation (FDOT) and Federal Highway Administration (FHWA) Florida Division.



RTP Administrative Rule

[Rule Chapter 62S-2](#)

Outlines all the rules that govern the RTP program

The Rule covers program information from purpose of the program, to program completion.

The screenshot shows the Florida Department of State website for Rule Chapter 62S-2. The header includes the Florida Department of State logo, navigation links (About Us, Contact Us, Help, Agency Login), and the title "FLORIDA ADMINISTRATIVE CODE & FLORIDA ADMINISTRATIVE REGISTER". Below the header, the "Rule Chapter: 62S-2" is displayed, along with the chapter title "RECREATIONAL TRAILS PROGRAM" and a "View Chapter" link with a document icon. A "62S-2" link is also present. A "View Individual Rules" section follows, with a note: "Click on the word icon to view the latest rule version. Or click on the rule number to see the detail of the rule." Below this is a table listing individual rules.

| Latest Version | Rule No. | Rule Title | Effective Date |
|----------------|---------------------------|---|----------------|
| | 62S-2.070 | Definitions | 5/1/2001 |
| | 62S-2.071 | General Requirements | 5/1/2001 |
| | 62S-2.072 | Application Requirements and Processing | 5/1/2001 |
| | 62S-2.073 | Evaluation Criteria | 5/1/2001 |
| | 62S-2.074 | Federal Approval | 5/1/2001 |
| | 62S-2.075 | Grant Administration | 5/1/2001 |
| | 62S-2.076 | Compliance Responsibilities | 5/1/2001 |



RTP Eligibility

Eligible Applicants

Municipal, county, state, or federal governmental agencies, recognized state and federal Indian tribal governments, and organizations registered as active Florida nonprofit corporations, which have an agreement with a governmental agency to develop public lands and the project.

Please Note: Nonprofit corporations must provide the following documentation with the application:

1. Letter from the public landowner or manager stating that they support the project and will abide by compliance requirements.
2. A copy of the agreement between the landowner or manager and the nonprofit corporation.



RTP Eligibility

Application Limit per Submission Cycle

The maximum number of applications an applicant may submit shall be as follows:

- Local governments may submit **one (1)** per district
- Consolidated city-county governments may submit two **(2)** per district
- Nonprofit corporations may submit **one (1)** per district
- State and federal agencies may submit **one (1)** per district



RTP Eligibility

Project Eligibility

RTP grants shall only be awarded to grantees for projects that are for the primary purpose of providing recreational trails for the public.

What is a “Recreational Trail”?

A thoroughfare or track across land or water, used for recreational purposes such as bicycling, hiking/jogging/running or similar activities, equestrian activities, overnight and long-distance backpacking, roller skating, in-line skating, non-motorized aquatic or water activities including canoeing and kayaking, and vehicular travel by motorcycle, four-wheel drive or all terrain, off-road vehicles, or dune buggies.



RTP Eligibility

Site Eligibility

Applicants must have and demonstrate adequate site control of project sites and are able to construct, operate, and maintain the area for the term required by RTP and the grant agreement. For RTP projects on land owned by the applicant, that term is 99 years; for sites owned by someone other than the applicant, that term is at least 25 years past the project completion date.

Proper Site Control Documentation

- Warranty Deed
- Quit-Claim Deed
- Special Warranty Deed
- Lease Agreement
- Title Commitment or Title Policy

Property Appraiser report cards, surveys, and maps are not sufficient evidence of site control. Use agreements are also insufficient.



Proper Site Control Documentation

Warranty Deed

Older deeds may not specify which type they are, and you will need to read the deed to see if it contains language guaranteeing that the person transferring the title has good title to the property. If this language is included, the deed is a warranty deed.

Quit-Claim Deed

Means that the person transferring the property didn't guarantee that they had good title to the property. In these cases, the department requires that you submit a thirty-year title search, with copies of all title-related documents, AND an attorney's opinion that the title search establishes good title in the applicant and that none of the encumbrances on the property will interfere with the proposed uses for the property.

Special Warranty Deed

If there are **exceptions** listed in the deed, or if the deed is titled a **special warranty deed** it means there are encumbrances on the property. These may be easements, covenants and restrictions, or other recorded documents that affect title to the property. This means that other people have enforceable property rights that could interfere with your proposed use of the property. If this is the case, you need an attorney's opinion that the exceptions listed in the deed won't interfere with the uses planned for the park. You will also need to include copies of those recorded documents in your site control documentation.



Proper Site Control Documentation

- Deeds frequently attach the legal description as an exhibit. Make sure the legal description is included in your application. Deeds without a legal description are not sufficient.
- Make sure the legal description in the deed matches the legal description on your boundary map, survey, conceptual site plan, or other documentation.
- Make sure your site control documentation covers the entire site. If your proposed site covers more than one parcel, make sure all relevant deeds are included and provide a map showing which deed relates to which parcel.
- If the transfer was by plat and dedication, make sure the dedication on the plat is readable. If the print is too small, provide both the entire plat and an enlarged copy of just the dedication.



Proper Site Control Documentation

If you lease the project site, you need to provide the **lease agreement**.

The lease must:

- Extend for thirty years from the date of application;
- Must not be revocable at will by the grantee;
- Must not prohibit the proposed uses of the site; and
- Must grant the applicant the authority to dedicate the property for a minimum of twenty-five years after the project is complete.

Make sure the lease includes the legal description of the property and that the legal description matches your boundary map, site plan, survey, and other documentation.



Proper Site Control Documentation

Title Commitment or Title Policy

A title policy and or title commitment is useful mainly if copies of all exceptions and a title opinion stating that none of the exceptions will preclude the trail is included.

Right of Way

Where a project uses a city or county right-of-way, the property may have been conveyed to the city or county by the state, may have been dedicated by plat, or may have been dedicated under Florida Statute. You may need to consult your city or county attorney to determine the source of your title.



Proper Site Control Documentation

The Department encourages anyone with site control questions or concerns, to contact our Program Attorney, Lois LaSeur, so that she may review **BEFORE** you submit inadequate documentation.

Lois LaSeur, Program Attorney – Lois.LaSeur@floridadep.gov

Please note that submittal of any deeds, lease agreements, or title documents does not automatically guarantee that the applicant has properly demonstrated site control for the proposed project site. RTP staff will thoroughly review submitted site control documents for sufficiency, noting any deficiencies.



RTP Eligibility

Permissible Use of Funds

- Development or renovation of trailside or trailhead facilities or trail linkages
- Maintenance or renovation of existing trails
- Purchase of trail construction or trail maintenance equipment
- Construction of new trails on local and state lands
- Construction of new trails on federal lands (restrictions may apply; refer to 62S-2.072(2)(e), F.A.C.)



RTP Eligibility

Examples of **Eligible** Project Elements

- Trails or Boardwalks
- Kayak/Canoe Launches
- Trail/Directional/Wayfinding/Educational Signage and Location Markers
- Amenities (benches, trash/recycle receptacles, informational kiosk, drinking fountain, bike racks, water bottle filling station, lighting, landscaping)
- Restroom Facilities
- Parking Lots
- Fitness Trail; Purchase and Installation of Fitness Equipment
- Covered Pavilions or Shade Shelters with seating (must directly connect to or support trail)
- Design, engineering, permitting (not to exceed 15% of total project construction cost)



RTP Eligibility

Prohibited Uses

- Condemnation of real property
- Construction of recreational trails for motorized use on U.S. Forest Service land unless the land is designated for motorized use and such construction is consistent with the approved U.S. Forest Service land resource management plan
- Facilitating motorized trails on otherwise nonmotorized trail areas
- Upgrading, expanding, or otherwise facilitating motorized use or access to recreational trails predominantly used by nonmotorized trail users



RTP Eligibility

Examples of **Ineligible** Project Elements

- Sidewalks
- Stormwater Ponds or Retention Facilities
- Landscape Irrigation
- Playgrounds
- Camping Facilities
- Gazebos
- Butterfly Gardens
- Community Gathering Space
- Any structures or amenities that do not directly support or connect to the trail.



RTP Program Intent

A request for financial assistance under RTP may be for development or maintenance of recreational trails, trailhead, and trailside facilities and related support facilities.

Development projects should consist of the complete or partial development of the project site. A development project, when completed, must be a usable recreational trail or trail facility along a usable recreational trail. Development projects may also renovate existing trails and facilities in order to provide access for persons with disabilities.



RTP Application Submission Period

Submission Period: February 1, 2023 – March 1, 2023

Applicants must submit 1 original copy of the completed application and all supporting documents during the submission period. Applications must be postmarked NO LATER THAN March 1, 2023, and submitted to:

**Lauren Cruz, Recreational Trails Program
Department of Environmental Protection
3800 Commonwealth Boulevard, MS# 585
Tallahassee, Florida 32399**

Please submit the application in a SOFT COVER three prong binder.



RTP Application

Pursuant to RTP Rule 62S-2, F.A.C.:

Active Projects

A grantee with two incomplete RTP projects by the closing date of an application submission period shall not be eligible to apply.

Duplicate Projects

RTP funds shall not be approved for completion of an incomplete RTP project.



RTP Application

Maximum Grant Funds an Applicant May Request for FY23-24:

- **Motorized - \$2,500,000**
Single-Use or Diverse-Use
- **Non-Motorized - \$500,000**
Diverse-Use
- **Non-Motorized - \$500,000**
Single-Use



Part II – Project Information

PART II – PROJECT INFORMATION

1. Name of Project: McIntosh Preserve, Phase II

2. Project Location: Plant City, Hillsborough County, FL

(Show on DOT county road maps or USGS 7 ½ minute quadrangle sheets):

Tab as "Exhibit B"

Street Address: 775 East Knights Griffin Road

City: Plant City County: Hillsborough

Beginning point: State Road 39 N

Ending point: East Knights Griffin Road

3. Ownership (If more than one owner, attach a list of owners and their agents along with a map clearly showing the location of each ownership).

Site control issues must be resolved by the close of the submission period (March 1, 2021).

Include a boundary map of the project site. *Tab as "Exhibit C"*

Include a copy of site control documents (e.g. deed, lease agreement, etc.)

Tab as "Exhibit D"

4. Owner: City of Plant City Owner's Agent:

Address: PO Box C Address:

Plant City FL 33564

Phone: (813) 659-4250 Phone: ()

4. U.S. CONGRESSIONAL DISTRICTS IN WHICH THE PROJECT SITE IS LOCATED:

These should be the district in which the project site is located. If you are not sure of the district, contact your local office of the Supervisor of Elections.

U.S. Representative's Name: Scott Franklin

U.S. House District Number: 15

5. STATE LEGISLATIVE DISTRICTS IN WHICH THE PROJECT IS LOCATED:

These should be the district in which the project site is located. If you are not sure of the district, contact your local office of the Supervisor of Elections.

