

CERTIFIED MAIL

RETURN RECEIPT REQUESTED

[insert property owner(s) name and address]

RE: [site name]
[site address]
[city, county], Florida

Dear M[insert property owner(s)]:

This letter is in regard to the cleanup of **[insert type of contamination]** contamination at the above referenced facility. Preliminary assessment data indicate that contaminants may be present in the soil and/or groundwater beneath your property. Before assessment and cleanup can be completed, some work on your property is necessary. Frequently, such work involves soil sampling, well drilling, soil removal, trenching and equipment installation.

We have discussed the need to obtain access to your property to **[insert description of activities]** so that a comprehensive cleanup of the area can be conducted. However, you have denied access by refusing to sign a legal agreement that the Florida Department of Environmental Protection (FDEP) routinely uses in similar cases. This agreement would protect your interests and allow the FDEP access for the necessary work.

The legislature has given the FDEP broad authority to protect water quality, and Section 376.303(4) of the Florida Statutes, as amended July 1, 1992, gives FDEP the option of obtaining access through an Administrative Order if necessary. If you continue to deny access, the FDEP may file an Order requiring you to permit access.

A quick and effective cleanup will help safeguard the value of your property as well as the supply of clean water. Consequently, I hope you will grant access. Please contact me at the following address within two weeks of receipt of this letter:

FDEP
2600 Blair Stone Rd.
Tallahassee, Florida 32399-2400
Mail Station 4520
Attention: **[insert name]**

If you have any questions regarding this letter or if you wish to discuss the nature of the proposed work, please contact me at (904) 488-0190.

Sincerely,

[insert name, title]

Hazardous Waste Cleanup Section

cc: **[insert OGC Attorney]**