



Florida Department of Environmental Protection

**CITIZEN SUPPORT ORGANIZATION
2014 REPORT**

IMPLEMENTATION OF COMMITTEE SUBSTITUTE SENATE BILL 1194

Citizen Support Organization (CSO) Name: Salt Springs Alliance, Inc.
Mailing Address: 9120 Old Post Road, Port Richey, FL 34668
Telephone Number: (727) 816-1890 Website Address (if applicable): saltspringsalliance.com

Statutory Authority:

Section 20.2551, F.S., Citizen support organizations; use of property; audit; public records; partnerships. In summary, the statute specifies the organizational requirements, operational parameters, duties of a CSO to support the Department of Environmental Protection (Department), or individual units of the Department, use of Department property, audit requirements, public records requirements, and authorizes public-private partnerships to enhance lands managed by the Department.

Section 258.015, F.S., Citizen support organizations; use of property; audit. In summary, the statute defines a CSO, requires authorization by the Division of Recreation and Parks, and specifies the use of property. This statute authorizes the Partnerships in Parks (PIP) program for state parks, the program's operational parameters, CSO's operational parameters, and donor recognition.

Brief Description of the CSO's Mission:

Our goal is simple; to support our park in the fulfillment of its mission. This mission, as set forth by the Florida Park Service, is to provide resource based recreation while preserving, interpreting and restoring natural, cultural and historical resources.

Brief Description of the CSO's Results Obtained:

Salt Springs Alliance has existed for more than 10 years ... far longer than Werner-Boyce Salt Springs State Park has been officially opened. We have been instrumental in promoting public support and resources (both monetary and material) to help open our park to the public. We have provided many, many items needed by the park staff to efficiently carry on their duties. We have also financed and constructed a remote shelter and camp area at Hope Bayou in the park. We also help provide public access to the park through an ongoing program of events; canoe/kayak trips and nature hikes.

Brief Description of the CSO's Plans for Next Three Fiscal Years:

Salt Springs Alliance will continue to encourage public access to the park through interpretive canoe/kayak trips, nature hikes, bird walks, fishing tournaments, and other events. We plan to finance and install kayak trail markers along many of the waterways within the park. We will also provide guide services for eco-tours provided by us and third party watercraft vendors.

- Copy of the CSO's Code of Ethics attached** (*Model provided; see CSO 2014 instructions*)
- Certify the CSO has completed and provided to the Department the organization's most recent Internal Revenue Service (IRS) Form 990, 990-EZ, or 990-N/Annual Financial Statement**

Salt Springs Alliance, Inc. CODE OF ETHICS

PREAMBLE

- (1) It is essential to the proper conduct and operation of Salt Springs Alliance, Inc. (herein “CSO”) that its board members, officers, and employees be independent and impartial and that their position not be used for private gain. Therefore, the Florida Legislature in Section 112.3251, Florida Statute (Fla. Stat.), requires that the law protect against any conflict of interest and establish standards for the conduct of CSO board members, officers, and employees in situations where conflicts may exist.

- (2) It is hereby declared to be the policy of the state that no CSO board member, officer, or employee shall have any interest, financial or otherwise, direct or indirect, or incur any obligation of any nature which is in substantial conflict with the proper discharge of his or her duties for the CSO. To implement this policy and strengthen the faith and confidence of the people in Citizen Support Organizations, there is enacted a code of ethics setting forth standards of conduct required of Salt Springs Alliance, Inc. board members, officers, and employees in the performance of their official duties.

STANDARDS

The following standards of conduct are enumerated in Chapter 112, Fla. Stat., and are required by Section 112.3251, Fla. Stat., to be observed by CSO board members, officers, and employees.

1. Prohibition of Solicitation or Acceptance of Gifts

No CSO board member, officer, or employee shall solicit or accept anything of value to the recipient, including a gift, loan, reward, promise of future employment, favor, or service, based upon any understanding that the vote, official action, or judgment of the CSO board member, officer, or employee would be influenced thereby.

2. Prohibition of Accepting Compensation Given to Influence a Vote

No CSO board member, officer, or employee shall accept any compensation, payment, or thing of value when the person knows, or, with reasonable care, should know that it was given to influence a vote or other action in which the CSO board member, officer, or employee was expected to participate in his or her official capacity.

3. Salary and Expenses

No CSO board member or officer shall be prohibited from voting on a matter affecting his or her salary, expenses, or other compensation as a CSO board member or officer, as provided by law.