State Senator's Name: Danny Burgess

State Senate District Number: 20

State Representative's Name: Lawrence McClure

State House District Number: 58

6. PROJECT DESCRIPTION

Briefly describe the proposed project. *Include physical characteristics of the site, such as land resources, vegetation, fish and wildlife, historical, archaeological resources, previous land usage and transportation access as well as a description of proposed project activities. If the project is an equipment purchase, describe the equipment, how it will be used to benefit recreational trails (include where it will be stored, who will maintain it, proposed projects for its use and the land managing agency on whose property equipment will be used).*

McIntosh Preserve is a 363-acre multi-phase preserve located in Plant City, Florida. The McIntosh Regional Preserve tract was purchased in 1998 for \$1.1 million by the Florida Communities Trust and the Hillsborough County Environmental Land Acquisition and Protection Program (ELAPP). Located off Knights Griffin Road, close to I-4 and the Central Florida Expressway, the preserve is easily accessible through major roadways with a gated access for vehicular traffic. The land use is uplands and wetlands with oaks, pines, and submerged aquatic vegetation. There are no historical or archaeological resources available. The current preserve amenities include walking, hiking, picnicking, and fishing. The proposed project activities under Phase II, this funding request application, is to continue to expand ADA access to McIntosh Preserve through connecting the current upland pedestrian trail to 1,400 linear feet of 5 foot wide boardwalk with timber piles and concrete footings. The boardwalk is designed to sweep out into the wetlands and come near the live oak tree islands for improved wildlife viewing. A 200 square foot seating area with bench is situated south of the tree islands for scenic views of over 50 acres of wetlands. The largest segment of boardwalk traverses south to connect to a pedestrian trail and access to the second smaller wetland with a 200 linear foot boardwalk that also crosses the wetlands and stops to overlook a smaller live oak tree island. At the junction between the two boardwalks, there will be a second bench with trash cans situated at both benches and at the head of the boardwalk system. Other items include two educational signs that provide more information about the residents of McIntosh Preserve.

(Please see attached page for more details)



Part III – Financial Information

Calculating Match - EXAMPLE

Total Project Cost: \$100,000
RTP Funds: \$50,000
Match Ratio: 50:50 → \$100,000 x .50% = \$50,000
Match: \$50,000



| Total Project Cost | RTP Grant | Local Match | Point Value |
|--------------------|-----------|-------------|-------------|
| \$100,000 | \$50,000 | \$50,000 | 5 |
| \$100,000 | \$60,000 | \$40,000 | 3 |
| \$100,000 | \$80,000 | \$20,000 | 1 |

Calculating Planning Expenses – EXAMPLE

Cannot exceed 15% of the total project cost.

Total Project Cost: \$100,000
 .15% x \$100,000 = \$15,000
Planning Expenses: \$15,000



Financial Assurance/ Proof of Match

Provide an excerpt from the current fiscal year budget or a letter from the Chief Financial Officer that match funding has been allocated for the project and is currently available to be expended.

PART III – FINANCIAL INFORMATION

1. RTP Funds Requested: Line A \$ 50,000.00
2. Local Funds Available:
 - 1) Cash: Line B \$ 50,000.00
 - 2) In-Kind: Line C \$
 - Total Local Funds Available: Line D \$ 50,000.00
 - Sum of lines B and C*
3. Total Cost of Proposed Project: Line E \$ 100,000.00
- Sum of Lines A and D*

The Total Project Cost (Line E) must equal the grant request (Line A) plus the total local funds available (Line D). This figure (Line A) should not total more than \$500,000 (non-motorized single and mixed use) or \$2,500,000 (motorized) for the purpose of this application.

4. PROJECT COST ESTIMATE: For each element, please indicate if it is a new facility, renovation or maintenance of an existing facility, accessibility improvements, equipment purchase, or trail user education components. *Costs of planning, permitting and site preparation should be included within the cost of each element (not to exceed 15% of total project cost).*

| Element Type | Quantity | Description | Estimated Cost |
|----------------|----------|-------------------------|----------------|
| New | 1 | 8' x 550 L.F. boardwalk | \$90,000 |
| | 2 | Trash receptacles (2) | \$3,500 |
| | 2 | Benches (2) | \$5,000 |
| | 1 | Directional signage | \$1,500 |
| Renovations | | | |
| Maintenance | | | |
| Accessibility | | | |
| Equipment | | | |
| Trail User Ed. | | | |



Part IV – General Evaluation Criteria

PART IV – GENERAL EVALUATION CRITERIA

1. PROJECT TYPE

Provide Conceptual Site Plan. Tab as “Exhibit E”

Provide Photographs of the Project Area. Submit color, on-site photographs sufficient to depict the physical characteristics of the project area. **Tab as “Exhibit F”**

Provide Location Map and Directions. Submit a detailed street, road or highway map precisely locating the project site. Also, provide clear and concise written driving instructions from the nearest federal or state highway. **Tab as “Exhibit G”**

- Construction of new trails on federal, state, county or municipal lands where recreational needs for such construction is shown
- Development and rehabilitation of trailside and trailhead facilities and trail linkages
- Maintenance and restoration of existing trails
- Purchase of trail construction or maintenance equipment

2. CAPITAL IMPROVEMENT PLAN

A. The project implements the applicant’s adopted local comprehensive plan (city or county); or the land management or recreation or trail plan of a state or federal agency and; is included in their Capital Improvement Plan (CIP) or similar plan during the current year or one of the next three (3) fiscal years: *(Include copies of any necessary documents/plans which clearly indicate the proposed project. Please highlight project name, amount and year.)* **Tab as “Exhibit H”**

- Yes
- No

—OR—

B. Is the proposed project included as part of the plan through a resolution or agency commitment committing the applicant to amend their CIP or similar plan to include the project should the applicant receive program funds: *(Include copies of any necessary documents/plans/resolutions which clearly indicate the proposed project. Please highlight project name, amount and year.)* **Tab as “Exhibit H”**

- Yes
- No

3. STATE COMPREHENSIVE OUTDOOR RECREATION PLAN

Explain how the proposed project would address one or more of the issues or goals identified in the State Comprehensive Outdoor Recreation Plan. *Use the **Outdoor Recreation in Florida – 2019 (SCORP)**. Provide quotations or other appropriate references to justify the correlation. Use a separate sheet if necessary.* **Tab as “Exhibit I”**

Priority Area 1: Health and Well-being

Goal 1-1: Increase the promotion of active and healthy lifestyles in the outdoors.

McIntosh Preserve is committed to promoting active healthy lifestyles by providing safe and accessible spaces through 2-miles of existing hard-packed trails that will connect to the proposed phase II boardwalk. Goal 1-2: Increase the number the recreation facilities, programs and opportunities in urban areas and rural communities. McIntosh Preserve is in the heart of an urban/rural area and will benefit the surrounding community with an innovative space that promotes wellbeing and environmental education through the expansion of ADA accessible walking/hiking trails to fish and/or bird watch. Priority Area 2: Public Access, Accessibility and Connectivity.

(Please see attached Exhibit I for further goals)

4. STATE GREENWAYS AND TRAILS PLAN

Explain how the proposed project would address one or more issues or goals as identified in the State’s Greenways and Trails Plan. *Use the **Florida’s Greenways and Trails System Plan – 2019-2023**. Provide quotations or other appropriate references to justify the correlation. Use a separate sheet if necessary.* **Tab as “Exhibit J”**

Goal 4 – Establish Partnerships and Engage Stakeholders: The McIntosh Preserve project would be a vital link in this corridor and would promote collaboration between the City of Plant City, Hillsborough County, and the State of Florida. This would assist with the development and expansion of natural corridors within the area, establish a cohesive approach when multi-agency programs share responsibilities to address local needs, promote supportive exchange of ideas between agencies, and increase the fit between services offered and those desired by users.

(Please see attached Exhibit J for further goals)

5. ACCESSIBILITY

Describe how the project facilitates and improves the access and use of trails by persons with disabilities.

In conjunction with the McIntosh Preserve Phase I (existing), all trails, boardwalks, and observation areas have been designed and constructed to meet or exceed current ADA standards for outdoor recreation trail facilities. Trails are of a compacted crushed stone to facilitate ease for wheelchairs and wagons and the family designated trails are sized at 8 feet wide to minimize difficulty of passing foot traffic. The proposed (Phase II) boardwalk is concrete boardwalk system to increase access to boardwalk and therefore the wetlands and tree islands. This allows access to all persons regardless of their mobility constraints or the need for mechanical assistance items.



Part IV – General Evaluation Criteria

6. YOUTH CONSERVATION OR SERVICE CORPS

The project is supported through a written letter of commitment between the applicant and a recognized youth conservation or service corps in which the corps agrees to supply a stated amount of labor.

Yes No

If "Yes", submit a copy of the written letter of commitment between the applicant and the service corps. Written letter must be executed by the end of the submission period and quantify the amount of labor in monetary units. **Tab as "Exhibit K"**

7. CONNECTIVITY AND LINKAGES

Describe how the proposed project provides access to or between any of the following:

(A) Public parks or other recreational lands or facilities;

The proposed Elfers Spur Trail will meet with the Coastal Anclote Trail, which in turn will serve as a connector to several parks: Anclote River Park, Anclote Gulf Park, Key Vista Nature Park, Tarpon Springs Safford Avenue Park, Tarpon Springs Dog Park and the Tarpon Springs Splash Park.

(B) Features or areas of historic, cultural, biological or archaeological significance; Provide copy of letter from Florida Department of State (**Tab as "Exhibit L"**) and/or Florida Natural Areas Inventory (**Tab as "Exhibit M"**).

The project area exhibits a low potential for undocumented cultural resources. See attached letter from the Florida Department of State. Occurrences for the following species have been documented in the vicinity of the project area: sand-dune sponge, bald eagle, short-tailed snake, and the Florida long-tailed weasel. See attached FNAI report.

(C) Existing intermodal transportation corridors or trail systems; and/or

The proposed Elfers Spur Trail project will increase access to existing intermodal transportation corridors. The Elfers Spur Trail will connect to the Pinellas Suncoast Transportation Authority (PSTA) bus service on US 19 ALT. This central route connects to central transit centers in the City of Clearwater with further access to transportation across the county.

(D) Residential populated areas.

The Elfers Spur Trail is centrally located in the City of Tarpon Springs and within residential areas of the City. Tarpon Springs has a total population of 25,176 (US Census, 2019 Community Survey 5-year estimates). Further, both ends of the trail connect residential areas to the Pinellas Trail and the Coastal Anclote Trail as well as several parks as mentioned above.

