



# Florida Department of Environmental Protection

## Bureau of Public Land Administration

### Section A: Release of Reservation Application

**Instructions:** This application must be completed in its entirety, with supporting documents as outlined on page 3 and submitted to [upland.applications@dep.state.fl.us](mailto:upland.applications@dep.state.fl.us).

#### Type of Release Requested

Road right-of-way reservation

Canal Reservation

Oil and Mineral Reservation (*Right-of-Entry and Exploration only with Affidavit form included*)

Transfer

#### Information from the Original Board of Trustees (BOT) Deed containing the reservation:

Original BOT Deed Number(s)

Original Grantee

Date of Original Deed

#### Present Owner of Record:

Listed Owner of Subject Property (*as stated on Deed(s)*)

Address:

City:

State:

Zip Code:

Phone:

Email:

Representative Information

Listed Owner Representative Name:

Address:

City:

State:

Zip Code:

Phone:

Email:

#### Subject property location:

County; Section

,Township

,Range

*For Oil and Mineral Reservation Only:* Is the subject property greater than 20 Acres? (Y/N)

**CERTIFICATE OF TITLE**

***(PLEASE COMPLETE IN FULL, INCLUDING LEGAL DESCRIPTION AND DATE)***

This is to advise that I am a member in good standing of The Florida Bar and that I have examined the public records, abstracts of title, title insurance policy, title insurance binder, or commitment relating to the title to the following described real property lying and being in \_\_\_\_\_ County, Florida, to-wit:

and based, upon said examination, I certify that as of \_\_\_\_\_ (date), title to the  
afore described real property is vested in: \_\_\_\_\_ (property owner name)

***Print Name of Attorney***

***Signature of Attorney***

**Florida Bar #**

I (We), \_\_\_\_\_, the present owner(s) of record; hereby  
*(Name of Applicant)*  
request a release of reservation on the above-referenced property.

***Print Name of Present Owner***

***Signature of Present of Owner***

**This application must be submitted with the following:**

- a. A legible copy of the original Board of Trustees deed containing the reservation.
- b. A legible copy of present owner's deed(s).
- c. Recommendation by the appropriate agency for a road right-of-way release (Section B), canal (Section C) or special requirements for release of right-of-entry for oil/mineral reservation (Section D).
- d. Application fee of \$300 (non-refundable) in the form of check per release and/or reactivation of an existing application.
- e. Satisfactory evidence certifying that the applicant is the legal record owner of the subject land.

*Satisfactory evidence of title shall mean a current title insurance policy or current title insurance binder or commitment, not more than 6 months old, issued by a title insurance company authorized to do business in the State of Florida or an opinion of title prepared by a member of the Florida Bar, covering title to the lands involved and indicating any mineral or other interest.*

- f. Signature of present owner

Mailing Address:

**Department of Environmental Protection**  
**Division of State Lands, Carr Building**  
**Bureau of Public Land Administration**  
3800 Commonwealth Blvd.  
Tallahassee, Florida 32399-3000

Phone: (850) 245-2720

Email: [Upland.Applications@dep.fl.state.us](mailto:Upland.Applications@dep.fl.state.us)