4. Prohibition of Misuse of Position

A CSO board member, officer, or employee shall not corruptly use or attempt to use one's official position or any property or resource which may be within one's trust, or perform official duties, to secure a special privilege, benefit, or exemption.

5. Prohibition of Misuse of Privileged Information

No CSO board member, officer, or employee shall disclose or use information not available to members of the general public and gained by reason of one's official position for one's own personal gain or benefit or for the personal gain or benefit of any other person or business entity.

6. Post-Office/Employment Restrictions

A person who has been elected to any CSO board or office or who is employed by a CSO may not personally represent another person or entity for compensation before the governing body of the CSO of which he or she was a board member, officer, or employee for a period of two years after he or she vacates that office or employment position.

7. Prohibition of Employees Holding Office

No person may be, at one time, both a CSO employee and a CSO board member at the same time.

8. Requirements to Abstain From Voting

A CSO board member or officer shall not vote in official capacity upon any measure which would affect his or her special private gain or loss, or which he or she knows would affect the special gain or any principal by whom the board member or officer is retained. When abstaining, the CSO board member or officer, prior to the vote being taken, shall make every reasonable effort to disclose the nature of his or her interest as a public record in a memorandum filed with the person responsible for recording the minutes of the meeting, who shall incorporate the memorandum in the minutes. If it is not possible for the CSO board member or officer to file a memorandum before the vote, the memorandum must be filed with the person responsible for recording the minutes of the meeting no later than 15 days after the vote.

9. Failure to Observe CSO Code of Ethics

Failure of a CSO board member, officer, or employee to observe the Code of Ethics may result in the removal of that person from their position. Further, failure of the CSO to observe the Code of Ethics may result in the Florida Department of Environmental Protection terminating its Agreement with the CSO.

Statement of Accomplishments and Goals

Fiscal year 2013

Name of Citizen Support Organization: Salt Springs Alliance, Inc.

Address P.O. Box 295

City, State, Zip Port Richey, FL 34673

Estimated Volunteer Hours 953 Total Members 58

Please attach a current list of Citizen Support Organization Board Members.

Paul Herman, 9317 Amazon Drive, New Port Richey, FL 34655, 727-967-3528, paul@stamps2go.com
Susan Herman, 9317 Amazon Drive, New Port Richey, FL 34655, 727-992-3808, suzi@creationsanewflags.com
Carol Goodrich, 4637 Floramar Terrace, New Port Richey, FL 34652, carol.goodrich@gmail.com
Greg Abbott, 727-271-3825, v12springfield@hotmail.com
Ken Anderson, 4939 Floramar Terrace #906, New Port Richey, FL 34652, 727-919-3702, kanderson@ij.net
Doug Cassidy, 8627 Betty Street, Port Richey, FL 34668, 727-847-6771, doug_cassidy@hotmail.com
Alan Cribb, 727-457-7905, acribb@tampabay.rr.com
Burt Golub, 7605 Mokena Court, New Port Richey, FL 34654, 727-389-7922, golub46@verizon.net
Steven Hunter, 3492 Van Nuys Loop, New Port Richey, FL 34655, 727-267-9335, surfracersteve@gmail.com
Marcia LaManna, 6630 Leaside Isle, Hudson, FL 34667, 315-200-2880, marcialamanna@gmail.com
Jan mallett, 5214 Miller Bayou Drive, Port Richey, FL 34668, 727-236-5483, janmallett@me.com
Bruce Pearson, 13627 Hudson Avenue, Hudson, FL 34669, 727-967-5248, sunriseacres@earthlink.net
Susan Young, 5611 Virginia Avenue, New Port Richey, FL 34652, 386-956-6601, youngpv@earthlink.net

Provide a summary of accomplishments. (Attach additional pages as needed)

Completion of Hope Bayou remote campsite shelter
Dedication of memorial garden for Ranger Gorgon at park entrance
Erection of decorative fence at new park entrance
7th annual Salt Springs Classic kayak race
Pasco Skinny Water paddlecraft fishing tournament
Paddling events to Durney Key, Hope Bayou, Double Hammock Creek and Pound Net Creek

Provide the summary of goals for the upcoming year. (Attach additional pages as needed)

Work projects to facilitate park improvements that are under construction
Map, plan and install kayak trail markers
Initiate annual photo contest
Continue tradition of Salt Springs Classic kayak race
2nd annual Skinny Water fishing tournament
Various other paddling trips for members and the general public

Organization's Name : Salt Springs Alliance, Inc.