8. PUBLIC PARTICIPATION

Please indicate which of the following apply (**select all that apply**):

A. An advertised public meeting was held solely for the purpose of discussing the proposed project. Attach a copy of proof of publication for the advertisement. Meeting must be for the **SOLE PURPOSE** of discussing **the project proposed in the application**. The advertisement should indicate that the purpose of the meeting is to discuss a RTP grant for this project site. **Tab as "Exhibit N-1"**

B. The project was discussed at a regularly scheduled meeting of the applicant's advisory board responsible for park, recreation and leisure service activities. Provide a copy of the agenda and/or minutes of the advisory board meeting(s) where **this project** was discussed. The board must be an appointed group of citizens, such as a parks and recreation advisory board, who would normally review projects similar to the proposed grant application. Discussion must take place at a regularly scheduled meeting. Planning and zoning or similar boards may be used if a parks and recreation advisory board does not exist. **CITY OR COUNTY COMMISSIONS ARE NOT CONSIDERED ADVISORY BOARDS. Tab as "Exhibit N-2"**

C. Public input on the proposed project was obtained through presentations to community organizations, neighborhood associations and/or a written opinion survey. Provide documentation (agenda, minutes or thank-you letter) showing that presentations **regarding this project** were made to community organizations or groups **OR** provide a copy of the survey instrument and a summary of the results and explain how the **results relate to the proposed project. Tab as "Exhibit N-3"**

9. NATIONAL SCENIC TRAIL OR NATIONAL RECREATION TRAIL

A. The project is located on or connects with the Florida National Scenic Trail:

Yes No

If yes, provide map and documentation (letter from U.S. Forest Service) indicating connectivity with a **certified portion** of the Florida National Scenic Trail. **Tab as "Exhibit O"**

B. The project is located on or connects with a National Recreation Trail:

Yes No

If "Yes", provide a map and documentation (letter from the National Park Service) indicating connectivity with a **designated** National Recreation Trail. **Tab as "Exhibit O"**



Part IV – General Evaluation Criteria

10. STATE OF FLORIDA DESIGNATED RECREATIONAL GREENWAY OR TRAIL

The project is located on or connects with a State of Florida designated greenway or trail.

Yes No

If "Yes", provide a map and documentation (letter from Office of Greenways and Trails) indicating connectivity. **Designation Agreements must be fully executed by end of submission period. Tab as "Exhibit P"**

11. MATCHING RATIO

RTP is a matching grant program. Maximum grant award can account for 80% of total project costs (federal grant amount: grantee's cash and/or in-kind services). Select which matching ratio applies to this project:

A. 50:50
 B. 60:40
 C. 80:20

*** Federal Agencies: only 95% of total project costs may be federal dollars. Please explain the source of funds for remaining 5%.**

Source of non-Federal dollars when applicant is Federal Agency:

12. MIXED USE PROJECTS

A. The specific trail design demonstrates that the project will support recreational trail opportunities for **both motorized and nonmotorized use** through innovative techniques such as multiple trails sharing a single corridor, or time sharing of trails or trailhead facilities, or other innovative corridor sharing techniques.

Yes No

If "Yes", please explain innovative techniques to be employed and address potential user conflicts. **Tab as "Exhibit Q"**

B. The specific trail design demonstrates that the project will support mixed-use recreational trail opportunities, either motorized or nonmotorized, through innovative techniques.

Yes No

If "Yes", please explain innovative techniques to be employed and address potential user conflicts. **Tab as "Exhibit Q"**

PART V – SPECIFIC CRITERIA

1. MOTORIZED PROJECTS Only:

A. The proposed project will: **(select only one)**

- 1. Develop new motorized recreational trails.
- 2. Repair or restore designated motorized trails impacted by normal use.
- 3. Develop motorized trail facilities on existing motorized recreational trail corridors.

B. The project will support compatible recreational trail use for the greatest number of the following: **(select ALL that apply)**

- 1. Off-Road Motorcycles
- 2. All-Terrain Vehicles
- 3. Off-Highway Vehicles (high clearance vehicles)
- 4. Other Motorized Recreational Trail Use. List all:

2. NONMOTORIZED PROJECTS Only:

A. The proposed project will: **(select only one)**

- 1. Develop nonmotorized recreational trail facilities on new corridors.
- 2. Develop nonmotorized recreational trail facilities on existing corridors.
- 3. Improve or repair existing nonmotorized recreational trail and/or facilities.



Part V – Specific Criteria

Motorized Projects Only



PART V – SPECIFIC CRITERIA

1. MOTORIZED PROJECTS Only:

A. The proposed project will: **(select only one)**

- 1. Develop new motorized recreational trails.
- 2. Repair or restore designated motorized trails impacted by normal use.
- 3. Develop motorized trail facilities on existing motorized recreational trail corridors.

B. The project will support compatible recreational trail use for the greatest number of the following: **(select ALL that apply)**

- 1. Off-Road Motorcycles
- 2. All-Terrain Vehicles
- 3. Off-Highway Vehicles (high clearance vehicles)
- 4. Other Motorized Recreational Trail Use. List all:



Part V – Specific Criteria

Non-Motorized Projects Only



2. NONMOTORIZED PROJECTS Only:

A. The proposed project will: **(select only one)**

- 1. Develop nonmotorized recreational trail facilities on new corridors.
- 2. Develop nonmotorized recreational trail facilities on existing corridors.
- 3. Improve or repair existing nonmotorized recreational trail and/or facilities.

B. The nonmotorized project will support compatible recreational trail use for the greatest number of the following: **(select ALL that apply)**

- 1. Bicycling
- 2. Skating
- 3. Day Hiking
- 4. Equestrian Activities
- 5. Fitness Activities
- 6. Overnight or Long Distance Backpacking
- 7. Aquatic Activity
- 8. Other Nonmotorized Recreational Trail Use. List all:



Part V – Specific Criteria

Motorized & Non-Motorized Projects



3. MOTORIZED AND NONMOTORIZED MIXED-USE PROJECTS Only:

A. The motorized/nonmotorized mixed-use project will: **(select only one)**

- 1. Develop new mixed-use trails.
- 2. Repair or restore designated mixed-use trails impacted by normal use.
- 3. Develop mixed-use trail facilities on existing motorized recreational trail corridors.

B. The project will support compatible recreational trail use for the greatest number of the following: **(select ALL that apply)**

- 1. Off-Road Motorcycles
- 2. All-Terrain Vehicles
- 3. Off-Highway Vehicles (high clearance vehicles)
- 4. Other Motorized Recreational Trail Use. List:
- 5. Bicycling
- 6. Skating
- 7. Day Hiking
- 8. Equestrian Activities
- 9. Fitness Activities
- 10. Overnight or Long Distance Backpacking
- 11. Aquatic Activity
- 12. Other Nonmotorized Recreational Trail Use. List:



Part V – Specific Criteria

Education Projects Only



4. EDUCATIONAL PROJECTS Only:

A. The educational trail project will: **(select ALL that apply)**

- 1. improve trail user safety.
- 2. reduce trail user impacts upon the resources.
- 3. increase public awareness of trail opportunities.

B. Describe the education project in detail. *Include in your discussion goals, objectives, methods and materials to be used, time-line. Use separate sheet if necessary. Tab as "Exhibit R"*

C. List all trail interest groups sponsoring this proposed education project. *Provide letter of commitment from each sponsoring group. Tab as "Exhibit S"*

D. Describe the types of trail users targeted by this proposed education project (e.g., hiking, bicycling, motorcycles, motorized, nonmotorized, etc.).

E. Describe the evaluation method which applicant will use to determine the education project's effectiveness. *Use separate sheet if necessary. Tab as "Exhibit T"*



Part VI - Supporting Documentation

ATTENTION!



Before you finish your application package, make sure you have all the necessary support documents prepared and attached. Use the list on pages 18-22 of the application to make sure that all applicable documentation is included.

Remember that 1 original copy of the completed and signed application and all supporting documents must be submitted or postmarked no later than March 1, 2023.



Exhibit A



220 N. Tubb Street • Post Office Box 98 • Oakland, FL 34760-0098 • 407.656.1117 (voice) • 407.656.2940 (fax)

January 4, 2019

Lauren E. Cruz
Recreational Trails Program
Department of Environmental Protection
3800 Commonwealth Boulevard, Mail Station 585
Tallahassee, FL 32399-3000

Re: Recreational Trails Program

Dear Ms. Cruz,

This letter is to express the support of the Oakland Nature Preserve (ONP) in its effort to seek a Recreational Trails Program grant to help replace the planking and upper portion of the elevated boardwalk to Lake Apopka.

ONP's iconic boardwalk has provided a tourist attraction and a location for environmental education, and recreation for almost twenty years. Constructed in 2002, the 3,100-foot-long elevated boardwalk to Lake Apopka allows visitors to see three ecosystems: uplands, wetlands, and a transition ecotone in between, ending with a spectacular lake view. An alligator has nested alongside the boardwalk, giving visitors an up-close view, bird nests and overhead flight can be seen, a variety of trees and wetland plants provide knowledge of Florida's diversity and beauty.

ONP's boardwalk was built over a vegetated wetland area. To accomplish its construction, workers persevered through the dense undergrowth, water, and deep mud; removing only one single large tree to construct the winding pathway. Interpretative signage identifies features along its length, and future planned enhancements include adding a kayak launch.

As expected, Florida's climate over the years has compromised the integrity of the boardwalk planking. Several hundred hours a year are required to remove and replace broken, badly worn, or splintery boards, which pose a hazard to users. Occasionally large sections of the boardwalk need to be restricted to the public while repairs are made because of damage from storms and hurricanes.



220 N. Tubb Street • Post Office Box 98 • Oakland, FL 34760-0098 • 407.656.1117 (voice) • 407.656.2940 (fax)

A more effective method would be to install composite boardwalk decking along the entire length of the boardwalk. Composite boardwalk decking is highly weather resilient, slip resistant, and easy to keep in excellent condition. These planned boardwalk renovations would allow the structure to continue to serve as a comprehensive recreational and educational amenity for many years to come, without the constant repair required for boards.

As the land managing agency, the Town of Oakland applauds the efforts of ONP to replace this amazing boardwalk with highly stable material that will hold up better moving into the future. An enhanced boardwalk will allow ONP to continue to provide its recreational and educational offerings without as many breaks in service that occur when the current wood used on the boardwalk is damaged from storms or needs replaced due to deterioration. The Town of Oakland accepts the post completion compliance requirements as outlined in Chapter 62S-2 F.A.C.

