**PUMPOUT STATION OPERATIONAL PLAN**

**EXAMPLE**

# Hours of Operation: 8:00am-6:30pm

**VHF Channels monitored: 16**

**Phone Number: 850.555.2222**

**Emergency Phone Number: 850.555.3333**

## OPERATION & MAINTENANCE

Before each use:

 Check all valves and hoses to ensure proper working condition

 Check that the nozzle is clean and rinsed before inserting into the boat

After each use:

 Place nozzle end of pumpout hose in five gallon bucket containing Clorox solution

At the end of each day use:

 Pump at least 5 gallons of fresh water through the suction hose

Wash and wipe down the exterior stainless steel cover

Shut off the electrical power

At the end of the first 50 hours of use:

Drain gear reducer oil and fill with 90W gear oil to the bottom of the oil level inspection plug

At the end of the first 250 hours and thereafter every 200 hours of use:

 Drain gear reducer oil and fill with 90W gear oil to the bottom of oil level inspection plug

 Grease the rod bearing and the pivot pin

 Replace the two intake and the two discharge duck-bill valves

Inspect pump diaphragm for wear or damage

Inspect pump out hose for wear or damage

 Tighten all nuts and bolts

At end of every 2000 hours of use

 Replace the pump diaphragm