Fiscal Year: 2013

Statement of Assets & Liabilities Resulting from Cash Transactions

| | Year Ended | 2013 | 2012 |
|---|------------|-------------------------|-------------------------|
| Assets | | | |
| Cash: | | | |
| Checking Account | | 10,371.00 | 11,638.00 |
| Savings Account | | | |
| Money Market Account | | | |
| Investments, at cost: (Note 3) | | | |
| Stocks | | | |
| Bonds | | | |
| Mutual Funds | | | |
| CDs | | | |
| Inventories, at cost | | | |
| Fixed assets, at cost: | | | |
| Property | | | |
| Other | | | |
| Total Assets | | <u>10,371.00</u> | <u>11,638.00</u> |
| Liabilities and Net Assets | | | |
| Liabilities | | | |
| Debt | | | |
| Total Liabilities | | <u>0.00</u> | <u>0.00</u> |
| Net Assets | | | |
| Unrestricted: | | | |
| Available for operations | | 10,371.00 | 11,638.00 |
| Designated for long term investment | | | |
| Total Unrestricted | | <u>10,371.00</u> | <u>11,638.00</u> |
| Temporarily restricted net assets | | | |
| Permanently restricted net assets | | | |
| Total Restricted Assets | | <u>0.00</u> | <u>0.00</u> |
| Total Net Assets | | <u>10,371.00</u> | <u>11,638.00</u> |
| Total Liabilities & Net Assets | | <u>10,371.00</u> | <u>11,638.00</u> |

Statement of Functional Expenses

| | Supporting Services | | | | | Totals | | |
|---|---------------------|------------------------|----------------------|-------------|------------------------|---------------------------|------------|------------|
| | Program Services | Total Program Services | Management & General | Fundraising | Membership Development | Total Supporting Services | 2013 | 2012 |
| Personnel expenses | | | | | | | | |
| Payroll taxes & employee benefits | | \$0.00 | | | | \$0.00 | \$0.00 | |
| Total salaries & related expense | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Contracted services | | | | | | | | |
| Construction & design | | \$0.00 | | | | \$0.00 | \$0.00 | |
| Landscape | | \$0.00 | | | | \$0.00 | \$0.00 | |
| Other | | \$0.00 | | | | \$0.00 | \$0.00 | |
| Total Contracted Services | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Direct expenses | | | | | | | | |
| Materials, supplies, equipment & rentals | \$2,541.00 | \$2,541.00 | | | | \$0.00 | \$2,541.00 | \$7,300.00 |
| Printing & publications | | \$0.00 | | | | \$0.00 | \$0.00 | |
| Conferences, conventions & meetings | \$392.00 | \$392.00 | | | | \$0.00 | \$392.00 | \$355.00 |
| Postage, shipping & messenger | | \$0.00 | | | | \$0.00 | \$0.00 | |
| Food, entertainment & meals | | \$0.00 | | | | \$0.00 | \$0.00 | |
| Purchase for re-sale | | \$0.00 | | | | \$0.00 | \$0.00 | |
| Travel | | \$0.00 | | | | \$0.00 | \$0.00 | |
| Repairs & equipment maintenance | | \$0.00 | | | | \$0.00 | \$0.00 | |
| Insurance | | \$0.00 | | | | \$0.00 | \$0.00 | |
| Rent & utilities | | \$0.00 | | | | \$0.00 | \$0.00 | |
| Advertising | | \$0.00 | | | | \$0.00 | \$0.00 | |
| Professional fees, trainers & demonstrators | | \$0.00 | | | \$192.00 | \$192.00 | \$192.00 | \$100.00 |
| Office expenses | | \$0.00 | | | | \$0.00 | \$0.00 | \$347.00 |
| Telephone | | \$0.00 | | | | \$0.00 | \$0.00 | |
| Miscellaneous | \$284.00 | \$284.00 | \$243.00 | | | \$243.00 | \$527.00 | \$1,035.00 |
| Total direct expenses | \$3,217.00 | \$3,217.00 | \$243.00 | \$0.00 | \$192.00 | \$435.00 | \$3,652.00 | \$9,137.00 |
| Total expenses before depreciation | \$3,217.00 | \$3,217.00 | \$243.00 | \$0.00 | \$192.00 | \$435.00 | \$3,652.00 | \$9,137.00 |
| Depreciation | | \$0.00 | | | | \$0.00 | \$0.00 | |
| Total expenses after depreciation | \$3,217.00 | \$3,217.00 | \$243.00 | \$0.00 | \$192.00 | \$435.00 | \$3,652.00 | \$9,137.00 |
| Total Expenses beginning of year | | \$0.00 | | | | \$0.00 | \$0.00 | |
| Total Expenses end of year | \$3,217.00 | \$3,217.00 | \$243.00 | \$0.00 | \$192.00 | \$435.00 | \$3,652.00 | \$9,137.00 |