Sincerely,

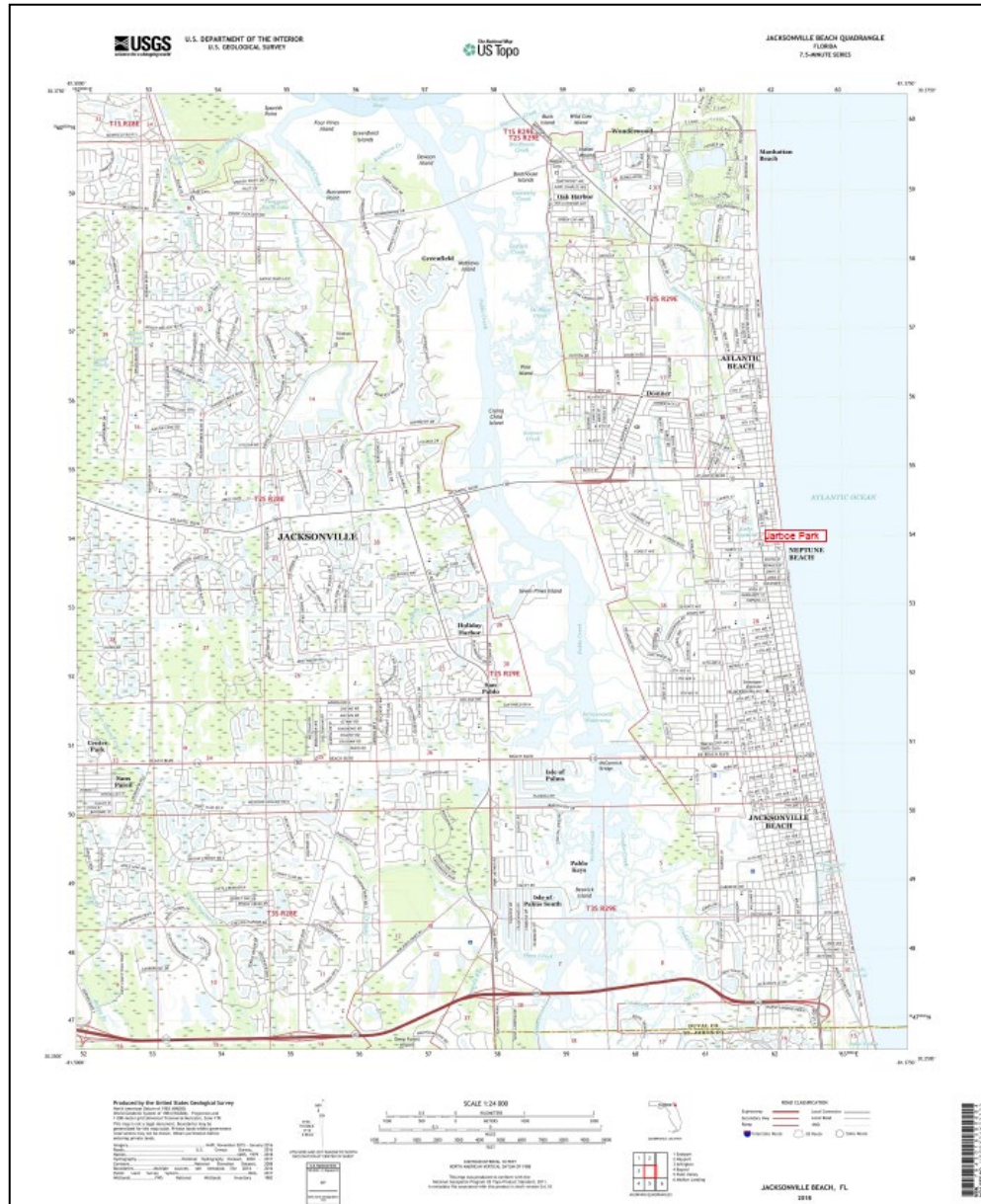
Kathy Stark
Mayor, Town of Oakland



Letter of Support & Agreement
Organizations must provide a copy of the agreement and a letter from the land managing agency or landowner stating that it supports the project and abides by the compliance requirements as outlined in Chapter 62S-2, F.A.C.



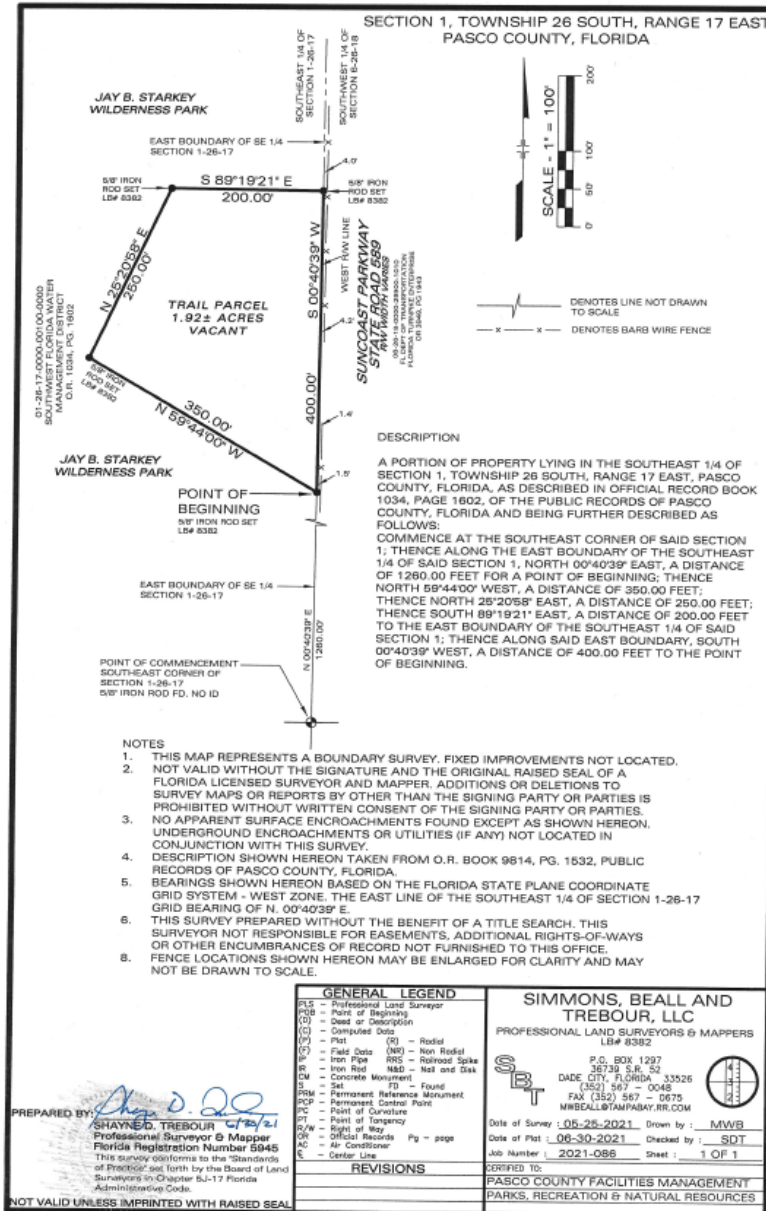
Exhibit B



Map of Project Location
Show project location on [FDOT](#) County Road Maps or [USGS](#) 7.5 Minute Quadrangle Sheets. Include beginning and ending points.



Exhibit C



Boundary Map

The map must provide a legal description and sketch of the project area boundaries, display known easements and be legally sufficient to identify the project area. Plat maps may be accepted if the above criteria are identified.

Aerial photographs are not accepted as boundary maps.



Exhibit D



Please Return to:
Fla. Department of Transportation
R/W Records Mgmt, MS 4-661
719 W Woodland Blvd
Dolans, FL 32720-0534
Attn: M. Jones

03-BSD05-06/01
October 19, 2004
This instrument prepared by
KATTIE GIBSON
Under the direction of
GEORGE S. LOVETT, ATTORNEY
Department of Transportation
719 South Woodland Boulevard
DoLand, Florida 32720-6834

PARCEL NO. 107,1R
SECTION 11200
F.P. NO. 238424 1
STATE ROAD 25
COUNTY LAKE

CITY DEED

THIS DEED, made this 10 day of December, 2004 by the CITY OF MINNEOLA, a municipality of the State of Florida, grantor, to the STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION, grantee: (Wherever used herein the terms "grantor" and "grantee" include all the parties to this instrument and the heirs, legal representatives and assigns of individuals, and the successors, and assigns of organizations).

WITNESSETH: That the grantor, for and in consideration of the sum of \$1.00 and other valuable considerations, receipt and sufficiency being hereby acknowledged, hereby grants, bargains, sells, aliens, remises, releases, conveys and confirms unto the grantee, all that certain land situate in Lake County, Florida, viz:

PARCEL 107 SECTION 11200
F.P.NO. 238424 1

That part of:
That certain Atlantic Coast Railroad Right of Way described and recorded in Official Records Book 1241, Page 606, Public Records of Lake County, Florida (abandoned under A.F.E. 10,397, dated 6/64); Section 18, Township 22 South, Range 26 East.

Being described as follows:
COMMENCE at the 4" X 4" concrete monument marking the Southeast corner of Section 18, Township 22 South, Range 26 East, Lake County, Florida; thence North 89°4'33" West, along the South line of said Section 18, a distance of 1400.25 feet to the intersection of said South line with the centerline of survey of State Road 25, as shown on Florida Department of Transportation Right of Way Map, Section 11200, F.P. No. 238424 1; said point being on a curve concave Southwesterly, having a radius of 5749.65 feet and a chord bearing of North 13°25'01" West; thence Northwesterly along said centerline of survey and the arc of said curve through a central angle of 26°14'34", a distance of 2633.47 feet to the point of tangency; thence continue along said centerline of survey North 29°32'18" West, a distance of 414.85 feet; thence departing said centerline North 89°23'16" West, a distance of 112.38 feet to a point on the Westerly existing right of way line of said State Road 25; thence North 26°32'18" West along said Westerly existing right of way line a distance of 165.02 feet to a point on the Southerly right of way line of Atlantic Coast Railroad (abandoned) and the POINT OF BEGINNING; said point being on a curve concave Southerly, having a radius of 905.37 feet and a chord bearing of North 79°22'10" West; thence Westerly along said Southerly right of way line and the arc of said curve through a central angle of 00°56'44", a distance of 15.47 feet; thence departing said South right of way line of Atlantic Coast Railroad (abandoned) and curve, North 28°32'18" West a distance of 121.42 feet to a point on the Northerly right of way line of Atlantic Coast Railroad (abandoned); said point being on a curve concave Southerly, having a radius of 1005.37 feet and a chord bearing of South 78°23'53" East; thence Easterly along said Northerly right of way line and the arc of said curve through a central angle of 11°11'45", a distance of 196.46 feet; thence continue along said North right of way line South 00°28'37" West a distance of 20.30 feet to a point on a curve concave Southerly, having a radius of 985.37 feet and a chord bearing of South 05°31'10" East; thence Easterly along said Northerly right of way line and the arc of said curve through a central angle of 13°51'42", a

PARCEL NO. 107,1R
SECTION 11200
F.P. NO. 238424 1
PAGE 2

distance of 239.39 feet to the point of Tangency; Thence departing said North right of way line of Atlantic Coast Railroad (abandoned) and said curve, South 31°24'41" West a distance of 60.00 feet to a point on the Southerly right of way Atlantic Coast Railroad (abandoned) and the point of curvature, said curve being concave Southerly, having a radius of 925.37 feet and a chord bearing of North 64°56'50" West; thence Westerly along said South right of way line and the arc of said curve through a central angle of 12°43'02", a distance of 205.39 feet; thence continue along said North right of way line South 00°28'37" West a distance of 21.08 feet to a point on a curve said point being on a curve concave Southerly, having a radius of 905.37 feet and a chord bearing of North 74°53'03" West; thence Westerly along said Southerly right of way line and the arc of said curve through a central angle of 07°59'29", a distance of 126.28 feet to the POINT OF BEGINNING.

Containing 0.604 acres more or less.

This instrument prepared under the direction of:
Kimberly A. Buchheit, P.S.M. No. 4838
Buchheit Associates, Inc. Surveyors & Mappers
427 CenterPointe Circle, Suite 1811
Altamonte Springs, FL 32701
(407) 331-0505
December 12, 2003

RESERVING unto the Grantor a perpetual easement for access and public use of the portion known as the Minneola Trail. In addition, the Grantor shall be responsible for any and all maintenance of the Minneola Trail associated with Grantor's use described above.

TOGETHER with all tenements, hereditaments and appurtenances thereto belonging or in anywise appertaining.

TO HAVE AND TO HOLD, the same in fee simple forever.

