



Florida Department of Environmental Protection

Bureau of Public Land Administration

Section A: Release of Reservation Application

Instructions: This application must be completed in its entirety, with supporting documents as outlined on page 3 and submitted to upland.applications@dep.state.fl.us.

Type of Release Requested

- Oil and Mineral Reservation *(Right-of-Entry and Exploration only with Affidavit form included)*
- Road right-of-way reservation
- Canal Reservation
- Transfer
- Corrective *(Corrective releases will be processed as original applications unless an error was made by the Department)*

Information from the Original Board of Trustees (BOT) Deed containing the reservation:

Original BOT Deed Number(s)
Original Grantee
Date of Original Deed

Present Owner of Record:

Listed Owner of Subject Property *(as stated on Deed(s))*

Address:

City:

State:

Zip Code:

Phone:

Email:

Representative Information

Listed Owner Representative Name:

Address:

City:

State:

Zip Code:

Phone:

Email:

Subject property location:

County; Section ,Township ,Range

For Oil and Mineral Reservation Only: Is the subject property greater than 20 Acres? (Y/N)

CERTIFICATE OF TITLE

(PLEASE COMPLETE IN FULL, INCLUDING LEGAL DESCRIPTION AND DATE)

This is to advise that I am a member in good standing of The Florida Bar and that I have examined the public records, abstracts of title, title insurance policy, title insurance binder, or commitment relating to the title to the following described real property lying and being in _____ County, Florida, to-wit:

and based, upon said examination, I certify that as of _____ (date), title to the
afore described real property is vested in: _____ (property owner name)

Print Name of Attorney

Signature of Attorney

Florida Bar #

I (We), _____, the present owner(s) of record; hereby
(Name of Applicant)
request a release of reservation on the above-referenced property.

Print Name of Present Owner

Signature of Present of Owner

This application must be submitted with the following:

- a. A legible copy of the original Board of Trustees deed containing the reservation.
- b. A legible copy of present owner's deed(s).
- c. A current survey and legal description, on 8 ½" x 11" page size, of the subject property, including the Section, Township, and Range.
(If applying for an oil/mineral release, the legal description must contain acreage of tract.)
- d. Recommendation by the appropriate agency for a road right-of-way release (Section B), canal (Section C) or special requirements for release of right-of-entry for oil/mineral reservation (Section D).
- e. Application fee of \$300 (*non-refundable*) in the form of check per release and/or reactivation of an existing application.
- f. Satisfactory evidence certifying that the applicant is the legal record owner of the subject land.
Satisfactory evidence of title shall mean a current title insurance policy or current title insurance binder or commitment, not more than 6 months old, issued by a title insurance company authorized to do business in the State of Florida or an opinion of title prepared by a member of the Florida Bar, covering title to the lands involved and indicating any mineral or other interest.
- g. Signature of present owner

Mailing Address:

Department of Environmental Protection
Division of State Lands, Carr Building
Bureau of Public Land Administration
3800 Commonwealth Blvd.
Tallahassee, Florida 32399-3000

Phone: (850) 245-2720

Email: Upland.Applications@dep.fl.state.us