Statement of Cash Receipts, Expenditures, and Scholarships Paid

| | Unrestricted net assets | | | | | Totals | |
|---|-------------------------|---|----------------------------------|---|---|------------------|------------------|
| | Operations | Designated for long term investment | Total Unrestricted net assets | Temporarily restricted net assets | Permanently restricted net assets | 2013 | 2012 |
| Receipts and other support | | | | | | | |
| Contributions | 558.00 | | 558.00 | | | 558.00 | 276.00 |
| Grant | | | 0.00 | | | 0.00 | |
| Membership dues | 1,755.00 | | 1,755.00 | | | 1,755.00 | 913.00 |
| Fees | 0.00 | | 0.00 | | | 0.00 | |
| Special Events & Program Revenue: | 985.00 | | 985.00 | | | 985.00 | 1,159.00 |
| Less expenses incurred for special events | 913.00 | | 913.00 | | | 913.00 | 2,025.00 |
| Net Special Events & Program Revenue | 72.00 | 0.00 | 72.00 | 0.00 | 0.00 | 72.00 | -866.00 |
| Non-concession sales | | | 0.00 | | | 0.00 | |
| Concession sales | | | 0.00 | | | 0.00 | |
| Value of Contributed Services: | | | | | | | |
| Governmental support | | | 0.00 | | | 0.00 | |
| Non governmental support | | | 0.00 | | | 0.00 | |
| Investment and dividends: | | | | | | | |
| Dividends and Interest income | | | 0.00 | | | 0.00 | |
| Gain on sale of investments | | | 0.00 | | | 0.00 | |
| Other | | | 0.00 | | | 0.00 | |
| Net assets released from restrictions | | | 0.00 | | | 0.00 | |
| Total Receipts and other support | 2,385.00 | 0.00 | 2,385.00 | 0.00 | 0.00 | 2,385.00 | 323.00 |
| Disbursements | | | | | | | |
| Program services | 3,217.00 | | 3,217.00 | | | 3,217.00 | 355.00 |
| Management and general | 243.00 | | 243.00 | | | 243.00 | 6,549.00 |
| Fundraising | | | 0.00 | | | 0.00 | |
| Membership-Development | 192.00 | | 192.00 | | | 192.00 | 209.00 |
| Total Disbursements | 3,652.00 | 0.00 | 3,652.00 | 0.00 | 0.00 | 3,652.00 | 7,113.00 |
| Change in net assets | -1,267.00 | 0.00 | -1,267.00 | 0.00 | 0.00 | -1,267.00 | -6,790.00 |
| Net assets at beginning of year | 11,638.00 | | 11,638.00 | | | 11,638.00 | 18,427.00 |
| Net assets at the end of the year | 10,371.00 | | 10,371.00 | | | 10,371.00 | 11,638.00 |

(1) Organization

The Salt Springs Alliance, Inc. is a not for profit organization incorporated under the laws of the State of Florida and is tax exempt organization under the Internal Revenue Code 501(c)(3).

The Salt Springs Alliance, Inc. is funded primarily from contributions made by members and the local business community, as well as local community organizations. These contributions are used to fund membership growth and community awareness, along with projects outlined in the park manager's plan.

(2) Summary of Significant Accounting Policies

A. Basis of Accounting

The accompanying financial statements have been prepared on the cash basis.

Net assets and revenues and expenses are classified based on the existence or absence of donor-imposed restrictions. Accordingly, the net assets of the Salt Springs Alliance, Inc. and the changes therein are classified and reported as follows:

Unrestricted Net Assets - All assets contributed without restriction on use

C. Present CSO Financial Policies

All monies received by the Corporation shall be used and administered by its members and exclusively for the purpose set forth in Article II in the Articles of Incorporation of this Corporation, and the by-laws, as the Board of Directors may from time to time determine. All determinations of the Board of Directors concerning the expenditures of funds held for us by the members shall be final and conclusive.

Purpose set forth in Article II include, but are not limited to, activities and events which are designed to meet the additional areas of park needs as recommended by the Division of Recreation and Parks or the Park Manager of Werner Boyce Salt Springs State Park.