IN WITNESS WHEREOF, the said grantor has caused these presents to be executed in its name by its Mayor, and its seal to be hereto affixed, attested by its City Clerk, the date first above written.

Signed, sealed and delivered in the presence of: Two witnesses required by Florida Law
By: Randall J. Moye Jr.
Randall J. Moye Jr.
Its Mayor
ATTEST: Janet McDaniel
Janet McDaniel
Its City Clerk
ADDRESS OF GRANTOR:
800 N. US Hwy 27
Minneola, FL 34715

STATE OF FLORIDA
COUNTY OF LAKE
The foregoing instrument was acknowledged before me this 10 day of December, 2004 by Randall J. Moye Jr. Mayor, who is personally known to me or who has produced as identification.



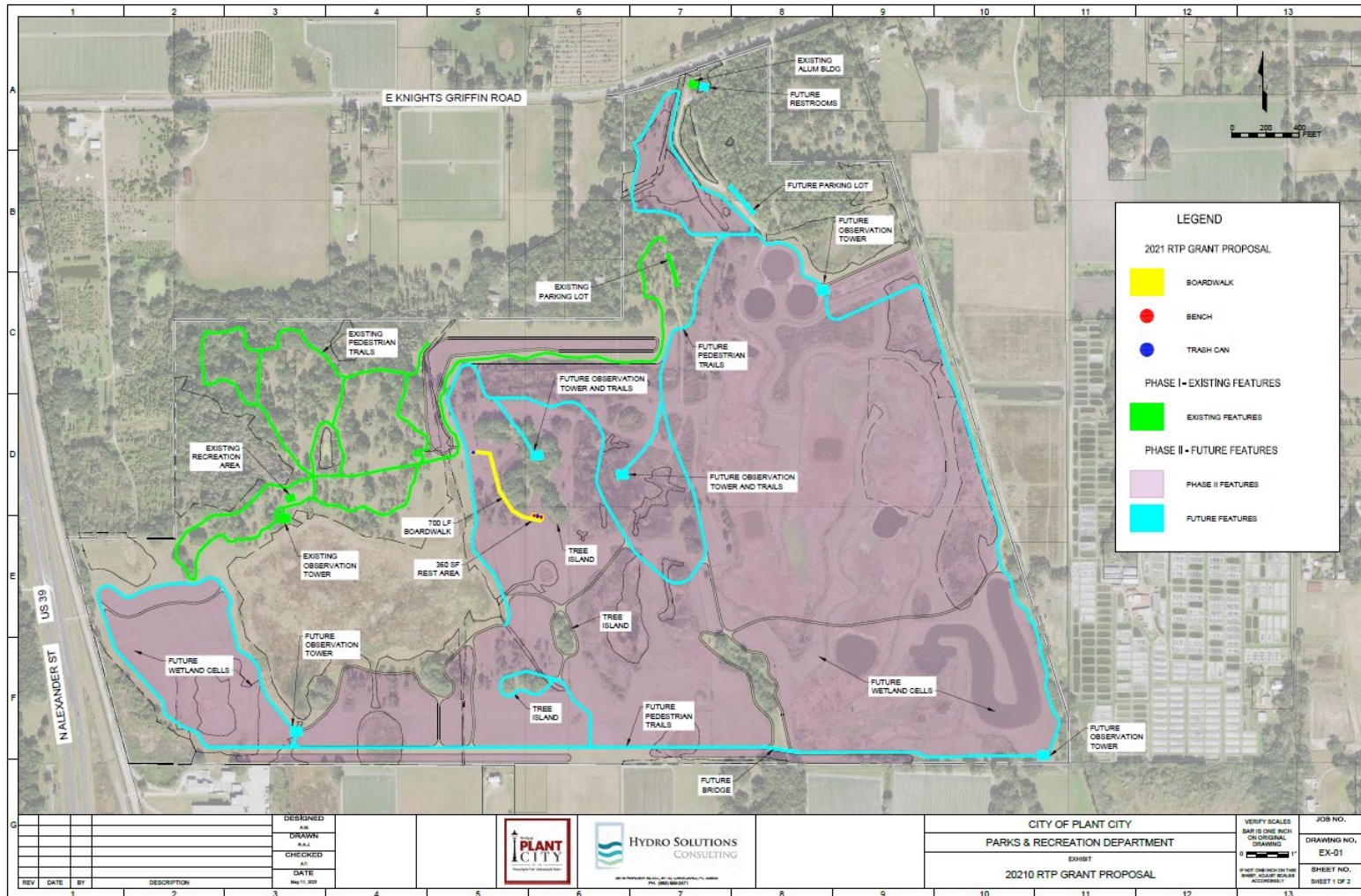
PRINT/TYPED NAME:
Notary Public in and for the County and State last addressed:
My Commission Expires:
Serial No., if any:

NECESSARY FOR PUBLIC PURPOSES
PRESERVATION OF RECORDS
NO. REC. 27 F.L. 2003

Site Control
Submit a copy of the site control documentation (deed, lease, etc.) for the project site. If submerged lands are included in the development area, provide a legal document (permit, management agreement, lease, etc.) which indicates permission to use and develop the submerged lands. Site control must be effective by the close of the submission period.



Exhibit E

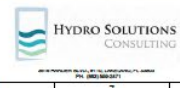


Conceptual Site Plan

Submit a conceptual site plan displaying the areas and facilities to be developed as proposed in the scope of the application. The site plan must correlate with the project boundary area identified in the project boundary map and cost estimate. The site plan must **CLEARLY DELINEATE & COLOR CODE** between facilities and opportunities currently existing, facilities proposed for funding in this application and facilities planned for future development (not in this project).

| REV | DATE | BY | DESCRIPTION |
|-----|------|----|-------------|
| 1 | | | |
| 2 | | | |
| 3 | | | |

| | |
|-------------|--------------|
| DESIGNED BY | |
| DRAWN BY | |
| CHECKED BY | |
| DATE | May 11, 2023 |



CITY OF PLANT CITY
PARKS & RECREATION DEPARTMENT
EXHIBIT
2021 RTP GRANT PROPOSAL

VERIFY SCALES:
BAR IS ONE INCH ON ORIGINAL DRAWING
IF NOT ONE INCH ON THIS PRINT, RESCALE BAR AS ACCURATELY AS POSSIBLE

JOB NO.
DRAWING NO. EX-01
SHEET NO. SHEET 1 OF 2



Exhibit F



Photographs

Submit color, on-site photographs sufficient to depict the physical characteristics of the project area. Provide color photographs for all four copies of your application. Aerial photographs are requested, but not required. Mark an approximate boundary of the project site and note major roads and/or landmarks on the aerial photo (note: this is not the boundary map).



Exhibit H



| FISCAL YEAR 2017/2018 | | Five-Year Capital Improvements Plan FY 2017/2018 to FY 2021/2022 | | | | | |
|--|---------|--|---------------------|---------------------|-------------------|-------------------|-------------|
| Project Name | Funding | Estimated Cost | FY 17/18 | FY 18/19 | FY 19/20 | FY 20/21 | FY 21/22 |
| Infrastructure | | | | | | | |
| Annual Street Resurfacing | CAF | \$ 150,000 | \$ 50,000 | \$ 100,000 | | \$ - | \$ - |
| SBSRP* Parking Lot Resurfacing | CAF | \$ 400,000 | \$ - | \$ 400,000 | \$ - | \$ - | \$ - |
| Crotty Park Improvements | CAF | \$ 100,000 | \$ - | \$ - | \$ 100,000 | \$ - | \$ - |
| DeSoto Field Stormwater Project | SUF | \$ 950,000 | \$ 950,000 | \$ - | \$ - | \$ - | \$ - |
| A1A Improvements | CRTF | \$ 100,000 | \$ 100,000 | \$ - | \$ - | \$ - | \$ - |
| Jackson Avenue Complete Street | CRTF | \$ 350,000 | \$ - | \$ 350,000 | \$ - | \$ - | \$ - |
| Solar Panels CityHall/Civic Center | CAF | \$ 130,000 | \$ 130,000 | \$ - | \$ - | \$ - | \$ - |
| Gemini Pedestrian Park Project | CAF | \$ 210,000 | \$ - | \$ - | \$ 10,000 | \$ 200,000 | \$ - |
| Stormwater Line Replacement | SUF | \$ 300,000 | \$ 100,000 | \$ 100,000 | \$ 100,000 | \$ - | \$ - |
| Septic Removal/Install Sewer (ballfields) | CAF | \$ 60,000 | \$ - | \$ 60,000 | \$ - | \$ - | \$ - |
| TOTAL | | \$ 2,750,000 | \$ 1,330,000 | \$ 1,010,000 | \$ 210,000 | \$ 200,000 | \$ - |
| Total Capital Assets Fund (CAF) | | \$ 1,050,000 | \$ 180,000 | \$ 560,000 | \$ 110,000 | \$ - | \$ - |
| Total Stormwater Utility Fund (SUF) | | \$ 1,250,000 | \$ 1,050,000 | \$ 100,000 | \$ 100,000 | \$ - | \$ - |
| Total Community Redevelopment Agency Trust Fund (CRTF) | | \$ 450,000 | \$ 100,000 | \$ 350,000 | \$ - | \$ - | \$ - |
| Community Services Fund (CSF) | | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |

* SBSRP is Satellite Beach Sports Recreation Park

Capital Improvement Plan or Resolution
 Submit a copy of the capital improvement plan or resolution amending the existing schedule to include the proposed project. State or federal agencies provide a copy of their land management or recreation or trail plan.



Exhibit I

STATE COMPREHENSIVE OUTDOOR RECREATION PLAN Exhibit I

Explain how the proposed project would address one or more of the issues or goals identified in the State Comprehensive Outdoor Recreation Plan. Use the *Outdoor Recreation in Florida – 2013 (SCORP)*. Provide quotations or other appropriate references to justify the correlation. Use a separate sheet if necessary.

DeSoto Park Complex Multi-Use Recreational Trail

Goal 2-1: Maintain and manage adequate availability of resources for a growing population.

According to the U.S. Census Bureau¹, the City of Satellite Beach experienced a growth increase of 7.2% between 2010 and 2016. To increase recreational opportunities for this growing population, the project will enhance an existing recreational property, DeSoto Park Complex, by adding a 1,800 l.f. multi-use trail and installing the community's first multi-generational playground. In addition, there are future plans to build the City's first public canoe/kayak launch, which will connect to the trail and provide a water access point.

Strategy 1: "Given Florida's current economic situation...agencies should focus efforts on enhancing existing access points and facilities..."

Goal 2-3: All recreation providers should seek to increase universal accessibility.

The multi-use recreational trail will be an 8' wide, concrete, ADA accessible path. The multi-generational exercise stations will offer equipment that is both ADA compliant and will accommodate various fitness levels. Adequate and accessible information on the park's new features will be readily available through multiple printed and online resources.

Goal 2-4: Protect water resources while providing adequate access.

Three educational, solar panel kiosks will be erected in conjunction with this project. One kiosk will cover the benefits of solar power. The other two kiosks will focus on protecting water resources, specifically nutrient reduction and the Indian River Lagoon, and manatee awareness. They will be located on the project's west boundary, along a canal that is frequented by endangered manatees. The City's first, public kayak launch will provide water access and will be connected to the new multi-use recreational trail and paved parking area.

Strategy 5: "...work to reduce the amount of nutrient pollution that enters Florida's waters through programs that teach the public about where nutrients come from and what they can do to help." **Strategy 7:** "...increase public access to Florida's waters by preserving...and identifying sites for public and private recreation."

Strategy 8: "...identify water areas under their jurisdiction where inadequate recreational access exists or where existing water access can be improved, and give priority to making the needed improvements."

¹ U.S. Census Bureau, Population Estimates Program (PEP), Updated annually. Retrieved from <https://www.census.gov/quickfacts/fact/table/satellitebeachcityflorida/POP060210>



SCORP

Submit a written response to Part IV, Item 3, Page 9 of this application. Include narrative explaining of how the project implements one or more of the outdoor recreation goals and objectives as listed in the [2019 SCORP](#).



Exhibit J

STATE GREENWAYS AND TRAILS PLAN Exhibit J

Explain how the proposed project would address one or more issues or goals as identified in the State's Greenways and Trails Plan. Use the *Florida's Greenways and Trails System Plan – 2013-2017*. Provide quotations or other appropriate references to justify the correlation. Use a separate sheet if necessary.

DeSoto Park Complex Multi-Use Recreational Trail

Goal 1: Identify and prioritize trails and greenways to facilitate completion of the FGTS.

The DeSoto Park Multi-Use Recreational Trail will be located within the Land Trail Opportunities Corridor (2015 Land Trails Opportunities Map). The future kayak/canoe launch will provide access to the Patrick Paddleyway and link to the Florida Circumnavigational Saltwater Paddling Trail (2015 East Central Paddling Trail Opportunity Map). *The Opportunity Maps contain the comprehensive vision for FGTS (p. 2).*

The proposed project will be connected via pedestrian/bicycle trails to a designated land trail priority, SR A1A, which is located less than a mile to the east. (Priorities Trail Map). *The Priorities Trail Map encompasses the most important corridors and connections... (p. 4).*

Construction of the multi-use recreational trail falls within the Brevard County Gap. (East Coast Greenway/Tropical Terminus Map/Priority Trails Gap Map). *The Priority Trails Gap Map serves as...the guide for directing resources to complete the state's highest priority trail projects (p. 4).*

Goal 2: Direct resources and programs to establish and connect the FGTS.

The City of Satellite Beach recognizes the importance of establishing and expanding green spaces and connecting trails. The above mentioned Priority and Opportunity Maps demonstrate that the City's proposed multi-use recreational trail falls within an area of concern where a gap occurs. The trail will connect to vital, preexisting amenities, such as water fountains and restroom facilities, providing access to those traveling by land and water. *Objective 2.2.1: Encourage local...programs that provide funding for greenways and trails to advance the FGTS with the emphasis on completing priorities (p. 6). Objective 2.4.2: Encourage communities...that develop trails to advance completion of the FGTS by directing funding and resources to priorities and gaps (p. 8). Objective 2.5.1: Encourage communities... to pursue designation of trails and greenways that are within the FGTS vision, emphasizing those on the Priority Trails Map (p. 8).*



State Greenways and Trails Plan
Submit a written response to Part IV, Item 4,
Page 9 of this application. Include narrative
explaining of how the project implements one
or more of the goals and objectives as
indicated in the 2019-2023 [State Greenways
and Trails System Plan.](#)



Exhibit K



Service Corps

Submit a copy of letter of commitment between the applicant and recognized youth conservation or service corps, in which the corps agrees to supply stated amount of labor.

Scout troops and similar groups do NOT qualify. AmeriCorps is a recognized service corps. Refer to [42 U.S.C. 12572](#) and [42 U.S.C. 12656](#) for definitions.



Exhibit L



FLORIDA DEPARTMENT OF STATE

RON DESANTIS
Governor

LAUREL M. LEE
Secretary of State

Chris Stahl, Coordinator
Florida State Clearinghouse
Florida Department of Environmental Protection
3800 Commonwealth Blvd., M.S. 47
Tallahassee, FL 32399-2400

22 May 2020

RE: DHR Project File No. 2020-2754, Received by DHR 19 May 2020
Project: *Minneola Trail Renovations [RTP]*
RTP Grant: T18023
Applicant: City of Minneola
County: Lake

To Whom It May Concern:

The Florida State Historic Preservation Office reviewed the referenced project for possible effects on historic properties listed, or eligible for listing, on the *National Register of Historic Places*. The review was conducted in accordance with Section 106 of the *National Historic Preservation Act of 1966*, as amended, and its implementing regulations in *36 CFR Part 800: Protection of Historic Properties*.

Based on our desktop review, the project area exhibits a low potential for undocumented cultural resources. It is the opinion of this office that the proposed project is unlikely to affect historic properties. However, the grant, if issued, should include the following special condition regarding unexpected discoveries:

- If prehistoric or historic artifacts, such as pottery or ceramics, projectile points, dugout canoes, metal implements, historic building materials, or any other physical remains that could be associated with Native American, early European, or American settlement are encountered at any time within the project site area, the permitted project shall cease all activities involving subsurface disturbance in the vicinity of the discovery. The applicant shall contact the Florida Department of State, Division of Historical Resources, Compliance Review Section at (850)-245-6344. Project activities shall not resume without verbal and/or written authorization. In the event that unmarked human remains are encountered during permitted activities, all work shall stop immediately and the proper authorities notified in accordance with Section 872.05, *Florida Statutes*.

If you have any questions, please contact Dr. Adrienne Daggett, Archaeologist, Transportation Compliance & Review, by email adrienne.daggett@doh.myflorida.com, or by telephone at 850.245.6372 or 800.847.7278.

Sincerely,

Timothy A. Parsons, Ph.D.
Director, Division of Historical Resources
and State Historic Preservation Officer

Division of Historical Resources
R.A. Gray Building • 500 South Bronough Street • Tallahassee, Florida 32399
850.245.6300 • 850.245.6436 (Fax) • FLHeritage.com



Department of State Letter

Submit a letter from the Department of State to verify that a project is for archaeological, historical, or cultural preservation purposes.

You can contact the Division of Historical Resources, [Compliance and Review Section](#) to obtain a full review on the project site.



Exhibit M



1018 Thomasville Road
Suite 200-C
Tallahassee, FL 32303
850-224-8207
fax 850-481-9364
www.fnai.org

Barbara Hollerand
City of Minneola
P.O. Box 678
Minneola, FL 34755

March 24, 2020

Dear Ms. Hollerand,

Thank you for requesting information from the Florida Natural Areas Inventory (FNAI). At your request we have produced the following report for your project area.

The purpose of this Standard Data Report is to provide objective scientific information on natural resources located in the vicinity of a site of interest, in order to inform those involved in project planning and evaluation. This Report makes no determination of the suitability of a proposed project for this location, or the potential impacts of the project on natural resources in the area.

Project: South Lake Trail
Date Received: 3/17/2020
Location: Lake County

Element Occurrences

A search of our maps and database indicates that we currently have several element occurrences mapped in the vicinity of the study area (see enclosed map and element occurrence table). Please be advised that a lack of element occurrences in the FNAI database is not a sufficient indication of the absence of rare or endangered species on a site.

The element occurrences data layer includes occurrences of rare species and natural communities. The map legend indicates that some element occurrences occur in the general vicinity of the label point. This may be due to lack of precision of the source data, or an element that occurs over an extended area (such as a wide ranging species or large natural community). For animals and plants, element occurrences generally refer to more than a casual sighting; they usually indicate a viable population of the species. Note that some element occurrences represent historically documented observations which may no longer be extant. Extirpated element occurrences will be marked with an 'X' following the occurrence label on the enclosed map.

Likely and Potential Rare Species

In addition to documented occurrences, other rare species and natural communities may be identified on or near the site based on habitat models and species range models (see enclosed Biodiversity Matrix Report). These species should be taken into consideration in field surveys, land management, and impact avoidance and mitigation.

FNAI habitat models indicate areas, which based on land cover type, offer suitable habitat for one or more rare species that is known to occur in the vicinity. Habitat models have been developed for approximately 300 of the rarest species tracked by the Inventory, including all federally listed species.



Florida Resources
and Environmental
Analysis Center

Institute of Science
and Public Affairs

The Florida State University

Tracking Florida's Biodiversity

Barbara Hollerand

Page 2

March 24, 2020

FNAI species range models indicate areas that are within the known or predicted range of a species, based on climate variables, soils, vegetation, and/or slope. Species range models have been developed for approximately 340 species, including all federally listed species.

The FNAI Biodiversity Matrix Geodatabase compiles Documented, Likely, and Potential species and natural communities for each square mile Matrix Unit statewide.

CLIP

The enclosed map shows natural resource conservation priorities based on the Critical Lands and Waters Identification Project. CLIP is based on many of the same natural resource data developed for the Florida Forever Conservation Needs Assessment, but provides an overall picture of conservation priorities across different resource categories, including biodiversity, landscapes, surface waters, and aggregated CLIP priorities (that combine the individual resource categories). CLIP is also based primarily on remote sensed data and is not intended to be the definitive authority on natural resources on a site.

For more information on CLIP, visit <http://www.fnai.org/clip.cfm>.

The Inventory always recommends that professionals familiar with Florida's flora and fauna conduct a site-specific survey to determine the current presence or absence of rare, threatened, or endangered species.

Please visit www.fnai.org/trackinglist.cfm for county or statewide element occurrence distributions and links to more element information.

The database maintained by the Florida Natural Areas Inventory is the single most comprehensive source of information available on the locations of rare species and other significant ecological resources. However, the data are not always based on comprehensive or site-specific field surveys. Therefore this information should not be regarded as a final statement on the biological resources of the site being considered, nor should it be substituted for on-site surveys. Inventory data are designed for the purposes of conservation planning and scientific research, and are not intended for use as the primary criteria for regulatory decisions.

Information provided by this database may not be published without prior written notification to the Florida Natural Areas Inventory, and the Inventory must be credited as an information source in these publications. The maps contain sensitive environmental information, please do not distribute or publish without prior consent from FNAI. FNAI data may not be resold for profit.

Thank you for your use of FNAI services. If I can be of further assistance, please contact me at (850) 224-8207 or at kbrinegar@fnai.fsu.edu.

Sincerely,

Keri Brinegar

Keri Brinegar
GIS / Data Services

End

Tracking Florida's Biodiversity



Florida Natural Areas Inventory (FNAI) Letter

Submit a letter from [Florida Natural Areas Inventory](#) to verify resources protected by the project.



Exhibit N-1

THE BEACHES LEADER/ PONTE VEDRA LEADER

Published Weekly
Jacksonville Beach, Duval County, Florida
STATE OF FLORIDA
COUNTY OF DUVAL

Before the undersigned authority personally appeared **Aline Bailey**, who on oath says that she is **Business Manager of The Beaches Leader/Ponte Vedra Leader**, weekly newspapers published at **Jacksonville Beach** in **Duval County, Florida**; that the attached copy of advertisement, being a **Legal Notice** in the matter of:

Public Notice
City of Neptune Beach
Special Meeting and Public Hearing
Recreational Trails Programs
December 8, 2017

was published in said newspaper in the issues of:

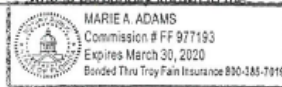
November 30, 2017

Affiant further says that the said **The Beaches Leader/Ponte Vedra Leader**, newspapers published at **Jacksonville Beach**, in said **Duval County, Florida**, and that the said newspaper has heretofore been continuously published in said **Duval County, Florida**, each **week** and has been entered as periodicals matter at the post office in **Jacksonville and Ponte Vedra Beach**, in said **Duval and St. Johns Counties, Florida**, for a period of one year next preceding the first publication of the attached copy of advertisement; and affiant further says that he or she has neither paid nor promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in the said newspaper.


(Signature of Affiant)

Sworn to and subscribed before me this
30th day of **November** 2017, by


(Signature of Notary Public)

who is personally known to me


(Print, Type, or Stamp Commissioned Name of Notary)

PUBLIC NOTICE CITY OF NEPTUNE BEACH

Notice is hereby given that the City Council for the City of Neptune Beach will hold a Special Meeting and Public Hearing on **Friday December 8, 2017 at 3:00 P.M.** in the City Council Chambers, 116 First Street, Neptune Beach, Florida.

RECREATIONAL TRAILS PROGRAM

The sole purpose of the meeting is to discuss the City's 2018 Recreational Trails Program grant application.

If a person decides to appeal any decision made by the Council with respect to any matter considered at such meeting or hearing the person will need a record of the proceedings, and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

In accordance with the Americans with Disabilities Act and Section 296.26, Florida Statute, persons with disabilities needing special accommodation to participate in this meeting should contact the City Clerk's Office no later than 5:00 pm the day of the meeting.

BL 11/30/17



Public Participation: N-1
Submit a copy of the public meeting advertisement for the **SOLE PURPOSE** of discussing the project.



Exhibit N-2

Posted: 12/1/17

CITY OF SATELLITE BEACH, FLORIDA

RECREATION DEPARTMENT
1089 SOUTH PARICK DRIVE 32937
(321) 773-6458



AGENDA

RECREATION BOARD

DESOTO RECREATION COMPLEX
499 DESOTO PARKWAY, SATELLITE BEACH, FL 32937

DECEMBER 12, 2017
6:15PM

1. CALL TO ORDER
2. PRESENTATION ON DESOTO STORMWATER PROJECT AND RECREATIONAL TRAILS GRANT PROGRAM
3. TOUR OF DESOTO TENNIS COURTS & SENIOR BASEBALL FIELD
4. DISCUSS VENDING AT CITY PARKS
5. AGENDA ITEMS FOR NEXT MEETING
6. ADOPTION OF MINUTES: OCTOBER 10, 2017
7. ADJOURN

Pursuant to Section 286.0105, FSS, if any individual decides to appeal any decision made by the Samsons Island Working Board with respect to matters considered at this meeting, a verbatim transcript of the proceedings may be required and the individual may need to insure that a verbatim transcript of the proceedings is made.

RECREATION BOARD MINUTES FROM REGULAR MEETING HELD December 12, 2017

The meeting of the Recreation Board was called to order at 6:15pm on Tuesday, December 12, 2017. Members in attendance were Kathleen Cleary, Stephen Nieroda, Stacy Jones and Jim Straayer. Also present was Recreation Director, Cassie Warthen.

Recreational Trails Grant: The City's Public Works Director, Allen Potter, presented the plans for storm water improvements to the Desoto Recreation Complex. The city is in the process of applying for a Recreational Trail Grant through the Florida Department of Environmental Protection. The plan for the improvements includes a multigenerational walking path surrounding a large retention pond. The new trail will include equipment geared towards helping elderly citizens in the community stay active and healthy. A new kayak and canoe launch is expected to be added, as well as some additional parking spaces, if needed.

Facility Tour: The members in attendance discussed the different aspects of the park and all the available recreation components, including the senior baseball field, the tennis courts, racquetball courts, and community garden. Board member Straayer asked about the addition of two additional courts, which is in the upcoming capital improvements plan for FY 19/20. Board Member Nieroda mentioned that the parking lot for the facility was very dark and if the city would consider adding additional safety lighting to the lot. Upon further inspection, it was determined that a street light in the corner of the parking lot was out. Director Warthen said she would write up a work order to have it fixed.

Vending at City Parks: Director Warthen has been approached by a gentleman wanting to put a vending machine at Pelican Beach Park. Several city facilities currently have vending at them through agreements with other companies. Conversation with the previous Recreation Director, Kerry Stoms, revealed that in the past the city tried to have vending up at Pelican Park, but due to continuous vandalism was ultimately removed. In the previous agreement, the operator of the machine would be responsible for any damage or maintenance. Board Member Nieroda MOVED, SECOND by Board Member Cleary to move forward into discussions with the proposing company offering vending, and to come up with an agreement to bring back to the board for approval. VOTE: ALL YES. MOTION CARRIED.

Next Meeting Agenda: No items were presented for the January meeting. The board will plan to cancel the regular meeting in January if nothing comes up to add to the agenda.

Adoption of Minutes: The minutes from the October 10 meeting were reviewed. Board Member Cleary MOVED, SECOND by Board Member Straayer to approve the minutes as presented. VOTE: ALL YES. MOTION CARRIED.

The meeting was adjourned at 6:37pm.



Public Participation: N-2
Submit a copy of the agenda
and/or minutes of a
REGULARLY SCHEDULED
advisory board meeting.



Exhibit N-3



David R. Schechter
Community Center
1089 S. Patrick Dr.
Satellite Beach, FL 32937
(321) 773-6458

December 8, 2017

Mr. Allen Potter
Public Works Director
City of Satellite Beach
530 Cinnamon Drive
Satellite Beach, FL 32937

Dear Mr. Potter,

Thank you for speaking to our club members on Thursday, December 7, regarding the grant application for the 2018-2019 Florida DEP Recreational Trails Program for the development of a recreational trail on Desoto Parkway. The proposed project will provide much needed outdoor recreational space, specifically geared towards seniors in our community, and better meets the growing interest for a functional, beautiful community park.

The 55+ Club of Satellite Beach is pleased to endorse the recreation improvements as outlined in the 2018-2019 Recreational Trails Program grant application for the Desoto Recreation Park.

Sincerely,


Barbara Hessler, Chairperson
55+ Club of Satellite Beach
(321) 773-3050
info@55plusclubofsb.com



Public Participation: N-3

Submit documentation of a **PRESENTATION** to community groups such as an agenda, letter of thanks, etc.

OR

Submit a copy of the **SURVEY** instrument and a summary of the results as they relate to the proposed project.



Exhibit O



Letter from U.S. Forest Service

Submit a letter from the [U.S. Forest Service](#) documenting that the project supports and is connected to a **certified portion of the Florida National Scenic Trail.**

OR

Letter from U.S. Dept. of Interior

Submit a letter from the [U.S. Department of Interior](#) documenting that project supports and is connected to a **designated National Recreation Trail.**



Exhibit P



FLORIDA DEPARTMENT OF Environmental Protection

Marjory Stoneman Douglas Building
3900 Commonwealth Boulevard
Tallahassee, FL 32399

Ron DeSantis
Governor

Jeanette Nufiez
Lt. Governor

Noah Valenstein
Secretary

January 31, 2019

Ms. Lauren Cruz, Community Assistance Consultant
Florida Department of Environmental Protection
Division of State Lands- Land & Recreation Grants
3800 Commonwealth Boulevard, MS 585
Tallahassee, Florida 32399-3000

RE: Florida Recreational Trails Program Application-Perdido Key Multi Use Path project

Dear Ms. Cruz:

In accordance with the Recreational Trail Program (RTP) program requirements, this letter is written in support of the application submitted by the Escambia County Government. This project will provide for construction of a multi-use path on the north side of Perdido Key Dr. (SR 292) connecting heavily developed areas on Perdido Key. The Perdido Key Multi Use Path which is a part of the Great Northwest Coastal Trail Corridor and is a component of the Florida Greenways and Trails System (FGTS) Priority Trails Map. This is identified on the attached maps, Perdido Key Multi Use Path.pdf and Great Northwest Coastal Trail Corridor.pdf.

The proposed project supports the goals within the Florida Greenways and Trails System (FGTS) Plan and helps further the development of the FGTS established in Ch. 260, F.S. Furthermore, the Perdido Key Multi Use Path Trail project helps to fulfill the vision of a statewide system of trails and greenways and is located within the Florida Greenways and Trails Priority System.

If you need additional information, please contact Britney Moore at Britney.moore@floridadep.gov or by phone at 850.245.3069.

Sincerely,

Britney Moore, Regional Coordinator
Office of Greenways and Trails (OGT)
Division of Recreation and Parks

Cc: Colby Brown, Escambia County Government
Terri V. Malone, Escambia County Government
Samantha Browne, OGT Bureau Chief



Letter from Office of Greenways & Trails
Submit a letter from the [Office of Greenways and Trails](#) documenting that the project supports and is connected to a **designated State of Florida Greenway or Trail.**



Exhibit R-1, R-2, R-3

Education Project Description: R-1

Explain how the proposed project relates to trail safety, trails-related environmental education, or trails-related environmental protection (i.e., environmentally sensitive trail construction and/or trail maintenance techniques. **Limit to 1 page.**



Education Project Description: R-3

Explain who the target audience is and what the number of people you expect to reach will be. Also explain how you intend to reach this audience.

Education Project Description: R-2

Submit documentation which shows the timetable and deliverables for the project.

Limit to 1 page.



Exhibit S



Letters from Trail Interest Groups

Submit letters of commitment from each of the sponsoring Trail Interest Groups, if applicable.



Exhibit T



Evaluation Methodology

Submit an evaluation methodology for the proposed education project. This supporting documentation should be based upon sound research principles.



Exhibit U

City of
Neptune Beach

116 First Street • Neptune Beach, Florida 32266-6140
(904) 270-2400 • FAX (904) 270-2417



August 27, 2020

Recreational Trails Program (RTP)
DEP
32900 Commonwealth Blvd.
Mail Station 585
Tallahassee, FL 32399-3000

RE: City of Neptune Beach Matching Funds for Jarboe Park Trail Phase II

To whom it may concern:

The City of Neptune Beach commits to participating in and funding for 2018 RTP grant for the Jarboe Park Trail phase II in the amount of \$50,000 match. We are allocated a \$200,000 grant and our match (\$50,000) will come from the Better Jacksonville Sales Tax Fund in our budget.

We're excited about this wonderful opportunity and look forward to the completion of phase II of the Jarboe Park Trail system.

Sincerely,

L Carl LaFleur
Chief Financial Officer



Proof of Match

Provide a letter from Chief Financial Office that match funding has been allocated for the project and is currently available to be expended



Ineligible Projects

- Application Scored Below Minimum Points:
 - Non-Motorized Single Use Projects: 55 points
 - Non-Motorized Mixed-Use Projects: 61 points
 - Motorized Projects: 55 points
 - Education Projects: 61 points
- No Site Control of the Project Boundary
- Board of Trustees State Owned Leased Property
- Project Site is not a Viable Recreation Area
- Project Site with Documented and Unresolved Environmental Violations
- Project Site Deemed Ineligible by the State Clearinghouse
- Active Projects or Duplicate Projects





Post Application & Evaluation Process

Following closure of the application submission period, Department staff will review and score submissions per [Rule 62S-2, F.A.C.](#)

Once notified of deficiencies, applicants may retain eligibility by submitting all documentation missing from or not clear in the application within fifteen (15) working days from the date of the Department's written notification. Failure to provide a response to an issued deficiency report will result in an application being deemed ineligible, as staff will be unable to accurately assess the project's qualifications.

If Department staff determines your project does not meet the intent of the program or you fail to provide adequate documentation during the deficiency period, you will be provided, in writing, with a formal ineligible determination letter.



Post Application & Evaluation Process

As the deficiency response period closes, qualified applications are forwarded to the State Clearinghouse for review. Because the RTP program provides federal assistance and projects may have a significant impact on Florida's environment, each application must undergo a state-level environmental review. Once completed, a clearance letter or state process recommendation letter is issued.

All qualified applications are then forwarded to the Recreational Trails Program Advisory Committee (TAC) for review. The TAC holds a Committee Meeting to review these projects, decide if their proposals meet RTP's funding purpose, and approve a draft Priority List. Applicants will be invited to attend the TAC Committee Meeting to present their projects.



Post Application & Evaluation Process

The approved Priority List will comprise of ranked scores for each category: motorized, nonmotorized single-use, and nonmotorized diverse-use. Applications will be ranked on the priority list according to assigned point scores. The application with the highest score will receive the highest rank. The remaining applications will be arranged in descending order according to their assigned point scores.

If two or more applications receive the same score, a tie-breaker system will be used to decide the priority ranking among them. Applications with equal scores shall be assigned an order of priority based on the amount of funds previously received by the applicant through RTP during the previous 5 fiscal years. The application from the applicant which received the lowest amount of program funds will receive the highest priority. The remaining tied applications will be arranged in descending order related inversely to the amount of program funds historically received.



Post Application & Evaluation Process

As the recommended Priority List is finalized, the document is presented to the FDEP's Department Secretary or their designee. It is reviewed, revised as necessary, and executed through signature.

The final Priority List is then forwarded to the U.S. Department of Transportation's Federal Highway Administration (FHWA) for final review. FHWA's endorsement of the final Priority List prompts Department staff to issue award memos for applicants with corresponding projects.



Post Application & Evaluation Process

Post issuance of an award memo, the Department and Grantee shall enter into a grant agreement that sets forth the responsibilities of each part regarding administration of the approved project as outlined in the Application, pursuant to Rule 62S-2.075(1) F.A.C.

The grant agreement shall contain terms and conditions particular to each project. This document is forwarded to the grant manager for review and approval by the appropriate signatory authority. Upon its signature, the grant agreement is returned to the Department and executed through a secondary signature from the Department's Secretary or designee.



Post Application & Evaluation Process

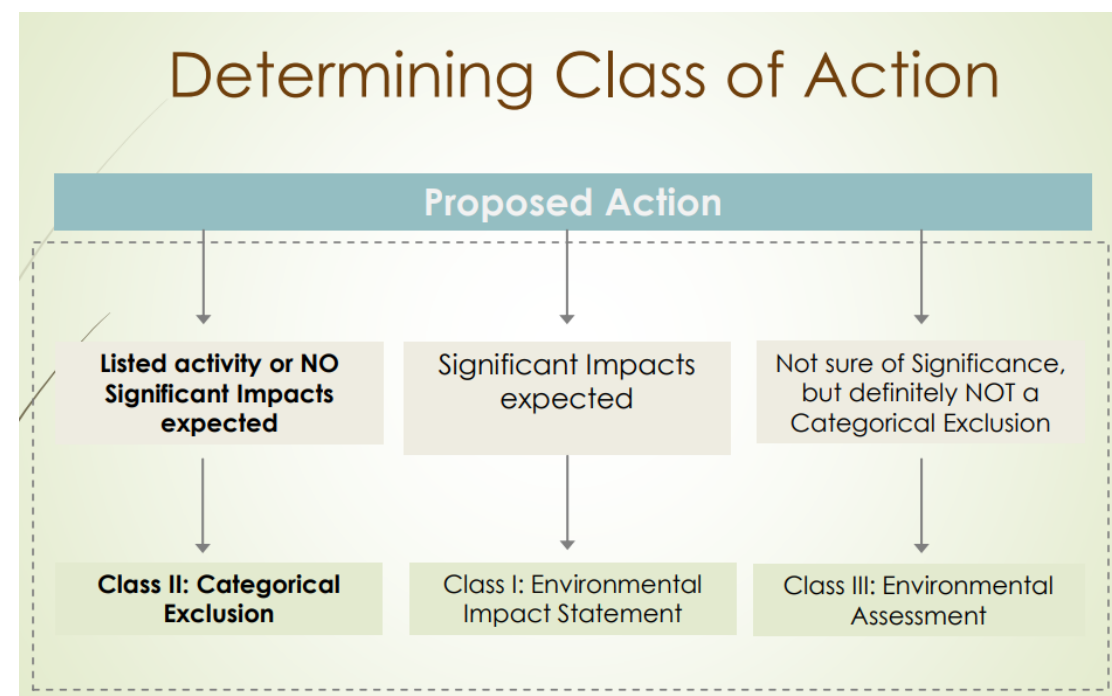
Florida's RTP grant agreements include a two-year term, starting upon the execution date. As the agreement is executed, new grantees will (a) have 180 calendar days to complete and receive approval of required National Environmental Policy Act (NEPA) documentation by FDOT and (b) have twelve months to complete the commencement process outlined in Task 1.

NEPA established a national policy for protection of the environment and to raise awareness of the importance of natural resources to the nation. It requires federal agencies, in cooperation with state and local governments, to address the environmental impacts of a federal action. NEPA applies to project decisions or funding by all federal agencies.



Post Application & Evaluation Process

Each funded project will be required to submit all documentation on the Type 1 CE checklist to FHWA in order to determine if the project is classified as a categorical exclusion (CE). A CE is a project which, based upon past experience with similar actions, does not individually or cumulatively have a significant environmental effect, and is excluded from the requirement to prepare an Environmental Assessment (EA) or an Environmental Impact Statement (EIS). Both an EA or EIS will need to be prepared by a qualified professional.





Post Application & Evaluation Process

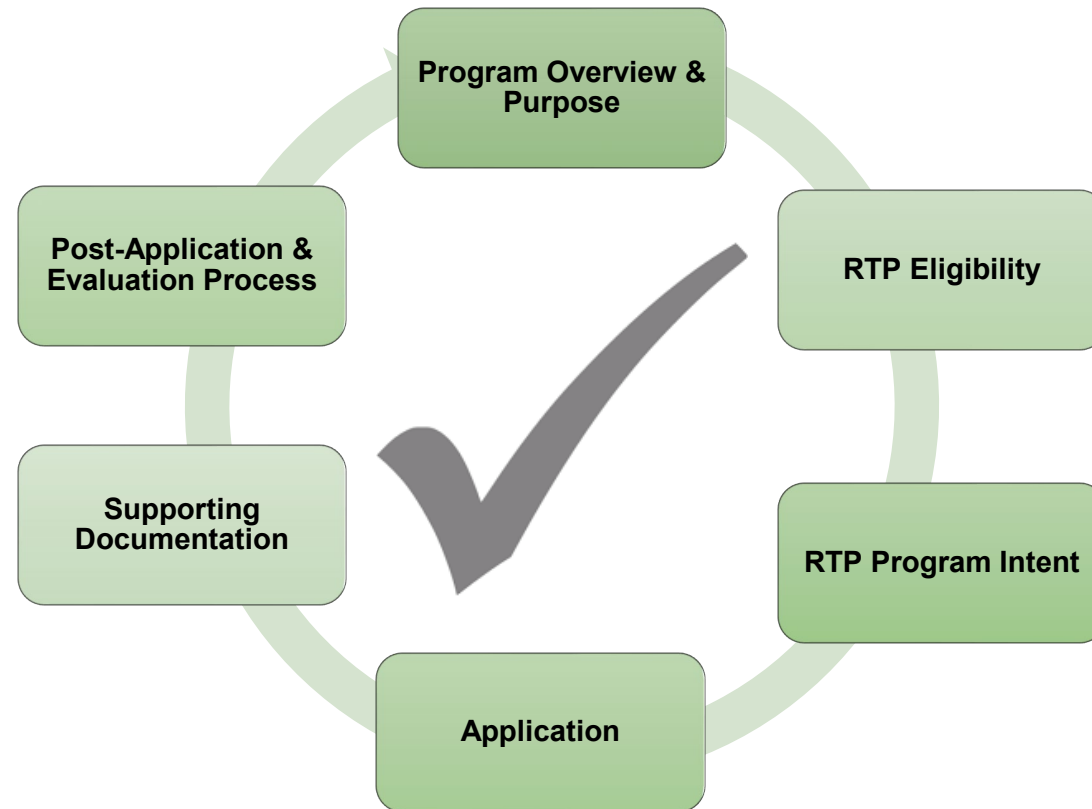
For more information and guidance on NEPA, please visit the following links:

- [NEPA Onboarding for FDEP Grantees](#)
- [FDOT's NEPA Assignment](#)
- [PD&E Manual](#)
- [Type 1 CE Webinar](#)
- [Requirements for Type 1 CE Checklist](#)
- [SWEPT Guide to Submit Type 1 CE Checklist](#)

As you are completing the financial information for your project, factor in all potential costs for activities associated with Task 1. Activities include all tasks associated with project commencement, which may include planning, design, permitting, surveying, and publication of invitations for contractual services. NEPA costs include those required for a Natural Resource Evaluation (NRE) or a Cultural Resource Assessment Survey (CRAS). Additional costs may be incurred from the NEPA process if FHWA determines that your project requires an Environmental Assessment (EA) or Environmental Impact Statement (EIS). As a reminder, these planning expenses should **NOT** exceed 15% of the total project cost.



Wrap Up





Resources

| CONTACT | PHONE |
|--|--------------|
| Recreational Trails Program Information & Assistance | 850-245-2501 |
| Florida Statewide Greenways & Trails Plan | 850-245-2052 |
| Department of State | 850-245-6500 |
| Florida Natural Areas Inventory (FNAI) | 850-224-8207 |
| Outdoor Recreation in Florida – 2013 (SCORP) | 850-245-2078 |
| U.S. Forest Service (National Scenic Trail) | 850-523-8500 |
| U.S. Department of the Interior (National Recreation Trails) | 850-523-8586 |



RTP Contact Information

RTP Coordinator

- Lauren Cruz, GOC1 – Lauren.Cruz@floridadep.gov, 850-245-2681

Land & Recreation Grants Management and Legal Counsel:

- Linda Reeves, Community Program Manager - Linda.Reeves@floridadep.gov
- Lois LaSeur, Program Attorney – Lois.LaSeur@floridadep.gov

Main Phone Line: (850) 245-2501



Questions or Comments

